

CONSTITUTION SECTION	RELEVANT SUB-SECTION	PROPOSED CHANGES
General Scheme of delegation to all Chief Officers	Section A, paras. 6 and 7 - Delegated authority to Chief Officers to accept tenders and quotations of up to £50,000, tenders/awards and quotations over this level being processed as Cabinet Members' Decisions	<p>1. Amend to provide for all tenders/awards and quotations over £20,000 to be processed as Cabinet Members' decisions. Similar amendments to be made to the Contract Standing Orders and the Financial Procedure Rules.</p> <p>Rationale: To accord with current limits to delegated authority required by the Leader.</p>
Directors' Schemes of Delegation	Section A para. 17	<p>2. Amend to read "In consultation with Human Resources on the application of paragraphs 13(g), 13(h), 18, 20 and 22 below, all Directors are authorised:"</p> <p>Rationale: Correction of paragraph cross-references.</p>
Directors' Schemes of Delegation (cont.)	Directors of Community Services and Environment – detailed Scheme of Delegation: shared powers	<p>3. Transfer functions shared by Director of Community Services and Director of Environment to Director of Housing and Regeneration and Director of Environment.</p> <p>Rationale: New Housing and Regeneration department.</p>

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<p>Directors' Schemes of Delegation (cont.)</p>	<p>Director of Environment – detailed Scheme of Delegation</p>	<p>4. Transfer functions formerly exercised by the Director of Community Services (currently exercised by Director of Environment) to Director of Housing and Regeneration (pp.251-265 of May 2010 Constitution).</p> <p>Rationale: New Housing and Regeneration department.</p> <p>5. Amend delegations 191 and 194 (pp. 230-232 of May 2010 Constitution) to allow officers to decide small variations to schemes where planning permission has been approved.</p> <p>Rationale: To provide for approval of small variations which raise no new departures and which do not warrant the use of Committee time.</p> <p>6. Amend delegations 195, 197, 198 and 199 (pp. 233-234 of May 2010 Constitution) to enable planning officers to authorise, issue, Serve and vary relevant planning enforcement notices, breach of condition and stop notices themselves, and to issue and serve such notices where enforcement action has already been authorised at Planning Applications Committee. Any distinction between types of unauthorised development would also be removed.</p> <p>Rationale: At present, these powers are delegated to the Assistant Director (Legal and Democratic Services). Enabling planning officers to do this themselves will be far quicker and will</p>

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<p>Directors' Schemes of Delegation (cont.)</p>	<p>Director of Environment – detailed Scheme of Delegation (cont.)</p>	<p>achieve a considerable saving in costs. The Assistant Director (Legal and Democratic Services) supports this proposal.</p> <p>7. Add new delegations to cover S215 and 216 (power to require proper maintenance of land and to prosecute) and S224 and 225 (control over advertisements and illegal estate agents' boards) of the Town and Country Planning Act 1990 and associated legislation.</p> <p>Rationale: To update and clarify existing delegations.</p> <p>8. Add the posts of Veterinary Surgeon or Veterinary Practitioner to the list of delegations in respect of the agriculture, animal welfare and zoo licensing legislation (pp.168, 169, 171, 172, 212, 222 and 247 of May 2010 Constitution),</p> <p>Rationale: Reflecting new post titles.</p> <p>9. Add new delegations in respect of : enforcement regarding Breeding and Sale of Dogs (Welfare) Act 1999, the Companies Act 2006, Criminal Procedures and Investigations Act 1996, Dangerous Wild Animals Act 1976, Digital Evidence Act 2010, Fraud Act 2006, Health Acts 2006 and 2009, London Olympic Games and Paralympic Games Act 2006, Rabies (Importation of Dogs, Cats and Other Mammals) Order 1974, Sale of Dogs (Identification Tag) Regulations 1989, Sunbeds (Regulation) Act 2010,</p>

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Directors' Schemes of Delegation (cont.)	<p>Director of Environment – detailed Scheme of Delegation (cont.)</p> <p>Director of Community Services – detailed Scheme of Delegation</p> <p>H&F Homes – detailed Scheme of Delegation</p>	<p>Rationale: New legislation or powers.</p> <p>10. Transfer to the Director of Housing and Regeneration all Housing functions and functions exercisable in conjunction with other officers (pp. 267-287 of May 2010 Constitution).</p> <p>Rationale: New Housing and Regeneration department.</p> <p>11. Transfer to the Director of Housing and Regeneration (pp. 302-313 of May 2010 Constitution), except responsibilities in respect of enforcement of tenancy conditions (see no. 12 below).</p> <p>Rationale: New Housing and Regeneration department.</p> <p>12. Transfer as a shared power by the Director Housing and Regeneration and the Director of Residents Services (subject to review in 12 months) responsibilities in relation to the enforcement of tenancy conditions under all grounds of the Housing Acts 1985 and 1996, the Crime and Disorder Act 1998 and the Anti-Social Behaviour Act 2003.</p> <p>Rationale: These provisions also have implications for Residents Services department.</p>

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	Detailed Schemes of Delegation passim.	13. Amend cross-references consequent upon the establishment of the new Housing and Regeneration department.
<u>Part 4 – Rules of procedure</u>		
Council Procedure Rules	Section 3 – Other Council Meetings, sub-para. (c)	<p>Add to the provision for the Mayor to call an Extraordinary Council meeting the words: “An Extraordinary meeting may consider any of the matters specified in Rule 2.1 above (Business at ordinary Council meetings)”.</p> <p>Rationale: To clarify, in accordance with existing practice, that an Extraordinary Council meeting may consider any of the types of business required to be considered at ordinary Council meetings.</p>
<p>Executive Procedure Rules</p> <p>and</p> <p>Overview and Scrutiny Procedure Rules</p>	<p>Section 2.2 (c): Requests for deputations to be submitted to the Cabinet must be made at least 5 working days before the relevant meeting</p> <p>Section 25 (a) (iii): Requests for deputations to Overview and Scrutiny Committees or Task Groups must be submitted at least 10 working days before the relevant meeting.</p>	<p>Amend in both cases, to provide for requests for deputations to be submitted up to 3 working days before a meeting of the Cabinet, Overview and Scrutiny Committees.</p> <p>Rationale: This is because the current limits give insufficient time for some deputation organisers to organise their deputations, given that Cabinet/Committee agendas and papers are published at the most 10 working days before the relevant meeting.</p> <p>Delete reference to submission of deputations to Task Groups.</p> <p>Rationale: This is because deputations would not in practice be submitted to ad hoc single issue working groups.</p>