

**From:** Alun Thomas <Athomas@tandtp.com>

**Sent:** 18 July 2025 08:16

**To:** Tucker Matt: H&F <Matt.Tucker@lbhf.gov.uk>

**Subject:** Re: [IMP.12.1] 2025/00574/LAPR - Imperial College White City Innovation District H1 Building Wood Lane London (Notice of Hearing)

Dear Matt

Please find attached some additional material for circulation prior to the hearing.

Thanks.

Alun

**IMPERIAL COLLEGE  
H1  
WHITE CITY,  
LONDON, W12 0BZ**

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**SUMMARY OF PROPOSALS**

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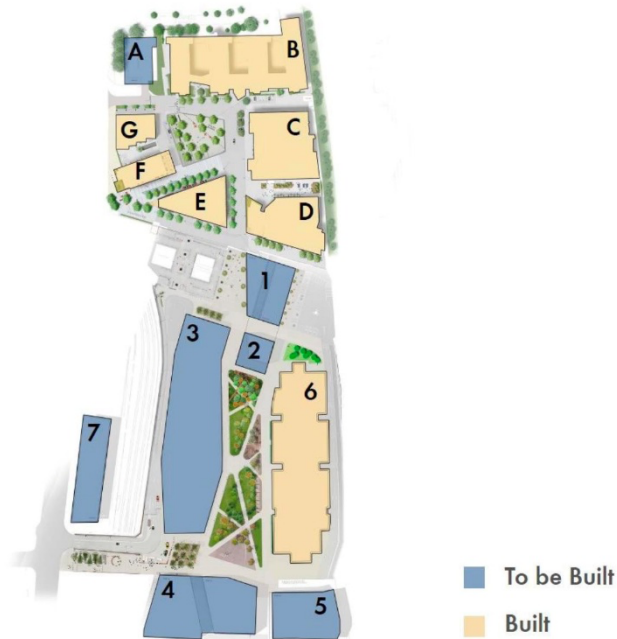


**THOMAS & THOMAS PARTNERS LLP  
38A MONMOUTH STREET  
LONDON  
WC2H 9EP**

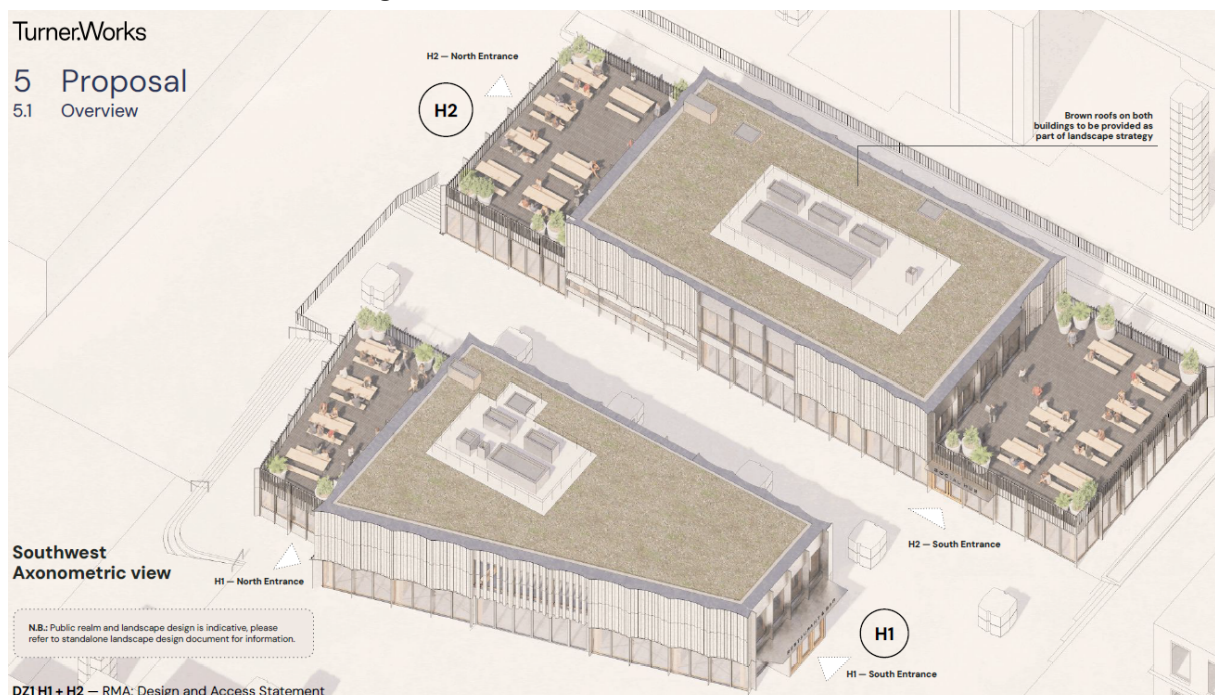
**Reference: AT/ IMP.12.1  
Solicitors for the Applicant**

## Introduction

1. Imperial College White City is planning a significant expansion, as part of its White City Campus Masterplan, aiming to enhance public accessibility including a new food and beverage operation at unit H1.



