

## KEY DECISIONS LIST 155 – JANUARY 2026

### **Notice of consideration of Key Decisions**

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Authority gives notice of Key Decisions which the Cabinet, Cabinet Members or Chief Officers intend to consider. The list may change from the date of publication as further items may be entered.

All Key Decisions will be subject to a 3-day call-in before they can be implemented. If a decision is called-in by Councillors, it will not be implemented until a final decision is made.

A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decision and Officer Decision reports will be published at the start of the 3-day call-in.

### **Notice of the intention to conduct business in private**

The Authority gives notice in accordance with paragraph 5 of Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that it may meet in private to consider Key Decisions going to a Cabinet meeting which may contain confidential or exempt information.

Reports relating to Cabinet key decisions which may be considered in private are indicated in the list of Cabinet Key Decisions below, with the reasons for the decision being made in private.

Any person is able to make representations to the Cabinet if they believe the Cabinet decision should be made in public at the Cabinet meeting. If you want to make such representations, please e-mail: [governance@lbhf.gov.uk](mailto:governance@lbhf.gov.uk). Both your representations and the response will be published on the Council's website at least 5 working days before the Cabinet meeting.

### **Information about Key Decisions**

Key Decisions are decisions which are likely to result in one or more of the following:

- Any expenditure or savings greater than £300,000.
- Anything affecting communities living or working in an area comprising two or more wards in the borough.
- Anything affecting the budget and policy framework set by the Council.

### **Making your views heard**

For more information on an item please contact the contact officer listed under each decision. You can also submit a deputation to the Cabinet related to Cabinet Key Decisions only. Find out more on our website: [www.lbhf.gov.uk/councillors-and-democracy/councillors-committees-and-decisions/take-part-democratic-process](http://www.lbhf.gov.uk/councillors-and-democracy/councillors-committees-and-decisions/take-part-democratic-process)

The Key Decisions List will be updated and published on the Council's website at least monthly. If you have any questions about this list, please contact:  
[governance@lbhf.gov.uk](mailto:governance@lbhf.gov.uk)

## **KEY DECISIONS LIST**

### **Cabinet**

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 19 Jan 2026

**Proposed Key Decision: Council Tax Base and Collection Rate 2026/27 and Delegation of the Business Rate Estimate**

This report is a statutory requirement that sets the Council Tax base for the purposes of the 2025/26 revenue budget.

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** All Wards

**Contact officer:** Jamie Mullins, Jamie.Mullins@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 19 Jan 2026

**Proposed Key Decision: Council Tax Support Scheme 25/26**

Since 2013, local authorities have been responsible for designing their own Council Tax Support Schemes. H&F has consistently chosen to protect residents by maintaining a scheme that ensures no one is worse off than they would have been under the previous national system. In fact, the Council has gone further—investing £9.0m in 2024/25 to support the borough's lowest-income households.

This investment reflects the administration's commitment to fairness and social justice. At a time when the cost-of-living crisis continues to place immense pressure on families, H&F is determined to shield residents from hardship. The scheme for 25/26 is designed to continue to provide financial relief but also to challenge the regressive nature of Council Tax by offering greater support to those who need it most

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** All Wards

**Contact officer:** Kirsty Brooksmith, Kirsty.Brooksmith@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 19 Jan 2026

**Proposed Key Decision: Future Resident Facing Energy proposals**

This report asks Cabinet to agree proposals including setting up and promoting a new clean energy and housing retrofit support service for residents in the borough, and two place based decarbonisation schemes, one based around social housing and one around private housing.

**Lead Member(s):** Cabinet Member for Climate Change and Ecology

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Hinesh Mehta, [Hinesh.Mehta@lbhf.gov.uk](mailto:Hinesh.Mehta@lbhf.gov.uk)

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 19 Jan 2026

**Proposed Key Decision: Procurement Strategy for Edward Woods towers external facade and window replacement works and consultancy support**

This report seeks approval of a procurement strategy proposing the use of frameworks to source a works contractor and multidisciplinary consultant

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Shepherds Bush Green

**Contact officer:** Richard Buckley, [richard.buckley@lbhf.gov.uk](mailto:richard.buckley@lbhf.gov.uk)

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Feb 2026

**Proposed Key Decision: Article 4 Direction - Commercial to residential**

Cabinet approval is required to implement a non immediate Article 4 Direction which will remove the permitted development rights for commercial premises to change to residential without planning permission. A 12 month regulatory period ends on 5th December allowing the council to implement the direction subject to Secretary of State intervention and Cabinet approval.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** David Gawthorpe, David.Gawthorpe@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Feb 2026

**Proposed Key Decision: Building affordable homes - Approval of procurement strategy for the Four Sites**

This report requests Cabinet approval of a range of recommendations to enable the progression of four council-led development schemes in the borough: Pearscroft Road, The Grange, Becklow Gardens and Barclay Close (known as the Four Sites).

The report specifically requests approval of the procurement strategy and capital budget to enable the procurement of a main construction contractor.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Coningham; Sands End; Walham Green

**Contact officer:** Matthew Rumble, matt.rumble@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Feb 2026

**Proposed Key Decision: Capital Programme 2026-2030**

This report sets out the Council's 4 year capital programme and requests approval for setting the budget and any variations to the capital programme.

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** All Wards

**Contact officer:** Andre Mark, andre.mark@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Feb 2026

**Proposed Key Decision: Continuing support through the Cost of Living**

The report sets out how the Council's Cost of Living (COL) Programme is continuing to support residents struggling with the rise in essential living costs. The report also looks back at the help provided in 2024/25 and the difference this made.

**Lead Member(s):** Cabinet Member for Social Inclusion and Community Safety

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Matthew Sales, matthew.sales@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Feb 2026

**Proposed Key Decision: Early Years Dedicated Schools Grant budget for the financial year 2026/27**

To approve the Early Years Dedicated Schools Grant budget for the financial year 2026/27

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** All Wards

**Contact officer:** Tony Burton, tony.burton@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Feb 2026

**Proposed Key Decision: Independent Living - Supporting people in the home**  
Procurement strategy for supporting people in the home.

**Lead Member(s):** Cabinet Member for Adult Social Care and Health

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** All Wards

**Contact officer:** Johan van Wijgerden, Johan.vanwijgerden@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Feb 2026

**Proposed Key Decision: Parking Policy**

Proposed changes to parking policy relating to resident parking.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Mark Fanneran, mark.fanneran@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Feb 2026

**Proposed Key Decision: Revenue Budget and Council Tax Levels 2026/27**

To approve the Revenue Budget and Council Tax levels for 2026/27.

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Andre Mark, andre.mark@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Feb 2026

**Proposed Key Decision: Secondary Power in communal areas (Firefighting Lifts)**

Due to changes in fire safety guidance and a commitment to enhance fire safety, the Lift service team have undertaken a review of Lift infrastructure and potential safety performance in the event of a fire. This review has determined that within high rise buildings and sheltered schemes improvements are required to ensure that lift operability is maintained in the event of a fire.

