

## H&F Chief Executive Register of Authorities

### Part 1 – Functions Delegated to the Chief Executive

The Chief Executive shall exercise the following functions. Additionally, the Chief Executive may authorise other officers to undertake the delegation on his/her behalf as set out in this register. Where post titles have been amended the authority can be exercised by the new equivalent post until the register is amended.

The Chief Executive may make any decision which is delegated to any Chief Officer. In the absence of the Chief Executive, the designated acting Chief Executive is authorised to undertake all of the Chief executive's functions and delegations.

For the avoidance of doubt, in all cases where the exercise of executive functions is not specifically reserved to the Executive, those functions are deemed to be delegated to the Chief Executive and the Chief Officer with responsibility for the relevant function.

The Chief Executive may authorise officers employed by other authorities to exercise these functions under agreed joint arrangements.

### Part 2

Legislation	Function	Authorised Officer
Local Government Act 1972, as amended by the Access to Information Act 1985	Section 100 B (2) - With the advice of the Director, Legal Services as necessary to decide upon agenda material which will not be available to members of the public if the matter is likely to be dealt with in the closed session.	Director for Legal Services
Local Government Act 1972, as amended by the Access to Information Act 1985	Section 100 C (2) - To prepare summaries of the exempt parts of the proceedings of meetings.	Director for Legal Services

Local Government Act 1972, as amended by the Access to Information Act 1985	Section 100 D (4) - With the advice of Director for Legal Services as necessary to decide which background papers will not be available to members of the public because disclosure would breach an obligation of confidentiality or because the paper contains exempt information, subject to the relevant legislation.	Director for Legal Services
Local Government Act 1972, as amended by the Access to Information Act 1985	Section 100 F (2) - With the advice of the Director for Legal Services as necessary to decide which documents will not be available to Councillors because the information comes within the category of exempt information, subject to the relevant legislation.	Director for Legal Services
Local Government Act 1972, Schemes 111, 112	<p>a) With regard to conditions of service of all employees, to register all local agreements as negotiated and accepted by the Council's joint negotiating machinery.</p> <p>b) To exercise day to day responsibility for industrial relations and related negotiations subject to guidance given by the Leader.</p> <p>c) To determine applications for unpaid leave in excess of ten days per year.</p> <p>d) To approve applications for extensions of sick pay in cases where financial hardship may materially affect the employee's return to work.</p> <p>e) To authorise the release of frozen holiday entitlement to individual employees in cases of financial hardship.</p> <p>f) To authorise extensions of paid leave in appropriate individual cases.</p> <p>g) To decide on applications for retirement on the grounds of ill-health.</p> <p>h) To authorise the payment of relocation expenses to individual employees up to a limit of £5,000 for NJC staff and a limit of £10,000 for JNC staff.</p> <p>i) To approve the payment of honoraria to JNC staff.</p> <p>j) To authorise leave for Trade Union representatives to attend courses and Trade Union sponsored training.</p>	Assistant Director, People & Talent

General	To incur expenditure up to £2,000 in any one financial year in respect of hospitality to visiting local authority officers and other persons in connection with official duties.	Assistant Director of Finance
Local Government Act 1972, Section 111, 112	To implement national awards affecting wages, salaries and conditions of service.	Assistant Director, People & Talent
Local Government Act 1972, Section 111, 112	To implement the results of local negotiations for pay awards not covered by the national negotiating machinery (including variations to the Council's Minimum Earnings Guarantee).	Assistant Director, People & Talent
Local Government Act 1972, Section 111, 112	To implement the results of local negotiations for pay awards to Education staff not covered by national negotiating machinery, subject to: a) The settlement being no greater than that for the equivalent national pay group; and b) There being provision within budgets; and c) The Director for Children's Services certifying that such awards incorporate satisfactory employer benefits.	Assistant Director, People & Talent

### Part 3

Legislation	Function	Authorised officer	In consultation with
General	To approve the nomination of Council representatives to outside bodies.	Assistant Director-Democratic, Registration and Coroner's Services and the Director for Legal Services	In consultation with the relevant Whips and/or Leader or appropriate Cabinet member
GLC (General Powers) Act 1968	To be appointed trustees for administering the designated sums paid to them as trustees pursuant to Section 36 and Schedule 2 of the GLC (General Powers) Act 1968.	Director for Legal Services	

Local Government Act 1972 s.112	To negotiate and implement such variations to the terms and conditions of individual senior management grade officers as the Chief Executive considers appropriate.	Assistant Director, People & Talent	The Leader
Local Government Act 1972 s.112	Where temporary vacancies arise in statutory or other Chief Officer posts and pending recruitment, to designate those functions or duties to another officer to avoid undue delay.	Assistant Director, People and Talent	The Leader
General - HR	To approve the level of recruitment and retention supplements, within the Council's policy framework for market-related pay.	Assistant Director, People & Talent	
General - HR	To implement annual inflation awards in respect of the Council's Minimum Earnings Guarantee, taking account of national pay settlements for local authority employees.	Assistant Director, People and Talent	
General	To enter into any arrangements with The Royal Borough of Kensington and Chelsea and other agencies on any outstanding general financial issues that relate to the former responsibilities of the London Residuary Body.	Executive Director for Finance and Corporate Services	
General	The acquisition of leases of residential property financed from the General Fund.	Executive Director for Finance and Corporate Services	In conjunction with Director for Housing and the Director for Legal Services, and subject to overall programme approval by Cabinet and to Ministry of Housing, Communities and Local Government consent
Housing Act 1985, Section 442	To determine and process indemnities for mortgages.	Executive Director for Finance and Corporate Services	In consultation with the Director for Housing

Housing Act 1985 - Part 2, Section 9	The acquisition of residential property for single family occupation and hostel use.	Executive Director for Finance and Corporate Services	In consultation with the Director for Housing and the Director for Legal Services
General - Prevent	To sign off the use of external Home Office funding allocated to the borough for the Prevent Programme	Executive Director for Finance and Corporate Services	The Leader and the Deputy Leader

## H&F Monitoring Officer Register of Authorities

The responsibilities of the Monitoring Officer, as defined by statute, are set out in the Constitution at Articles 11 and 14 of the Constitution. These include maintaining and reviewing the Constitution and supporting the Standards Committee. The specific functions in the schedule below are those delegated by the Council, including those where authorisation of expenditure is involved.

Legislation	Function	Authorising Officer
The Local Government and Housing Act 1989, Local Government Act 2000 the Local Authorities (Code of Conduct) (Local Determination) Regulations 2003 (as amended) The Localism Act 2011 and any subsequent legislation relating thereto	Undertake the duties of Monitoring Officer, in accordance with the Local Government and Housing Act 1989, Local Government Act 2000, the Local Authorities (Code of Conduct) (Local Determination) Regulations 2003 (as amended), The Localism Act 2011 and any subsequent legislation relating thereto.	Assistant Director – Democratic, Registration and Coroner's Services and Assistant Director for Legal Services
S29 of the Localism Act 2011	The monitoring officer of a relevant authority must establish and maintain a register of interests of members and co-opted members of the authority.	Assistant Director – Democratic, Registration and Coroner's Services
General	As the Council's Monitoring Officer, to incur such expenditure as is necessary for financial, legal or other advice in meeting statutory responsibilities.	Assistant Director – Democratic, Registration and Coroner's Services and Assistant Director for Legal Services
General	To convene meetings and hearings of the Sub Committees of the Standards Committee, and to conduct such investigations as are necessary into written allegations of misconduct.	Assistant Director – Democratic, Registration and Coroner's Services and

		Assistant Director for Legal Services
General	To make payments in settlement or remedy of complaints, in line with guidance issued by the Commission for Local Administration (the Ombudsman) up to a maximum of £30,000, any higher figure requiring consultation with the relevant Executive member.	Assistant Director for Legal Services
General	<p>In consultation with the Leader, Chief Whip and Opposition Whip, to make changes to the Constitution when necessary in the following cases:-</p> <p>(a) to Part Three (Responsibility for Functions) as may be necessary to reflect any decision made by a person or body with the authority to delegate or sub-delegate powers to exercise executive or non-executive functions;</p> <p>(b) to Article 11.01 and Part 7 (Management Structure) as may be necessary to reflect any changes made in the allocation of functions to officers;</p> <p>(c) such changes as may be necessary to comply with or give effect to any legislative requirements;</p> <p>(d) such other changes of an editorial nature as may seem appropriate to make the Constitution internally consistent, up-to-date and readily understandable.</p> <p>Any changes made by the Monitoring Officer shall be reported to the next available Council meeting for information</p>	Assistant Director – Democratic, Registration and Coroner’s Services and Assistant Director for Legal Services
Local Government & Housing Act 1989 and Local Government Act 2000	To sign the lease for the Mayoral car.	Assistant Director – Democratic, Registration and Coroner’s Services

Local Government & Housing Act 1989 and Local Government Act 2000	To arrange substitute members for the Licensing Sub-Committee, drawn from the full membership of the Licensing Committee, in the event that the appointed members are unable to attend.	Assistant Director – Democratic, Registration and Coroner's Services
Local Government & Housing Act 1989 and Local Government Act 2000	To approve expenditure for Councillors on training courses and conferences, within the Council's approved scheme.	Assistant Director – Democratic, Registration and Coroner's Services



## H&F People's Services Departmental Register of Authority

### Part 1: Functions Delegated to The Executive Director

The Executive Director of People's Services and DCS may exercise the following functions. Additionally, the Executive Director may authorise other officers to undertake the delegation on their behalf as set out in this register. Where post titles have been amended the authority can be exercised by the new equivalent post until the register is amended.

If the Executive Director of People's Services and DCS is unable to act for any reason, the Director Adult Social Care (DASS) the Director of Education and SEND or the Operational Director for Children and Young People's Service, the Chief Executive or the Chief Executive's nominated SLT member/s may discharge all of the functions set out below.

For the avoidance of doubt, in all cases where the exercise of executive functions is not specifically reserved to the Executive, those functions are deemed to be delegated to the Chief Executive and the Chief Officer with responsibility for the relevant function.

The Executive Director of People's Services and DCS may authorise proper officers employed by other local authorities to exercise these functions under agreed joint arrangements.

SPECIFIC DECISION AND FUNCTIONS DELEGATED IN CHILD PROTECTION AND CHILD IN NEED INCLUDING DISABLED CHILDREN'S TEAM	
Decision/Function	Authorised Officers
To make arrangements for the provision of services and assistance whether in kind or in cash to children in need, their families and others, pursuant to S.17 of the Act, or direct payment to qualifying persons under S.17A. (Children Act 1989) subject to the financial limits	Operational Director, Children and Young People Service (CYPS) up to £10,000 Head of Service up to £5,000 Team Manager/DTM/PSW up to £500

<p>To make arrangements for the provision of services and assistance for eligible disabled children whether in kind or in cash to children in need, their families and others, pursuant to S.17 of the Children Act 1989, or direct payment to qualifying persons under S.17A. and in line with statutory duties on the Chronically Sick and Disabled Persons Act 1970 subject to the financial limits and Short Breaks Panel process</p>	<p>Short Breaks Panel Chairs (The Chairs can be Service Manager Short Breaks, Service Manager Disabled Children's Team, Operational Director of Education and SEND, Head of Disability Services and DSCO, Centre Manager Stephen Wiltshire Centre)</p> <p>Outside of panel up to a £5,000 limit Head of Disability Services and DSCO /Service Manager Short Breaks/Team Manager Disabled Children's Team/Centre Manager Stephen Wiltshire Centre</p>
<p>Decisions to provide ongoing accommodation and subsistence for persons with no recourse to public funds under S.17</p>	<p>Head of Service Family Support and Child Protection  Head of Children Looked After and Care Leavers  Head of Service Contact &amp; Assessment Contact and Assessment  Head of Service Family Assist  Head of Disability Services and DSCO</p>
<p>Decision to initiate S.47 enquiries</p>	<p>Team Manager Contact and Assessment  Team Manager Family Support and Child Protection  Team Manager Children Looked After  Team Manager Care Leavers  Team Manager Disabled Children's Team</p>
<p>Decision to take no further action following S.47 enquiries</p>	<p>Team Manager Contact and Assessment</p>

	Team Manager Family Support and Child Protection Team Manager Children Looked After Team Manager Care Leavers Team Manager Disabled Children's Team
Decision to convene a Child Protection Conference following S.47 enquiries	Team Manager Contact and Assessment Team Manager Family Support and Child Protection Team Manager Children Looked After Team Manager Care Leavers Team Manager Disabled Children's Team
Decision to terminate a Child Protection Plan	Multi-agency decision ratified by Child Protection Chair/Advisor
Decision to transfer case responsibility for a child/young person from one local authority to another	Team Manager Contact and Assessment Team Manager Family Support and Child Protection Team Manager Children Looked After Team Manager Care Leavers Team Manager Disabled Children's Team
<b>SPECIFIC DECISION AND FUNCTIONS DELEGATED IN INITIATING LEGAL PROCEEDINGS INCLUDING DISABLED CHILDREN'S TEAM</b>	

Decision/Function	Officer Responsible
<p>Authorise the institution of legal proceedings for Emergency Protection Order, Interim Care Order, Interim Supervision Order under the Children Act 1989 and associated legislation and provide continuing instructions in the proceedings, unless such authorisation is specifically reserved to a more senior officer.</p>	<p>Head of Service Family Support and Child Protection  Head of Children Looked After and Care Leavers  Head of Service Contact &amp; Assessment    Head of Disability Services and DSCO</p>
<p>Authorise the institution of proceedings to apply for a secure accommodation order under Section 25 of the Act and extension of such orders</p>	<p>Operational Director CYPS</p>
<p>Authority to decide on a placement in Secure Accommodation without an Order for up to 72 hours</p>	<p>Operational Director CYPS</p>
<p>Authority to apply for a Placement Order</p>	<p>Operational Director CYPS  Head of Service Performance &amp; Improvement  Head of Safeguarding</p>
<p>Decisions to approve payment of the legal expenses of applicants for a Child Arrangement Order or other Section 8 Orders in respect of children in care to the extent that they are not met by Legal Aid</p>	<p>Head of Service Family Support and Child Protection  Head of Care Leavers and Care Leavers  Head of Service Contact &amp; Assessment  Head of Service Family Assist  Head of Disability Services and DSCO (subject to funding approval rates)</p>
<p>Endorsing the Care Plan for the final hearing</p>	<p>Head of Service Family Support and Child Protection  Head of Care Leavers and Care Leavers  Head of Service Contact &amp; Assessment</p>

	Head of Disability Services and DSCO
Decision to apply for discharge or variation of a Care Order or Supervision Order (including extension of a Supervision Order)	Head of Service Family Support and Child Protection Head of Care Leavers and Care Leavers Head of Service Contact & Assessment Head of Disability Services and DSCO
<b>SPECIFIC DECISION AND FUNCTIONS DELEGATED IN CHILDREN LOOKED AFTER INCLUDING CONTACT AND ASSESSMENTS HELD IN THE DISABLED CHILDREN'S TEAM</b>	
<b>Decision/Function</b>	<b>Officer Responsible</b>
Decision to accommodate a child	Operational Director CYPS AD performance & Improvement Operational Director, Education and SEND and delegated authority through children's resource panel
Authorise placements of Looked After children with "in-house" providers/foster carers	Operational Director CYPS Operational Director, Education and SEND and delegated authority through children's resource panel
Authorise placements of Looked After children with external providers of residential care or foster carers from an independent fostering agency	Operational Director CYPS Operational Director, Education and SEND and delegated authority through children's resource panel
Authorise placements of Looked After children with external providers of	Operational Director, Education and SEND

residential special schools for disabled children held in the Disabled Children's Team.	
Decision to place a child who is the subject of a Care Order or Interim Care Order with parents or persons with Parental Responsibility	Operational Director CYPS
Agreement to a young person remanded to local authority care being placed at home or with friends	Operational Director CYPS
Notification to discharge from care a child/young person aged 16 or 17 who has been accommodated under Section 20	Operational Director CYPS
Temporary approval of Family and Friends under Reg 24 (Connected FC)	Operational Director CYPS and delegated authority through children's resource panel
Permission to go abroad (for a child subject of a Care Order, s33 (8) Children Act 1989	Operational Director CYPS
Consent to termination of pregnancy for children in care subject to consideration of whether the child can give consent, ensuring that the LA has parental responsibility for the child and that it is reasonable for the LA to give consent, without making an application to the High Court	Operational Director CYPS
Change of Name of a Looked After Child	Operational Director CYPS
Permission for a child subject of a Care Order to marry	Operational Director CYPS

Decision to apply for a Recovery Order, s50 Children Act 1989, for a child who is in care, the subject of an EPO or in Police protection.	Head of Service Family Support and Child Protection Head of Care Leavers and Care Leavers Head of Service Contact & Assessment Head of Disability Services and DSCO
Authority to apply for a Deprivation of Liberty Order	Head of Service Family Support and Child Protection Head of Care Leavers and Care Leavers Head of Service Contact & Assessment Head of Disability Services and DSCO
Decision to refuse parental contact with a child subject to a Care Order for up to seven days in an emergency when it is necessary to do so in order to safeguard or promote the child's welfare. s34 (6) Children Act 1989. The Head of Service must set a date to review the decision and seek legal advice as to whether to return to Court for an order under s34 (4) of the Children Act 1989	Head of Service Family Support and Child Protection Head of LAC and Care Leavers Head of Service Contact & Assessment Head of Disability Services and DSCO
Decision to apply for an Order authorising the Authority to refuse contact s34 (4) Children Act 1989	Head of Service Family Support and Child Protection Head of LAC and Care Leavers Head of Service Contact & Assessment Head of Service Family Assist Head of Disability Services and DSCO
Medical consent for a child subject of Care Order: Routine medical treatment	Team Manager Contact and Assessment Team Manager Family Support and Child Protection

	Team Manager Children Looked After and Care Leavers Team Manager Disabled Children's Team
Emergency medical treatment which may or may not involve general anaesthetic	Head of Service Family Support and Child Protection Head of LAC and Care Leavers Head of Service Contact & Assessment Head of Service Family Assist Head of Disability Services and DSCO
Planned medical treatment involving surgery and general anaesthetic Parental involvement should always be considered and only excluded if not in the child's best interests	Operational Director CYPS Operational Director, Education and SEND
Change in school without a change of placement	Head of Service Family Support and Child Protection Head of LAC and Care Leavers Head of Service Contact & Assessment Head of Service Family Assist Head of Disability Services and DSCO
Notification to Ofsted following the death of a child looked after/ serious harm to a child in a Children's Home/ Foster Care. Schedule 2 para 20 Children Act 1989. Notification to Secretary of State and all with PR	Operational Director CYPS
<b>CYPS – SPECIFIC DECISION AND FUNCTIONS DELEGATED IN FOSTERING/ADOPTION/PERMANENCE</b>	
<b>Decision/Function</b>	<b>Authorised Officers</b>



Authorise Fostering for Adoption	Operational Director CYPS
Approval (and de-registration) of adopters	Operational Director CYPS Head of Service Performance & Improvement Head of Safeguarding upon ALW Panel's recommendation
Approval (and de-registration) of foster carers	Operational Director CYPS Head of Service Performance & Improvement Head of Safeguarding upon ALW Panel's recommendation
Decision to present adoptive parent application to Adoption and Fostering Panel	Operational Director CYPS
Clearance of adoption/permanency applications where offences are identified on DBS checks	Head of Service Family Support and Child Protection Head of LAC and Care Leavers Head of Service Contact & Assessment Head of Service Family Assist
Decision that adoption is in the best interest of the child	Operational Director CYPS Head of Service Performance & Improvement Head of Safeguarding
Authorise any exemptions from the usual fostering limit for foster carers living in the local authority area	Operational Director CYPS Head of Service Performance & Improvement Head of Safeguarding

Approval of Foster Carer Reviews (Year 1 and where circumstances have changed, and approval varied)	Operational Director CYPS Head of Service Performance & Improvement Head of Safeguarding
Approval of Foster Carer Reviews (cases which are not required to be presented to Fostering Panel)	Fostering IRO Operational Director CYPS Head of Service Performance & Improvement Head of Safeguarding
Decision to present foster carer application to Fostering Panel	Team Manager Contact and Assessment Team Manager Family Support and Child Protection Team Manager LAC Team Manager Disabled Children's Team
Clearance of foster carer applications where offences are identified on DBS checks	Head of Service Family Support and Child Protection Head of LAC and Care Leavers Head of Service Contact & Assessment Head of Service Family Assist
Authorise Special Guardianship as the permanence plan for a Looked After child	Head of Service Family Support and Child Protection Head of LAC and Care Leavers Head of Service Contact & Assessment Head of Service Family Assist
Authorise the level of special guardianship support to be provided, including financial support to special guardians	Head of Service Family Support and Child Protection Head of LAC and Care Leavers

	Head of Service Contact & Assessment Head of Service Family Assist
<b>CHILDREN'S SERVICES INCLUDING COMMISSIONING, EDUCATION AND SPECIAL EDUCATIONAL NEEDS &amp; DISABILITIES</b>	<b>Authorised Officers</b>
a) Capital expenditure <ul style="list-style-type: none"> <li>Approval of planned and reactive spend for schools within the school capital programme on the Council's contract framework</li> <li>Urgent reactive works that have H&amp;S or business continuity implications within the reactive maintenance budget approved</li> </ul> b) Urgent reactive works that have H&S or business continuity implications within the reactive maintenance budget approved	a) Operational Director of Education & SEND Operational Director CYPS Director Commissioning Transformation and Health Partnerships AD Performance & Improvement up to £100,000 b) Head of Assets and Resources up to £70,000 c) Service Manager Education Assets up to £50,000
Authority to award contracts up to the EU threshold in compliance with the Contract Standing Orders	Operational Director of Education and SEND Operational Director CYPS Director Commissioning Transformation and Health Partnerships AD Performance & Improvement following the Commissioning & Transformation Board
Revenue expenditure within available budget subject to decision paper with approved financial and legal implications. Up to the EU threshold	Operational Director of Education and SEND Operational Director CYPS Director Commissioning Transformation and Health Partnerships AD Performance & Improvement

**EHCPs - AUTHORISATION TO FINALISE EDUCATION, HEALTH AND CARE PLAN (EHCPs) and SPECIFY RESOURCES in Section F, Part 3 – Children and Families Act 2014**

Sections 36, 39, 40, 42 and 63 of the Children and Families Act 2014 and Regulations 13 and 14 of the Special Education Needs and Disabilities Regulations 2014

Decision/ Function	Authorised Officers
<p>In line with EHCP Panel process                      Finalise and sign EHC Plans and Top-up ages 0-25                      Change of mainstream placement EHCP Top-up ages 0-25                      Change of placement specified in Section I of EHC Plans from mainstream settings to special or additionally resourced provision ages 0-25                      Commission Home Tuition Service ages 0-25</p>	<p>Operational Director of Education and SEND                      Strategic Head of SEND                      EHC Casework Service Manager                      EHC Casework Team Leader                      Performance, Data and Quality Improvement Manager                      Head of Disability Services                      Service Manager Disabled Children's Team</p>
<p>Expenditure in relation to Education, Health, and Care Plans outside of top-up and place funding.</p>	<p>Operational Director of Education and SEND over £50,000.</p> <p>Strategic Head of SEND, up to £50,000.</p> <p>Service Manager EHC Casework, up to £15,000.</p>
EDUCATION	
<p>The purchase of SEND Support equipment</p>	<p>Operational Director of Education and SEND up to £100,000</p> <p>Strategic Head of SEND, up to £50,000</p> <p>Head of SEND Support and Early Years up to £15,000</p>