Unit H1 is at the bottom of the images below:



## Location:

- Entry points are zoned to North and South that will allow the building to respond to the changing environment of the Campus. The eventual main entrance to the South is double height and setback from the edge of the plot to emphasise the entry point. Due to the intended third-party operation of the building, Imperial is intending to deliver H1 as shell and core with a tenant operator completing the fit out.



- H1 has been designed around the concept of a food & beverage (F&B) offer. The building has been zoned with a kitchen area to the North and a two-story seating area in the main mass of the building. There is a terrace with seating with regulated entertainment limited to midnight to as to ensure no public nuisance.
- Imperial College London as the university is the applicant. Upon construction, the building will likely be let to a third-party occupier, though the university might decide to operate it themselves. If let to a third party, it will be under a commercial lease and the premises licence will be transferred to the tenant. The lease will contain the usual landlord controls on use, hours of operation, compliance with Imperial's relevant policies etc.
- The premises are within the college campus directly under the Westway, where the background noise level is very high due to the passing traffic. The use will be for students, local businesses and visitors.

## Pre-application advice

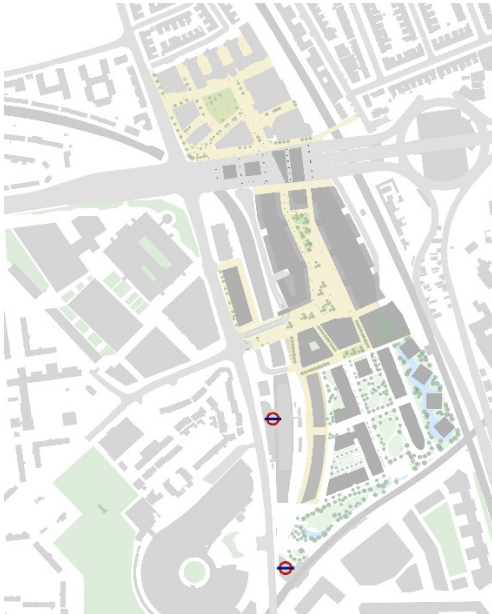
- Pre-application advice and a site meeting have taken place with the Licensing Authority and Noise Team a copy of which is below. The application is on the same terms as that Advice. There have been no representations from the Responsible Authorities.

## Representations

7. There is one representation from an interested party who has been written to with no reply.

## Dispersal

8. The following map gives a rough indication of the property, with the nearest tube stations being White City and Wood Lane.



9. Due to the premises' location, there are ample options for dispersal to the nearby transport hubs.

## **Pre Application Advice Report**

**To : Mr Alun Thomas - Thomas and Thomas Solicitors**

**From: Licensing - London Borough of Hammersmith and Fulham**

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### **Licensing Act 2003**

**Premises Licence Number: TBC**

**Premises Name: Imperial College, White City Campus**

**Premises Address: H1 and H2 Buildings, Wood Lane, W12**

Mr Alun Thomas (Solicitor for Thomas & Thomas solicitors) made a request for pre-application advice in relation to a proposal for a new licence to cover buildings H1 and H2 which are yet to be built. It is intended that the premises will form part of Imperial College's campus and would be used as a social / learning hub for students.

On Thursday 20<sup>th</sup> March 2023 a pre-application site visit was held at the site of the new development. The following parties attended the meeting:

Council Officers:

- Mr Adrian Overton (Licensing Service Manager)
- Mr Chima Umunnakwe (Environmental Protection Team Leader)

The Applicant:

- Mr Alun Thomas (Head of Licensing – Thomas & Thomas Solicitors)

### **The Premises**

This building has not yet been constructed and is currently unlicensed.