To convert our current lift stock into 'firefighting lifts' the Lift service team seek to undertake a phased programme for a contractor to install secondary power units within communal areas to 68 high risk profile buildings (see the detailed analysis for further information). These secondary power units will allow Lift provision to the fire service in the event of a fire.

We seek approval to procure this programme and award a contract to a winning bidder. We also seek to award a 'reserve contract' to the second-place bidder.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** All Wards

**Contact officer:** Richard Buckley, richard.buckley@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Mar 2026

**Proposed Key Decision: Enhanced Biodiversity Duty Report**

This report fulfils H&F's statutory Enhanced Biodiversity Duty under the Environment Act 2021. It details actions from 2024–2026 to conserve and enhance biodiversity, including policy integration, habitat creation, community engagement, and investment. It sets future priorities aligned with the London Local Nature Recovery Strategy and borough climate goals.

**Lead Member(s):** Cabinet Member for Climate Change and Ecology

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Phoebe Shaw Stewart, Phoebe.ShawStewart@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Mar 2026

**Proposed Key Decision: H&F Affordable Workspace Strategy: 2026-2031**

This Cabinet Report seeks approval for the adoption of H&F's Affordable Workspace Strategy 2026-2031, one of ten priority projects delivering Upstream London. The Strategy establishes how the Council will deploy approximately £8.2 million of ringfenced Section 106 funding to support the curation of a diverse affordable workspace ecosystem focused primarily on STEM<sup>3</sup> sectors (Science, Technology, Engineering, Mathematics, Medicine, Media), positioning Hammersmith & Fulham as an exemplar of entrepreneurial municipal government that goes beyond planning policy to drive innovation-led, inclusive economic growth.

The Strategy proposes four priority interventions and establishes the strategic framework and governance structure for delivery. This approval ensures democratic oversight through a staged decision-making process: while Cabinet approval is sought to adopt Strategy itself,

any major spending commitments within the programme will return to Cabinet for separate approval before funds are deployed.

**Lead Member(s):** Cabinet Member for Enterprise and Skills

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** James Collister, James.Collister@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Mar 2026

**Proposed Key Decision: Revenue Budget Review Month 9 (December 2025)**

To note the Council's forecast position

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Andre Mark, andre.mark@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Mar 2026

**Proposed Key Decision: St Thomas of Canterbury Catholic Primary School Academy Conversion**

St Thomas of Canterbury Catholic Primary School Academy Conversion

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Budg/pol framework

**Wards affected:** Munster

**Contact officer:** Daryle Mathurin, Daryle.Mathurin@lbhf.gov.uk

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**Decision maker(s):** Cabinet

**Earliest date the decision will be made:** 9 Mar 2026

**Proposed Key Decision: Capital Programme Monitor & Budget Variations, 2025/26 (Third Quarter)**

This report provides a financial update on the council's capital programme and requests approval for budget variations to the capital programme.

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** All Wards

**Contact officer:** Andre Mark, andre.mark@lbhf.gov.uk

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**Deputy Leader (responsible for Children and Education)**

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Approving entering a lease arrangement for the Family Annex at Wendell Park Primary School to Imperial Old Oak Primary**

To approve entering into a lease for the Family Annex building at Wendell Park Primary School to Imperial Old Oak Primary on a five year full repairing lease, with option to extend for a further two years.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Wendell Park

**Contact officer:** Anthony Mugan, Anthony.Mugan@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: CAMHS Contract Extension**

This paper seeks approval for a 1-year extension of our current CAMHS contract until March 2026, as stipulated within our contract agreement.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Hannah parrott,

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Creation of specialist SEN provision at Ark Burlington Danes Academy**

The report seeks approval for consultation on the creation of new SEND provision at Ark Burlington Danes together with associated revenue and capital funding.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Daryle Mathurin, Daryle.Mathurin@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Creation of specialist SEN provision at Fulham Cross Academy**

The report seeks approval for consultation on the creation of new SEND provision at Fulham Cross Academy together with associated revenue and capital funding.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Daryle Mathurin, Daryle.Mathurin@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Extension to Olive House Extra Care Contract**

The decision is to extend the Olive House Extra Care Contract for one year, with the option to extend for another year.

The service is based on a core and flexi model which fits around resident's needs. This extension will provide a consistent and sustainable Extra Care Service for resident of the borough, which promotes independent living, enabling them to remain in their own home for as long as possible and reduces the need for more expensive residential care.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Sands End

**Contact officer:** Jessie Ellis, Jessie.Ellis@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Procurement Strategy for Fulham Bilingual School Windows**

The report sets out the procurement strategy for works to repair or, were necessary, replace windows at Fulham Bilingual School.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Parsons Green & Sandford

**Contact officer:** Anthony Mugan, Anthony.Mugan@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Procurement Strategy for Langford Window Upgrade**

The report sets out the proposed procurement strategy for works to repair where possible, or replace if necessary, the windows at Langford Primary School

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Sands End

**Contact officer:** Anthony Mugan, Anthony.Mugan@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Short extension of existing contract for Genito-Urinary Medicine (GUM) services**

This report is recommending an extension of the current GUM contract to the current provider Chelsea and Westminster Foundation NHS Trust. The current contract ends on 31st March 2025, therefore to ensure compliance a short variation of 4 months is sought while the current collaborative PSR process is completed.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Helen Byrne, Helen.Byrne@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Short Term Lease for the School House at Hurlingham Academy**

The report requests approval for consent for Hurlingham Academy to enter into a short term lease of the School House (caretakers lodge).

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Palace & Hurlingham

**Contact officer:** Daryle Mathurin, Daryle.Mathurin@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Fulham Bilingual Windows Contract Award.**

To award the contract for repairing and where necessary replacing the windows at Fulham Bilingual School.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Parsons Green & Sandford

**Contact officer:** Anthony Mugan, Anthony.Mugan@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Approval of the expansion of Queensmill satellite provision**

To approve the creation of Queensmill Special School satellite provision at Sullivan Primary School.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Affects 2 or more wards

**Wards affected:** Parsons Green & Sandford

**Contact officer:** Katia Neale, katia.neale@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** Between 31 Jul 2025 and 10 Aug 2025

**Proposed Key Decision: Awards for Minor Adaptations and Assistive Technology**

The paper seeks approval to enter new contractual arrangements for the provision of this service.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Joe Gunning, Joe.Gunning@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** 4 Aug 2025

**Proposed Key Decision: Approve licence for the use of the Dalling Rd site by Hammersmith and Fulham Foodbank**

The report seeks approval for a licence for the use of the Dalling Rd site by Hammersmith and Fulham Foodbank

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Avonmore

**Contact officer:** Anthony Mugan, Anthony.Mugan@lbfh.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** Before 15 Aug 2025

**Proposed Key Decision: Approve bid to the Carbon Offset Fund for Projects in Schools**

The report seeks approval to bid for £1,500,000 from the Carbon Offset Fund to Progress low carbon projects including solar, air-sourced heat pumps and additional insulation at four schools, Brackenbury, Kenmont, Melcombe and Miles Coverdale Primary Schools.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Affects 2 or more wards