<p>Authorise SENIF/Inclusion Funding (Special Educational Needs Inclusion Fund) Funding for Early Years providers, SEN Inclusion and Contingency funding to mainstream, maintained and academy schools in all phases</p> <p>Education and Skills Funding Agency: Operational Guide Early Years Entitlements: Local Authority funding of providers</p> <p>Children's and Families Act 2014</p>	<p>Operational Director of Education &amp; SEND up to £100,000</p> <p>Strategic Head of SEND up to £50,000</p> <p>HOS Early Years SEN Support /Panel Chair up to £15,000 per decision.</p> <p>Strategic Head of SEND, up to £50,000</p> <p>EHCP Panel Chair or SEND Support Panel Chair up to £15,000 per decision</p> <ul style="list-style-type: none"> <li>• Service Manager EHC Casework</li> <li>• Team Leader EHC Casework</li> <li>• Head of SEND Support and Early Years</li> </ul>
<p>To assist the department with coordinating all aspects of the Children Act 1989 Representations Procedure (England) Regulations 2006, including:</p> <ul style="list-style-type: none"> <li>• Appoint Investigating Officers, Review Panel lists and Independent Persons.</li> <li>• Appoint independent mediators to support the resolution of resident concerns</li> </ul>	<p>AD Performance and Improvement</p> <p>Customer Care and Data Protection Manager</p>

<p>To institute proceedings on behalf of the Authority against the parent of a child of compulsory school age in respect of the failure of such child to attend regularly at the school at which he/she is a registered pupil, where the following circumstances obtain:</p> <p>(a) where there has been a continuing pattern of failure by the child to attend the school regularly otherwise than by reason of absence with leave or for the reasons set out in sub-section (3)(a) and (b)(c) or 4 of the said Section 444 and such pattern of failure extends over a period of not less than one month and;</p> <p>(b) where there is evidence of a lack of co-operation in the matter of school attendance by the parent of the child or by both the parent and the child and;</p> <p>(c) where one written warning has been given on behalf of the local authority that proceedings may be instituted, provided that no proceedings shall be instituted until after the expiry of ten days from the date of the written warning.</p>	<p>Operational Director of Education &amp; SEND Head of Assets and Resources Head of Attendance, Child Employment (ACE) &amp; Admissions</p>
<p>To serve school attendance orders on the parents of any children failing to perform their duty to secure the education of their children and to institute proceedings against any parent who fails to comply with the requirements of such an order.</p>	<p>Operational Director of Education &amp; SEND Head of Assets and Resources Head of ACE &amp; Admissions</p>
<p>Provided the health of the child will not suffer, to grant licences to children resident in the Borough who are taking part in public entertainment.</p>	<p>Operational Director of Education &amp; SEND Head of Assets and Resources Head of ACE &amp; Admissions</p>
<p>To recommend institution of proceedings where such action is warranted, and the AD of Legal Services advises that there is sufficient evidence to do so.</p>	<p>Operational Director of Education &amp; SEND</p>
<p>To issue licences in respect of the employment of children.</p>	<p>Operational Director of Education &amp; SEND Head of Assets and Resources Head of ACE &amp; Admissions</p>
<p>To institute proceedings under any employment of children byelaws.</p>	<p>Operational Director of Education &amp; SEND Head of Assets and Resources Head of ACE &amp; Admissions</p>

In schools without delegated budgets, to decide on the suspension of a schoolteacher and whether the circumstances warranted suspension with or without pay.	Operational Director of Education & SEND
To appoint or dismiss the clerks of governing bodies of county schools without delegated budgets.	Operational Director of Education & SEND
To authorise the implementation of the pay discretions for schoolteachers in accordance with the local authority's schoolteachers Pay Policy.	Operational Director of Education & SEND
To hire and dismiss headteachers across Local Authority maintained schools	Operational Director of Education & SEND

<b>ADULT SOCIAL CARE AND PUBLIC HEALTH</b>	
<b>CARE ACT 2014</b>	
<b>Function</b>	<b>Authorising Officer(s)</b>
To arrange for the effective operation of the Council's responsibilities under the Care Act 2014 and all relevant social care legislation for the assessment, purchase and provision of social care services, with appropriate review processes, for adults including people with disabilities, older people, people with mental health needs, people with substance misuse problems, adults with learning disabilities (including people with autistic spectrum disorder and a dual diagnosis incorporating mental health needs and learning disability) and people with HIV/AIDS.	Director Adult Social Care
To administer a system of charging for residential care and domiciliary care services, if such charges have been approved by the Council, consistent with the Care Act 2014, the Care and Support (Charging and Assessment of Resources) Regulations and the Care Act statutory guidance	Director Adult Social Care Head of Finance (ASC)
To make arrangements whereby the Council meets its safeguarding responsibilities in accordance with the Care Act 2014 and accompanying statutory guidance, ensure that a borough Safeguarding Adults Board meets regularly and agrees multi-agency policies and procedures to protect vulnerable adults, and produces a yearly strategic plan and an annual report.	Director Adult Social Care Strategic Lead for Safeguarding

To promote the welfare and independence of, and ensure the protection of vulnerable adults through the assessment of needs, the arrangement of services and the provision of facilities and assistance, where appropriate, to meet those needs, for adults and their carers, including the making of direct payments.	Director Adult Social Care Assistant Director Head of Service Front Door and Safeguarding Head of Service Community Head of Service Specialist Services Head of Service Occupational Therapy
To take reasonable steps to prevent or mitigate the loss or damage where it appears to the Council that there is a danger of loss or damage to movable property of an adults in the authority's area where an adult is having needs for care and support met by the provision of accommodation, or is admitted to hospital	Director Adult Social Care Assistant Director Client Finance Manager
To make arrangements or a direct payment for the provision of services and support.	Director Adult Social Care Assistant Director up to £2m per annum per resident  Head of Service Front Door and Safeguarding Head of Service Community Head of Service Specialist Services Head of Service Occupational Therapy up to £500,00 per annum per resident  Team Manager up to £5000 per annum per resident
<b>THE NATIONAL HEALTH SERVICES ACT 2006</b>	
To refer disputes with other local authorities over the ordinary residence of clients to the Secretary of State for resolution.	Director Adult Social Care
In agreement with the Assistant Director of Legal and Democratic Services and the Chief Executive to enter into agreements with the Hammersmith & Fulham CCG and/or other NHS bodies in accordance with section 75 of the National Health	Director Adult Social Care



Services Act 2006 including: (a) the pooling of local authority and NHS funds (b) agreeing to joint and/or lead agency commissioning arrangements (c) agreeing to joint and/or lead agency integrated provision of services (d) the sharing of information systems on such terms as considered appropriate	
<b>MENTAL HEALTH ACT 1983</b>	
To authorise officers to act as Approved Mental Health Professionals	Director Adult Social Care
To take such action as may be necessary for the administration of a person's affairs where that person is unable to do so by reason of mental disorder (within the meaning of the Mental Health Act 1983) and for managing his affairs in accordance with any direction which might be issued by the Court of Protection (for Deputyship under the Mental Capacity Act 2005)	Director Adult Social Care Team Manager Mental Health Team Manager AMPHS Team Manager LD Team Manager Transitions
To authorise an application by an approved mental health professional to the County Court for an Order substituting an approved mental health professional or any other specified person as the nearest relative of a person suffering from mental disorder (within the meaning of the Mental Health Act 1983)	Approved Mental Health Professional
To decide whether or not persons should be received into the Guardianship of the Council in accordance with the provisions of the Act.	Approved Mental Health Professional
<b>MENTAL CAPACITY ACT 2005</b>	
To make decisions on behalf of the Council as the supervising body where a request is made by a managing authority for the authorisation of a deprivation of liberty.	Best Interest Assessors
To apply to the Court of Protection where authorisation of a deprivation of liberty is necessary but cannot take place under the Mental Capacity Act Schedule A1 process.	Director Adult Social Care Assistant Director Team Manager Mental Health Team Manager AMPHS Team Manager LD Team Manager Transitions
To apply to the Court of Protection under the Mental Capacity Act 2005 for Deputyship for Property and Affairs or for Welfare as necessary or to apply under the Court's inherent jurisdiction as appropriate.	Director Adult Social Care Assistant Director Team Manager Mental Health Team Manager AMPHS Team Manager LD

	Team Manager Transitions
<b>GENERAL</b>	
To authorise officers to act in connection with the powers and duties conferred on the Council to institute or defend on behalf of the Council proceedings before any court and to appear on behalf of the Council before such a court in any proceedings instituted by the Council, or on the Council's behalf, or against the Council.	Director Adult Social Care Assistant Director Head of Service Front Door and Safeguarding Head of Service Community Head of Service Specialist Services Head of Service Occupational Therapy
To enter into arrangements with the private and voluntary sector for the provision of the facilities and services already the subject of delegation to the Director under this scheme.	Director Adult Social Care
Capital expenditure  a) Disability Facilities Grant scheme for adaptations and equipment to residents' premises following assessment  b) General capital expenditure	DFG Scheme – Assistant Director Neighbourhoods Head of Occupational Therapy  Director Adult Social Care up to £100,000
Authority to award contracts up to the EU threshold in compliance with the Contract Standing Orders	Director Adult Social Care  Director Commissioning Transformation and Health Partnerships  Director of Public Health

Revenue expenditure within available budget subject to decision paper with approved financial and legal implications. Up to the EU threshold	Director Adult Social Care
Authority to novate a spot contract with a care home where there is no additional financial implication.	Director Adult Social care

## Part 2: Functions delegated to the Executive Director in consultation / conjunction with other officers

The Executive Director of People's Services may authorise proper officers employed by other local authorities to exercise these functions on their behalf under agreed joint arrangements.

Legislation	Function	In consultation / conjunction with
Non-statutory	To enter into any arrangements with the Royal Borough of Kensington and Chelsea, the City of Westminster and other agencies on any outstanding general financial issues that relate to the former responsibilities of the London Residuary Body.	Chief Executive
Non-statutory	To enter into any arrangements with the Royal Borough of Kensington and Chelsea, Westminster City Council or other agencies on any outstanding general non-financial issues relating to any former responsibilities from the London Residuary Body. Any such arrangements will be reported to the Cabinet Member for Children's Services for information.	Other relevant Directors
Non-statutory	To respond to outside bodies including Central Government Departments on matters of a professional or operational nature, within the department's remit and within established Council policy.	Other relevant Directors
Non-statutory	To respond to Government Circulars and new aspects of current legislation which fall within the portfolios of the Cabinet member for Children's Services where the Council has already established its overall policy framework. Details of the response are to be sent to the relevant opposition representatives.	Other relevant Directors and the appropriate Cabinet Member
Non-statutory	To undertake consultation and liaison relating to the nature of the service in the authority and to proposed changes in any policy.	The appropriate Cabinet Member and Deputy Leader
Non-statutory	To authorise the publication and dissemination of information and publicity relating to the Children's Services in the authority, in accordance with the Strategic Plan and any other Policy agreed by the Council.	The corporate Communications team and with the Cabinet Member for publications listed in the corporate communications protocol.

1996 Education Act and Regulations made thereunder	To authorise school licensed deficit applications.	Director of Finance
1997 Education Act and Regulations made thereunder	To respond to appeals made by parents to the Special Educational Needs Tribunal.	AD Legal Services
1998 Education Act and Regulations made thereunder	To determine the resourcing of educational establishments and the creation of posts and staffing complements in educational establishments which do not have delegated budgets within the approved budget and policies of the service.	Head of Finance
1999 Education Act and Regulations made thereunder	To approve requests for the change of use of grants by voluntary organisations up to 10% of the total grant or a maximum sum of £5,000, whichever is the lesser.	Chief Executive
2000 Education Act and Regulations made thereunder	To authorise supplementary payments of grant-aid to voluntary organisations in relation to an unforeseen increase in costs which have already been approved as part of a grant (e.g. salaries, rent), subject to money being identified within an existing budget.	Chief Executive
Local Government (Miscellaneous Provisions) Act 1982	Section 40 - To institute legal proceedings against an individual who is unlawfully present on education premises and who is causing or permitting a nuisance or disturbance on said property.	AD Legal Services
Children Act 1989	Section 36 - To apply to the Family Proceedings Court for an Education Supervision Order.	AD Legal Services
Children Act 1989	Schedule 3, Part 111 - To exercise the powers of the LEA in respect of Education Supervision Orders and to institute proceedings in the Magistrates' Court if the parent fails to comply with the directions of the Order.	AD Legal Services
Local Government Act 1972	To authorise officers to appear on behalf of the Authority in proceedings being conducted in the Magistrates Court.	AD Legal Services
Local Government Act 1972	To sign all legal and quasi-legal agreements between the Council and outside parties.	AD Legal Services
Local Government Act 1972	To enter into contracts for the provision of services to outside bodies, including Governing Bodies.	AD Legal Services

Local Government Act 1972	To approve the letting of premises held by the Children's Services Department for periods not exceeding two years, provided that such lettings do not create security of tenure.	Executive Director of People's Services and Executive Director Place
Local Government Act 1972	To appoint to School Governing Bodies in situations where a vacancy needs to be filled in less than three weeks.	Cabinet Member for Children and Education
Local Government Act 1972	To agree appointments to the Standing Advisory Council for Religious Education.	Cabinet Member for Children and Education
Local Government Act 1972	To set levels of fees and charges for services up to £10,000 per annum within approved estimates.	Cabinet Member for Children and Education
Local Government Act 1972	To authorise funding for placements of children in Out of Borough special boarding schools.	Chief Executive
Local Government Act 1972	To agree affiliation to appropriate educational establishments.	Cabinet Member for Children and Education
Local Government Act 1972	To agree minor changes to the names of existing schools.	Cabinet Member for Children and Education
Local Government Act 1972	To establish temporary school Governing bodies.	Cabinet Member for Children and Education

## H&F Place Departmental Register of Authorities

### Functions Delegated to the Executive Director of Place

The Executive Director of Place is authorised to interpret, apply, take action and make representations under the following statutory Provisions, Regulations, or Orders insofar as it is within the Council's power to do so. Unless stated otherwise, the authority applies to the whole statute and subordinate legislation and any re-enactment thereof.

The Executive Director of Place may authorise other officers to undertake the delegation on their behalf as set out in this register. Where post titles have been amended the authority can be exercised by the new equivalent post until the register is amended.

The Executive Director of Place is authorised to interpret, apply, take action and make representations under the following statutory Provisions, Regulations, or Orders insofar as it is within the Council's power to do so. Unless stated otherwise, the authority applies to the whole statute and subordinate legislation and any re-enactment thereof

For the avoidance of doubt, in all cases where the exercise of executive functions is not specifically reserved to the Executive, those functions are deemed to be delegated to the Chief Executive and the Chief Officer with responsibility for the relevant function.

Legislation	Function	Proper Officer(s)
The Smoke and Carbon Monoxide Alarm (England) Regulations 2015 and 2022 (Section 150(1) of the Energy Act 2013)	Sec 5 Power to serve a remedial notice, serve notices and initiate proceedings for non-compliance.  Power to impose a financial penalty for non-compliance with these regulations.	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager

Legislation	Function	Proper Officer(s)
Electrical Safety Standards in the Private Rented Sector Regulations 2020 (Sections 122/123 Housing and Planning Act 2016)	<p>Power to investigate offences, serve notices and initiate proceedings for non-compliance.</p> <p>Power to impose a financial penalty for non-compliance with these regulations.</p>	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager
Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015 (Chapter 2 of the Energy Act 2011)	<p>Power to investigate offences, serve notices and initiate proceedings for non-compliance with regulations 23 and 27 (prohibition on letting of sub-standard property)</p> <p>Power to impose a financial penalty for non-compliance with these regulations</p>	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager
Accommodation Agencies Act 1953	S 1 Prohibition of demands for all acceptance of money for registering names of people who are seeking to rent houses or supplying them with lists of addresses.	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Environmental Health Officer, Trading Standards Officer (DTS and Non DTS.), Private Sector Housing Manager Head of Regulatory Services



<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Accommodation Agencies Act 1953	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Administration of Justice Act 1970	S 40 Punishment for unlawful harassment of debtors.	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
African Horse Sickness (England) Regulations 2012	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Agricultural Produce (Grading and Marketing) Act 1928. Amended 1931	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Environmental Health Officer, Trading Standards Officer (DTS and Non DTS.), Private Sector Housing Manager, Head of Regulatory Services, Public Protection and Safety Officer, Corporate Health and Safety Officer
Agriculture (Miscellaneous Provisions) Act 1968	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Environmental Health Officer, Trading Standards Officer (DTS and Non DTS.), Private Sector Housing Manager, Veterinary Surgeon or Veterinary Practitioner, Public Protection and Safety Officer Corporate Health and Safety Officer
Agriculture Act 1970	S67	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Animal Boarding Establishments Act 1963	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading

Legislation	Function	Proper Officer(s)
		Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Animal By-Products (Enforcement) (England) Regulations 2011	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Environmental Health Officer, Trading Standards Officer or Senior Trading Standards Officer, Private Sector Housing Manager, Veterinary Surgeon or Veterinary Practitioner, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Any post incorporating the words "Pest Control Officer"
Animal By-Products (Enforcement) (England) Regulations 2013	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Environmental Health Officer, Trading Standards Officer or Senior Trading Standards Officer, Private Sector Housing Manager, Veterinary Surgeon or Veterinary Practitioner, Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Any post incorporating the words "Pest Control Officer"
Animal Health and Welfare Act 1984	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Environmental Health Officer, Trading Standards Officer or Senior Trading Standards Officer, Private Sector Housing Manager, Veterinary Surgeon or Veterinary Practitioner, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, any post incorporating the words "Pest Control Officer"

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Animal Health Act 1981	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Animal Health Act 2002	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Environmental Health Officer, Trading Standards Officer or Senior Trading Standards Officer, Private Sector Housing Manager, Veterinary Surgeon or Veterinary Practitioner, Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, any post incorporating the words "Pest Control Officer"
Animal Health and Welfare Act 2013	As appropriate	
Animal Welfare Act 2006	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Animals Act 1971	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Animals and Animal Products (Import and Export) Regulations 2006 (as amended)	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Environmental Health Officer, Trading Standards Officer or Senior Trading Standards Officer, Private Sector Housing Manager, Veterinary Surgeon or Veterinary Practitioner, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Any post incorporating the words "Pest Control Officer"
Anti-Social Behaviour Act 2003	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading

Legislation	Function	Proper Officer(s)
		Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Anti-Social Behaviour Crime and Policing Act 2014	As appropriate	Director of Public Protection, Assistant Director Community Safety, Assistant Director Housing Standards, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer, Director of Public Realm, Assistant Director of Street Environment Services, Director of Housing Standards
Biofuel Labelling Regulations 2004	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Bluetongue Regulations 2003	As appropriate	Director of Public Realm, Assistant Director Highways
Breeding of Dogs Act 1973	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Brucellosis (England) Order 2015	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Building (Inner London) Regulations 1985-87	Implemented the National Building Regulations to Inner London and repealed or modified certain provisions of the London Building Acts which overlapped or conflicted with the national regulations.	Assistant Director Building Control, Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Senior Structural Engineer / Means of Escape Fire Safety Surveyor, Assistant Director of Building Control

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Building Act 1984	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Quality Manager, Assistant Director of Building Control, Environmental Health Officer
Building Act 1984 and Party Wall Act 1996	In respect of Council-owned or leased property – authority to deal with all matters under the Acts, as pertains to building owner or occupier of property	Director for Planning and Property, Head of Operations – Property Services
Building Safety Act 2022 Sections 123 and 124	Power to make an application for a Remediation Order or a Remediation Contribution Order in respect of Higher Risk Buildings	Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager
Building Regulations (Approved Inspectors etc.) Regulations 2010 (“the new A1 Regulations”) as amended	As appropriate	Assistant Director Building Control, Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Senior Structural Engineer / Means of Escape Fire Safety Surveyor, Assistant Director of Building Control
Building Regulations 2010 (“the new Principal Regulations”) as amended	As appropriate	Assistant Director Building Control, Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Senior Structural Engineer / Means of Escape Fire Safety Surveyor, Assistant Director of Building Control
Business Names Act 1985	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards

Legislation	Function	Proper Officer(s)
		Manager, Licensing Manager, Environmental Health Officer, Trading Standards Officer or Senior Trading Standards Officer, Private Sector Housing Manager, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, any post incorporating the words "Pest Control Officer", Director of Public Realm, Assistant Director of Street Environment Services
Business Protection from Misleading Marketing Regulations 2008	As appropriate	Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services
Cancer Act 1939	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Caravan Sites Act 1968	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Environmental Health Officer, Trading Standards Manager, Licensing Manager, Assistant Director of Parking Services, Parking Services managers, team leaders and officers.
Caravan Sites and Control of Development Act 1960	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Environmental Health Officer, Trading Standards Manager, Licensing Manager.
Cat and Dog Fur (Control of Import, Export and Placing on the Market) Regulations 2008	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Cattle Identification Regulations 2007	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Celluloid and Cinematograph Act 1922	As appropriate	Director of Public Protection, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Manager, Licensing Manager, Trading Standards Officer or Senior Trading Standards Officer.
Children and Young Persons (Protection from Tobacco) Act 1991	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Manager, Licensing Manager, Trading Standards Officer or Senior Trading Standards Officer.
Children and Young Persons Act 1933	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Children and Young Persons Act 1963	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Private Sector Housing Manager, Trading Standards Manager, Licensing Manager, Trading Standards Officer or Senior Trading Standards Officer.
Children and Families Act 2014	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Children and Young (Protection from Tobacco) Act 1991	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Children and Young Persons (Harmful Publications) Act 1955	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Christmas Day (Trading) Act 2004	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Clean Air Act 1993	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Clean Air Act 1993 - Motor Fuel (Composition and Content) Regs	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Common Agricultural Policy (Wine) Regulations 1996	As appropriate	Director of Public Protection, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Head of Environmental Health, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer Corporate Health and Safety Officer, Trading Standards Officer or Senior Trading Standards Officer.
Common Law	As appropriate	Director of Public Protection, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer Corporate Health and Safety Officer, Trading Standards Officer or Senior Trading Standards Officer.
Community Infrastructure Levy Regulations 2010 (as amended)	To issue any notice required with the administration and collection of the Community Infrastructure	Director for Planning and Property, Head of Development Management, Planning Change Manager, Infrastructure Delivery Officer and Head of Planning Regeneration



Legislation	Function	Proper Officer(s)
	<p>Levy in respect of the Council's Community Infrastructure Levy and any other Community Infrastructure Levy the Council may be obliged to collect.</p> <p>To collect and administer any funds due as Community Infrastructure Levy as required by statute.</p>	
Companies Act 1985	As appropriate	Director of Public Protection, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Commercial Services Manager, Any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer Corporate Health and Safety Officer", Trading Standards Officer or Senior Trading Standards Officer, any post incorporating the words "Pest Control Officer"
Companies Act 2006	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Conservation (Natural Habitats) Regulations 1994	As appropriate	Director for Planning and Property, Head of Environmental Health, Environmental Quality Manager
conspiracy to defraud	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing

Legislation	Function	Proper Officer(s)
		Officer, Public Protection and Safety Officer Corporate Health and Safety Officer, Trading Standards Officer or Senior Trading Standards Officer
Construction Products Regulations 1991	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer Corporate Health and Safety Officer, Trading Standards Officer or Senior Trading Standards Officer, any post incorporating the words "Pest Control Officer"
Construction Products Regulations 2013	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer Corporate Health and Safety Officer, Trading Standards Officer or Senior Trading Standards Officer, any post incorporating the words "Pest Control Officer"
Consumer Credit Act 1974	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Trading Standards Manager, Licensing Manager, Head of Environmental Health (Commercial), Head of Regulatory Services, Trading Standards Officer or Senior Trading Standards Officer
Consumer Credit Act 2006	As appropriate	Assistant Director Environmental Health and Regulatory Services, Trading Standards Manager, Licensing Manager, Head of Environmental Health, Trading Standards Officer or Senior Trading Standards Officer.
Consumer Protection Act 1987	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading

Legislation	Function	Proper Officer(s)
		Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Consumer Protection from Unfair Trading Regulations 2008	As appropriate	Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Trading Standards Manager, Licensing Manager, Trading Standards Officer or Senior Trading Standards Manager
Consumer Rights (Payment Surcharges) Regulations 2012	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Consumer Rights Act 2015	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer.
Control of Pollution Act 1974	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Environmental Quality Manager, Trading Standards Officer or Senior Trading Standards Officer, any post incorporating the words "Environmental Health Officer, Technical Officer, Area Senior Officer, Noise and Nuisance Officer, Public Protection and Safety Officer, Licensing Officer, Corporate Health and Safety Officer"
Copyright etc. and Trademarks (Offences and) Act 2002	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Trading Standards Manager, Licensing Manager, Head of Environmental Health, Trading Standards Officer or Senior Trading Standards Manager.
Copyright, Designs and Patents Act 1988	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Coronavirus Act 2020		Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Environmental Assistants”, Senior Technical Officer
Cosmetic Products Regulations 2013 and the EU Cosmetic Products Regulation 1223/2009	As appropriate	Director of Public Protection, Assistant Director Community Safety, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Courts and Legal Services Act 1990	As appropriate	Director of Public Protection, Assistant Director Community Safety, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer”, Head of Regulatory Services, Trading Standards Officer or Senior Trading Standards Manager
Crime and Security Act 2010	As appropriate	Director of Public Protection, Assistant Director Community Safety, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer”, Head of Regulatory Services, Trading Standards Officer or Senior Trading Standards Manager
Criminal Justice Act 1988	As appropriate	Director of Public Protection, Assistant Director Community Safety, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Criminal Justice and Immigration Act 2008	As appropriate	Director of Public Protection, Assistant Director Community Safety, Assistant Director Environmental Health and Regulatory Services, Head

Legislation	Function	Proper Officer(s)
		of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager
Criminal Justice and Public Order Act 1994	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Criminal Procedures and Investigations Act 1996	As appropriate	Director of Public Protection, Assistant Director Community Safety, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Environmental Health Officer, Trading Standards Officer or Senior Trading Standards Officer, Private Sector Housing Manager, Veterinary Surgeon or Veterinary Practitioner, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Any post incorporating the words "Pest Control Officer"
Crossbows Act 1987	As appropriate	Executive Director of Place, Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Crystal Glass (Descriptions) Regulations 1973	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Customs and Excise Management 1979	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager.
Dangerous Wild Animals Act 1976	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading

Legislation	Function	Proper Officer(s)
		Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Deer Act 1991	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer, Senior Technical Officer.
Detergents Regulations 2010	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Development of Tourism Act 1969	S18 - Control of display of prices by Orders made by the Secretary of State	Director Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager
Digital Evidence Act 2010	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager.
Diseases of Swine Regulations 2014	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Duty Stamps on Bottles Regulations 2006	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager.

