

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Report to: Full Council

Date: 21/05/2025

Subject: Special Urgency Decisions – Monitoring Report

Report of: Councillor Stephen Cowan – The Leader of the Council

Report author: David Abbott, Head of Governance

Responsible Director: Grant Deg, Monitoring Officer

SUMMARY

This report presents details of decisions taken by the Leader under the urgency provisions of the Constitution. The report covers the period 1 May 2024 to 13 May 2025.

RECOMMENDATIONS

1. That Full Council note there were no decisions taken by the Leader under the urgency provisions during the period 1 May 2024 to 13 May 2025.
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Wards Affected: None.

H&F Priorities

Our Priorities	Summary of how this report aligns to the H&F Priorities
Doing things with residents and not to them	This report increases transparency for the public around the decisions made under the urgency provisions of the Council's constitution.

Financial Impact

There are no direct financial implications.

Alex Pygram, Head of Finance – Corporate Services, 24/05/2025

Verified by Andre Mark, Head of Finance – Strategic Planning and Investment, 25/04/2025

Legal Implications

The legal implications are contained within the body of the report.

Glen Egan, Assistant Director of Legal, 24/05/2025

Background Papers Used in Preparing This Report

None.

DETAILED ANALYSIS

Proposals and Analysis of Options

1. No general exception decisions were taken by the Leader under the urgency provisions and no special urgency decisions were taken.

General Exception Decisions

2. If a matter which is likely to be a Key Decision has not been included in the Key Decisions list, then subject to Rule 17 (Special Urgency), the decision may still be taken if:
 - (a) the proper officer has informed the Chair of a relevant Policy and Accountability Committee, or if there is no such person, each member of that Committee, in writing, by notice, of the matter about which the decision is to be made and the reason why the matter should be classified as urgent;
 - (b) the proper officer has made copies of that notice available to the public at the offices of the Council and on the Council's website, stating why the requirements of Rule 13 cannot be complied with; and
 - (c) at least 5 clear days have elapsed since the proper officer complied with (b).

Where such a decision is taken collectively, it must be taken in public.

Special Urgency Decisions

3. Under Rule 17, the Leader or Cabinet can take a decision where the item has not been published on the Key decision list or where officers request that Call in be waived due to the urgency of the decision.
4. This type of decision can only be taken if the decision maker (if an individual), or the Chair of the body making the decision:

- a. obtains the agreement of the Chair of the relevant Policy and Accountability Committee and the Mayor that it is reasonable to treat it as an urgent matter.
- b. obtains the agreement of the Mayor to waive the call-in so that the decision can be implemented with immediate effect.
- c. the proper officer makes available at Hammersmith Town Hall and on the Council's website a notice setting out why the decision is urgent and cannot reasonably be deferred.

Reasons for Decision

- 5. The Leader is required to submit reports to the Council on Executive decisions taken using the urgency procedure. The reports must include the number of decisions so taken and a summary of the matters in respect of which those decisions are taken.

LIST OF APPENDICES

None.