**Wards affected:** College Park and Old Oak; Fulham Reach; Grove; Shepherds Bush Green

**Contact officer:** Anthony Mugan, Anthony.Mugan@lbfh.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** September 2025

**Proposed Key Decision: Lease of The Courtyard to United Learning Trust**

To approve the lease of The Courtyard building to United Learning Trust for use by Langford Primary.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Budg/pol framework

**Wards affected:** Sands End

**Contact officer:** Anthony Mugan, Anthony.Mugan@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** December 2025

**Proposed Key Decision: Contract Award for advocacy services**

Delivery of community and statutory advocacy services in Hammersmith and Fulham

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:**

**Wards affected:** All Wards

**Contact officer:** Jessie Ellis, Jessie.Ellis@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** 15 Dec 2025

**Proposed Key Decision: Coordination of the Holiday Activity and Food Programme Award**

Award decision for the tender for the Coordination of the Holiday Activity and Food Programme from 2026

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Marcus Robinson, Marcus.RobinsonCHS@lbhf.gov.uk

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** December 2025

**Proposed Key Decision: Procurement Strategy and Award for Children Looked After CAMHS 26/27**

The procurement strategy and contract award for the Preferred Supplier for Children Looked After Child and Adolescent Mental Health Services (CLA CAMHS) aligned to Regulation 7 and Schedule 2 of the Health Care Services (Provider Selection Regime) Regulations 2023

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Hannah parrott,

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** January 2026

**Proposed Key Decision: Brackenbury Primary School SEN Unit**

The 2023 HF SEND (Special Educational Needs and Disabilities) Sufficiency Review set out plans to create education provision that meets the needs of children and young people in Hammersmith & Fulham with special educational needs. This report recommends the creation and the delivery of a SEN (Special Educational Needs) Unit at Brackenbury Primary School commencing September 2026.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Budg/pol framework

**Wards affected:** Grove

**Contact officer:** Daryle Mathurin, [Daryle.Mathurin@lbhf.gov.uk](mailto:Daryle.Mathurin@lbhf.gov.uk)

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** January 2026

**Proposed Key Decision: Wormholt Park School SEN Unit**

The 2023 HF SEND (Special Educational Needs and Disabilities) Sufficiency Review set out plans to create education provision that meets the needs of children and young people in Hammersmith & Fulham with special educational needs. This report recommends the creation and the delivery of a SEN (Special Educational Needs) Unit at Wormholt Park Primary School commencing September 2026.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Budg/pol framework

**Wards affected:** Wormholt

**Contact officer:** Daryle Mathurin, [Daryle.Mathurin@lbhf.gov.uk](mailto:Daryle.Mathurin@lbhf.gov.uk)

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** Before 31 Jan 2026

**Proposed Key Decision: Procurement Strategy and Contract Award for Public Health GP Services**

This report seeks to get agreement to proceed with awarding the following services via the Provider Selection Regime (PSR) to GPs located in the Borough:

- NHS Health Checks programme (NHSHealthCheck)
- Long-acting reversible contraceptive service (LARC)
- Opioid Drug Dependence General Practice Shared Care Service

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Rebecca Richardson, James Mason,  
[rebecca.richardson@lbhf.gov.uk](mailto:rebecca.richardson@lbhf.gov.uk), [james.mason@lbhf.gov.uk](mailto:james.mason@lbhf.gov.uk)

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**Cabinet Member for Adult Social Care and Health**

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**Decision maker(s):** Cabinet Member for Adult Social Care and Health

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: H&F Healthwatch Extension**

This report requests an extension to the incumbent Healthwatch while re-procurement takes place.

**Lead Member(s):** Cabinet Member for Adult Social Care and Health

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Jessie Ellis, [Jessie.Ellis@lbhf.gov.uk](mailto:Jessie.Ellis@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Adult Social Care and Health

**Earliest date the decision will be made:** 24 May 2025

**Proposed Key Decision: Careline Alarm Receiving Centre Platform**

The IT platform that Careline staff are using to receive and respond to alarms.

**Lead Member(s):** Cabinet Member for Adult Social Care and Health

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Johan van Wijgerden, [Johan.vanwijgerden@lbhf.gov.uk](mailto:Johan.vanwijgerden@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Adult Social Care and Health

**Earliest date the decision will be made:** 27 Oct 2025

**Proposed Key Decision: Procurement Strategy- Direct Payment Support Service**

Recommission of Direct Payment Support Service

**Lead Member(s):** Cabinet Member for Adult Social Care and Health

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Lydia Sabatini, [Lydia.Sabatini@lbhf.gov.uk](mailto:Lydia.Sabatini@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Adult Social Care and Health

**Earliest date the decision will be made:** 19 Jan 2026

**Proposed Key Decision: Carers Hub - Award**

Award of the Carers Hub contract following tender and evaluation.

**Lead Member(s):** Cabinet Member for Adult Social Care and Health

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Lydia Sabatini, [Lydia.Sabatini@lbhf.gov.uk](mailto:Lydia.Sabatini@lbhf.gov.uk)

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**Decision maker(s):** Deputy Leader (responsible for Children and Education)

**Earliest date the decision will be made:** 19 Jan 2026

**Proposed Key Decision: Procurement Strategy for Direct Payments Support Service**

Award of the Direct Payments Support Service contract following tender and evaluation.

**Lead Member(s):** Cabinet Member for Adult Social Care and Health

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Lydia Sabatini, Lydia.Sabatini@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Adult Social Care and Health

**Earliest date the decision will be made:** January 2026

**Proposed Key Decision: Award of IT system for Careline Alarm Receiving Centre (ARC)**

This is an award of contract for the IT platform that Careline staff use to receive and respond to alarms. The current contract expires on 31 July 2026 with no option for extension.

**Lead Member(s):** Cabinet Member for Adult Social Care and Health

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Lydia Sabatini, Lydia.Sabatini@lbhf.gov.uk

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**Cabinet Member for Climate Change and Ecology**

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**Cabinet Member for the Economy**

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Avonmore Primary School - Appointment of Main Contractor**

This decision requests approval from the Cabinet Member for the Economy to award a contract for the construction of a new primary school and 91 new homes on the site of Avonmore primary school.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Avonmore

**Contact officer:** Matthew Rumble, matt.rumble@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Civic campus - agreement to enter into lease in respect of the office block**

Civic campus - agreement to enter into lease/s in respect of the office block - The Edmonia Lewis Building

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Joanne Woodward, Joanne.Woodward@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Civic Campus Cinema Decision**

Cabinet Member for the Economy to make a decision on entering into an agreement for the cinema lease at the Civic Campus.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Civic Campus leases**

Cabinet member decision to approve the entering into leases for the commercial units within the civic campus.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Joanne Woodward, Joanne.Woodward@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant a lease on civic campus Affordable Start-up Unit 1**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant a lease on civic campus Affordable Start-up Unit 2**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant a lease on civic campus Block B 7th floor office**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant a lease on civic campus Block B Restaurant**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant lease on civic campus Block B ground floor office / reception**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Procurement and award of consultancy contract**