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
EC Fertilisers (England and Wales) Regulations 2006	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Education Reform Act 1988	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Electrical Equipment (Safety) Regulations 2016	As appropriate	Director of Public Realm, Assistant Director Highways
Electromagnetic Compatibility Regulations 1992	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Head of Regulatory Services, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager.
Electromagnetic Compatibility Regulations 2016	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Electro-Medical Equipment (GEC Requirement) Regulations 1988	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer"
Employment of Women, Young Persons and Children Act 1920	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Head of Environmental Health, Private Sector Housing Manager, Environmental Health Officer, Senior Technical Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Energy Act 1976	S17 and S18 - (Price control made by Secretary of State).	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager
Energy Act 2011	S12 to 16 - (Disclosure of green deal plan etc. in connection with sale or letting out)	Director of Public Protection, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager
Energy Conservation Act 1981	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Quality Manager, Head of Environmental Health, Trading Standards Manager, Licensing Manager.
Energy Information Regulations 2011	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Energy Performance of Buildings (England and Wales) Regulations 2012	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Enterprise Act 2002	Part VIII – of certain consumer legislation.	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Enterprise and Regulatory Reform Act 2013	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager.
Environmental Protection (Microbeads)(England) Regulations 2017	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Environmental Protection Act 1990	In its entirety	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Pest



Legislation	Function	Proper Officer(s)
		Control Manager, Trading Standards Manager, Licensing Manager, Assistant Director Housing Standards, Private Sector Housing Manager, Trading Standards Officer or Senior Trading Standards Officer, any post incorporating the words "Environmental Health Officer, Senior Technical Officer Technical Officer, Area Senior Officer, Noise and Nuisance Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer
Equine Identification (England) Regulations 2018	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Estate Agents Act 1979	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
European Communities Act 1972	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Environmental Health Officer, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Pest Control Manager, Environmental Health Officer, Senior Technical Officer, Director for Planning and Property
Explosive Regulations 2014 (Amendment) Regulations 2016	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer
Explosives (Age of Purchase) Act 1976	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading

Legislation	Function	Proper Officer(s)
		Standards Officers and Senior Trading Standards Manager, Environmental Health Officer
Explosives Acts 1875	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer
Factories Act 1961	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer, Senior Technical Officer.
Fair Trading Act 1973	S22 - Power for Orders to be made by Secretary of State.	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager
Farm and Garden Chemicals Act 1967	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Financial Services (Distance Marketing) Regulations 2004	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Financial Services Act 2012	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Financial Services Act 2012 (Consumer Credit) Order 2013	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Financial Services and Markets Act 2000	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Fire Safety and Safety of Places of Sports Act 1987 Part III	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Environmental Health Officer
Firearms Act 1968	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Fireworks Act 2003	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Fireworks Regulations 1997	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer
Fluorinated Greenhouse Gases Regulations 2015	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Food and Environmental Protection Act 1985	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer
Food Safety Act 1990	Food Safety Act 1990 and a) any Orders or regulations made there under or relating to the foregoing or having effect by virtue of the European Communities Act 1972, and b) any modification or re-enactment to the foregoing	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Environmental Health Officer, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Foot-and-Mouth Disease (Control Of Vaccination) (England) Regulations 2006	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Footwear (Indication of Composition) Labelling Regulations 1995	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Forgery and Counterfeiting Act 1981	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Fraud Act 2006	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager
Gambling Act 2005	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Game Act 1831	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer, Senior Technical Officer
Gaming Act 1968	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Trading Standards Officer or Senior Trading Standards Officer"
Gas Appliances () and Miscellaneous Amendments Regulations 2018	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
General	In addition, where expedient to do so in respect of leases or agreements to accept	Director for Planning and Property, Assistant Director, Research and Innovation

Legislation	Function	Proper Officer(s)
	surrenders, to accept surrenders to grant a new lease or agreement (to the same or another tenant), or to agree modifications or variations or review rents or lease renewals where such action is consistent with the good management of Council property, where the Council is either a landlord or a tenant.	
General	To agree terms of acquisition of property including all aspects of compensation.	Director for Planning and Property, Assistant Director, Research and Innovation  With the Chief Executive where the acquisition forms part of a scheme the capital costs and proposals for which have already been approved by the Council or where a Purchase or Blight Notice has been received or upheld on appeal
General	To grant consent for a statutory undertaking to place apparatus in, on, over or under the public highway	Director for Planning and Property, Assistant Director, Research and Innovation as appropriate  In conjunction with the Assistant Director, Legal Services
General	To review rents, service and other charges under all existing property leases or agreements that are in arrears or	Director for Planning and Property, Assistant Director, Research and Innovation  With the written agreement of the Chief Executive / Executive Director of

Legislation	Function	Proper Officer(s)
	where there is clear evidence of impending arrears.	Finance and Corporate Services and the Assistant Director, Legal Services
General	To consider and approve the reception or rejection of Purchase Notices or Blight Notices under the town and Country Planning Act 1990 and other relevant legislation.	Director for Planning and Property, Assistant Director, Research and Innovation  In conjunction with the Assistant Director, Legal Services (after consultation with the Director for Transport and Technical Services).
General	To authorise service of notices to treat and notices of entry following confirmation of a Compulsory Purchase Order.	Director for Planning and Property, Assistant Director, Research and Innovation  In consultation with the appropriate Chief Officers
General	To deal with and settle dilapidations claims in all cases where the Council is landlord or tenant (or licensor or licensee) of any premises (but only in conjunction with the Assistant Director, Legal Services where such dilapidations are an issue in any proceedings outstanding before any court or tribunal or in any form of unresolved alternative dispute	Director for Planning and Property, Assistant Director, Research and Innovation

Legislation	Function	Proper Officer(s)
	resolution) but so that (save in such cases involving the Assistant Director, Legal Services no claim against the Council under any lease or licence shall be settled at a sum in excess of £50,000 (exclusive of professional fees and disbursements, interest and VAT where applicable)".	
General	Without prejudice to the above, to appoint such suitably qualified persons as he considers appropriate to exercise any of the powers and functions that are carried out by Place services from time to time, (including powers of entry, inspection and seizure) conferred by the enactments set out above and to revoke such appointments	Executive Director of Place
General	Delegation of any function set out in the Scheme of Delegation as	Director for Public Realm, Director for Public Protection, Director for Climate Change and Transport, Director for Planning and Property



Legislation	Function	Proper Officer(s)
	specified in writing to named individuals within the Department.	
General	With the appropriate professional advice, to act as the "Engineer" for the purposes of Highways and Engineering term and other contracts which use the Institution of Civil Engineers' standard form Conditions of Contract (the primary role of the Engineer being to provide an independent service between the Council as Client and the Contractor).	Assistant Director Highways
General	To dispose of land (including buildings or parts of buildings or adjacent air space), on long leases (existing or newly to be granted) at ground rents or freehold where there is no Council requirement for the land (other than any capable of protection in the terms of disposal), the disposal	Director for Planning and Property, Assistant Director, Research and Innovation  In conjunction with the Assistant Director, Legal Services and the relevant Director

Legislation	Function	Proper Officer(s)
	is consistent with established Council policies/schemes and the consideration to be obtained (ignoring costs, the benefit of any covenants, value added tax and any ground rent or payment for insurance or services) does not exceed £75,000, and represents the best price reasonably obtainable (or is within any tolerance from time to time permitted by law).	
General	To surrender or accept surrender of leases where appropriate, where no premises value is attached and a saving or increased income is available to the Council as a result.	<p>Director for Planning and Property, Assistant Director, Research and Innovation</p> <p>In liaison with the Chief Executive / Director of Finance and Corporate Services and Assistant Director, Legal Services</p>
General	To agree expenditure subject to funding having been identified, not exceeding £50,000 for repairs, renewals, improvements and other necessary works to the	<p>Director for Planning and Property, Assistant Director, Research and Innovation</p> <p>With the written agreement of the Chief Executive / Director of Finance and Corporate Services</p>

Legislation	Function	Proper Officer(s)
	Council's commercial property portfolio managed by the Head / Interim Head of Asset Strategy and Portfolio Management if the works would enhance the prospect of particular premises being let or sold, thereby generating a future net increase of revenue or capital for the Council	
General	To grant and acquire easements and wayleaves and similar licences or rights (including rights to take or extract from Council land) with associated covenants and also (in any case where s/he could have authorised a letting) to grant or acquire occupation licences	Director for Planning and Property, Assistant Director, Research and Innovation  In conjunction with Assistant Director, Legal Services and Service Director.
General	To agree variation of terms or conditions affecting any land (freehold or leasehold) now or formerly owned by	Assistant Director, Research and Innovation, Director for Planning and Property, In conjunction with the Assistant Director, Legal Services and the Head of Home Ownership.

Legislation	Function	Proper Officer(s)
	the Council or any predecessor authority.	
General	To agree terms for the letting or renewal of lettings not exceeding a term of 7 years to Voluntary Organisations funded by the Council or registered charities subject to the appropriate budget adjustment having been made.	Director for Planning and Property, Assistant Director, Research and Innovation  In consultation with the Chief Executive / Director of Finance and Corporate Services and the Service Director
General Food Regulations 2004	As appropriate	Director of Public Protection, Assistant Director of Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer, Technical Senior Officer
General Product Safety Regulations 2005	As appropriate	Director of Public Protection, Assistant Director of Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
GLC (General Powers) Act 1967	S23 - Water supply to premises S31 - Hairdressers and Barbers	Director of Public Protection, Assistant Director of Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer, Senior Technical Officer
GLC (General Powers) Act 1984	S 37 to 38 Removal of persons from dangerous structure.	

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Guard Dogs Act 1975	As appropriate	Director of Public Protection, Assistant Director of Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Commercial Services Manager, Private Sector Housing Manager, Environmental Health Officer, any post incorporating the words: "Pest Control Officer"
Hallmarking Act 1973	As appropriate	Director of Public Protection, Assistant Director of Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Hares Preservation Act 1892	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer, Senior Technical Officer.
Hazardous Substances Act 1990	As appropriate	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, Head of Regulatory Services, any Team Leader responsible to the Head of Development Management or Head of Planning Regeneration, any Principal Planning Officer responsible to the Head of Development Management or Head of Planning Regeneration
Health and Safety at Work etc. Act 1974	Officers appointed as inspectors in accordance with Sections 18 and 19 of the Health and Safety Act at Work etc., Act 1974 and entitled to exercise the powers specified in: S 20 – Powers of	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Technical Officer, Licensing Officer Public Protection and Safety Officer, Corporate Health and Safety Officer", Trading Standards Officers and Senior Trading Standards Manager.

Legislation	Function	Proper Officer(s)
	<p>Inspectors S 21–23 – Service of improvement and prohibition notices S 25 – Power to deal with cause of imminent danger S 39 – Prosecution by Inspectors</p>	<p>Officers who are new to Health and Safety will need to demonstrate this competence as per the s.18 competency standard prior to being able to discharge the complete Powers under s.22 (Prohibition Orders) and s.25 (Power to deal with cause of imminent danger).</p>
<p>Health and Safety at Work etc. Act 1974</p>	<p>Pursuant to Section 101 Local Government Act 1972, to appoint “Inspectors”, in accordance with Section 18 and 19 of the Health and Safety at Work etc. Act 1974, subject to satisfaction that they hold suitable qualifications as the Director thinks necessary, to carry into effect the relevant statutory provisions within their field of responsibility. The Director shall issue the necessary instrument in writing specifying which powers conferred on inspectors by the relevant statutory provisions are to</p>	<p>Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Technical Officer, Licensing Officer Public Protection and Safety Officer, Corporate Health and Safety Officer”, Trading Standards Officers and Senior Trading Standards Manager</p> <p>Officers who are new to Health and Safety will need to demonstrate this competence as per the s.18 competency standard prior to being able to discharge the complete Powers under s.22 (Prohibition Orders) and s.25 (Power to deal with cause of imminent danger)</p>

Legislation	Function	Proper Officer(s)
	be exercised by the person appointed. The Director may terminate such appointments at any time.	
Health and Safety at Work etc. Act 1974	To institute proceedings pursuant to Section 38 of the 1974 Act.	<p>Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Technical Officer, Licensing Officer Public Protection and Safety Officer, Corporate Health and Safety Officer", Trading Standards Officers and Senior Trading Standards Manager</p> <p>Officers who are new to Health and Safety will need to demonstrate this competence as per the s.18 competency standard prior to being able to discharge the complete Powers under s.22 (Prohibition Orders) and s.25 (Power to deal with cause of imminent danger).</p>
Health and Safety at Work etc. Act 1974	Any Health and Safety Regulation; and the provisions of the Acts mentioned in Schedule 1 to the 1974 Act which are specified in the third column of that Schedule, and of the Regulations, Orders, or other instruments of a legislative character made or having effect	<p>Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Technical Officer, Licensing Officer Public Protection and Safety Officer, Corporate Health and Safety Officer", Trading Standards Officers and Senior Trading Standards Manager</p> <p>Officers who are new to Health and Safety will need to demonstrate this competence as per the s.18 competency standard prior to being able to discharge the complete Powers under s.22 (Prohibition Orders) and s.25 (Power to deal with cause of imminent danger)</p>

Legislation	Function	Proper Officer(s)
	under any provision so specified.	
Highways Act 1980	S 176 - Restrictions on construction of bridges over highway S 177 - Restrictions on construction of building over highways S 178 - Restriction on placing rails, beams, etc. over highways S 179 - Control of construction of cellars, etc., under carriageway	Director for Public Realm, Assistant Director Highways
Highways Act 1980	S 180 - Openings into and repair of cellars under streets S 184 - Vehicle crossings over footways and verges S 185 - Power to install refuse or storage bins in street	Director for Public Realm, Assistant Director Highways
Highways Act 1980	S 278 - Power to agree contribution towards highway works S 282 - Power to execute works for mitigating adverse effect of constructing highway S 287 - Power to erect barriers in street in case	Director for Public Realm, Assistant Director Highways



Legislation	Function	Proper Officer(s)
	of emergency S 289 – S 290 - Supplementary provisions re powers of entry for purposes of survey S 291- Powers of entry for purpose of maintaining structures and works S 293 - Powers of entry in connection with orders relating to footpaths and bridgeways S 294 - Entry for discharge of functions S 295 - Power of Councils to dispose of certain materials S 296 - Power to execute work on behalf of others S 297 - Power to establish ownership of land S 299 - Right to discharge water	
Highways Act 1980	S 38 - Power of highway authorities to adopt by agreement.	Director for Public Realm, Assistant Director Highways
Highways Act 1980	S 72 - Widening of highways	Director for Public Realm, Assistant Director Highways

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Highways Act 1980	S 152 - Removal of projections from buildings	Director for Public Realm, Assistant Director Highways
Highways Act 1980	S116 Highways Act 1980 – Application to the Magistrates’ Court to authorise Stopping up order or diversion of highway	Director for Public Realm, Assistant Director Highways
Housing and Planning Act 2016	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer, Assistant Director Housing Standards, Private Sector Housing Manager
Hypnotism Act 1952	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Head of Environmental Health, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer.
Insurance Brokers (Registration) Act 1977	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Technical Officer, Licensing Officer Public Protection and Safety Officer, Corporate Health and Safety Officer”, Trading Standards Officers and Senior Trading Standards Manager
Insurance Companies Act 1982	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards

Legislation	Function	Proper Officer(s)
		Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Technical Officer, Licensing Officer Public Protection and Safety Officer, Corporate Health and Safety Officer”, Trading Standards Officers and Senior Trading Standards Manager
Intoxicating Substances (Supply) Act 1985	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Knives Act 1997	As appropriate	Executive Director of Place, Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Land Compensation Act 1973	S 1 - To agree and authorise payment of home loss claims to owners	Director for Planning and Property, Assistant Director, Research and Innovation
Land Compensation Act 1973	In accordance with Section 52 of the Land Compensation Act 1973, to authorise advance payment of compensation.	Director for Planning and Property, Assistant Director, Research and Innovation  In consultation with the Chief Executive / Director of Finance
Land Compensation Act 1973	Fencing of dangerous lands in or near streets	Director for Public Realm, Assistant Director of Highways
Land Compensation Act 1973 Section 29	To agree and authorise payments of home loss claims by tenants	Director for Planning and Property, Assistant Director, Research and Innovation  In consultation with the Chief Executive / Director of Finance
Land Compensation Act 1973 Section 37	To agree and authorise payment of disturbance	Director for Planning and Property, Assistant Director, Research and Innovation

Legislation	Function	Proper Officer(s)
	claims by persons without compensation interest.	
Landlord and Tenant (Covenants) Act 1995	To make or approve on behalf of the Council and all Directors applications for licence to assign, underlet, change of use, or to alter premises of which the Council is landlord or tenant (or licensor or licensee) and to approve entry into an authorised guarantee agreement under the Landlord and Tenant (Covenants) Act 1995 in relation to any such assignment.	Director for Planning and Property, Assistant Director, Research and Innovation
Landlord And Tenant Act 1954	In connection with premises where the Council is tenant, to agree variation of terms of covenants of existing leases and other day to day minor matters arising from the management of premises where this is deemed to be in the Authority's interest by the Assistant Director, Legal Services.	Director for Planning and Property, Assistant Director, Research and Innovation

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Landlord And Tenant Act 1954	To agree the terms of short lettings of premises, land or advertising sites for periods not exceeding three years, provided that immediate possession is available and this could not prejudice schemes of the Council.	Director for Planning and Property, Assistant Director, Research and Innovation
Landlord And Tenant Act 1954	To serve notice on the tenant or intended tenant to ensure that sections 24-28 of the Landlord and Tenant Act 1954 do not apply to a business tenancy or inhibit its surrender	Director for Planning and Property, Assistant Director, Research and Innovation  In consultation with Assistant Director, Legal Services
Landlord And Tenant Act 1954	To serve notice to quit, or any notice or request under Part II of the Landlord and Tenant Act 1954 (as amended) and any notice exercising an option to determine or renew and to deal with all consequential matters or proceedings (including agreeing to extend any time limits).	Director for Planning and Property, Assistant Director, Research and Innovation  where the Council is landlord, Assistant Director, Research and Innovation, Director for Planning and Property where the Council is tenant in conjunction with Assistant Director, Legal Services and Service Director
Landlord And Tenant Act 1954	To make a declaration or statutory declaration	Director for Planning and Property, Assistant Director, Research and Innovation

Legislation	Function	Proper Officer(s)
	confirming that the Council proposes to enter into an agreement either (1) that the provisions of sections 24-28 of the Landlord and Tenant Act 1954 are to be excluded in relation to a proposed lease to the Council or (2) to surrender (in whole or part) a council lease which enjoys the security of the 1954 Act.	In consultation with Assistant Director, Legal Services
Landlord And Tenant Act 1954	To agree expenditure in excess of £5,000 but not exceeding £20,000 for repairs, renewals and other necessary works to the Council's commercial property portfolio if these works are of an urgent nature and are within budgetary limits or recoverable under service charges.	Director for Planning and Property, (Head of Valuation and Asset Strategy/Head of Portfolio Management as appropriate)
Landlord And Tenant Act 1954	To deal with and settle dilapidations claims in all cases where the Council is landlord or tenant (or licensor or licensee) of any premises (but only in	Director for Planning and Property, Assistant Director, Research and Innovation

Legislation	Function	Proper Officer(s)
	<p>conjunction with the Assistant Director, Legal Services where such dilapidations are an issue in any proceedings outstanding before any court or tribunal or in any form of unresolved alternative dispute resolution) but so that (save in such cases involving the Assistant Director, Legal Services) no claim against the Council under any lease or licence shall be settled at a sum in excess of £50,000 (exclusive of professional fees and disbursements, interest and VAT where applicable)".</p>	
Landlord And Tenant Act 1954	<p>Authorised to write off rent arrears and associated charges relating to former tenants of land and property within the commercial portfolio up to a maximum of £45,000 in respect of cases which</p>	<p>Director for Planning and Property, Assistant Director, Research and Innovation</p>

Legislation	Function	Proper Officer(s)
	have been subject to the normal method of scrutiny by the Director for Finance	
Landlord And Tenant Act 1954	To agree terms for the sale of the Council's reversionary freehold interest in a dwelling to the owner of the leasehold interest.	Director for Planning and Property, Assistant Director, Research and Innovation
Landlord And Tenant Act 1954	To grant consent to statutory undertakers to place apparatus in, on, over or under land or buildings under the control of the Council.	Director for Planning and Property, Assistant Director, Research and Innovation
Landlord And Tenant Act 1954	To grant, take, renew or terminate licences of premises for temporary purposes pending permanent use.	Director for Planning and Property, Assistant Director, Research and Innovation
Landlord And Tenant Act 1954	To renew existing licences of Council premises or land in order to obtain current market levels of licence fee income for the benefit of the Council	Director for Planning and Property, Assistant Director, Research and Innovation
Landlord And Tenant Act 1954	To undertake routine maintenance repairs and minor alterations to the	Director for Planning and Property, Assistant Director, Research and Innovation



Legislation	Function	Proper Officer(s)
	Council's offices, car parks and garages including boundary walls and fences as may be deemed necessary	
Landlord And Tenant Act 1954	To take any steps to recover possession (through the courts or peaceable re-entry) where the tenant of non-domestic premises has absconded or abandoned the premises or left them vacant in breach of obligation or is otherwise in serious breach of obligation or insolvent.	<p>Director for Planning and Property, Assistant Director, Research and Innovation</p> <p>In conjunction with Assistant Director, Legal Services and Service Director</p>
Landlord And Tenant Act 1954	To take any action required in respect of squatting or other unauthorised occupants of Council property (excluding dwellings) to regain possession, prevent further entry, remove and dispose of unauthorised property and (in the case of unlawful holding over by tenants) to recover	<p>Director for Planning and Property, Assistant Director, Research and Innovation</p> <p>In consultation with the Assistant Director, Legal Services</p>