### **Proposed new licence**

The applicant is proposing to apply for new premises licence with the following licensable activities being sought:

Sale of Alcohol - On the Premises

- Sunday – 11:00 to 00:00
- Monday to Tuesday – 11:00 to 01:00
- Wednesday – 11:00 to 02:00
- Thursday to Saturday – 11:00 to 03:00

## Regulated Entertainment – Recorded Music

- Sunday – 11:00 to 00:00
- Monday to Tuesday – 11:00 to 01:00
- Wednesday – 11:00 to 02:00
- Thursday to Saturday – 11:00 to 03:00

## Late Night Refreshment – Indoors only

- Sunday – 23:00 to 00:00
- Monday to Tuesday – 23:00 to 01:00
- Wednesday – 23:00 to 02:00
- Thursday to Saturday – 23:00 to 03:00

## **Licensing Officer's comments**

Mr Overton explained that the Licensing Authority would welcome such an application, which would be in accordance with the Council's business friendly approach to new licensed premises in non-residential areas. As such, in its current form, the authority would not consider making make a representation.

However, to try and minimise any possibility of noise escape from the roof terrace later in the evening, Mr Umunnakwe and Mr Overton suggested that regulated entertainment in this area should end at midnight.

Mr Overton also asked that the Council's pool of conditions were referred to before the application was submitted. The following conditions in relation to safeguarding and management procedures were recommended to Mr Thomas:

- A refusals book shall be kept at the premises to record details of all refusals to sell alcohol. This book shall contain the date and time of the incident, a description of the customer, the name of the staff member who refused the sale, and the reason the sale was refused. The book shall be made available to the police and authorised council officers on request.
- An incident log shall be maintained by the premises that details incidents of note that occur in the premises. This shall include any incidents of disorder and ejections as a minimum and shall be available for inspection at any reasonable time by an authorised officer of the licensing authority.
- The Premises shall have a policy to ensure the welfare and safeguarding of vulnerable patrons. Staff shall be able to support and assist people who feel unsafe, vulnerable or threatened. Should

customers approach the venue for assistance, these incidents shall be recorded in the incident log. This policy shall be made available to police or authorised officers of the Licensing Authority upon request.

- All staff shall be trained in the welfare and safeguarding of vulnerable patrons policy. Training documents shall be signed and dated, and training records be made available to police and authorised council officers on request. The records shall be retained for at least 12 months"

### **Officers' Advice**

1. Any application for a new premises licence would need to be submitted to this Licensing Authority. Please click on the following link to apply for a premises licence / variation by post or online [Premises licences applications and guidance notes](#). The application should be submitted with plans showing the proposed layout of the new licence. Details regarding the information required when submitting plans can be found via the above link under 'Guidance for applicants – Site plan requirements'.
2. Applications for a new premises licence must be advertised as follows :

### **Site Notice**

By displaying a notice in at least one place at or on the site of the premises concerned for not less than **28 consecutive days** starting on the day following the submission of the application to the Council's Licensing Team. The notice must contain the following information:

- Details of the new area and the hours for the licensable activities sought in this area.
- Ensure that it is clear which type of application is being made by marking on the notice whether it is a new grant, variation, or provisional statement. Please note that the site notice must be printed on light blue paper of at least A4 size. The text on the notice must remain in a Size 16 font Times New Roman or similar.

A copy of the site notice should be submitted as part of your application to ensure the correct information is being displayed. Please be advised that if the notice is checked and found to contain errors, or if it is not displayed, you will be asked to make the relevant amendments and restart the 28 day consultation period.

The site notice template can be found here - [Public Notice](#)

### **Newspaper advertisement**

You must publish a notice in a local newspaper circulating in the Hammersmith and Fulham area on at least one occasion during the period of 10 working days starting on the day after the day on which the application was submitted to this department.

A link to the newspaper advert template can be found as follows:

[https://www.lbhf.gov.uk/sites/default/files/section\\_attachments/newspaper\\_advert.pdf](https://www.lbhf.gov.uk/sites/default/files/section_attachments/newspaper_advert.pdf)

A newspaper advert can be placed in the following paper:

Ealing Gazette - 01895 45100 -

<http://www.trinitymirrorsouthern.co.uk/contact-us/>

Thank you for meeting with me, I hope the above is of assistance.

A handwritten signature in black ink, appearing to read 'A. Overton', with a long horizontal flourish extending to the right.

Adrian Overton  
Licensing Service Manager

### **Disclaimer**

The advice given is from the Council's Licensing Team, acting in their role as a Responsible Authority under the provisions of Section 13 of The Licensing Act 2003.

This pre-application advice will not give applicants any exemptions from the licensing process. Responsible Authorities, including the Licensing Team, may still make a representation against the application and the case may still need to be heard at Licensing Sub-Committee for a decision to be made.

The advice given does not include views from other responsible authorities such as the Police, Fire Authority, etc. Determining any application that is subject to representations will be the function of the Licensing Sub-Committee who will consider the application and the representations on its own merits and determine the application accordingly on the basis of whether it promotes the licensing objectives.