Procurement and award of a contract under a call-off procedure from "Yorkshire Purchasing Organisation 001141 Managing Consultancy and Professional Services Framework" to Reed Specialist Recruitment trading as Consultancy+ for the provision of professional consultancy services in relation to leisure and recreational infrastructure.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Mo Goudah, Matthew Rumble, mo.goudah@lbhf.gov.uk, matt.rumble@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Procurement and Installation of Audio Visual Equipment, Desk Booking and Smart Technology within the refurbished Town Hall**

The Council is seeking to tender for works to procure and install the following:

- Audio Visual equipment
- Desk Booking technology
- Smart technology

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for the Economy

**Earliest date the decision will be made:** 10 Aug 2025

**Proposed Key Decision: Procurement Strategy for Property and FM to Procure an Electrical Maintenance Contract for its Corporate Estate**

To remain ruthlessly financially efficient and to obtain best value out of its supply chain, Property and Facilities Management (FM) need to re-procure the electrical maintenance contract required to maintain the corporate's estate electrical assets and meet its statutory obligations. Property and FM are looking to procure a new 5 (3+2) year contract with a specialist supplier to maintain all corporate's electrical assets covering Fixed Wire testing; Portable Appliance Testing; Lightning Protection; Emergency Lighting; Electric Vehicle (EV) Charge Points; Solar; and Backup Generators.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Sebastian Mazurczak, Sebastian.Mazurczak@lbhf.gov.uk

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**Cabinet Member for Finance and Reform**

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**Decision maker(s):** Cabinet Member for Finance and Reform

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Smart Building and Environmental Technologies 2023**

The council has ambitions to invest in technology to support climate and environmental targets within offices. Facilities are needed to monitor and manage energy and power usage and operate technically efficient buildings whilst providing powerful utilization data.

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Ramanand Ladva, Ramanand.Ladva@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Finance and Reform

**Earliest date the decision will be made:** 5 Dec 2025

**Proposed Key Decision: Azure Managed Service**

Management and support services for the Microsoft Azure cloud hosting platform as well as for the CyberSecurity Operations Centre.

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Tina Akpogheneta, [Tina.Akpogheneta@lbhf.gov.uk](mailto:Tina.Akpogheneta@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Finance and Reform

**Earliest date the decision will be made:** January 2026

**Proposed Key Decision: Contract Award for the provision of Council's contact centre application**

Award a contract to the successful third-party partner to deliver the provision of the contact centre platform including CRM, low-code, and AI capabilities

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Hina Jethwa, [hina.jethwa@lbhf.gov.uk](mailto:hina.jethwa@lbhf.gov.uk)

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**Cabinet Member for Housing and Homelessness**

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Approval to extend our roofing contract by 12 months**

We seek approval to extend our existing contract with our roofing subcontractor. This contract currently supports our DLO by carrying out roofing repairs and maintenance works, on behalf of H&F Maintenance, our Direct Labour Organisation ('the DLO'. The DLO has responsibility for carrying out repairs to communal areas for most of our council housing stock. Due to the specialist nature of roofing works the DLO requires a subcontractor to carry out roofing repairs and maintenance works on its behalf.

We initially procured this provider under a JCT measured term contract from the 16th of May 2022 until the 15th of May 2024. The original contract award allowed for a 12 month extension of the contract until the 15th of May 2025.

We are seeking approval to action this extension of the contract until the 15th of May 2025.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Nick Marco-Wadey, [Nick.Marco-Wadey@lbhf.gov.uk](mailto:Nick.Marco-Wadey@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Award of contract for White City major refurbishment Phase 1 incorporating works to Batman Close, Davis House, Evans House, Mackay House, White City estate W12**

This report seeks approval to award a contract for the major refurbishment of eleven blocks forming part of the White City estate W12.

The scheme was included in the Procurement Strategy approved by December 22 Cabinet, which identified sites for investment during the period 2023-2025.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** White City

**Contact officer:** Vince Conway, [Vince.Conway@lbhf.gov.uk](mailto:Vince.Conway@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Charecroft estate major refurbishment**

Award of works contract for the to the major refurbishment of the Charecroft estate W12

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Addison

**Contact officer:** Vince Conway, [Vince.Conway@lbhf.gov.uk](mailto:Vince.Conway@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Council housing policy updates**

Decision to approve updated council housing policies, following a review of the council housing policy framework.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Budg/pol framework

**Wards affected:** All Wards

**Contact officer:** Harriet Potemkin, [Harriet.Potemkin@lbhf.gov.uk](mailto:Harriet.Potemkin@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Direct Award via the Southeast Consortium Framework for a Windows installation/replacement contractor**

We are seeking approval to compliantly direct award a 3 year, £3,000,000 windows installation and replacement contract via the Southeast Consortium Framework.

This contract will provide the council with the additional capacity required to support our increasing work order demand within the repairs service.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Richard Buckley, [richard.buckley@lbhf.gov.uk](mailto:richard.buckley@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness, Cabinet Member for Social Inclusion and Community Safety

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Domestic Abuse Housing Services Policy**

Hammersmith & Fulham Housing Department is required to have a domestic abuse policy as part of the Social Housing Act 2023. Our Domestic Abuse Policy relates to Hammersmith & Fulham tenants and survivors of domestic abuse who apply to Hammersmith & Fulham homelessness service, and sets out how we will identify and respond to domestic abuse.

**Lead Member(s):** Cabinet Member for Housing and Homelessness, Cabinet Member for Social Inclusion and Community Safety

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Anna L K Jane, anna.jane@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** 24 May 2025

**Proposed Key Decision: Housing First and Street Outreach Services**

A contract extension for Housing First and Street Outreach Services. This service provides the first response to rough sleeping in the borough through their outreach support, and intensive support to residents in their own home with a history of rough sleeping through the Housing First initiative.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Laura Palfreeman, Laura.Palfreeman@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Procurement Strategy for Housing Lift Modernisation of Barton and Jepson House**

To maintain the lift service, it has been recommended that works to modernise the lift should be carried out. This will both improve the reliability of the lifts and reduce future running costs.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Akeem Durojaye, [akeem.durojaye@lbhf.gov.uk](mailto:akeem.durojaye@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Procurement Strategy/Contract Award approval to Cablesheer to support with housing voids and repairs**

We are looking for both procurement strategy and contract award approval to direct award a 3 year contract to Cablesheer. The contract will instruct work orders to Cablesheer to support our term-service patch contractors with housing voids and repairs.