Legislation	Function	Proper Officer(s)
	double rent or value as permitted by statute	
Landlord And Tenant Act 1954	To agree and accept the terms of leases for advertising hoardings where planning permission has been obtained and the most economically advantageous bid for the lease is to be accepted	Executive Director of Place in consultation with the Director of Finance and Corporate Services and the Assistant Director, Legal Services, Director for Planning and Property, Assistant Director, Research and Innovation
LCC (General Powers) Act 1948	Fencing of dangerous lands in or near streets	Director of Public Realm, Assistant Director for Highways
LCC (General Powers) Act 1948	Maintenance of Forecourts to which public have access.	Director of Public Realm, Assistant Director for Highways
LCC (General Powers) Act 1953	S 31 - Maintenance of paving in Lower and Upper Mall S 32 - Erection and removal of structures and removal and topping or cutting of trees in Lower and Upper Mall S 33 - Erection and maintenance of notices in Lower and Upper Mall	Director of Public Realm, Assistant Director for Highways
LCC (General Powers) Act 1954	S 6 and 7 Amends Section 30 and 34 of LBA (A)A1939	Assistant Director for Building Control, Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Senior

Legislation	Function	Proper Officer(s)
		Structural Engineer / Means of Escape Fire Safety Surveyor, Assistant Director of Building Control
LCC (General Powers) Act 1955 – Part II	Expenses and fees regarding dangerous structures. Fees on submission of calculations under London Building Acts.	Assistant Director for Building Control, Principal Structural Engineer, and Senior Structural Engineer
LCC (General Powers) Act 1958	S 15 and S 24 Transfer of responsibility for dangerous structure control	Assistant Director for Building Control, Principal Structural Engineer, and Senior Structural Engineer
Leasehold Reform Act 1967	To agree terms for enfranchisement of leasehold interests under the leasehold Reform Act 1967	Director for Planning and Property, Assistant Director, Research and Innovation
Legal Services Act 2007	As appropriate	Director of Public Protection, Assistant Director of Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Legislative and Regulatory Reform Act 2006	As appropriate	Director of Public Protection, Assistant Director of Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Senior Technical Officer, Licensing Officer, Trading Standards Officers and Senior Trading Standards Manager
Licensing Act 2003	As appropriate	Director of Public Protection, Assistant Director of Environmental Health and Regulatory Services, Head of Regulatory Services, Trading

Legislation	Function	Proper Officer(s)
		Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Local Government (Miscellaneous Provisions) Act 1953	S 4 and 5 - Bus Shelters Maintenance of existing bus shelters and queue barriers	Director of Public Realm, Assistant Director for Highways
Local Government (Miscellaneous Provisions) Act 1976	S 23 - Dealing with dangerous trees	Director of Public Realm, Assistant Director of Highways, Assistant Director of Capital Projects and Principal Arboricultural Officer
Local Government (Miscellaneous Provisions) Act 1976	S 24 - Powers of entry to survey and carry out works under S 23	Director of Public Realm, Assistant Director of Highways, Assistant Director of Capital Projects and Principal Arboricultural Officer
Local Government (Miscellaneous Provisions) Act 1976	S 25 - Dangerous excavations on land accessible to the public	Director of Public Realm, Assistant Director of Highways, Assistant Director of Capital Projects and Principal Arboricultural Officer
Local Government (Miscellaneous Provisions) Act 1976	S 26 Powers relating to S 25	Director of Public Realm, Assistant Director of Highways, Assistant Director of Capital Projects and Principal Arboricultural Officer
Local Government (Miscellaneous Provisions) Act 1976	S 20 – Provision of Sanitary Appliances in places of entertainment	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Health Officer, Senior Technical Officer
Local Government (Miscellaneous Provisions) Act 1982	Part 2, Schedule 3, Control of Sex Establishments	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Policy and Manager, Licensing Administration and Manager, Licensing Compliance Officers, Licensing Officers, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer, Senior Technical Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Local Government (Miscellaneous Provisions) Act 1982	Section 29 - Power to undertake works to a building to prevent unauthorised entry	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager
Local Government Act 1963	S 43 - (Application of LCC Act 87(1) (to GLC area)	Director for Public Realm, Assistant Director for Highways
Local Government Act 1966	S 28 - Provision and Maintenance of street lighting	Director for Public Realm, Assistant Director for Highways, Assistant Director of Capital Projects
Local Government Act 1972	Section 222	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Health Officer, Senior Technical Officer
Local Government Act 1972 - Section 123	To agree to grant leases of premises and land up to a maximum of 25 years and annual rental not to exceed £75,000 exclusive at best consideration reasonably obtainable in compliance with Section 123 of the Local Government Act 1972.	Director for Planning and Property, Assistant Director, Research and Innovation  In conjunction with the Assistant Director, Legal Services and Service Director.
Local Government Act 1985	S 14 Schedule 8 Implement Building Regulations in inner London	Assistant Director Building Control, Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Electrical and Mechanical Engineer, Senior Structural Engineer / Means of Escape Fire Safety Surveyor
Local Government Acts 1972, 2000 and 2003 and the Local	To exercise all the Council's powers and	Executive Director of Place

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Authority (Goods and Services) Act 1970	functions relating to the provision of direct services by the authority to itself and third parties including (but not limited to) those under the Local Government Acts 1972, 2000 and 2003 and the Local Authority (Goods and Services) Act 1970.	
Local Government Reorganisation (Miscellaneous Provision) (No. 4) Order 1986 - Modifies London Building Act	As appropriate	Assistant Director Building Control, Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Electrical and Mechanical Engineer, Senior Structural Engineer / Means of Escape Fire Safety Surveyor
Localism Act 2011	Register of Assets of Community Value	Director for Planning and Property, Head of Development Management and Planning Change Manager
London Building (Amendment) Act 1935	S 8 - Hold copy of Bye-Laws Acts made under London Buildings Acts	Assistant Director Building Control, Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Electrical and Mechanical Engineer, Senior Structural Engineer / Means of Escape Fire Safety Surveyor
London Building Act (Amending) Act 1939	Section 30 – Special and Temporary Structures Part VII – Dangerous and Neglected Structures	Assistant Director Building Control, Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Electrical and Mechanical Engineer, Senior Structural Engineer / Means of Escape Fire Safety Surveyor
London Building Act (Amendment) Act 1939	Part II (as amended by S 43 of the London Government Act 1963 and Paragraph 14 of	Head of Management Resources, Assistant Director of Highways

Legislation	Function	Proper Officer(s)
	Schedule 8 to Local Government Act 1985) Naming and numbering of streets excluding Council developments.	
London Building Act 1930	Part XI S. 143 - Regulations for buildings near dangerous businesses S. 144 - Regulations for buildings near noxious businesses S. 146-148 - Dwellings on low-lying land	Assistant Director Building Control, Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Electrical and Mechanical Engineer, Senior Structural Engineer / Means of Escape Fire Safety Surveyor,
London Building Acts	(in the Council's capacity as owner of the property)	Director for Planning and Property
London Building Acts (Only in the Council's capacity as owner of property)	To fulfil the following functions: 1. Acceptance, renewal and variation of contracts for installed Equipment and services within annual estimates. 2. Delegation of the above as specified in writing to named individuals within the Service Group. 3. To exercise any statutory powers given to the Council either in	Executive Director of Place

Legislation	Function	Proper Officer(s)
	legislation or regulation pertaining to the work of the department. 4. To exercise all the above in respect of the Parking Services Office and its functions and responsibilities.	
London Government Act 1963	S 18 - As agents, highway construction and maintenance work with respect to metropolitan roads	Director of Public Relam, Assistant Director of Highways
London Local Authorities Act 1991	Part II – Special Treatment premises Part IV – Miscellaneous – Audible intruder alarms	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Technical Officer, Licensing Officer Public Protection and Safety Officer, Corporate Health and Safety Officer”, Trading Standards Officers and Senior Trading Standards Manager
London Local Authorities Act 1996	As appropriate	Director of Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and Officers
London Local Authorities Act 2000	As appropriate	Director of Climate Change and Transport
London Local Authorities and Transport for London Act 2003	As appropriate	Director of Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and Officers
London Local Authority Act and Transport Act 2003	Part 2 Road traffic and highways Penalty charges Fixed penalties	Director of Climate Change and Transport, Assistant Director Transport Policy, Director of Public Realm, Assistant Director of Highways



Legislation	Function	Proper Officer(s)
	8.Fixed penalty offences 9.Fixed penalty notices 10.Levels of fixed penalties 11.Fixed penalties: reserve powers of Secretary of State	
London Olympic Games and Paralympic Games Act 2006	As appropriate	Director of Climate Change and Transport, Assistant Director Transport Policy, Director of Public Realm, Assistant Director of Highways, Assistant Director Parking Services
London Olympic Games and Paralympic Games Act 2006	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Technical Officer, Licensing Officer Public Protection and Safety Officer, Corporate Health and Safety Officer”, Trading Standards Officers and Senior Trading Standards Manager, Director for Climate Change and Transport, Assistant Director of Transport Policy Assistant Director of Capital Projects and Assistant Director of Parking Services
London Regional Transport Act 1984	S 43 Representations to London Regional Transport in respect of Bus Services	Director for Public Realm, Assistant Director Highways, Assistant Director Transport Policy
Lotteries and Amusements Act 1976	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Technical Officer, Licensing Officer Public Protection and Safety Officer, Corporate

Legislation	Function	Proper Officer(s)
		Health and Safety Officer”, Trading Standards Officers and Senior Trading Standards Manager
Malicious Communications Act 1988	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer
Marriage Act 1949	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Marriage Act 1994	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Medicines Act 1968	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental

Legislation	Function	Proper Officer(s)
		Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Mobile Telephones (Re-programming) Act 2002	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Motor Cycle Noise Act 1987	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Motor Salvage Operators Regulations 2002.	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager
National Assistance Act 1948	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Environmental Health Officer, Environmental Assistants, any post incorporating the words: “Pest Control Officer”
National Lottery Act 1993	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
New Roads and Street Works Act 1991	Part III in its entirety	Director for Public Realm, Assistant Director Highways
Noise Act 1996	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental

Legislation	Function	Proper Officer(s)
		Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer
Noise and Statutory Nuisance Act 1993	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer
Noise and Statutory Nuisance Act 1993	As appropriate	Director of Public Protection, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer
Novel Foods and Novel Food Ingredients Regulations 1997	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer'
Nurses Agencies Act 1957	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words

Legislation	Function	Proper Officer(s)
		"Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer'
Nutrition and Health Claims (England) Regulations 2007 (as amended)	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer
Offensive Weapons Act 1996	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer
Offensive Weapons Act 2019	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Offices, Shops and Railway Premises Act 1963	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Official Feed and Food Control (England) Regulations 2006	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Trading Standards Manager, Licensing Manager, any post incorporating the words "Environmental Health Officer, Senior Technical Officer", Trading Standards Officer or Senior Trading Standards Officer
Olive Oil (Marketing Standards) Regulations 2014	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer
Olympic Symbols etc. (Protection) Act 1995	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Organic Products Regulations 2009 (as amended)	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health (Residential), Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer
Package Travel and Linked Travel Arrangement Regulations 2018	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Package Travel, Package Holidays and Package Tours Regulations 1992	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Packaging (Essential Requirements) Regulations 2015	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Party Wall Act 1996	S 10 (8) - The power to appoint a 3rd surveyor	Assistant Director of Building Control, Director for Planning and Property, Head of Building Services
Passenger Car (Fuel Consumption and CO2 Emissions Information) Regulations 2001	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Personal Protective Equipment () Regulations 2018	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Pet Animals Act 1951	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Petroleum (Consolidation) Act 1928	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer

Legislation	Function	Proper Officer(s)
Planning (Hazardous Substances) Act 1990	S 36 - Right of entry for purpose of survey	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Senior Planning Officer, Special Projects Officer or Planning Officer responsible to the Assistant Director of Development Management, or Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal Planning Officer or Strategic Applications Lead responsible to the Assistant Director of Development Management, or Head of Planning Regeneration, Planning Officer
Planning (Listed Buildings and Conservation Areas) Act 1990	S 12 - Reference of Certain Applications to Secretary of State S 13 - Notification of Secretary of State S 14 - Notification of English Heritage S 15 - Notification of Applications S 16 - Decision on Applications: - Determination of Applications is delegated to Officers as per Delegated Scheme under S70 of Town and Country Planning Act 1990 S 17 - Imposition of Conditions (delegated as per S 16) S 18 - Limit of duration of Listed Building Consent	Director for Planning and Property, Assistant Director of Development Management, or Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Assistant Director of Development Management, or Head of Planning Regeneration, any Principal Planning Officer or Strategic Application Lead responsible to the Assistant Director of Development Management, or Head of Planning Regeneration, Technical Officer Supervisor, Technical Officer, Planning Technician, any Senior Planning Officer, Special Projects Officer or Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Planning Officer, Head of Urban Design and Conservation, and any Officer responsible to the Head of Urban Design and Conservation



Legislation	Function	Proper Officer(s)
	(delegated as per S 16) S 19 - Application for Variation or Discharge of conditions (delegated as per S 16)	
Planning (Listed Buildings and Conservation Areas) Act 1990	The power to exercise all such administrative, consultative, procedural and inspection functions related to and in connection with the proper processing of applications and the implementation of the Development Management function under the Town and Country Planning legislation and, without prejudice to the generality of the foregoing, the authority to exercise the following powers:	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management or Head of Planning Regeneration, any Principal Planning Officer or Strategic Application Lead responsible to the Head of Development Management or Head of Planning Regeneration, Technical Officer Supervisor, Technical Officer, Planning Technician, any Senior Planning Officer, Special Projects Officer or Planning Officer responsible to the Head of Development Management or Head of Planning Regeneration, Planning Officer, Head of Urban Design and Conservation;; and any Officer responsible to the Head of Urban Design and Conservation
Planning (Listed Buildings and Conservation Areas) Act 1990	S 88 - Rights of Entry	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal Planning Officer or Strategic Applications Lead responsible to the Head of Development Management, or Head of Planning Regeneration, Head of Urban Design and Conservation, and any Officer responsible to the Head of Urban Design and Conservation

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Planning (Listed Buildings and Conservation Areas) Act 1990	S 20 - Officers are authorised to respond to all planning appeals by formulating and presenting the case on behalf of the Council. This includes those cases where, had an appeal not been made, the decision would have been made by Committee, but where it is not possible to obtain a committee view within the Planning Inspectorate timescale.	Director for Planning and Property, Head of Development Management, or Head of Planning Regeneration, any Senior Planning Officer, Special Projects Officer or Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal Planning Officer or Strategic Application Lead responsible to the Head of Development Management, or Head of Planning Regeneration, Planning Officer, Head of Urban Design and Conservation;; and any Officer responsible to the Head of Urban Design and Conservation, Head of Policy and Spatial Planning, Principal Development Plans Officer, Principal Environmental Policy Officer; and, any Senior Policy Officer, Policy and Projects Officer or Senior Environmental Policy and Projects Officer or Planning Officer reporting to the Head of Policy and Spatial Planning, Assistant Director of Transport Policy, Quality Project Officer
Planning (Listed Buildings and Conservation Areas) Act 1990 as amended by the Enterprise and Regulatory Reform Act 2013	S 26H – Certificate of Lawfulness of proposed works	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal Planning Officer or Strategic Applications Lead responsible to the Head of Development Management, or Head of Planning Regeneration, Head of Urban Design and Conservation; and any Officer responsible to the Head of Urban Design and Conservation
Planning and Compulsory Purchase Act 2004 (Part 2 Local Development) and The Town and Country Planning (Local Development) (England) Regulations 2004	The power to exercise all such administrative, procedural, survey and inspection functions related to the preparation and review of local development documents	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, Head of Policy and Spatial Planning and any officer reporting to the Head of Policy and Spatial Planning, Head of Urban Design and Conservation; and any officer reporting to the Head of Urban Design and Conservation, Assistant Director of Transport Policy and any officer reporting to the Assistant Director of Transport Policy

Legislation	Function	Proper Officer(s)
	and all related functions contained within Part 2 of the Act and the Regulations.	
Poisons Act 1972	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Police Reform Act 2002	As appropriate	Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Licensing Manager, Trading Standards Officer or Senior Trading Standards Officer
Policing and Crime Act 2009	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Licensing Manager, Trading Standards Officer or Senior Trading Standards Officer
Pollution Prevention and Control (England and Wales) Regulations 2000	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Quality Manager.
Pollution Prevention Control Act 1999	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Quality Manager.
Pressure Equipment (Safety) Regulations 2016	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Prevention of Damage by Pests Act 1949	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words 'Environmental Health Officer; Housing Surveyor, Empty Properties Officer, Area Senior Officer, Noise and

Legislation	Function	Proper Officer(s)
		Nuisance Officer, Environmental Assistants', any post incorporating the words: 'Pest Control Officer'
Prices Acts 1974	S 2 and S 4 - Power for Orders to be made by Secretary of State which the Local Authority has a duty to enforce	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Protection of Animals Act 1911	As appropriate	Director for Public Realm, Assistant Director Highways, Director of Public Protection, Assistant Director of Community Safety
Psychoactive Substances Act 2016	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Public Health (Control of Disease) Act 1984 as amended by the Health and Social Care Act 2008	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Environmental Assistants", Senior Technical Officer Director to appoint as below: "To appoint suitably qualified Consultants in Communicable Disease Control or Health Protection from Public Health England as Proper Officers for the purposes of the Public Health (Control of Diseases) Act 1984, the Public Health (Notification) Regulations 1984 and any subsequent related legal provisions."
Public Health Act 1925 / 1936 and 1961	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Private Sector Housing Manager, Head of Environmental Health, any post incorporating the words 'Environmental Health Officer' and 'Environmental Assistants' and 'Senior Technical Officer'  Strategic Director to appoint as below:

Legislation	Function	Proper Officer(s)
		"To appoint suitably qualified Consultants in Communicable Disease Control or Consultants in Health protection from Public Health England as Proper Officers for the purposes of the Public Health (Control of Diseases) Act 1984, the Public Health (Infectious Diseases) Regulations 1984 and any subsequent related legal provisions."
Pyrotechnic Articles (Safety) Regulations 2015	As appropriate	Director for Public Realm, Assistant Director Highways
Rabies (Importation of Dogs, Cats and other Mammals) Order 1974	As appropriate	Veterinary Surgeon or Veterinary Practitioner, Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Health Officer
Radio Equipment Regulations 2017	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Radioactive Substances Act 1993**	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Quality Manager
REACH Regulations 2008	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Recreational Craft Regulations 2017	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Registered Designs Act 1949	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Regulatory Reform (Fire Safety) Order 2005	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Private Sector Housing Manager, any post incorporating the words 'Environmental Health Officer'.
Riding Establishment Act 1964	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Riding Establishments Act 1970	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer, any post incorporating the words "Pest Control Officer"
Rights of Passengers in Bus and Coach Transport (Exemptions and) Regulations 2013	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Road Traffic (Foreign Vehicles) Act 1972	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer (DTS and non-DTS)
Road Traffic Act 1974	S 8 - Road Safety Work	Director for Public Realm, Assistant Director Highways, Assistant Director Transport Policy
Road Traffic Act 1988	As appropriate	Director for Public Realm, Assistant Director Highways, Assistant Director Transport Policy

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Road Traffic Act 1991	In its entirety	Director for Public Realm, Assistant Director Highways, Assistant Director of Transport Policy
Road Traffic Offenders Act 1988	As appropriate	Director for Public Realm, Assistant Director Highways, Assistant Director of Transport Policy
Road Traffic Regulation (Special Events) Act 1994	S 40 - Power to install equipment for detection of traffic offences S 42 - Variation of charges at designated parking places S 44 - Parking Attendants S 54 - Duty of London Authorities to prepare local plans S 57 - Implementation of local plans S 60 - Proposed action by London Authorities S 63 -77 - Parking in London Offences in respect of prohibition notices (vehicle weight)	Director for Public Realm, Assistant Director Highways, Assistant Director of Transport Policy
Road Traffic Regulation Act 1984	The Director for Climate Change and Transport shall be the Proper Officer in relation to the Traffic Orders made under Sections 6, 9, 14, 23, 30, 35, 38, 45 and 46 of the Road Traffic Regulation Act 1984, as	Director for Public Realm, Assistant Director Highways, Assistant Director of Transport Policy

Legislation	Function	Proper Officer(s)
	amended by the Local Government Act 1985 and as substituted by the Road Traffic (Temporary Restrictions) Act 1991	
Safety of Sports Grounds Act 1975	As appropriate	Director of Public Realm, Assistant Director Parks and Leisure, Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Health Officer
Scrap Metal dealers Act 1964	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Building Control Officer
Scrap Metal Dealers Act 2013	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Shops Act 1950	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Building Control Officer.
Simple Pressure Vessels (Safety) Regulations 2016	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Single Use Carrier Bags Charges (England) Order 2015	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Slaughterhouses Act 1974	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services. Head Environmental Health, Environmental



Legislation	Function	Proper Officer(s)
		Protection manager, Trading Standards Manager, Licensing Manager, Building Control Officer.
Solicitors Act 1974	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager Private Sector Housing Manager, any post incorporating the words:- "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer
Sunbeds (Regulation) Act 2010	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Sunday Trading Act 1994	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Supply Of Machinery (Safety) Regulations 2008	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Tattooing of Minors Act 1969	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Telecommunications Act 1984	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and

Legislation	Function	Proper Officer(s)
		Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer
Tenant Fees Act 2019	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Textile Products (Labelling and Fibre Composition) Regulations 2012	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018		
The Building (Local Authority Charges) Regulations 2010	London Borough of Hammersmith and Fulham Building Regulations Charges Scheme No. Power to fix charges by means of a Charges Scheme so as to recover the cost of carrying out the functions relating to building regulations.	Assistant Director of Building Control, Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Senior Structural Engineer / Means of Escape Fire Safety Surveyor
The Environmental Damage (Prevention and Remediation) Regulations 2009	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Quality Manager.
The Fireworks (Amendment) Regulations 2004	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards

Legislation	Function	Proper Officer(s)
		Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer
The Food Information Regulations 2014	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer, Senior Technical Officer
The Food Safety and Hygiene (England) Regulations 2013	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer, Senior Technical Officer
The Health Act 2006	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Private Sector Housing Manager, Licensing Manager, any post incorporating the words "Environmental Health Officer, Senior Technical Officer, Area Senior Officer"
The Health and Safety and Nuclear (Fees) Regulations 2016	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Private Sector Housing Manager, Licensing Manager, any post incorporating the words "Environmental Health Officer, Senior Technical Officer, Area Senior Officer"
The Health Protection (Coronavirus, Restrictions) Regulations 2020 and any amendments or further related Coronavirus Regulations	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Environmental Assistants", Senior Technical Officer

Legislation	Function	Proper Officer(s)
introduced as an emergency measure.		
The Health Protection (Local Authority Powers) Regulations 2010	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Senior Technical Officer, Area Senior Officer", Trading Standards Officers and Senior Trading Standards Officers
The Health Protection (Notification) Regulations 2010	Includes receipt and disclosure of notification of suspected notifiable disease, infection or contamination in patients and dead persons	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Health Officers  Director of Public Health
The Health Protection (Part 2A Orders) 2010	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Senior Technical Officer, Area Senior Officer", Trading Standards Officers and Senior Trading Standards Officers
The Official Feed and Food Controls (England) (Amendment) Regulations 2011	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health Trading Standards Manager, Licensing Manager, any post incorporating the words "Environmental Health Officer, Senior Technical Officer", Trading Standards Officer or Senior Trading Standards Officer
The Plant Protection Products (Sustainable Use) Regulations 2012	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Health Officer.

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
The Proceeds of Crime Act 2002	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Quality Manager, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Senior Trading Standards Officer, Trading Standards Officer
The Redress schemes for Lettings Agency work and Property management work (Requirement to belong to a scheme etc) (England) order 2014	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Trading Standards manager, Senior Trading Standards Officer, Trading Standards Officer
The Regulatory Reform (Game) Order 2007	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Officers and Senior Trading Standards Manager, Environmental Health Officer, Senior Technical Officer
The Town and Country Planning (Environmental Impact Assessment) (England and Wales) Regulations 1999	Taking all decisions in the exercise of all powers, duties and discretions pursuant to regulations made under S 71A of the Town and Country Planning Act 1990 (and, so far as Regulations related to processing proposals for the development of land, S 2(2) of the European Communities Act 1972) including the Town and	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader, Deputy Team Leader, or Strategic Applications Lead, Principal or Senior Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration

Legislation	Function	Proper Officer(s)
	Country Planning (Environmental Impact Assessment) (England and Wales) Regulations 1999.	
Theft Act 1968 / 1978	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Timeshare Act 1992	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Timeshare, Holiday products, Resale and Exchange Contracts Regulations 2010	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Ser
Tobacco Advertising and Promotions Act 2002	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Tobacco Advertising and Promotion (Display of Prices)(England) Regulations 2010	As appropriate	Director of Public Protection, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Licensing Officer,

Legislation	Function	Proper Officer(s)
		Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Tobacco Advertising and Promotion (Display) (England) Regulations 2010	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Tobacco and Related Products Regulations 2016	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Town and Country Planning (Control of Advertisements)(England) Regulations 2007	R 14 - Determination of applications (Delegated to Officers as per Delegated Scheme applicable to S 70 of the Town and Country Planning Act 1990). R 30 - Contravention of Regulations, including delegation of authority to Officers to commence proceedings or take action as appropriate against advertisements displayed in contravention of the	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal or Senior Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration

Legislation	Function	Proper Officer(s)
	Regulations and contrary to the Council's planning policies the Local Plan including the Local Development Framework.	
Town and Country Planning Act 1990	S 214 B, C and D - Right of entry in connection with tree preservation functions	Arboriculturist, Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Senior Planning Officer, Special Projects Officer or Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, any Team Leader or Deputy Team Leader or Strategic Applications Lead, responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Planning Officer, Head of Urban Design and Conservation; and any officer responsible to the Head of Urban Design and Conservation
Town and Country Planning Act 1990	S 211 - Proposed works to trees in Conservation Areas S 213 - Removal of trees in Conservation Areas: power to dispense with requirement to plant a replacement tree	Arboriculturist, Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, or Head of Planning Regeneration, Head of Urban Design and Conservation; any Principal Officer responsible to the Head of Urban Design and Conservation
Town and Country Planning Act 1990	S 179 (and Planning Act 2008) - Officers are delegated to authorise the Assistant Director, Legal Services to prosecute for non-compliance with a notice	Director for Planning and Property, Head of Development Management, any Team Leader, Deputy Team Leader, Principal or Senior Planning Officer responsible to the Head of Development Management, Head of Urban Design and Conservation; any Principal Officer responsible to the Head of Urban Design and Conservation



Legislation	Function	Proper Officer(s)
Town and Country Planning Act 1990	S 187A - Officers are delegated to issue and serve breach of condition notices in respect of any breaches of any planning conditions or to authorise the Assistant Director, Legal Services to do so. Officers are delegated to authorise the Assistant Director, Legal Services and to prosecute for non-compliance with breach of condition notices.	Director for Planning and Property, Head of Development Management, any Team Leader, Deputy Team Leader, Principal or Senior Planning Officer responsible to the Head of Development Management, Head of Urban Design and Conservation; any Principal Officer responsible to the Head of Urban Design and Conservation
Town and Country Planning Act 1990	Officers are delegated to withdraw authorisation to take action where: (i) The breach of planning control has ceased (or become immune / lawful), or (ii) Planning permission has subsequently been granted, or (iii) Further evidence is obtained indicating that there is no breach of planning control.	Director for Planning and Property, Head of Development Management, Any Team Leader, Deputy Team Leader, Principal or Senior Planning Officer responsible to the Head of Development Management
Town and Country Planning Act 1990	S 171C - Service of Planning Contravention Notice	Director for Planning and Property, Head of Development Management, any Team Leader responsible to the Head of Development Management, any Principal Planning Officer responsible to the Head of

Legislation	Function	Proper Officer(s)
		Development Management, any Senior Planning Officer responsible to the Head of Development Management, any Planning officer responsible to the Head of Development Management, Head of Urban Design and Conservation, any Principal Officer responsible to the Head of Urban Design and Conservation
Town and Country Planning Act 1990	S 188 - Keeping of register of and Stop Notices	Director for Planning and Property, Head of Development Management, any Team Leader, Deputy Team Leader, Principal, Senior, or Planning Officer responsible to the Head of Development Management
Town and Country Planning Act 1990	S172, S 173 and S183 and Planning Act 2008 Part 8: Officers are delegated to issue, serve and vary planning notices, and breach of condition notices, or to authorise the Assistant Director, Legal Services to do so, in respect of unauthorised and harmful development not in accordance with Council policy and standards in the Local Plan including the Local Development Framework.	Director for Planning and Property, Head of Development Management, any Team Leader, Deputy Team Leader, Principal or Senior Planning Officer responsible to the Head of Development Management, Head of Urban Design and Conservation, any Principal Officer responsible to the Head of Urban Design and Conservation
Town and Country Planning Act 1990	S 171E - Service of Temporary Stop Notice	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration
Town and Country Planning Act 1990	S 198 - Making of Tree Preservation Orders and granting or declining	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, Head of

Legislation	Function	Proper Officer(s)
	<p>consent for works to preserved trees</p> <p>S 199 - Confirmation of Tree Preservation Orders where no objections have been lodged</p> <p>S 200 - Making Tree Preservation Orders</p> <p>S 201- Making Tree Preservation Orders</p> <p>S 206 - Requirements in connection with replacement of Preserved Trees</p>	<p>Planning Regeneration, Head of Urban Design and Conservation; any Principal Officer responsible to the Head of Urban Design and Conservation</p>
<p>Town and Country Planning Act 1990</p>	<p>S70 (and 2C) - (Part 1 of 2) Determination of applications:</p> <p>Authority is delegated to Officers to refuse all applications where at least one of the reasons for refusal is directly drawn from the Council's Planning Policies in the Local Plan including the Local Development Framework, or from the London Plan, other than:</p> <p>(i) Applications which the applicant has specifically requested in writing</p>	<p>Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Head of Urban Design and Conservation, any Principal Officer responsible to the Head of Urban Design and Conservation</p>

Legislation	Function	Proper Officer(s)
	<p>should be the subject of a Committee decision</p> <p>Authority is delegated to Officers to approve all applications, other than:</p> <p>(i) Development to be carried out by the Council (pursuant to Regulation 3 of the Town and Country Planning General Regulations 1992) other than alterations or extensions to existing buildings or other minor works not involving a change of use and in compliance with the Council's adopted planning policies in the Local Plan; and with the London Plan;</p> <p>(ii) Applications for listed building consent and / or planning permission involving demolition of the whole of a listed building or the whole of a listed building behind its façade.</p>	

Legislation	Function	Proper Officer(s)
	<p>(iii) Applications for Planning Permission to demolish the whole of a building where no planning permission has been granted for a replacement building;</p> <p>(iv) Applications involving the demolition of the whole of a building included within the local Register of Buildings of Merit;</p> <p>(v) Applications to develop more than 5 new dwelling houses (not including conversions) or the erection of non-residential buildings having a floorspace of more than 500 sq. m.;</p> <p>vi)</p> <p>The Chair of the Planning Committee wishes to determine applications for planning permission and exercise the other non executive powers within Part III of the Town and Country Planning Act 1990 ("the Act") and</p>	

Legislation	Function	Proper Officer(s)
	subordinate and associated legislation	
Town and Country Planning Act 1990	<p>S70 (and 2C) - (Part 2 of 2) Provided that</p> <p>(a) An application may only be approved if it is judged acceptable in accordance with Council planning policies set out in the Local Plan including the Local Development Framework, and if no Councillor has requested that the application be reported to Committee for decision (giving appropriate reasons) within two weeks of receiving notification of its receipt or the Chair of the Planning Committee wishes to determine applications for planning permission and exercise the other non executive powers within Part III of the Town and Country Planning Act 1990 ("the Act") and subordinate and associated legislation</p>	<p>Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Head of Urban Design and Conservation, any Principal Officer responsible to the Head of Urban Design and Conservation</p>

Legislation	Function	Proper Officer(s)
	<p>(b) In respect of applications for development or demolition in Conservation Areas or affecting Listed Buildings, any approval is not in conflict with representations or directions received from English Heritage or the Secretary of State.</p> <p>Authority is delegated to Officers to approve reserved matters which the Mayor of London has directed should be decided by the local planning authority.</p>	
Town and Country Planning Act 1990	<p>S 191 - Certification of lawfulness of existing use or development</p> <p>S 192 - Certification of lawfulness of proposed use or development</p> <p>S 193 - Supplementary provisions to S 191 and S 192</p>	<p>Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader, Strategic Applications Lead, Principal or Senior Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration</p>

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Town and Country Planning Act 1990	S 214 - Keeping a Register of Notifications of proposed works to trees in Conservation Areas	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader, Deputy Team Leader or Strategic Applications Lead, Principal Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, any Senior Planning Officer, Special Projects Officer or Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Planning Officer, Technical Officer, Planning Technician, Head of Urban Design and Conservation; and any officer responsible to the Head of Development Management or Head of Planning Regeneration
Town and Country Planning Act 1990	S 72 - Imposing conditions to the granting of planning permission (Delegated to Officers as per Delegated Scheme under S 70) S73 - Determination of applications to develop without compliance with conditions previously attached (Delegated to Officers as per Delegated Scheme under S 70) S 73A - Determination of applications for development already carried out (Delegated to Officers as per Delegated Scheme under S 70)	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader, Deputy Team Leader, Principal or Senior Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Head of Urban Design and Conservation; any Principal Officer responsible to the Head of Urban Design and Conservation
Town and Country Planning Act 1990	S77 - Officers are authorised to respond to	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, Any Team Leader, Principal Planning



Legislation	Function	Proper Officer(s)
	all directions from the Secretary of State for referral of applications for planning permission to him, by formulating and presenting the case on behalf of the Council, including at any hearing held on behalf of the Secretary of State.	Officer, Senior Planning, Officer or Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Head of Urban Design and Conservation; any Principal or Senior Officer or Planning Officer responsible to the Head of Urban Design and Conservation, Head of Policy and Spatial Planning and any officer responsible to the Head of Policy and Spatial Planning
Town and Country Planning Act 1990	S 196 (and Planning Act 2008) - Right to enter land for purposes	Director for Planning and Property, Head of Development Management, or Head of Planning Regeneration, any Team Leader, Deputy Team Leader, Strategic Applications Lead, Principal or Senior Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Head of Urban Design and Conservation; and any Officer responsible to the Head of Urban Design and Conservation, Planning Officer and Planning Obligations Monitoring Officer
Town and Country Planning Act 1990	S 196A, S 196B, S 196C (and Planning Act 2008) - Powers of entry for purposes, including ascertaining whether there has been a breach, to determine whether powers should be exercised and how and to ascertain whether there has been compliance with any requirement	Director for Planning and Property, Head of Development Management, or Head of Planning Regeneration, any Team Leader, Deputy Team Leader, Strategic Applications Lead, Principal or Senior Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Head of Urban Design and Conservation; and any Officer responsible to the Head of Urban Design and Conservation, Planning Officer and Planning Obligations Monitoring Officer
Town and Country Planning Act 1990	S 301 - Officers are authorised to enter into S	Director for Planning, and Growth Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team

Legislation	Function	Proper Officer(s)
	<p>301 Legal Agreements to regulate future private use of land where a material change of use is instituted by the Crown without planning permission</p> <p>Officers are not required to report action taken under delegated powers conferred on the Council by this Act save that lists of planning decisions in determining applications under the Act, lists of any notices or breach of condition notices served by Officers under delegated powers and heads of any Section 106 Legal Agreements entered into without express approval, will be forwarded regularly for information to all the Members of the Planning Applications Committee and the Cabinet Members for Environment and Strategy.</p>	<p>Leader or Strategic Applications Lead, responsible to the Head of Development Management, or Head of Planning Regeneration</p>

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Town and Country Planning Act 1990	S 247 – 260 Part X Highway Powers	Director of Public Realm, Assistant Director of Highways, Director of climate Change and Transport, Assistant Director of Transport Policy
Town and Country Planning Act 1990 Planning and Compulsory Purchase Act 2004 Greater London Authority Act 2007 Planning Act 2008	The power to exercise all such administrative, consultative and procedural functions related to and in connection with the preparation and review of any document which forms part of the Local Plan including the Local Development Framework, a Neighbourhood Plan, Community Infrastructure Levy, the London Plan, any form of national policy statement, or any other document of the GLA, or a local planning authority.	Director for Planning and Property, Head of Policy and Spatial Planning, any officer responsible to the Head of Policy and Spatial Planning, Director for Planning and Property, Head of Development Management, Head of Planning Regeneration
Town and Country Planning Act 1990 S2A-2E, 70	Approval of all revised or similar proposals where planning permission has been approved an earlier scheme for substantially the same land use(s) and where any revisions or variations do not introduce any additional departures from planning	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader, Deputy Team Leader, Principal or Senior Planning Officer or Strategic Applications Lead responsible to the Head of Development Management, or Head of Planning Regeneration

Legislation	Function	Proper Officer(s)
	<p>policies and standards in the Local Plan including the Local Development Framework, or in the London Plan, provided in respect of applications for development or demolition in Conservation Areas or affecting Listed Buildings, approval is not in conflict with representations received from English Heritage or the Secretary of State.</p>	
<p>Town and Country Planning Act 1990 S2A-2E, 70 Greater London Authority Act 1999/2007 Town and Country Planning (Mayor of London) Order 2008 Planning Act 2008</p>	<p>Officers are authorised to respond to all planning appeals by formulating and presenting the case on behalf of the Council. This includes those cases where, had an appeal not been made, the decision would have been made by Committee, but where it is not possible to obtain a Committee view within the Planning Inspectorate timescale.</p> <p>Authority is delegated to</p>	<p>Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader, Principal Planning Officer, or Strategic Applications Lead, Senior Planning Officer or Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Head of Urban Design and Conservation; any Officer responsible to the Head of Urban Design and Conservation, Head of Policy and Spatial Planning and any officer responsible to the Head of Policy and Spatial Planning</p>

Legislation	Function	Proper Officer(s)
	<p>the Officers to respond to consultations from adjoining Boroughs on applications within their areas.</p> <p>Officers are authorised to represent the Council at any hearing held by the Mayor of London in relation to a planning application for which the Mayor is the appropriate authority.</p> <p>Officers are authorised to respond to any consultation from the Mayor of London and represent the Council at any hearing held by the Mayor of London in relation to a planning application for which the Mayor is the appropriate authority; or in relation to any review of the London Plan or other planning document prepared by the Mayor.</p>	

Legislation	Function	Proper Officer(s)
	<p>Officers are authorised to respond to any consultation from the Infrastructure Planning Commission or from applicants making applications to the Commission, and to represent the Council at any hearing held by the Commission in relation to any application for which it is the appropriate authority.</p>	
<p>Town and Country Planning Act 1990  Planning and Compulsory Purchase Act 2004  Planning Act 2008  Greater London Authority Act 2007  Town and Country Planning Act (Mayor of London) Order 2008  Planning Act 2008</p>	<p>The power to exercise all such administrative, consultative, procedural and inspection functions related to and in connection with the proper processing of applications and the implementation of the Development Management function under the Town and Country Planning legislation.</p> <p>And, without prejudice to the generality of the</p>	<p>Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Senior Planning Officer, Special Projects Officer or Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal Planning Officer or Strategic Applications Lead responsible to the Head of Development Management, or Head of Planning Regeneration, Planning Change Manager, Planning Support Supervisor, Planning Technician, Head of Urban Design and Conservation, and any Officer responsible to the Head of Urban Design and Conservation</p>

Legislation	Function	Proper Officer(s)
	<p>foregoing, the authority to exercise the following powers:</p> <p>S 65 (1) - Notification and publication of planning applications</p> <p>S 69 - Keeping of register of planning applications</p> <p>And, including, with reference to the above and where appropriate, holding:</p> <p>a) Planning Forums for the purpose of enabling public consultation;</p> <p>b) Design Review Panels for the purpose of securing an independent assessment of scheme design</p>	
<p>Town and Country Planning (Control of Advertisements) (England) Regulations 2007</p>	<p>R 8 - Discontinuance of deemed consent for advertisements which do not comply with Council policies in the Local Plan including the Local Development Framework.</p>	<p>Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader or Strategic Applications Lead responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Head of Urban Design and Conservation, Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager,</p>

Legislation	Function	Proper Officer(s)
		Licensing Manager, Trading Standards Officers or Senior Trading Standards Officers
Town and Country Planning (Development Management Procedure) (England) Order 2015	<p>Delegated to Officers as per delegated scheme under S 70 of Town and Country Planning Act 1990</p> <p>Town and Country Planning (Applications) Regulations 1988 R 4 - Directive to applicants to provide further information or verification.</p>	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader or Strategic Applications Lead responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal or Senior Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Planning Officer, Technical Officer Supervisor, Technical Officer, Planning Technician
Town and Country Planning (Development Management Procedure) Order 2010	Delegated to Officers as per Delegated Scheme under S 70 of Town and Country Planning Act 1990, except that Councillors will be unable to request that applications be reported to Committee in those cases where the local Planning Authority is required by regulations to respond or decide within one month or less e.g. to notifications by telecommunications code	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, or Head of Planning Regeneration, any Principal Officer or Strategic Applications Lead, responsible to the Head of Development Management, or Head of Planning Regeneration, any Senior Planning Officer, Special Projects Officer or Planning Officer responsible to the Head of Development Management, or Head of Planning Regeneration, Technical Officer Supervisor, Technical Officer, Planning Technician, Planning Officer



Legislation	Function	Proper Officer(s)
	system operators installing street furniture, for applications for prior determination in respect of various permitted development rights, and consultations as to whether the Council wishes to exercise control over the method of demolition for permitted development etc.).	
Town and Country Planning (Environmental Impact Assessment)(England and Wales) Regulations 1999	S4(2)(b) - Provision of a screening opinion S10(3) and (4) - Provision of scoping opinion	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader or Strategic Applications Lead responsible to the Head of Development Management, Head of Planning Regeneration, any Principal or Senior Planning Officer responsible to the Head of Development Management, Head of Planning Regeneration
Town and Country Planning (General Permitted Development) Order 1995 (as amended)	To respond to and determine applications for prior approval.	Director for Planning and Property Head of Development Management, Head of Planning Regeneration, any Team Leader or Deputy Team Leader or Strategic Applications Lead responsible to the Head of Development Management, Head of Planning Regeneration, any Principal or Senior Planning Officer responsible to the Head of Development Management, Head of Planning Regeneration
Toys (Safety) Regulations 2011	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Trade Description Act 1968	As appropriate	Director of Public Protection, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Trade Descriptions Act 1968 Trade Marks Act 1994 Trading Representations (Disabled Persons) Act 1958 Trading Representations (Disabled Persons) Amendment Act 1972	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Trade in Animals and Related Product Regulations 2011	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Trade in Animals and Related Products Regulations 2011	As appropriate	Environmental Health Officer, Strategic Head of Environmental Health.
Trade Marks Act 1994	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Trading Schemes Act 1996	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Trading Stamps Act 1964	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- “Environmental Health Officer, Licensing Officer, Public Protection and

Legislation	Function	Proper Officer(s)
		Safety Officer, Corporate Health and Safety Officer, Environmental Assistants” Trading Standards Officer or Senior Trading Standards Officer
Traffic Calming Act 1992		Director of Climate Change and Transport, Assistant Director of Transport Policy
Traffic Management Act 2004	In its entirety	Director of Climate Change and Transport, Assistant Director of Transport Policy, Assistant Director of Highways, Assistant Director of Capital Projects, Assistant Director of Parking Services, Parking Services managers, team leaders and Officers, Civil Officers
Traffic Management Act 2004	Part 3 Permit Schemes - The Traffic Management (London Borough of Hammersmith and Fulham) Permit Scheme Order 2009 (Statutory Instrument 3168)	Director of Climate Change and Transport, Assistant Director of Transport Policy, Assistant Director of Capital Projects, Assistant Director of Transport Policy, Assistant Director of Parking Services, Parking Services managers, team leaders and Officers, Civil Officers, Director for Public Realm, Assistant Director Highways
Traffic Management Act 2004	As appropriate	Director for Public Realm, Assistant Director Highways
Transmissible Spongiform Encephalopathies (England) Regulations 2018	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Transmissible Spongiform Encephalopathies 2010 as amended	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Transport Act 1968 / Transport Act 1982	S 52 Control of operating centres for goods	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Head of Waste

Legislation	Function	Proper Officer(s)
	vehicles on environmental grounds	Management, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, Trading Standards Manager, Licensing Manager, Environmental Assistants”, Trading Standards Officers or Senior Trading Standards Officers, Director for Climate Change and Transport, Assistant Director of Capital Projects and Assistant Director of Transport Policy, Director of Planning and Property Head of Development Management, Head of Planning Regeneration
Transport Act 2000	As appropriate	Director for Climate Change and Transport, Assistant Director of Highways, Assistant Director of Capital Projects, Assistant Director of Transport Policy
Transport Management Act 2004	As appropriate	Director for Climate Change and Transport, Assistant Director of Transport Policy, Assistant Director of Highways, Director for Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Director of Street Environment Services, Environmental Protection Manager, Head of Regulatory Services, Trading Standards Manager, Licensing Manager, Commercial Services Manager, Business Support Manager, Private Sector Housing Manager, Trading Standards Manager, Licensing Manager, Environmental Assistants
Unsolicited Goods and Services Act 1971 and Unsolicited Goods and Services (Amendment) Act 1975	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Unsolicited Goods and Services Act 1971	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading

Legislation	Function	Proper Officer(s)
		Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Vehicle Excise and Registration Act 1994	As appropriate	Director for Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and Officers, CCTV Operators and Civil Officers
Vehicles (Crime) Act 2001	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants", Trading Standards Officer or Senior Trading Standards Officer
Vehicles (Crime) Act 2001	As appropriate	Director of Public Protection Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Veterinary Medicines Regulations 2013	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Video Recordings Act 1984	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Video Recordings Act 2010	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- "Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental

Legislation	Function	Proper Officer(s)
		Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Violent Crime Reduction Act 2003	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”, Trading Standards Officer or Senior Trading Standards Officer
Water Act 1989	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Quality Manager, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”
Water Industries Act 1991	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Environmental Health, Environmental Quality Manager.
Weights and Measures Acts 1963 / 1976 / 1985	As appropriate	Trading Standards Manager, Licensing Manager, Trading Standards Officer or Senior Trading Standards Officer
Weights and Measures Act 1985	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer
Welfare of Animals at Time of Killing (England) Regulations 2015	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Zoo Licensing Act 1981	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Quality Manager, Head of Environmental Health, Environmental Protection Manager, Trading Standards Manager, Licensing Manager, Private Sector Housing Manager, any post incorporating the words:- “Environmental Health Officer, Licensing Officer, Public Protection and Safety Officer, Corporate Health and Safety Officer, Environmental Assistants”
Zoonoses (Monitoring) (England) Regulations 2007	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Head of Regulatory Services, Trading Standards Manager, Trading Standards Officer or Senior Trading Standards Officer

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Anti-Social Behaviour Act 2003	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Director of Public Realm, Assistant Director of Street Environment Services
Cleaner Neighbourhoods and Environment Act 2005	Section 2, Gating Orders – To allow highways to be gated when they are contributing to criminal activity and anti-social behaviour.	Director of Public Protection, Assistant Director of Community Safety
Cleaner Neighbourhoods and Environment Act 2005	Section 55-68, Dog Control – to introduce dog control orders that prescribe offences relating to dog fouling, failing to keep a dog on a lead, allowing dogs to enter land from which they are excluded, and multiple dog walking.	Director of Public Protection, Assistant Director of Community Safety
Cleaner Neighbourhoods and Environment Act 2005	Section 3-17, Nuisance Vehicles – To deal with offences relating to selling and repairing a vehicle on the road and to dispose of abandoned vehicles.	Director of Public Realm, Assistant Director of Street Environment Services, Director for Climate Change and Transport, Assistant Director of Parking Services
Cleaner Neighbourhoods and Environment Act 2005	As appropriate	Director of Public Realm, Assistant Director of Street Environment Services