This direct award will be through a compliant Construction Framework (The national framework partnership). The contract value will be for a maximum value of £4,500,000 over a 36 month duration. The contract will apportion the spend equally at £1,500,000 per annum.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Nick Marco-Wadey, [Nick.Marco-Wadey@lbhf.gov.uk](mailto:Nick.Marco-Wadey@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Rough sleeping assessment hub**

Agreement for grant funding to be allocated to continue the rough sleeping assessment hub which provides accommodation with support for single people with support needs and a history of rough sleeping or experiencing homelessness

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Laura Palfreeman, [Laura.Palfreeman@lbhf.gov.uk](mailto:Laura.Palfreeman@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Short-Term Contract Variation to Council Repairs Contract (LOT 3)**

This report is seeking approval to temporarily vary the Mears Central Repairs contract. This variation will involve allowing for additional temporary supervisory and administrative support as well as an enhancement on the current contract rates.

The variation will involve cost changes totalling up to £680,000. This will be a temporary variation for a 17-week period.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Nick Marco-Wadey, [Nick.Marco-Wadey@lbhf.gov.uk](mailto:Nick.Marco-Wadey@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** June 2025

**Proposed Key Decision: Extension of Pinnacle Caretaking Contract**

Extension for the Pinnacle Caretaking contract on Housing estates for a 2 year period.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** All Wards

**Contact officer:** Patrick McNamara, [patrick.mcnamara@lbhf.gov.uk](mailto:patrick.mcnamara@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** 24 Jun 2025

**Proposed Key Decision: Rough Sleeping Assessment Hub**

Procurement strategy for a rough sleeping assessment hub which will provide short term accommodation for people experiencing rough sleeping or at risk of rough sleeping

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Laura Palfreeman, [Laura.Palfreeman@lbhf.gov.uk](mailto:Laura.Palfreeman@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** October 2025

**Proposed Key Decision: Procurement Strategy for Leaks from Above**

Dedicated contract for dealing with leaks in the Council's social housing homes. Specialist detection and remedial works to prevent damage to assets

**Lead Member(s):** Councillor Frances Umeh

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Gavin Duncumb, [Gavin.duncumb@lbhf.gov.uk](mailto:Gavin.duncumb@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Housing and Homelessness

**Earliest date the decision will be made:** January 2026

**Proposed Key Decision: Procurement Strategy and Contract Award Aids and Adaptations**

Aids and adaptation works to the council's housing stock and private residents which claim as part of a grant

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Gavin Duncumb, [Gavin.duncumb@lbhf.gov.uk](mailto:Gavin.duncumb@lbhf.gov.uk)

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**Cabinet Member for Public Realm**

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Approval for a 10 year lease on 27 Bulwer street W12 8AR**

We are seeking approval for a 10 year lease in the north of the borough to house our parking on street enforcement team. the search for a suitable property has been on going for the last 18 months. This property is highly suitable for our operation and will be funded from the existing parking budgets.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Shepherds Bush Green

**Contact officer:** Gary Hannaway, gary.hannaway@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Cashless Parking Solution Procurement**

Carry out a procurement exercise for the councils Pay & Display mobile operator.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Oscar Turnerberg, oscar.turnerberg@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Contract Award of the On Street Residential Chargepoint Scheme (ORCS 4) Grant**

Award of a contract to deliver 23 on-street fast electric vehicle charging points.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Masum Choudhury, [Masum.Choudhury@lbhf.gov.uk](mailto:Masum.Choudhury@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** 24 May 2025

**Proposed Key Decision: Grounds Maintenance Contract Variation**

Contract variation to incentivise Idverde to improve performance

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Simon Ingyon, [Simon.Ingyon@lbhf.gov.uk](mailto:Simon.Ingyon@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Highway Asset Management Strategy**

Highway Asset Management Strategy outlines how the highway will be managed in the future.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Ian Hawthorn, [ian.hawthorn@lbhf.gov.uk](mailto:ian.hawthorn@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Leisure Contract Variation**

Leisure Contract Variation

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Simon Ingyon, Simon.Ingyon@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Linford Christie Stadium Athletics Track Refurbishment**

Refurbishment of athletics track and installation of new LED floodlights.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** College Park and Old Oak

**Contact officer:** Simon Ingyon, Simon.Ingyon@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Pan London Contract on the Future of Micro-mobility**

Authority to negotiate terms, agree charges and enter into contracts related to e-bike hire and e-scooter hire contracts .

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Masum Choudhury, Masum.Choudhury@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Parking Bailiff Enforcement Procurement Strategy**

This decision will be to sign off on the procurement strategy relating to the bailiff enforcement contract for outstanding Penalty Charge Notice (PCN) debt.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Gary Hannaway, Bram Kainth, gary.hannaway@lbhf.gov.uk, bram.kainth@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Registration and Mortuary (Fees and Charges)**

To agree the introduction of new service charge categories and approve the proposed uplifted fees and charges from 1 April 2024.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Kayode Adewumi, Kayode.Adewumi@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Smart Transport - Traffic Data Procurement**

To procure Smart Transport to handle the Parking departments on-street data collection needs.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Oscar Turnerberg, oscar.turnerberg@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Strategy and call off Ealing Framework to use Matrix SCM Limited for Neighbourhood Improvements and Place Shaping Projects**

Professional services for civil and traffic engineering design, project management and community engagement

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Russell Trewartha, Russell.Trewartha@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Suspensions Fees & Charges Uplift**

Uplift of Suspensions Fees & Charges to reflect current requirements.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Oscar Turnerberg, oscar.turnerberg@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Traffic Orders Fees & Charges Uplift**

Uplift of Traffic Orders Fees & Charges to reflect current requirements.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Oscar Turnerberg, oscar.turnerberg@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** June 2025

**Proposed Key Decision: Procurement Strategy for Fuel Cards**

Procurement of a provider to provide petrol and EV charging forecourt cards for council fleet

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Pat Cosgrave, Pat.Cosgrave@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** 24 Jun 2025

**Proposed Key Decision: Fulham Reach - Chancellor's Road, Distillery Road and Winslow Road W6 - S106 Highway Works**

The Council has secured section 106 funding to deliver public realm and highway improvement works at Chancellor's Road, Distillery Road, and Winslow Road (W6), within the Fulham Reach area. These works are part of a wider strategy to enhance local infrastructure and support sustainable travel in line with the Council's climate and transport objectives. The proposed scheme will improve the overall streetscape and safety of Chancellors Road. This will involve the resurfacing of both the footways and carriageway, replacing the existing street lighting columns and implementing traffic-calming measures.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:**

**Wards affected:** Fulham Reach

**Contact officer:** Russell Trewartha, Russell.Trewartha@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** 14 Jul 2025

**Proposed Key Decision: Cycle Training & Bike Mechanics**

Procurement via Waltham Forest Framework for 3 years + 2 years contract to cover LBHF's cycle training & bike mechanic contracts

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Philippa Robb, Philippa.Robb@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** 4 Aug 2025

**Proposed Key Decision: Procurement Strategy and Award of Contract for Statutory Printing Services**

Decision report seeking approval for LB Hammersmith & Fulham, to procure and award a contract for the provision of Statutory Documentation Printing Services.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Mark Fanneran, mark.fanneran@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** 13 Aug 2025

**Proposed Key Decision: Fulham Football club funding for Stevenage Park**

Fulham Football club has offered to fund improvements to Stevenage Park, adjacent to Craven Cottage Stadium. This report assesses the current issues at the site and the proposals to address these, and recommends acceptance of funding.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** Fulham Reach

**Contact officer:** Heather Marsh, HEATHER.MARSH@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** 20 Aug 2025

**Proposed Key Decision: Farmers Market Tender**

There were previously established weekly farmer's markets in Ravenscourt Park and Bishops Park up until 2019. We are looking to re-establish these and add a new market to Shepherds Bush Green. There will be an additional opportunity for adhoc markets under the

Hammersmith flyover to compliment the existing events programme. Hammersmith and Fulham Council are inviting market companies to provide high quality weekly farmers markets in Bishops Park, Ravenscourt Park and Shepherds Bush Green (with the potential for additional parks). The markets should be high quality with locally sourced suppliers and produce. The markets should be inclusive and attract as wide a section of the borough's residents as possible.