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Cleaner Neighbourhoods and Environment Act 2005	Section 18-27, Littering Provisions – To issue fixed penalty notices for littering. To issue Litter Abatement Orders and Notices to clear land of litter and refuse. To issue Litter Control Notices and fixed penalty notices when they are breached. To control the distribution of free literature.	Director of Public Realm, Assistant Director of Street Environment Services, Director of Public Protection, Assistant Director of Community Safety
Control of Pollution Act 1989	Control of Pollution (Amendment) Act 1989 (investigation of the duty to produce authority to transport controlled waste)	Director of Public Realm, Assistant Director of Street Environment Services
Counter-Terrorism and Border Security Act 2019	Allows local authorities to place an individual referred to Prevent on the Channel Panel for consideration.	Director of Public Protection, Assistant Director of Community Safety, Prevent Manager
Counter-Terrorism and Security Act 2015	Sections 26-35 place a duty to have 'due regard to the need to prevent people from being drawn into terrorism' and places the Channel Panel on a statutory footing.	Director of Public Protection, Assistant Director of Community Safety, Prevent Manager
Criminal Attempts Act 1981	Section 1 and 2 Criminal Attempts Act 1981 – Investigation of attempting to commit a criminal offence, relating to fly tipping and waste disposal	Director of Public Realm, Assistant Director of Street Environment Services, Director of Public Protection, Assistant Director of Community Safety
Criminal Damage Act 1971	Section 1- To enforce offences such as writing, painting, soiling and defacing marked property and the highway.	Director of Public Realm, Assistant Director of Street Environment Services, Director of Public Protection, Assistant Director of Community Safety
Criminal Justice Act 1967	Section 9 Criminal Justice Act 1967 (witness statement and presentation requirements acceptable by a court)	Director of Public Realm, Assistant Director of Street Environment Services, Director of Public Protection, Assistant Director of Community Safety
Criminal Justice and Public Order Act 1994	Section 166 – Officer investigation of ticket tout offences at designated football matches.	Director of Public Realm, Assistant Director of Street Environment Services, Director of Public Protection, Assistant Director of Community Safety



<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Criminal Procedures and Investigation Act 1996	Section 23 – Officer use of the code of practice	Director of Public Realm, Assistant Director of Street Environment Services, Director of Public Protection, Assistant Director of Community Safety
Data Protection Act 1998	Section 29 and 34 - Obtaining of information with regard to the investigation of criminal offences	Director of Public Realm, Assistant Director of Street Environment Services
Environment Act 1995	Section 108 – officer investigation and obtaining information re pollution offences	Director of Public Realm, Assistant Director of Street Environment Services, Director of Public Protection, Assistant Director of Community Safety
Environmental Protection Act 1990	As appropriate	Director of Public Realm, Assistant Director of Street Environment Services, Director of Public Protection, Assistant Director of Community Safety
Environmental Protection Act 1990	Sections 79 to 82 – Control of statutory nuisances	Director of Public Protection, Assistant Director of Community Safety
Food Act 1984	Section 27 Food Act 1984 – Officer investigation of name and address displayed on trading-ice cream vans.	Director of Public Protection, Assistant Director of Community Safety
Forgery and Counterfeiting Act 1981	Section 1-4 Forgery and Counterfeiting Act 1981 (investigation of the offence of forgery, including false waste transport documents and trade waste agreements)	Director of Public Realm, Assistant Director of Street Environment Services, Director of Public Protection, Assistant Director of Community Safety
Fraud Act 2006	Sections 1-3 – Investigation of false documentation or representation with regards waste or transport documents.	Director of Public Realm, Assistant Director of Street Environment Services
Gaming Act 1968	Section 5 Gaming Act 1968 - investigation of games on street by officers	Director of Public Realm, Assistant Director of Street Environment Services
Highways Act 1980	As appropriate	Director of Public Realm, Assistant Director of Street Environment Services
Land Registry Act 2002	Sections 66 and 67 – Authority to inspect register and take copies as required when undertaking an investigation.	Director of Public Realm, Assistant Director of Street Environment Services

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Litter Act 1983	Section 5 Litter Act 1983 – investigation and monitoring with regard duty to maintain a litter bin placed on the local authority.	Director of Public Realm, Assistant Director of Street Environment Services
Local Authorities Cemeteries Order 1974	Grant of exclusive right of burial in accordance with the above Order	Director of Public Realm, Assistant Director of Parks and Leisure
Local Authority Cemeteries Order 1977	In respect of Cemeteries to carry out the Services and responsibilities of the Council in accordance with the above Order	Director of Public Realm, Assistant Director of Parks and Leisure
Local Authority Cemeteries Order 1977	To authorise the repurchase of rights of burial at the original sale price in accordance with the above Order	Director of Public Realm, Assistant Director of Parks and Leisure
Local Authority Cemeteries Order 1977	To waive agreed portions of burial fees for people fulfilling residency qualifications in accordance with the above order	Director of Public Realm, Assistant Director of Parks and Leisure
Local Government Act 1972	Section 222 – Prosecution of offences outside the Borough	Director of Public Realm, Assistant Director of Community Safety
London Local Authorities Act 1990	As appropriate	Director of Public Realm, Assistant Director of Street Environment Services, Director of Public Protection, Sub- Licencing Committee
London Local Authorities Act 1994	Section 4 – Investigation and enforcement against illegal distribution of free literature	Director of Public Realm, Assistant Director of Street Environment Services, Director of Public Protection, Assistant Director of Community Safety
London Local Authorities Act 1995	Section 10 – Officer authorisation to remove placards and posters	Director of Public Realm, Assistant Director of Street Environment Services
London Local Authorities Act 1995	Section 12 – to enable officers to take enforcement action relating to signs that are detrimental to the area.	Director of Public Realm, Assistant Director of Street Environment Services
London Local Authorities Act 1995	Section 19 – to enable officers to support street cleansing operations.	Director of Public Realm, Assistant Director of Street Environment Services

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
London Local Authorities Act 2004	Section 15 and 16 – Investigation of offences and issuing of fixed penalty notices under Schedule 2 of the Act.	Director of Public Realm, Assistant Director of Street Environment Services
London Local Authorities Act 2004	Section 26 – Investigation of offences and authority to request name and address of offender.	Director of Public Realm, Assistant Director of Street Environment Services
London Local Authorities Act 2007	Section 20 and 21 – Applying waste domestic and commercial collection arrangements.	Director of Public Realm, Assistant Director of Street Environment Services
London Local Authorities and Transport for London Act 2003	Section 17 – Investigation and authority to remove articles in street.	Director of Public Realm, Assistant Director of Street Environment Services
Magistrates Court Act 1980	Section 5A Magistrates Court Act 1980 - evidence admissible in court and written statements.	Director of Public Realm, Assistant Director of Street Environment Services
New Roads and Street Works Act 1991	Section 51 – control of unauthorised street works	Director of Public Realm
Pedlar Act 1871	Section 10-12 Pedlar Act 1871 – To enforce on various offences under this Act including certificate offences.	Director of Public Realm, Assistant Director of Street Environment Services
Prevention of Damage by Pest Act 1949	Section 1- 54 Prevention of Damage by Pest Act 1949 – Investigation and enforcement action on waste on private land and statutory duty to keep land free of rats and mice.	Director of Public Realm, Assistant Director of Street Environment Services
Public Health Act 1875, the Open Spaces Act 1906 and the Local Government (Miscellaneous Provisions) Act 1976	To exercise all the Council's powers and functions in relation to Parks, recreation grounds and open spaces including (but not limited to) those under the above Acts	Assistant Director of Parks and Leisure
Public Health Act 1875, the Open Spaces Act 1906 and the Local Government	To carry out duties imposed on the Council by the lease with the Church Commissioners for Fulham Palace.	Director of Public Realm, Fulham Palace Trust Chief Executive

Legislation	Function	Proper Officer(s)
(Miscellaneous Provisions) Act 1976		
Local Government (Miscellaneous Provisions) Act 1976	Section 33 Power to reinstate gas, electricity and water supplies.	Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager
Public Health Act 1936	Section 198 – Mortuary functions: Reception of dead bodies and postmortem.	Head of Emergency Services, Mortuary Manager, Deputy Mortuary Manager, Mortuary Assistant
Public Health Act 1936	Section 78 – Investigation and enforcement on waste accumulations on private land.	Director of Public Realm, Assistant Director of Street Environment Services
Public Health Act 1936	<p>Section 45 Building having defective closets capable of repair – power to serve of notices requiring remedial works.</p> <p>Section 48 Power to examine and test drains believed to be defective.</p> <p>Section 79 Removal of noxious matter from premises - service of notices requiring remedial works, carrying out works in default and requiring payment for the costs of works in default.</p> <p>Section 83 Cleansing of filthy and verminous premises – power to serve notices requiring remedial works, carrying out works in default and requiring payment for the costs of works in default.</p> <p>Section 84 Power to take remedial action in respect of cleansing of verminous articles.</p>	Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager

Legislation	Function	Proper Officer(s)
	Section 85 Power to take action in respect of verminous persons.	
Public Health Act 1961	Section 17(3) Power to serve notice requiring the remedy of stopped-up drains and the repair of drains and private sewers.  Section 22 Power to cleanse or repair drains.	Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager
Public Health Act 1961	Section 34 - Investigation and removal of accumulations of rubbish on private land.	Director of Public Realm, Assistant Director of Street Environment Services
Public Libraries and Museums Act 1964	To exercise the Council's functions to provide a comprehensive and efficient library service for all persons desiring to make use thereof, and for that purpose employ such officers, to provide and maintain such buildings and equipment, such as books and other materials, and to do such things as may be requisite including approving library holiday opening hours.	Director of Public Realm, Head of Culture
Refuse Disposal Amenity Act 1978	Section 2 - To remove parts of a motor vehicle from the highway.	Director of Public Realm, Assistant Director of Street Environment Services, Director for Climate Change and Transport, Assistant Director of Parking Services
Refuse Disposal Amenity Act 1978	Section 6 – To remove other items, such as bicycles, from the highway.	Director of Public Realm, Assistant Director of Street Environment Services
Scrap Metal Dealers Act 1964	Section 1 Scrap Metal Dealers Act 1964 – Investigation of waste transport with regards scrap metal by officers.	Director of Public Realm, Assistant Director of Street Environment Services
Scrap Metal Dealers Act 2013	Section 6 – Investigation of waste transport offences and supply of information.	Director of Public Realm, Assistant Director of Street Environment Services

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
The Births and Deaths Registration Act 1949, The Marriage Act 1949, The Civil Partnership Act 2004	To act as the Proper Officer for the Registration Services as governed by the above Acts.	Head of Customer and Business Development
The Microchipping of Dogs (England) Regulations 2015	Regulation 12 - An authorised person may serve a notice requiring the dog keeper to have the dog microchipped within 21 days, arrange for the dog to be microchipped and recover the cost, and take possession of the dog to check that it's been microchipped.	Director of Public Protection, Assistant Director of Community Safety, Assistant Director of Parks and Leisure
The Microchipping of Dogs (England) Regulations 2015	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Assistant Director of Parks and Leisure
The Road Vehicles (Registration and Licensing) Act 2002	Section 27 – Obtaining information from DVLA in relation to an investigation.	Director of Public Realm, Assistant Director of Street Environment Services
Theft Act 1968	Section 17 – To investigate false or deceptive trade waste agreements.	Director of Public Realm, Assistant Director of Street Environment Services
Theft Act 1968	Section 15 – Required to undertake any joint investigation work with other Council teams such as internal audit or benefit fraud.	Director of Public Realm, Assistant Director of Street Environment Services
Town and Country (Control of Advertisements) (England) Regulations 2007	Schedule 3 Part 1 Class 3 – Investigation of advertisements.	Director of Public Realm, Assistant Director of Street Environment Services
Town And Country Planning Act 1990	Section 224 – To remove advertisements such as boards from the highway.	Director of Public Realm, Assistant Director of Street Environment Services
Town And Country Planning Act 1990	Section 225 – To remove placards or posters.	Director of Public Realm, Assistant Director of Street Environment Services
Town and Country Planning Act 1990	Section 215 – officer investigation of waste on private land.	Director of Public Realm, Assistant Director of Street Environment Services

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Town and Country Planning Act 1990	Section 224 – Officer investigation of advertisement control.	Director of Public Realm, Assistant Director of Street Environment Services
Town and Country Planning Act 1990	Section 225 – Power to remove placards and posters.	Director of Public Realm, Assistant Director of Street Environment Services
Water Industries Act 1991	Section 176 – Authorisation to use standpipes from hydrants in streets	Director of Public Realm, Assistant Director of Street Environment Services
Anti-Social Behaviour Act 2003	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Commercial Services Manager, Head of Environmental Health, any post incorporating the words “Public Protection and Safety Officer” and / or “Pest Control Officer”
Anti-Social Behaviour, Crime and Policing Act 2014	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Quality Manager, Assistant Director Housing Standards, Environmental Protection Manager, Head of Regulatory Services, Trading Standards Manager, Licensing Manager, Commercial Services Manager and Head of Environmental Health (Commercial), Private Sector Housing Manager, Any post incorporating the words “Environmental Health Officer”, “Licensing Officer”, “Public Protection and Safety Officer”, “Corporate Health and Safety Officer”, “Environmental Assistant”, “Environmental Quality Officer”, “Policy Officer”, “Senior Technical Officer”, Director of Climate Change and Transport, Assistant Director of Parking Services, Civil Enforcement Officer, Parking Services managers, team leaders and officers

Legislation	Function	Proper Officer(s)
Building Act 1984	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Commercial Services Manager and Head of Environmental Health, Assistant Director of Building Control, any post incorporating the words “Public Protection and Safety Officer, Corporate Safety Officer, Licensing Officer, StreetScene Officer, Pest Control Officer”, any Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Electrical and Mechanical Engineer, Senior Structural Engineer / Means of Escape Fire Safety Surveyor
Building Act 1985	Part IV – All sections relevant to the enforcement of Building Regulations.	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Commercial Services Manager and Head of Environmental Health, Assistant Director of Building Control, any post incorporating the words “Public Protection and Safety Officer, Corporate Safety Officer, Licensing Officer, StreetScene Officer, Pest Control Officer”, any Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Electrical and



Legislation	Function	Proper Officer(s)
		Mechanical Engineer, Senior Structural Engineer / Means of Escape Fire Safety Surveyor
Building Act 1986	Part V – Supplementary: section –135	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Commercial Services Manager and Head of Environmental Health, Assistant Director of Building Control, any post incorporating the words “Public Protection and Safety Officer, Corporate Safety Officer, Licensing Officer, StreetScene Officer, Pest Control Officer”, any Principal Building Control Officer, Senior Building Control Officer, Building Control Officer, Principal Structural Engineer / Means of Escape Fire Safety, Surveyor / Electrical and Mechanical Engineer, Senior Structural Engineer / Means of Escape Fire Safety Surveyor
Charities Act 1992	S65 to S79 (Authority to authorise issue or refuse applications for permits to conduct public charitable collection and offences thereof).	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Commercial Services Manager and Head of Environmental Health
Children and Families Act 2014	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Quality Manager, Head of Environmental Health (Residential), Environmental Protection Manager, Head of Regulatory Services, Trading Standards Manager, Licensing Manager, Commercial Services Manager and Head of

Legislation	Function	Proper Officer(s)
		Environmental Health (Commercial), Private Sector Housing Manager, Any post incorporating the words:- “Environmental Health Officer”, “Licensing Officer”, “Public Protection and Safety Officer”, “Corporate Health and Safety Officer”, “Environmental Assistant”, “Environmental Quality Officer”, “Policy Officer”, “Senior Technical Officer”, Director of Climate Change and Transport, Assistant Director of Parking Services, Civil Enforcement Officer, Parking Services managers, team leaders and officers
Clean Neighbourhoods and Environment Act 2005	As appropriate	Director of Public Realm, Director of Public Protection, Director of Climate Change and Transport, Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Pest Control Manager, Environmental Quality Manager, Trading Standards Manager, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officers, Pest Control Officers, Environmental Assistants”
Control of Pollution (Amendment) Act 1989	As appropriate	Director of Climate Change and Transport, Assistant Director of Climate Changes, Environmental Quality Manager, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Pest Control Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the

Legislation	Function	Proper Officer(s)
		words “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer”
Control of Pollution Act 1974	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Director of Climate Change and Transport, Assistant Director of Climate Change, Environmental Quality Manager, Environmental Protection Manager, Pest Control Manager, Trading Standards Manager, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer”
Criminal Damage Act 1971	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Pest Control Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Commercial Services Manager, any post incorporating the words “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer”
Criminal Justice and Police Act 2001	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health
Criminal Justice and Public Order Act 1994	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Assistant Director Environmental

Legislation	Function	Proper Officer(s)
		Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, Assistant Director Leisure, Sports and Culture, Chief Officer, Public Realm, Chief Officer, Safer Neighbourhoods and Regulatory Services
Criminal Justice Act 1988	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health
Criminal Justice Act 1991	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health
Dangerous Dogs Act 1991	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Assistant Director of Community Safety, Head of Environmental Health, Environmental Protection Manager, Pest Control Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer"

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Environment Act 1995	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Environmental Quality Manager, Pest Control Manager, Trading Standards, Licensing Manager, Commercial Services Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer"
Environmental Protection Act 1990	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager, Environmental Quality Manager, Environmental Protection Manager, Pest Control Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants, Pest Control Officer"
General	To approve the provision of seasonal street decorations within the Borough.	Director of Public Realm, Director for Climate Change and Transport
GLC (General Powers) (No. 2) Act 1978	As appropriate	Director of Public Realm; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer"

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
GLC (General Powers) Act 1966	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer"
GLC (General Powers) Act 1968	As appropriate	Director of Public Protection; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer"
GLC (General Powers) Act 1969	As appropriate	Director of Public Protection; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer"
GLC (General Powers) Act 1970	S 8 - Authorised vehicles on walkways.	Director of Public Protection; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing

Legislation	Function	Proper Officer(s)
		Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer", Director for Climate Change and Transport, Assistant Director of Capital Projects
GLC (General Powers) Act 1971	S 15 - Licensing of scaffolding, hoardings etc.	Director of Public Realm; Assistant Director of Highways, Director of Public Protection, Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer", Director for Climate Change and Transport, Assistant Director of Capital Projects
GLC (General Powers) Act 1971	As appropriate	Director of Public Protection; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer", Director for Climate Change and Transport, Assistant Director of Capital Projects
GLC (General Powers) Act 1973	As appropriate	Director of Public Protection; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental

Legislation	Function	Proper Officer(s)
		Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer", Director for Climate Change and Transport, Assistant Director of Capital Projects
GLC (General Powers) Act 1974	As appropriate	Director of Public Protection; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer", Director for Climate Change and Transport, Assistant Director of Capital Projects
GLC (General Powers) Act 1978	As appropriate	Director of Public Protection; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer", Director for Climate Change and Transport, Assistant Director of Capital Projects
GLC (General Powers) Act 1981	As appropriate	Director of Public Protection; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing



Legislation	Function	Proper Officer(s)
		Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer", Director for Climate Change and Transport, Assistant Director of Capital Projects
GLC (General Powers) Act 1982	S 5 Repair of vehicles on highway.	Director of Public Protection; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer", Director for Climate Change and Transport, Assistant Director of Capital Projects
GLC (General Powers) Act 1984	Part VI Provisions relating to the sale of goods by competitive bidding	Director of Public Protection; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer"
GLC (General Powers) Act 1986	As appropriate	Director of Public Protection; Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental

Legislation	Function	Proper Officer(s)
		Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer"
Health Act 2006	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Environmental Quality Manager, Trading Standards, Licensing Manager, Commercial Services Manager and Head of Environmental Health, Any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Pest Control"
Health Act 2009	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Environmental Quality Manager, Trading Standards, Licensing Manager, Commercial Services Manager and Head of Environmental Health, Any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Pest Control"
Highways Act 1835	S72 – Use of the Highway	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, StreetScene Officer"
Highways Act 1980	As appropriate	Director of Public Protection, Director for Climate Change and Transport, Assistant Director of Capital Projects, Assistant Director of Transport Policy, Assistant Director Environmental Health and

Legislation	Function	Proper Officer(s)
		Regulatory Services, StreetScene Enforcement Manager, any post incorporating the words: "StreetScene"
Highways Act 1980	S137 - Obstruction to highway	Director of Public Realm, Assistant Director of Highways, Director for Climate Change and Transport, Assistant Director of Capital Projects, Assistant Director of Transport Policy, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager, Environmental Assistants and Head of Environmental Health, any post incorporating the words "Public Protection and Safety Officer, Corporate Safety Officer"
Highways Act 1980	S138 - Erection of structures on a highway	Director of Public Realm, Assistant Director of Highways, Director for Climate Change and Transport, Assistant Director of Capital Projects, Assistant Director of Transport Policy, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words – "Public Protection and Safety, Corporate Safety Officer, StreetScene Officer, Environmental Assistants"
Highways Act 1980	S139 / S140 - Builders Skips	Director of Public Realm, Assistant Director of Highways, Director of Public Protection, Assistant Director of Community Safety, Director for Climate Change and Transport, Assistant Director of Capital Projects, Assistant Director of Transport Policy,

Legislation	Function	Proper Officer(s)
		Assistant Director Environmental Health and Regulatory Services, StreetScene Enforcement Manager, Senior StreetScene Enforcement Officers, StreetScene Officers, Environmental Assistants, Public Protection and Safety Officers
Highways Act 1980	S141 - Restriction of planting trees, etc., in or near carriageway	Director of Public Realm, Assistant Director of Highways, Director for Climate Change and Transport, Assistant Director of Capital Projects, Assistant Director of Transport Policy, Assistant Director Environmental Health and Regulatory Services, StreetScene Enforcement Manager, Public Protection and Safety Officer, Senior StreetScene Officers, StreetScene Officers, Environmental Assistants
Highways Act 1980	S142 - Licence to plant trees, shrubs, etc., on the highway	Director of Public Realm, Assistant Director of Highways, Director for Climate Change and Transport, Assistant Director of Capital Projects, Assistant Director of Transport Policy, Assistant Director Environmental Health and Regulatory Services, StreetScene Enforcement Manager, Public Protection and Safety Officer, Senior StreetScene Officers, StreetScene Officers, Environmental Assistants
Highways Act 1980	S143 - Power to remove structures from highways	Director of Public Realm, Assistant Director of Highways, Director for Climate Change and Transport, Assistant Director of Capital Projects, Assistant Director of Transport Policy, Assistant Director Environmental Health and Regulatory Services, StreetScene Enforcement Manager, Public Protection and Safety Officer, Senior StreetScene Officers, StreetScene Officers, Environmental Assistants
Highways Act 1980	S144 - Power to erect flagpoles, etc. on highways	Director of Public Realm, Assistant Director of Highways, Director for Climate Change and Transport,

Legislation	Function	Proper Officer(s)
		Assistant Director of Capital Projects, Assistant Director of Transport Policy, Assistant Director Environmental Health and Regulatory Services, StreetScene Enforcement Manager, Public Protection and Safety Officer, Senior StreetScene Officers, StreetScene Officers, Environmental Assistants
Highways Act 1980	S145 - Powers as to gates across highways	Director of Public Realm, Assistant Director of Highways, Director for Climate Change and Transport, Assistant Director of Capital Projects, Assistant Director of Transport Policy, Assistant Director Environmental Health and Regulatory Services, StreetScene Enforcement Manager, Public Protection and Safety Officer, Senior StreetScene Officers, StreetScene Officers, Environmental Assistants
Highways Act 1980	S147 - Erection of stiles, etc., in footpath or bridleway	Director of Public Realm, Assistant Director of Highways, Director for Climate Change and Transport, Assistant Director of Capital Projects, Assistant Director of Transport Policy, Assistant Director Environmental Health and Regulatory Services, StreetScene Enforcement Manager, Public Protection and Safety Officer, Senior StreetScene Officers, StreetScene Officers, Environmental Assistants
Highways Act 1980	S 149 - Removal of deposits	Director of Public Realm, Assistant Director of Highways, Director for Climate Change and Transport, Head of Highway Maintenance and Projects, Assistant Director of Transport Policy, Assistant Director Environmental Health and Regulatory Services, StreetScene Enforcement Manager, Public Protection and Safety Officer, StreetScene Officer
Highways Act 1980	S 150 - Removal of snow, soil, etc.	Director of Public Realm, Assistant Director of Highways, Director for Climate Change and Transport,