- For each of the 3 sites there will be 1 farmer's market –operating up to 50 weeks a year per site
- Bishops Park Sunday
- Ravenscourt Saturday
- Shepherds Bush Green Sunday

This will be a concession contract. The contract period will be for a three-year term and will be income based with no council expenditure.

In addition, the contract will invite bidders to express an interest for the opportunity to tender for under the Hammersmith Flyover to deliver a minimum of 6 various markets a year.

Each bidder can submit an expression of interest for individual sites or can apply for all locations.

**Wards Affected:** Ravenscourt, Shepherds Bush Green, Hammersmith, Palace and Hurlingham

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Affects 2 or more wards

**Wards affected:** Palace & Hurlingham

**Contact officer:** Emma Jerrard, Emma.Jerrard@lbfh.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** Before 30 Sep 2025

**Proposed Key Decision: Variation of the RBKC Framework to finalise Council wide public realm procurement**

A variation is required of the RBKC framework to finalise the Council wide Public Realm works and Professional Service Contract. This will extend the framework by a maximum of 6 months to allow the procurement to be completed and an effective mobilisation period established.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Ian Hawthorn, [ian.hawthorn@lbhf.gov.uk](mailto:ian.hawthorn@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** 12 Nov 2025

**Proposed Key Decision: Procurement Strategy and Contract Award for Hammersmith Grove – Sustainable Drainage Systems and Public Realm Improvements Works**

The Hammersmith Grove Sustainable Drainage Systems (SuDS) and Public Realm Improvements scheme sets out a phased delivery approach to enhance flood resilience, accessibility, and placemaking along a key corridor in Hammersmith. Developed in collaboration with local residents and aligned with the Council's Climate and Ecological Strategy, the scheme will commence with gateway improvements and mobilisation of works funded through Tranche 4 of the Green Investment Fund. Approval is sought to award the works contract to the Preferred Supplier and initiate Phase 1. Further funding will be pursued to enable full delivery of Phases 2 and 3, which aim to deliver long-term environmental, social, and economic benefits for the local community.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Grove

**Contact officer:** Ruby Jones, [ruby.jones@lbhf.gov.uk](mailto:ruby.jones@lbhf.gov.uk)

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** November 2025

**Proposed Key Decision: Play Maintenance and Inspections Contract**

5-year contract for a supplier to inspect and undertake maintenance on play equipment within Parks and Open Spaces.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Hugo Ross-Tatam, Hugo.ross-tatam@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** December 2025

**Proposed Key Decision: Wormwood Scrubs AEM (Alternative Ecological Mitigation) Masterplan for Contract Award**

To award a contract to a suitably qualified and experienced supplier for the implementation of the Alternative Ecological Mitigation (AEM) Masterplan capital works and 10 Year Management and Maintenance Plan (MMP) for Wormwood Scrubs.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** College Park and Old Oak

**Contact officer:** Vicki Abel, Victoria.Abel@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** January 2026

**Proposed Key Decision: Commercial Waste Time Banding for Uxbridge Road and King Street**

Decision whether to proceed with timed commercial waste collections on Uxbridge Rd and King St following consultation

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Affects 2 or more wards

**Wards affected:** Coningham; Hammersmith Broadway; Ravenscourt; Shepherds Bush Green; Wendell Park; White City; Wormholt

**Contact officer:** Annie Baker, Annie.Baker@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Public Realm

**Earliest date the decision will be made:** February 2026

**Proposed Key Decision: Award of contract for the provision of Liquid Fuels**

Award for provision of diesel, HVO and AdBlue for a period of 2 years

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Pat Cosgrave, Pat.Cosgrave@lbhf.gov.uk

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### **Cabinet Member for Social Inclusion and Community Safety**

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**Decision maker(s):** Cabinet Member for Social Inclusion and Community Safety

**Earliest date the decision will be made:** May 2025

#### **Proposed Key Decision: Cost of Living Funding Strategy**

This report sets out the council's Cost of Living Funding Strategy for 2024/25 including the allocation of Household Support Fund grant. The Cost-of-Living programme underscores the Council's ongoing commitment to building a resilient and supportive community, ensuring that no resident is left behind. The Council is investing £6.8m across last year and this year in Cost-of-Living support, continuing to deliver a comprehensive range of support to residents including low-income older residents who have been impacted by the rise in everyday living costs, as well as other priority households and individuals.

**Lead Member(s):** Cabinet Member for Social Inclusion and Community Safety

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Matthew Sales, Bathsheba Mall, matthew.sales@lbhf.gov.uk, Bathsheba.Mall@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Social Inclusion and Community Safety

**Earliest date the decision will be made:** July 2025

#### **Proposed Key Decision: Cost of Living Funding Strategy 2025/26**

Report agrees the allocation of Cost of Living response programme funding in 2025/26

**Lead Member(s):** Cabinet Member for Social Inclusion and Community Safety

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Matthew Sales, matthew.sales@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Social Inclusion and Community Safety

**Earliest date the decision will be made:** October 2025

**Proposed Key Decision: Procurement Strategy for Violence Against Women and Girls (VAWG) Services**

Procurement strategy for the re-commissioning of H&F's VAWG services. This is a service that operates over H&F and the Bi-Borough and H&F will be leading on the procurement this time around.

**Lead Member(s):** Cabinet Member for Social Inclusion and Community Safety

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** All Wards

**Contact officer:** Claire Horn, Claire.Horn@lbhf.gov.uk

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**Decision maker(s):** Cabinet Member for Social Inclusion and Community Safety

**Earliest date the decision will be made:** December 2025

**Proposed Key Decision: Decision on the introduction of a public space protection order to tackle anti-social behaviour**

The public space protection order would restrict the following -

\*Professional beggars, and aggressive and/or persistent begging

\*Congregating or gathering in groups (of two or more) engaged in anti-social behaviour

\*Wearing a face covering in an attempt to conceal their identity and cause harassment, alarm or distress

**Lead Member(s):** Cabinet Member for Social Inclusion and Community Safety

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Laura Seamons, Neil Thurlow, laura.seamons@lbhf.gov.uk, Neil.Thurlow@lbhf.gov.uk

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**Cabinet Member for Enterprise and Skills**

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**Decision maker(s):** Cabinet Member for Enterprise and Skills

**Earliest date the decision will be made:** January 2026

**Proposed Key Decision: Contract award for Training Providers for H&F Adult Learning & Skills service (HFALS) September 2025**

Approval for HFALS to subcontract Adult Skills Funded delivery.

**Lead Member(s):** Cabinet Member for Enterprise and Skills

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** David Ede, David.Ede@lbhf.gov.uk

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### **Executive Director of People**

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**Decision maker(s):** Executive Director of People

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Approve spend for windows related works at Langford Primary**

Approve spend for H&S related windows works at Langford Primary School

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Sands End

**Contact officer:** Anthony Mugan, Anthony.Mugan@lbhf.gov.uk

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**Decision maker(s):** Executive Director of People

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Direct Award Report of Carers Services to Carers Network**

2 year direct award

**Lead Member(s):** Cabinet Member for Adult Social Care and Health

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Lydia Sabatini, Lydia.Sabatini@lbhf.gov.uk

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**Decision maker(s):** Executive Director of People

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Direct Award Report of Spot Contract to Living With Equal Opportunities**

This is a decision to directly award a 2-year spot contract worth £340 000 to Living With Equal Opportunities (LWEQ) in order to regularise existing arrangements starting 1st October 2024 to 30th September 2026

The reason for this decision is to ensure that residents have access to a responsive and good quality service in an area with insufficient local provision and to allow time for commissioners to coproduce a new model for day opportunities to be tendered for in 2025/6.

A timeline and plan is in place the co-production and governance around a new service model to take place by the end of this contract extension.

2 years also provides enough time to monitor the contract and terminate it if it is found to be underperforming

A waiver will go to Contract Assurance Board.

A strategy paper for a reprocurement will be presented in 2025.

**Lead Member(s):** Cabinet Member for Adult Social Care and Health

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Lydia Sabatini, Lydia.Sabatini@lbhf.gov.uk

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**Decision maker(s):** Executive Director of People

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Direct Award Report of Statutory Advocacy Services to Libra Partnership**

Direct award of contract for two years

**Lead Member(s):** Cabinet Member for Adult Social Care and Health

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Lydia Sabatini, Lydia.Sabatini@lbhf.gov.uk

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**Decision maker(s):** Executive Director of People

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Direct Award to Jontek for the Careline Alarm Receiving Centre Platform**

Hammersmith & Fulham (H&F) Careline is a critical emergency alarm receiving service, safeguarding approximately 3,000 residents, primarily comprising elderly and vulnerable individuals within the borough. Jontek's platform, Answerlink, is the current provider of the Careline Alarm Receiving Centre Platform (ARC) used by H&F Careline to manage and respond to calls and emergency alerts from residents, including telecare.

The decision is to direct award to Jontek to provide Answerlink.

**Lead Member(s):** Cabinet Member for Adult Social Care and Health

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Jessie Ellis, Jessie.Ellis@lbhf.gov.uk

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**Decision maker(s):** Executive Director of People

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Sullivan Primary School Contract Award for Creation of a Specialist Unit**

To award the contract for refurbishment and remodelling works at Sullivan Primary School to create an early years and Key Stage One autism unit that will be a satellite provision of Queensmill Special School.

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Parsons Green & Sandford

**Contact officer:** Anthony Mugan, Anthony.Mugan@lbhf.gov.uk

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**Decision maker(s):** Executive Director of People

**Earliest date the decision will be made:** 4 Jul 2025

**Proposed Key Decision: Contract Award for Works to Satellite Provision for Queensmill Special School to be Located at Sullivan Primary School**

Contract award for works to create provision for EYFS and KS1 learners with Autism located at Sullivan Primary School, as a satellite provision of Queensmill Special School

**Lead Member(s):** Deputy Leader (responsible for Children and Education)

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Anthony Mugan, Anthony.Mugan@lbhf.gov.uk

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**Executive Director of Place**

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Appointment of Employer's Agent for Construction Works**

Appointment of Employer's Agent for existing construction contract

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Daniel Murray, daniel.murray@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Approval to award contract for 6th Floor Terrace Landscaping Works (Civic Campus)**

The refurbishment of the Civic Campus building is currently underway. A contract is required to procure for the work on the roof garden, which will be on the 6th floor terrace.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Contract Variation for the Purchase and Installation of Purpose-built Community Room and WC Portacabins for Linford Christie**

To approve the contract variation for the provision of additional portable cabin facilities to Coleman & Company Limited for a value of up to £338,000.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Wormholt

**Contact officer:** Chris Nolan, Sebastian Mazurczak, Chris.Nolan@lbhf.gov.uk, Sebastian.Mazurczak@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant a lease on civic campus Block C cafe**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant cinema lease to successful operator**

The Council's nominee company, H&F Housing Developments Ltd, acts upon the instruction of the council in matters relating to commercial leases at the Civic Campus.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant lease on civic campus Block B 1st floor office**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant lease on civic campus Block B 2nd floor office**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant lease on civic campus Block B 3rd floor office**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant lease on civic campus Block B 4th floor office**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant lease on civic campus Block B 5th floor office**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant lease on civic campus Block B 6th floor office**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant lease on civic campus Block C retail unit**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbfh.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Instruction to H&F Developments Ltd to grant lease on civic campus convenience store to successful operator**

The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbfh.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Procure joinery works in relation to large Furniture and Fixtures at the refurbished Town Hall**

The Council is seeking to tender a joinery package for the provision of two large reception desks and a bar counter at the refurbished Town Hall

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbfh.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Procurement of a Marquee for the refurbished Hammersmith Town Hall**

The Council is seeking to procure a marquee for the outdoor area of the rooftop bar and restaurant on Level 06 of the refurbished Town Hall

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Procurement of a works contract for Commercial office block lobby fit-out (Civic Campus)**

The existing build contract is for shell and core only. Work is required to fit-out the lobby area.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Refurbished Town Hall - Level 06 Fit-Out**

The Council is seeking to tender for works to fit-out the new bar and restaurant area on Level 06 of the refurbished Town Hall. Works are likely to include, floor and wall finishes, lighting, kitchen and bar counter.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Hammersmith Broadway

**Contact officer:** Philippa Cartwright, Philippa.Cartwright@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** 20 Aug 2025

**Proposed Key Decision: Procuring a delivery partner to support the end-to-end retrofit journey**

This service will provide the support and guidance to the “able to pay” residents through installing retrofit measures will increase uptake of domestic energy efficiency and clean energy retrofit technologies. The service is aimed at the 'able-to-pay' market— owner-occupiers who have the financial means to fund and implement retrofit measures independently without needing to make significant lifestyle changes. They are unaware of the opportunities or are hesitant to start without support from a reputable provider.