Legislation	Function	Proper Officer(s)
		Head of Highway Maintenance and Projects, Assistant Director of Transport Policy, Assistant Director Environmental Health and Regulatory Services, StreetScene Enforcement Manager, Public Protection and Safety Officer, StreetScene Officer
Highways Act 1980 Section 8	Agreement between local highway authorities, e.g. to allow Transport for London to place a sign on LBHF highway.	Director of Public Realm, Assistant Director of Highways
Highways Act 1980 Sections 116 and 117	To allow consideration of an application from a third party requesting the stopping up of a highway as unnecessary (s117) and to subsequently pursue the stopping up (s116).	Director of Public Realm, Assistant Director of Highways
LCC (General Powers) Act 1920	As appropriate	Director of Public Realm, Assistant Director of Highways, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words: "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer"
LCC (General Powers) Act 1956	As appropriate	Director of Public Realm, Assistant Director of Highways, Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words: "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer"

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
LCC (General Powers) Act 1957	S 81 - Removal of bottles from streets	Director of Public Realm, Assistant Director of Highways, Head of Residential Operations, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words: "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants"
Local Government (Miscellaneous Provisions) Act 1976	S 7 - Control of road-sided sales	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants, Pest Control Officer"
Local Government (Miscellaneous Provisions) Act 1976	S 16 - Requisition for information	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Assistant Director Housing Standards, Private Sector Housing Manager, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants, Pest Control Officer"
Local Government (Miscellaneous Provisions) Act 1976	S 20 - Provision of sanitary appliances at places of entertainment	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager,

Legislation	Function	Proper Officer(s)
		StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants, Pest Control Officer"
Local Government (Miscellaneous Provisions) Act 1976	S 35 - Obstruction of private sewers	Director of Public Realm, Assistant Director of Highways, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants, Pest Control Officer"
Local Government (Miscellaneous Provisions) Act 1982	S 1 and Schedule 1 – Public Entertainment	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer"
Local Government (Miscellaneous Provisions) Act 1982	S 2 - Control of sex establishments	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer"



<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Local Government (Miscellaneous Provisions) Act 1982	S 3 and Schedule 4 – Street Trading	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer”
Local Government (Miscellaneous Provisions) Act 1982	S 13 – S 17 – Licensing of Acupuncture, Tattooing, Ear-Piercing and Electrolysis	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer”
Local Government (Miscellaneous Provisions) Act 1982	S 52 and S 12: Grant and renewal of licences for public entertainment	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager and Head of Environmental Health, any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer”
London Local Authorities Act 1990	Part III – Street Trading: to exercise all the Council’s powers and function in relation to Street Trading	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer,

Legislation	Function	Proper Officer(s)
		Environmental Assistants, Pest Control Officer”, Director for Customer and Business Development, Director of Public Realm, Head of Waste and Street Enforcement
London Local Authorities Act 1994	Street Trading: licences and enforcement	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Assistant Director Environmental Health and Regulatory Services, Any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer”, Director for Customer and Business Development, Head of Waste and Street Enforcement
London Local Authorities Act 1995	Part II – Parking	Director of Public Realm, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer”, Director of Climate Change and Transport, Assistant Director of Parking Services, Civil Enforcement Officer, Parking Services managers, team leaders and officers
London Local Authorities Act 1996	Part V – Miscellaneous – Obstruction of authorised officer	Director of Public Realm, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager and Performance, StreetScene Enforcement Manager

Legislation	Function	Proper Officer(s)
		and Head of Environmental Health, Any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer”, Team Leader (Development Control), Group Officer (Specialist Planning Services), Assistant Director Environmental Health and Regulatory Services, Environment Protection Manager, StreetScene Enforcement Manager, Public Protection and Safety Officer, StreetScene Officer, Environmental Assistants, Director for Planning and Head of Development Management, Head of Development Management, Any Team Leader responsible to the Head of Development Management, Any Principal Planning Officer responsible to the Head of Development Management, Urban Design and Conservation Manager, any Principal Planning Officer responsible to the Urban Design and Conservation Manager, Director for Climate Change and Transport
London Local Authorities Act 1996	S 10 - Powers to remove or obliterate placards and posters	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environment Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager and Performance, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer”, Team Leader (Development Control), Group Officer (Specialist Planning Services), Assistant Director Environmental Health and Regulatory Services, Environment Protection Manager, StreetScene Enforcement Manager, Public Protection and Safety

Legislation	Function	Proper Officer(s)
		Officer, StreetScene Officer, Environmental Assistants, Director for Planning and Head of Development Management, Head of Development Management, Any Team Leader responsible to the Head of Development Management, Any Principal Planning Officer responsible to the Head of Development Management, Urban Design and Conservation Manager, any Principal Planning Officer responsible to the Urban Design and Conservation Manager, Director for Climate Change and Transport
London Local Authorities Act 1996	Part II – S 3 – S 9 – Bus Lanes	Director of Public Realm, Assistant Director of Highways, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager and Performance, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer”, Team Leader (Development Control), Group Officer (Specialist Planning Services), Assistant Director Environmental Health and Regulatory Services, Environment Protection Manager, StreetScene Enforcement Manager, Public Protection and Safety Officer, StreetScene Officer, Environmental Assistants, Director for Planning and Head of Development Management, Head of Development Management, Any Team Leader responsible to the Head of Development Management, Any Principal Planning Officer responsible to the Head of Development Management, Urban Design and Conservation Manager, any

Legislation	Function	Proper Officer(s)
		Principal Planning Officer responsible to the Urban Design and Conservation Manager, Director for Climate Change and Transport
London Local Authorities Act 2004	Part 2 – Abandoned vehicles	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants”, Area Waste Supervisor, Monitoring Officer, Commercial Waste Officers, Waste Action Officer, Director of Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and officers, Civil Enforcement Officers
London Local Authorities Act 2007	Part 2.3 – Abandoned vehicles	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager and Performance, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants”, Area Waste Supervisor, Monitoring Officer, Commercial Waste Officers, Waste Action Officer, Director of Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and officers, Civil Enforcement Officers

Legislation	Function	Proper Officer(s)
London Local Authorities and Transport for London Act 2003	Part 2 Road Traffic and Highways	Director of Public Protection, Director for Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and officers, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants"
London Local Authorities and Transport for London Act 2003	Section 4 - (Penalty charges for road traffic contraventions)	Director for Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and officers, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants"
London Local Authorities and Transport for London Act 2003	Section 5 -(Contraventions of lorry ban order: supplementary)	Director for Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and officers, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- "Public Protection and Safety Officer,

Legislation	Function	Proper Officer(s)
		Corporate Safety Officer, StreetScene Officer, Environmental Assistants”
London Local Authorities and Transport for London Act 2003	Section 7 -(Misapplication of offences)	Director for Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and officers, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants”
London Local Authorities and Transport for London Act 2003	Sections 8 – 11 -(Fixed Penalty Notices)	Director for Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and officers, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, any post incorporating the words:- “Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants”
London Local Authorities and Transport for London Act 2003	Section 16 - (Vehicle crossings over footways and verges)	Director for Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and officers, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and

Legislation	Function	Proper Officer(s)
		Head of Environmental Health, any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants"
Protection from Harassment Act 1997	As appropriate	Director of Public Protection, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager and Head of Environmental Health, Any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer"
Refuse Disposal (Amenity) Act 1978	As appropriate	Director of Public Realm, Director of Climate Change and Transport, Assistant Director of Parking Services, Parking Services managers, team leaders and officers, Civil Enforcement Officers, Operations Manager Environmental Enforcement and Protection, Head of Waste and Street Enforcement, Waste Action Development Manager, StreetScene Enforcement Manager, Public Protection and Safety Officer, StreetScene Officer, Environmental Assistants, Area Waste Supervisor, Monitoring Officer
Regulation of Investigatory Powers Act 2000	To approve the following officers, to enable them to authorise application under Part II.	Director of Climate Change and Transport, Assistant Director of Parking Services
Regulation of Investigatory Powers Act 2000	To act as Designated Person for applications for Communication Data under Part 1 and as Authorised Person under Parts II and to authorise officers to make application to the Magistrates court for judicial approval pursuant to Section 223 of the Local Government Act 1972.	Director of Public Protection, Assistant Director of Environmental Health and Regulatory Services, Head of Environmental Health, Head of Regulatory Services



Legislation	Function	Proper Officer(s)
Road Traffic (Vehicle Emissions) (Fixed Penalty) (England) Regulations 2002	As appropriate	Director of Climate Change and Transport, Environmental Quality Manager, Head of Environmental Health (Residential), Environmental Protection Manager, Head of Regulatory Services, Trading Standards Manager, Licensing Manager, Commercial Services Manager and Head of Environmental Health (Commercial), Private Sector Housing Manager, Any post incorporating the words:- "Environmental Health Officer", "Licensing Officer", "Public Protection and Safety Officer", "Corporate Health and Safety Officer", "Environmental Assistant", "Environmental Quality Officer", "Policy Officer", "Senior Technical Officer", Director of Climate Change and Transport, Assistant Director of Parking Services, Civil Enforcement Officer, Parking Services managers, team leaders and officers
Sunday Trading Act 1994	As appropriate	Director of Public Protection, Assistant Director of Community Safety, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager and Head of Environmental Health, Any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer, StreetScene Officer, Environmental Assistants"
Town and Country Planning Act 1990	S 215 - Power to require proper maintenance of land	Any Team Leader, responsible to the Head of Development Management. Any Principal Planning officer responsible to the Head of Development Management, Head of Urban Design and Conservation, any Principal Planning Officer responsible to the Head of Urban Design and

Legislation	Function	Proper Officer(s)
		<p>Conservation, Any Principal Planning Officer responsible to the Head of Development Management, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager, Manager – Regulatory Services, Any post incorporating the words:- “Environmental Health Officer, Principal Private Housing Services Officer, Corporate Safety Officer, Licensing Officer, Technical Officer, Environmental Protection Officer, StreetScene Officer, Environmental Assistants”, Contaminated Land Officer, Director for Planning and Property, Head of Development Management, any Team Leader responsible to the Head of Development Management, any Principal or Senior Planning Officer responsible to the Head of Development Management</p>
Town and Country Planning Act 1990	S 216- Power to prosecute against non-compliance with S 215	<p>Any Team Leader, responsible to the Head of Development Management. Any Principal Planning officer responsible to the Head of Development Management, Head of Urban Design and Conservation, any Principal Planning Officer responsible to the Head of Urban Design and Conservation, Any Principal Planning Officer responsible to the Head of Development Management, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager, Manager – Regulatory</p>

Legislation	Function	Proper Officer(s)
		<p>Services, Any post incorporating the words:-  “Environmental Health Officer, Principal Private Housing Services Officer, Corporate Safety Officer, Licensing Officer, Technical Officer, Environmental Protection Officer, StreetScene Officer, Environmental Assistants”, Contaminated Land Officer, Director for Planning and Property, Head of Development Management, any Team Leader responsible to the Head of Development Management, any Principal or Senior Planning Officer responsible to the Head of Development Management</p>
Town and Country Planning Act 1990	S 224 - Control over advertisements (see Town and Country Planning (Control of Advertisements) (England) Regulations 2007	<p>Any Team Leader, responsible to the Head of Development Management. Any Principal Planning officer responsible to the Head of Development Management, Head of Urban Design and Conservation, any Principal Planning Officer responsible to the Head of Urban Design and Conservation, Any Principal Planning Officer responsible to the Head of Development Management, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager, Manager – Regulatory Services, Any post incorporating the words:-  “Environmental Health Officer, Principal Private Housing Services Officer, Corporate Safety Officer, Licensing Officer, Technical Officer, Environmental Protection Officer, StreetScene Officer, Environmental Assistants”, Contaminated Land Officer, Director for Planning and Property, Head of Development</p>

Legislation	Function	Proper Officer(s)
		Management, any Team Leader responsible to the Head of Development Management, any Principal or Senior Planning Officer responsible to the Head of Development Management
Town and Country Planning Act 1990	S225 (as amended by Section 10 of the London Local Authorities Act 1995) – illegal estate agent boards	Any Team Leader, responsible to the Head of Development Management. Any Principal Planning officer responsible to the Head of Development Management, Head of Urban Design and Conservation, any Principal Planning Officer responsible to the Head of Urban Design and Conservation, Any Principal Planning Officer responsible to the Head of Development Management, Assistant Director Environmental Health and Regulatory Services, Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager, StreetScene Enforcement Manager, Manager – Regulatory Services, Any post incorporating the words:- “Environmental Health Officer, Principal Private Housing Services Officer, Corporate Safety Officer, Licensing Officer, Technical Officer, Environmental Protection Officer, StreetScene Officer, Environmental Assistants”, Contaminated Land Officer, Director for Planning and Property, Head of Development Management, any Team Leader responsible to the Head of Development Management, any Principal or Senior Planning Officer responsible to the Head of Development Management
Town and Country Planning Act 1990	S 324 (and Planning Act 2008) - Right of entry for survey purposes in connection with the Local Development Framework (including the	Any officer of the Planning Division, excluding Fulham Palace officers and gardeners, Assistant Director Environmental Health and Regulatory Services,

Legislation	Function	Proper Officer(s)
	UDP), or London Plan, monitoring of development, planning applications, advertisement control, tree preservation order consents, enforcement and special controls notices (which would include Section 215 notices), removal or obliteration of placards or posters and estimating land values in connection with CPO's or compensation	Environmental Protection Manager, Trading Standards, Licensing Manager, Commercial Services Manager and Head of Environmental Health, Any post incorporating the words:- "Public Protection and Safety Officer, Corporate Safety Officer"

Legislation	Function	Proper Officer(s)
General	To approve the granting of tenancies and leases at the industrial estates/business centres managed by the Place Department (including extension of leases) within the policy criteria and parameters laid down by the Council for support to small businesses.	Director of Planning and Property, Head of Economic Development, Learning and Skills
General	To represent the Council on Greater Hammersmith Business Improvement District board.	Assistant Director of Economic Development
General	To represent the Council on Park Royal Partnership Board.	Assistant Director of Economic Development
General	In respect of European Regional Development Fund contract to administer contracts and review schemes in accordance with the guidance specified by the Government Office for London.	Assistant Director of Economic Development
General	Commission work in respect of the Council's regeneration (social and physical) and learning objectives.	Assistant Director of Economic Development, Learning and Skills; £10,000
General	Strategic policy in respect of adult learning and skills. Developing the Authority's capacity	Assistant Director of Economic Development, Learning and Skills

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
	to offer training (incorporating Learning and Skills), work experience and employment opportunities to unemployed Borough residents.	
General	Enforcement of Tenancy Conditions under all grounds of the Housing Act 1985, Housing Act 1996, and Crime and Disorder Act 1998.	Director for Asset Management and Property Services, Home Buy and Property Solutions, Head of Neighbourhood Services, Pinnacle Housing Limited in place of Head of Neighbourhood Services South, Head of Client Management and Housing Performance
General	To allocate the management of blocks of flats to the organisation that brought them into the scheme without the need to tender, provided that the core management fee per unit does not exceed the standard agreed core charge and that additional service charges are paid at cost.	Assessment Manager, Property and Place Manager, Property Procurement Manager
General	To instruct the Assistant Director of Legal and Democratic Services to grant and determine licences of Housing Department property for short life use, whether residential or not, within the Council's overall policy.	Assessment Manager, Property and Place Manager, Property Procurement Manager, Head of Neighbourhood Services
General	To process and determine applications from Housing Associations for postponement of the Council's charge.	Assessment Manager, Property and Place Manager, Property Procurement Manager
General	To appoint external consultants to provide expert advice in connection with Private Sector Leasing dilapidation claims at a fee not exceeding RICS fee Scale 7.2(3).	Assessment Manager, Property and Place Manager, Property Procurement Manager

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
General	To terminate leases prior to lease end date after correct notices have been served on private sector landlord.	Assessment Manager, Property and Place Manager, Property Procurement Manager
General	To authorise payments to surveyors to carry out feasibility studies on Council owned buildings up to a maximum value of £20,000 per study.	Assessment Manager, Property and Place Manager, Property Procurement Manager (£10,000)
<b>Land Compensation Act 1973</b>	Authority to agree substitute Housing Association Leasing Schemes required to meet targets, provided they come within tendered prices and total expenditure on all schemes remains within the budget provision for homelessness.	Assessment Manager, Property and Place Manager, Property Procurement Manager
<b>London Buildings Acts</b>	Only in the Council's capacity as owner of a property.	Director Asset Management and Property Services
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime and Disorder Act 1998, and Anti-social Behaviour Act 2003</b>	Confirmation that s.1(2) of the Crime and Disorder Act 1998 has been complied with and that every other relevant Authority has been consulted with regard to a proposed application for an anti-social behaviour order.	Director of Public Protection, Assistant Director Community Safety
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime and Disorder Act 1998, and Anti-social Behaviour Act 2003 and Anti-Social Behaviour Crime and Policing Act 2014</b>	Confirmation that the local authority has been consulted prior to the authorisation of a closure notice pursuant to s.1(2)(a) of the Anti-Social Behaviour Act 2003.	Director of Public Protection, Assistant Director Community Safety
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime and Disorder Act 1998, and Anti-</b>	Confirmation that the local authority consents to the authorisation of a Dispersal Order pursuant to s.31(2), or that consultation has	Director of Public Protection, Assistant Director Community Safety

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
<b>social Behaviour Act 2003 and Anti-Social Behaviour Crime and Policing Act 2014</b>	taken place in relation to the withdrawal of such Order pursuant to s.31(7).	
<b>Anti-Social Behaviour Crime and Policing Act 2014 s.43</b>	Issuing a Community Protection Warning or Notice	Head of Neighbourhood services North. Head of Neighbourhood Services South
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime and Disorder Act 1998, and Anti-social Behaviour Act 2003 and Anti-Social Behaviour Crime and Policing Act 2014</b>	Application for Criminal Behaviour Orders, subject to agreement of Anti-Social Behaviour Panel.	Head of Neighbourhood services North. Head of Neighbourhood Services South (Pinnacle Housing Limited)
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime and Disorder Act 1998, and Anti-social Behaviour Act 2003</b>	To give discounts to small film companies, charities and educational trusts etc. on the TV. and filming rights charges agreed by the Cabinet.	Director of Public Realm, Assistant Director of Cultural Services
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime and Disorder Act 1998, and Anti-social Behaviour Act 2003</b>	To agree the temporary use of Council properties for short periods for police surveillance in respect of dealing with potential criminal activities such as drug dealing, etc.	Director of Public Protection, Assistant Director of Community Safety
<b>Regulation of Investigatory Powers Act 2000</b>	To authorise applications under Part II of the Act and authorise officers to make application to the Magistrates court for judicial approval pursuant to Section 223 of the Local Government Act 1972.	Director of Public Protection, Assistant Director of Community Safety
<b>Housing Act 1985 – Sections 118-188 and Housing and Planning Act 1986</b>	To administer and make changes to the scope of the Register of Interest in Home Ownership.	Assistant Director Housing Growth, Home Buy Manager.



<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
<b>Housing Act 1985 – Part 2, Section 9 Local Government (Miscellaneous Provisions) Act 1982</b>	The determination of future use of vacant Council dwellings.	Director for Asset Management and Property Services, Assistant Director for Housing Services, Head of Allocations and Lettings
<b>Criminal Law Act 1977</b>	To authorise, sign and serve Certificates of Protected Intended Occupation.	Director for Asset Management and Property Services,
<b>Criminal Law Act 1977</b>	To authorise, sign and serve notice to vacate premises on service of Certificate of Protected and Intended Occupation.	Director for Asset Management and Property Services,

<b>Legislation</b>	<b>Function</b>	<b>Authorised officers</b>
<b>General</b>	Granting of consent for the transfer of up to a maximum of 50 units between Registered Social Landlords.	Executive Director of Place in consultation with Executive Director of Finance and Corporate Services and Chief Executive
<b>Possession proceedings under all grounds of the Housing Act 1984</b>	To approve in conjunction with the Chief Executive the granting of loans and grants to housing association.	Executive Director of Place in conjunction with Chief Executive
<b>Possession proceedings under all grounds of the Housing Act 1985</b>	The acquisition of leases of residential property financed from the General Fund.	AD Housing Management, Property and Place Manager, Procurement Manager - subject to overall programme approval by the Cabinet and Ministry of Housing, Communities and Local Government
<b>Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	To consider and determine requests by owners of discounted market sales properties (as secured under the terms of planning obligations under the Town and Country Planning Act) to be released from the obligation to sell at a discounted price in return for the payment to the Council of a sum equivalent to that discount and to identify schemes, and use the monies received, for the provision and improvement of affordable housing	Head of Valuation and Property Services, Head of Housing Strategy, Housing Strategy Manager, Home Buy Manager

<b>Legislation</b>	<b>Function</b>	<b>Authorised officers</b>
<b>Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	To agree the sale of the Council's freehold or Head leasehold interest in a property jointly to the leaseholders, where all flats are subject to long leases or where the right of enfranchisement would apply, on terms deemed appropriate by the Head of Valuation and Property Services and in accordance with statutory duties.	Head of Housing Strategy in conjunction with the Head of Valuation and Property Services, Housing Strategy Manager, Executive Director for Place, and Home Buy Manager
<b>Possession proceedings under all grounds of the Housing Act 1985</b>	To approve the sale of properties which qualifying tenants have applied to purchase under the Right to Buy legislation at the relevant price provided in the legislation and as certified by the Principal Valuer.	Director of Planning and Property, Chief Housing Officer In consultation with Assistant Director of Legal and Democratic Services. Head of Valuation and Property Services and Head of Housing Strategy and Housing Strategy Manager and Home Buy Manager
<b>Possession proceedings under all grounds of the Housing Act 1985</b>	To conduct forfeiture proceedings against Council leaseholders for breaches of lease.	Director of Planning and Property, Assistant Director, Research and Innovation, in consultation with Assistant Director of Legal Services
<b>Chapter 1 Leasehold Reform Housing and Urban Development Act 1993 (LRHUDA)</b>	Approval of sale of Freehold Enfranchisement, Chapter 1 Leasehold Reform Housing and Urban Development Act 1993 (LRHUDA)	Director of Planning and Property, Assistant Director, Research and Innovation and Home Buy Manager
<b>Statutory lease extensions would be Chapter II Leasehold Reform Housing and Urban Development Act 1993</b>	Approval of sale of Statutory lease extensions would be Chapter II Leasehold Reform Housing and Urban Development Act 1993	Director of Planning and Property, Assistant Director, Research and Innovation and Home Buy Manager
<b>S.106 TCPA 1990</b>	Approval sale of council's interest in Council Shared Equity in line with S106 TCPA 1990	Director of Planning and Property, Assistant Director, Research and Innovation, Head of Valuation and Property Services and Home Buy Manager

<b>Legislation</b>	<b>Function</b>	<b>Authorised officers</b>
<b>Building Act 1984 and Party Wall Act 1996</b>	In respect of Council-owned or leased property – authority to deal with all matters under the Acts, as pertains to building owner or occupier of property	Director of Planning and Property, Assistant Director, Research and Innovation, Head of Operations, Senior Property Compliance Manager

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Local Government (Miscellaneous Provisions) Act 1982 Accommodation Agencies Act 1953 Protection from Eviction Act 1977, Landlord and Tenant Act 1985, Rent Act 1977, Landlord and Tenant Act 1987 and Housing Act 1988	To investigate and to instruct the Assistant Director of Legal and Democratic Services to initiate prosecutions for offences relating to private sector accommodation and our accommodation as landlord	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager, Head of Environmental Health
Housing Act 1985 Parts 6 and 11 Building Act 1984 Sections 59,64,69,76; Public Health Act 1936 Section 45, 48, 79, 83 Site Waste Management Plans Regulations 2008 Environmental Protection Act 1990 Part 3 Public Health (Recurring Nuisances) Act 1969 Section 2	<p>To serve notices under the above legislation to require works or other improvements at premises.</p> <p>To instigate works in default of owners failing to comply with the above notices, or in conjunction with the Assistant Director of Legal and Democratic Services to prosecute persons failing to comply with any notice as served.</p> <p>To recover costs incurred in execution of works in default including by use of the powers in the Law of Property Act 1925.</p>	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager, Head of Environmental Health