**Lead Member(s):** Cabinet Member for Climate Change and Ecology

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Christine Chung, christine.chung@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** Before 31 Aug 2025

**Proposed Key Decision: Civic Campus CCTV**

A project to deliver site-wide CCTV at Civic Campus

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Ramanand Ladva, Ramanand.Ladva@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** 30 Sep 2025

**Proposed Key Decision: Contract Award for Wormwood Scrubs AEM (Alternative Ecological Mitigation) Masterplan**

The Alternative Ecological Mitigation (AEM) Masterplan for Wormwood Scrubs will include capital works to create a sustainable urban drainage scheme and create ecological habitats and a 10 Year Management and Maintenance Plan (MMP). This plan will fulfil a legal agreement between the council and High Speed Two Limited (HS2) to improve biodiversity on Wormwood Scrubs as mitigation for the work to build the HS2 station and Old Oak

Common.

This project will contribute to Council priorities and aspirations, including becoming the countries greenest borough and 'rising to the challenge of the climate and ecological emergency'.

**Lead Member(s):** Cabinet Member for Public Realm

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** College Park and Old Oak

**Contact officer:** Vicki Abel, Victoria.Abel@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** Before 30 Nov 2025

**Proposed Key Decision: Bagley's Lane depot: Workshop roof replacement**

Urgent replacement of the workshop roof due to end-of-life condition, persistent leaks and safety concerns

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Sands End

**Contact officer:** Nick Totton, Nick.Totton@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Place

**Earliest date the decision will be made:** January 2026

**Proposed Key Decision: Direct award for enhanced CCTV technology**

To deliver on the commitments outlined in the crime strategy to enhance our Video Surveillance Systems to include AI assisted operations

**Lead Member(s):** Cabinet Member for Social Inclusion and Community Safety

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Neil Thurlow, Neil.Thurlow@lbhf.gov.uk

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**Executive Director of Finance and Corporate Services**

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Seven Week Extension of Pinnacle Caretaking Contract**

Extension of the existing Pinnacle Caretaking Contract until the end of June.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Richard Shwe, Richard.Shwe@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Contract award for provision of disrepair and void works**

Contract award for the provision of disrepair works

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Emma Lucas, Emma.Lucas@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Contract Award Report – Consultancy Services Framework Engineering Surveys**

Direct Award to Ingleton Wood LLP using Hammersmith and Fulham Consultancy Framework Lot 5

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Gavin Duncumb, [Gavin.duncumb@lbhf.gov.uk](mailto:Gavin.duncumb@lbhf.gov.uk)

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Extension of call off contract for the Portal, E forms & CRM system**

To approve the award to Granicus-Firmstep Limited of a two-year permitted extension to the existing call off contract. The total value of the contract to date is £850k. The estimated minimum value of this 2-year extension is £340k.

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Ashley Bryant, Darren Persaud, [ashley.bryant@lbhf.gov.uk](mailto:ashley.bryant@lbhf.gov.uk), [Darren.Persaud@lbhf.gov.uk](mailto:Darren.Persaud@lbhf.gov.uk)

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Land and Property Based IT CMS**

Award to Idox Software limited of 24 months contract under the Crown Commercial Service Vertical Application Solutions (CCS VAS) call off framework for the provision of Land and property case management system

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Expenditure/ Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m

**Wards affected:** All Wards

**Contact officer:** Graham Pottle, [graham.pottle@lbhf.gov.uk](mailto:graham.pottle@lbhf.gov.uk)

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Land and Property Based IT CMS - Data Migration**

To procure specialist support for data migration

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Graham Pottle, [graham.pottle@lbhf.gov.uk](mailto:graham.pottle@lbhf.gov.uk)

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Lift Modernisation Upgrades at Barton and Jepson House**

We seek approval to undertake a procurement for the Lift modernisation works required at Barton and Jepson House. Across these two properties, we have four lifts that require necessary upgrades to ensure compliance with regulations in relation to Lift Safety and Performance.

We are recommending an open tender. We anticipate the cost of these works costing £1,400,000. We anticipate these Lift upgrades taking up to 63 weeks to complete.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Sands End

**Contact officer:** Nick Marco-Wadey, [Nick.Marco-Wadey@lbhf.gov.uk](mailto:Nick.Marco-Wadey@lbhf.gov.uk)

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Major Refurbishment of Derwent Court W6**

Award of contract to carry out major refurbishment works to 1-10 Derwent Court W6. Works include new roof covering, new windows and doors, and general fabric repairs and redecoration.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Ravenscourt

**Contact officer:** Vince Conway, [Vince.Conway@lbhf.gov.uk](mailto:Vince.Conway@lbhf.gov.uk)

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Procurement Strategy for Garage Refurbishment**

Approval for the strategy to procure a contractor to deliver the Phase 3 programme of refurbishment works to garages on housing land.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** All Wards

**Contact officer:** Emma Lucas, [Emma.Lucas@lbhf.gov.uk](mailto:Emma.Lucas@lbhf.gov.uk)

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** May 2025

**Proposed Key Decision: Wood Lane estate improvements**

Approval to incur expenditure under existing Term Contracts for environmental improvement works to Wood Lane estate W12

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** College Park and Old Oak

**Contact officer:** Vince Conway, [Vince.Conway@lbhf.gov.uk](mailto:Vince.Conway@lbhf.gov.uk)

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** July 2025

**Proposed Key Decision: Procurement strategy for remedial works to main roof and porch parapets at Walham Green Court SW6**

This report seeks approval of a procurement strategy to source a contractor for remedial works to the main roof and porch parapets at Walham Green Court SW6.

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Walham Green

**Contact officer:** Richard Buckley, richard.buckley@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** Before 30 Sep 2025

**Proposed Key Decision: Procurement of Geographical Information System (GIS)**

Procurement of new long term sovereign LBHF-only Geographical Information System

**Lead Member(s):** Cabinet Member for Finance and Reform

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Roland de la Mothe, Roland.delaMothe@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** Before 30 Jan 2026

**Proposed Key Decision: Acquisition of a family-sized home using affordable housing subsidy**

This decision requests approval, in line with the council's adopted family housing strategy, to use the council's retained affordable housing subsidy to purchase a family-sized home that will serve to address demand for homes of this nature across the borough.

**Lead Member(s):** Cabinet Member for the Economy

**Reason:** Expenditure/ Income above £300K - Revenue up to £500k and Capital up to 1.5m

**Wards affected:** Fulham Reach

**Contact officer:** Joe Coyne, joe.coyne@lbhf.gov.uk

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**Decision maker(s):** Executive Director of Finance and Corporate Services

**Earliest date the decision will be made:** 17 Feb 2026

**Proposed Key Decision: Procurement Strategy and Contract Award for Responsive Roofing Works**

Responsive roofing works to our social housing council homes across the borough

**Lead Member(s):** Cabinet Member for Housing and Homelessness

**Reason:** Affects 2 or more wards

**Wards affected:** All Wards

**Contact officer:** Gavin Duncumb, Gavin.duncumb@lbhf.gov.uk

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