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Housing Grants Construction and Regeneration Act 1996 Chapter 4 Housing Act 1996 Part 2 Housing Act 2004 Part 1		
Local Government (Miscellaneous Provisions) Act 1976	In its entirety	Director of Public Protection, Head of Environmental Health, Assistant Director Housing Standards, Private Sector Housing Manager, Public Protection and Safety Officers, Processing Officers, Business Support Manager, Business Support Officer
Local Government (Miscellaneous provisions) Act 1982, s29 and associated legislation	To recover costs; to enter the land and/or buildings to undertake works in connection with an empty or unoccupied building for the purpose of preventing unauthorised entry to it, or preventing it becoming a danger to public health. To serve notice, to recover expenses in relation to those works.	Director of Public Protection, Assistant Director Building Control, Head of Environmental Health, Assistant Director Housing Standards, Private Sector Housing Manager, Public Protection and Safety Officers
Housing Act 2004 Part 4	To authorise the making of an Interim or Final Management Order under either Chapter 1 or an Interim or Final Empty Dwelling Management Order under Chapter 2 of Part 4 of the Act.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 Part 4	To take all supplementary action following the making of the Management Order.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 1996 Housing Act 2004 (Part 2)	To make charges for the administrative costs of Houses in Multiple Occupation registration or licensing and to make demands for charges.  To waive or vary charges for Houses in Multiple Occupation registration or licensing.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Housing Act 2004 - Part 2 (Licensing of Houses in Multiple Occupation) and Part 3 (Selective licensing of other residential accommodation)	Notice of intention to grant a licence, grant a licence, grant a licence with modifications or to vary a licence under Schedule 5 of the Act and associated confirmatory decision notices.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager, Public Protection and Safety Officers, Processing Officers, Business Support Officers, Business Support Manager
Housing Act 2004 - Part 2 (Licensing of Houses in Multiple Occupation) and Part 3 (Selective licensing of other residential accommodation)	Notice of intention to refuse a licence, refuse to vary a licence, revoke a licence or refuse to revoke a licence and associated confirmatory decision notices.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 - Part 2 (Licensing of Houses in Multiple Occupation) and Part 3 (Selective licensing of other residential accommodation)	Serving of notices on appropriate persons and application to Residential Property Tribunal for Rent Repayment Order under Section 73 of the Act.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 - Part 2 (Licensing of Houses in Multiple Occupation) and Part 3 (Selective licensing of other residential accommodation)	Service of Temporary Exemption Notices under Section 62 of the Act.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 - Part 2 (Licensing of Houses in Multiple Occupation) and Part 3 (Selective licensing of other residential accommodation)	Authority to sign a licence on behalf of the Local Housing Authority.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Housing Act 2004 Part 4 Chapter 3 (Overcrowding Of Houses in Multiple Occupation)	To serve notice of intention to serve an HMO overcrowding notice, to serve an overcrowding notice, to vary or revoke such notices and to give notice of associated confirmatory decisions.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 1985	<p>Section 335 Power to require information about persons sleeping in dwelling.</p> <p>Section 336 Power to require production of rent book, or similar document.</p> <p>Section 338 Power to serve notices to abate overcrowding.</p>	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 Part 7 And Schedule 3 (Supplementary Provisions And Power Of Entry)	To instigate works in default of owners failing to comply with any relevant notices, licence or orders, or in conjunction with the Assistant Director of Legal Services to prosecute persons failing to comply with any notice, any requirement of the Act or any Regulation made or otherwise committing an offence under the under Parts 1 to 4 and Part 7 of the Act.	Director of Public Protection, Assistant Director Housing Standards Private Sector Housing Manager.
Housing Act 2004 Part 7 And Schedule 3 (Supplementary Provisions And Power Of Entry)	To serve any demand for the recovery of expenses for work in default provided for by the Act or any notice of intention to carry out works without agreement.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager, Principal Private Housing and Health Officers, Public Protection and Safety Officers
Housing Act 2004 Part 7 And Schedule 3 (Supplementary Provisions And Power Of Entry)	To authorise the service of a recovery notice requiring rents to be paid to the local housing authority once demand has become operative.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager, Public Protection and Safety Officers

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Town and Country Planning Act 1990, Section 226	To exercise the power for the compulsory acquisition of land for development and other planning purposes	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
The Management of Houses in Multiple Occupation (England) Regulations 2006 The Licensing and Management of Houses in Multiple Occupation (Additional provisions) (England) Regulations 2007 Above as amended by The Houses in Multiple Occupation (Management) (England) Regulations 2009	To prosecute for failure to comply with the Regulations	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Local Government (Miscellaneous Provisions) Act 1976, Section 16	To require certain information from the owners and occupiers of premises.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager, Environmental Health Officer
Housing Act 1985 Section 191A Housing Grants Construction And Regeneration Act 1996, Section 57 Housing Act 2004 Sections 108	To organise the carrying out of works on behalf of an owner who is in receipt of a statutory notice, or a potential grant applicant.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager, Public Protection and Safety Officers

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Housing Act 1985 Sections 264 and 368	To carry out supplementary actions regarding a Closing Order, Demolition Order or Slum Clearance Order.	Director of Public Protection, Enforcement and Protection, Assistant Director Housing Standards, Private Sector Housing Manager, Head of Environmental Health, Public Protection and Safety Officers
Housing Act 2004 Part 2 (Licensing Of Houses In Multiple Occupation) and Part 3 (Selective Licensing of Other Residential Accommodation)	Notice of intention to grant a licence, grant a licence with modifications or to vary a licence under Schedule 5 of the Act and associated confirmatory decision notices.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 Part 2 (Licensing Of Houses In Multiple Occupation) and Part 3 (Selective Licensing of Other Residential Accommodation)	Notice of intention to refuse a licence, refuse to vary a licence, revoke a licence or refuse to revoke a licence and associated confirmatory decision notices.	Director of Public Protection, Assistant Director Housing Standards, Public Protection and Safety Officers, Processing Officers, Business Support Officers, Business Support Manager
Housing Act 2004 Part 2 (Licensing Of Houses In Multiple Occupation) and Part 3 (Selective Licensing of Other Residential Accommodation)	Service of Temporary Exemption Notices under Section 62 of the Act.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 Part 2 (Licensing Of Houses In Multiple Occupation) and Part 3 (Selective Licensing of Other	Authority to sign a licence on behalf of the Local Housing Authority.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager



<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Residential Accommodation)		
Housing Act 2004 Part 4 Chapters 1 and 2 (Additional Control Provisions Relating to Residential Accommodation)	To serve notices of intention to make, vary, refuse to vary, revoke or refuse to revoke Interim and Final Management Orders under Chapters 1 or 2 of Part 4 of the Act.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 Part 4 Chapters 1 and 2 (Additional Control Provisions Relating to Residential Accommodation)	To give notice of all consequential decisions, to authorise expenditure to carry out works or to supply furniture to premises subject to such Orders.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 Part 4 Chapters 1 and 2 (Additional Control Provisions Relating to Residential Accommodation)	Power of entry to carry out works in connection with Interim or Final Management Orders	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 Part 4 Chapter 3 (Overcrowding of Houses in Multiple Occupation)	To serve notice of intention to serve an HMO overcrowding notice, to serve an overcrowding notice, to vary or revoke such notices and to give notice of associated confirmatory decisions.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 Part 7 and Schedule 3 (Supplementary Provisions and Power Of Entry)	Notice under Section 235 of the Act requiring production of documents for any purpose connected with the exercise of any of the Council's functions under Parts 1 to 4 of the Act or investigating whether any offence has been committed.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Housing Act 2004 Part 7 and Schedule 3 (Supplementary Provisions and Power Of Entry)	Authority to enter any premises under Section 239(3) for the purposes of survey or examination with respect to any of the Council's functions under Parts 1 to 4 of the Act or to ascertain whether any offence has been committed.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 Part 7 and Schedule 3 (Supplementary Provisions and Power Of Entry)	Authority to make an HMO declaration under Section 255 of the Act and to serve the associated notice of declaration	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 Part 7 and Schedule 3 (Supplementary Provisions and Power Of Entry)	To serve any demand for the recovery of expenses for work in default provided for by the Act or any notice of intention to carry out works without agreement.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Act 2004 Part 7 and Schedule 3 (Supplementary Provisions and Power Of Entry)	To authorise the service of a recovery notice requiring rents to be paid to the local housing authority once demand has become operative.	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
London Local Authorities Act 2004 s9 and associated legislation	To authorise power of entry, serve notice, carry out works and recover expenses in relation to nuisance from birds	Director of Public Protection, Assistant Director Housing Standards, Private Sector Housing Manager
Town and Country Planning Act 1990	S 215 - Power to require proper maintenance of land	Director of Public Realm, Director of Public Protection, Director of Planning and Property
Town and Country Planning Act 1990	S 106, S106A, B, S106BA of the TCPA 1990 (determination of applications to amend affordable housing obligations) - Officers are authorised to enter into Section 106 Legal Agreements in order to regulate the use of land in accordance with or in order to secure compliance	Director of Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader, Deputy Team Leader, Principal or Senior Planning Officer responsible to the Head of Development Management or Head of Planning Regeneration, the Planning

Legislation	Function	Proper Officer(s)
	<p>with Council planning policy in the Local Plan including the Local Development Framework, or with the London Plan, but excluding requirements for payment of sums of money to the Council not previously authorised by Committee. Officers are authorised to vary Section 106 Legal Agreements provided the agreement still covers substantially the same heads as previously approved by Committee.</p> <p>Officers are authorised to negotiate with the Mayor of London with regard to any S106 Legal Agreements for which the Mayor is the appropriate authority.</p> <p>Officers be authorised to undertake proceedings in respect of any breach of a planning obligation.</p>	<p>Change Manager, Head of Urban Design and Conservation; any Principal Officer responsible to the Head of Urban Design and Conservation</p>
Town and Country Planning Act 1990	S 216 - To investigate and instruct the Assistant Director of Legal and Democratic Services to prosecute for non-compliance with a S215 Notice	<p>Director for Planning and Property, Head of Development Management, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, any Principal Planning Officer responsible to the Head of Development Management, Head of Urban Design and Conservation, any Principal Officer responsible to the Head of Urban Design and Conservation, Head of Environmental Health, Assistant Director Housing Standards, Private Sector Housing Manager, Public Protection and Safety Officers, Empty Property Officer</p>
Town and Country Planning Act 1990	S219 - Power to enter land and take steps as required by the notice and to instruct recovery of costs and placing a charge on the land	<p>Director for Planning and Property, Head of Development Management, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, any Principal Planning</p>

Legislation	Function	Proper Officer(s)
		Officer responsible to the Head of Development Management, Head of Urban Design and Conservation, any Principal Officer responsible to the Head of Urban Design and Conservation, Head of Environmental Health, Assistant Director Housing Standards, Private Sector Housing Manager, Public Protection and Safety Officers, Empty Property Officer
Police and Criminal Evidence Act 1984 Criminal Procedures and Investigation Act 1996 Criminal Justice Act 1988 Theft Act 1968 Theft Act 1978 Fraud Act 2006 Proceeds of Crime Act 2002	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Director of Public Protection, Assistant Director Community Safety, Assistant Director Housing Standards, Assistant Director Environmental Health & Regulatory Service, Head of Regulatory Services, Head of Environmental Health, Trading Standards Manager, Licensing Manager, in conjunction with the Executive Director for Finance and Corporate Services
Greater London Council (General Powers) Act 1974	S16 Greater London Council (General Powers) Act 1974) – Undertakings and agreements	Director for Planning and Property, Head of Development Management, Head of Planning Regeneration, any Team Leader, Deputy Team Leader, Principal or Senior Planning Officer responsible to the Head of Development Management or Head of Planning Regeneration, the Planning Change Manager, Head of Urban Design and Conservation; any Principal Officer responsible to the Head of Urban Design and Conservation
Non-statutory functions	To permit the use of the Borough's Parks and Open Spaces and other facilities for use of local groups, charitable and other organisations in accordance with Council guidelines.	Director of Public Realm, Assistant Director of Parks and Leisure

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Non-statutory functions	To approve the use of the borough's Parks and Open spaces by specific circuses and funfair operators in accordance with Council policy.	Director of Public Realm, Assistant Director of Parks and Leisure, Assistant Director of Cultural Services
Non-statutory functions	To develop and implement the Council's sport and physical activity strategies	Director of Public Realm, Assistant Director of Parks and Leisure
Non-statutory functions	To develop and manage parks for the benefit of the community	Director of Public Realm, Assistant Director of Parks and Leisure
Non-statutory functions	To accept donations of seats or equipment for the borough's Parks and Open Spaces	Director of Public Realm, Assistant Director of Parks and Leisure
Non-statutory functions	To amend charges temporarily for use of Parks facilities.	Director of Public Realm, Assistant Director of Parks and Leisure
Non-statutory functions	Authority to make payments against estimates on claims for Compensation under the Council's Out of Pocket Allowance scheme, up to a total of £1,500	Director of Public Realm, Assistant Director of Parks and Leisure
Non-statutory functions	Responsibility for Member safety, and the power to make Applications for injunctions to prevent violence or the threat of violence and Applications for Anti-Social Behaviour Orders, subject to the agreement of the Anti-Social Behaviour Panel.	Director of Public Protection, Assistant Director of Community Safety
Non-statutory functions	To organise and manage all major public events in LB Hammersmith and Fulham and to ensure all legal and Health and Safety requirements appertaining to these events are met, in accordance with Council policy.	Director of Public Realm, Assistant Director of Cultural Services, Assistant Director of Parks and Leisure, Assistant Director for Environmental Health & Regulatory Services, Director of Public Protection
Non-statutory functions	To approve the award of licences and lettings of tea houses and other catering establishments within the borough's Parks.	Director of Public Realm, Assistant Director of Parks and Leisure

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>
Non-statutory functions	To approve the letting of Parks and recreational sites and facilities, and the remission of charges in respect of booking fees.	Director of Public Realm, Assistant Director of Parks and Leisure, Assistant Director of Cultural Services
Non-statutory functions	To approve Christmas, New Year and other holiday closures of Parks and recreational sites and facilities.	Director of Public Realm, Assistant Director of Parks and Leisure
Non-statutory functions	Delegation of any function set out in the Scheme of Delegation as specified in writing to named individuals within the department.	Executive Director of Place

### **Functions delegated to the Executive Director of Place in consultation / conjunction with other officers**

The Executive Director of Place may delegate the following functions to proper officers employed by another local authority to be exercised under agreed joint arrangements.

<b>Legislation</b>	<b>Function</b>	<b>Proper Officer(s)</b>	<b>In conjunction with</b>
Police and Criminal Evidence Act 1984	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Chief Internal Auditor, Corporate Fraud Manager	In conjunction with the Director of Finance and Corporate Services
Criminal Procedures and Investigation Act 1996	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Chief Internal Auditor, Corporate Fraud Manager	In conjunction with the Director of Finance and Corporate Services
Criminal Justice Act 1988	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Chief Internal Auditor, Corporate Fraud Manager	In conjunction with the Director of Finance and Corporate Services
Social Security Administration (Fraud) Act 1997	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Chief Internal Auditor, Corporate Fraud Manager	In conjunction with the Director of Finance and Corporate Services
Housing Benefit (General) Regulations 1987	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Chief Internal Auditor, Corporate Fraud Manager	In conjunction with the Director of Finance and Corporate Services

Council Tax Benefit (General) Regulations 1992	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Chief Internal Auditor, Corporate Fraud Manager	In conjunction with the Director of Finance and Corporate Services
Housing Act 1985	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Chief Internal Auditor, Corporate Fraud Manager	In conjunction with the Director of Finance and Corporate Services
Theft Act 1968	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Chief Internal Auditor, Corporate Fraud Manager	In conjunction with the Director of Finance and Corporate Services
Theft Act 1978	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Chief Internal Auditor, Corporate Fraud Manager	In conjunction with the Director of Finance and Corporate Services
Proceeds Of Crime Act 2002	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Chief Internal Auditor, Corporate Fraud Manager	In conjunction with the Director of Finance and Corporate Services
The Proceeds of Crime Act 2002	As appropriate	Director of Public Protection, Assistant Director Community Safety, Assistant Director Environmental Health and Regulatory Services	
Highways Act 1980	S38 – Power of the Highway authorities to adopt by agreement	Director for Public Realm, Assistant Director of Highways	
Highways Act 1980	S72 – Widening of Highways	Director for Public Realm, Assistant Director of Highways	
Electricity Act 1989	As appropriate	Director for Public Realm, Assistant Director of Highways	

## Functions delegated to Place officers from the H&F Financial Regulations

H&F Policy	Function	Proper Officer(s)
Financial Regulations	Responsibility for all aspects of the operation, resources and functions of services (including personnel functions) and in line with corporate policies / procedures, to take decisions (including contractual matters), on the recruitment, appointment, organisation, grading, designation, remunerations, pay, terms and conditions of all staff and employees.	Executive Director of Place, Director of Planning and Property, Director of Public Realm, Director of Public Protection, Director of Climate Change & Transport, Assistant Director of Economic Development, Learning & Skills
Financial Regulations	The delivery of the borough's key objectives as set out in the H&F Plan and the achievement of statutory and local performance targets for the Department's services.	Executive Director of Place, Director of Planning and Property, Director of Public Realm, Director of Public Protection, Director of Climate Change & Transport, Assistant Director of Economic Development, Learning & Skills
Financial Regulations	Budget Virements within the Place Department up to £100,000	In consultation with Head of Finance (Place): Executive Director of Place, Director of Planning and Property, Director of Public Realm, Director of Public Protection, Director of Climate Change & Transport, Assistant Director of Economic Development, Learning & Skills
Financial Regulations	Setting of levels of charges where the annual impact on income is estimated to be up to £50,000	In consultation with Head of Finance (Place): Executive Director of Place, Director of Planning and Property, Director of Public Realm, Director of Public Protection, Director of Climate Change & Transport, Assistant Director of Economic Development, Learning & Skills
Financial Regulations	Authorisation of procurement strategies, contract awards and contract variations (including	In consultation with Head of Finance (Place): Executive Director of Place, Director of Planning and



H&F Policy	Function	Proper Officer(s)
	extensions), within existing approved budgets and where total contract spend is: - up to £100,000 for Capital or - up to £100,000 for Revenue	Property, Director of Public Realm, Director of Public Protection, Director of Climate Change & Transport, Assistant Director of Economic Development, Learning & Skills

# H&F Executive Director for Finance and Corporate Services Register of Authorities

## Part 1 – Functions Delegated to the Executive Director for Finance and Corporate Services

The Executive Director for Finance and Corporate Services may exercise the following functions. Additionally, the Executive Director may authorise other officers to undertake the delegation on his/her behalf as set out in this register. Where post titles have been amended the authority can be exercised by the new equivalent post until the register is amended.

If the Executive Director for Finance and Corporate Services is unable to act for any reason, the Assistant Director for Finance and the Director for Legal Services may discharge where appropriate all of the functions set out below.

For the avoidance of doubt, in all cases where the exercise of executive functions is not specifically reserved to the Executive, those functions are deemed to be delegated to the Chief Executive and the Chief Officer with responsibility for the relevant function.

## Part 1 – Staffing

Legislation	Function	Authorised Officer(s)	Consultation
General - HR	To approve the level of recruitment and retention supplements, within the Council's policy framework for market-related pay.	Assistant Director for People & Talent	Executive Director Finance and Corporate Services
General - HR	To implement annual inflation awards in respect of the Council's Minimum Earnings Guarantee, taking account of national pay settlements for local authority employees.	Assistant Director for People & Talent	Executive Director Finance and Corporate Services
General - HR	To approve restructures and redundancies.	Assistant Director for People & Talent	Adjudication Panel
General - HR	To authorise terms in line with the agreed terms of the Council's Pay Policy Statement.	Assistant Director for People & Talent	Chief Executive and Cabinet Member for Finance and Reform

Local Government Act 1972 s.112	To negotiate and implement such variations to the terms and conditions of individual senior management grade officers reporting to the Chief Executive (Grade B) as the Chief Executive considers appropriate.	Chief Executive, or in their absence, the designated deputy (Assistant Director of People & Talent)	Appointments Committee
Local Government Act 1972 s.112	Where temporary vacancies arise in statutory or other Chief Officer posts and pending recruitment, to designate those functions or duties to another officer to avoid undue delay.	Chief Executive, or in their absence, the designated deputy (Assistant Director for People & Talent)	Chief Executive
Local Government Act 1972, Section 111, 112	To implement national awards affecting wages, salaries and conditions of service.	Assistant Director for People & Talent	Chief Executive
Local Government Act 1972, Section 111, 112	To implement the results of local negotiations for pay awards not covered by the national negotiating machinery (including variations to the Council's Minimum Earnings Guarantee).	Executive Director Finance and Corporate Services	Chief Executive
Local Government Act 1972, Section 111, 112	To implement the results of local negotiations for pay awards to Education staff not covered by national negotiating machinery, subject to: a) The settlement being no greater than that for the equivalent national pay group; and b) There being provision within budgets; and c) The Director for Children's Services certifying that such awards incorporate satisfactory employer benefits.	Assistant Director for People & Talent	Operational Director of Education and SENDs
Local Government Act 1972, Schemes 111, 112	a) With regard to conditions of service of all employees, to register all local agreements as negotiated and accepted by the Council's joint negotiating machinery.	Head of Service	Relevant Director

	<p>b) To exercise day to day responsibility for industrial relations and related negotiations subject to guidance given by the Leader.</p> <p>c) To determine applications for unpaid leave in excess of ten days per year.</p> <p>d) To approve applications for extensions of sick pay in cases where financial hardship may materially affect the employee's return to work.</p> <p>e) To authorise extensions of paid leave in appropriate individual cases.</p> <p>f) To decide on applications for retirement on the grounds of ill-health.</p> <p>g) To authorise the payment of relocation expenses to individual employees up to a limit of £8,000 for NJC staff and a limit of £8,000 for JNC staff.</p> <p>h) To approve the payment of honoraria to JNC staff.</p> <p>i) To authorise leave for Trade Union representatives to attend courses and Trade Union sponsored training.</p>		
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## Part 3 – Finance

The Executive Director for Finance and Corporate Services has the ability to exercise the functions in the table below. Additionally, the Executive Director for Finance and Corporate Resources may authorise other officers to undertake delegations on their behalf as set out in this register. Where post titles have been amended the authority can be exercised by the new equivalent post until the register is amended.

Where the Executive Director for Finance and Corporate Services is unable to act for any reason, the Assistant Director for Finance may discharge all of the functions set out below

For the avoidance of doubt, in all cases where the exercise of executive functions is not specifically reserved to the Executive, those functions are deemed to be delegated to the Chief Executive and the Chief Officer with responsibility for the relevant function.

Legislation	Function	Authorised Officer(s)
<b>Local Government Act 1972 Section 151</b>	Responsibility for the administration of the Authority's financial affairs	Executive Director for Finance and Corporate Resources or, if he/she is unable to act for any reason, the designated deputy
<b>Local Government Act 1992 Section 68</b>	The supply to the Secretary of State, of information specified in a notice under Part I of that Act as to the Council's budget requirement, precepts issued to it, etc.	Executive Director for Finance and Corporate Services
<b>Local Government Finance Act 1988 Section 114</b>	To make a report if it appears that: a) The Council has made or is about to make a decision which involves or would involve it incurring expenditure which is unlawful. b) The Council has taken or is about to take a course of action which, if pursued to its conclusion, would be unlawful and likely to cause a loss or deficiency on the part of the Council.	Executive Director for Finance and Corporate Services  (If he/she is unable to act for any reason the designated deputy provided that he/she is a

	<p>c) The Council is likely to enter an item of account the entry of which is unlawful.</p> <p>d) The expenditure of the Council incurred (including expenditure it proposes to incur) in a financial year is likely to exceed the resources (including sums borrowed) available to it to meet that expenditure.</p> <p>Copies of any report made under this paragraph shall be sent to the Council's auditors and to all members of the Council, and the report shall be submitted to the Cabinet for consideration and recommendation to the Council, or directly to a Council meeting, to be held within 21 days of the report's circulation.</p>	<p>member of one or more of the bodies mentioned in the Local Government Finance Act 1988 Section 113(3))</p>
<p><b>Local Government Act 1972 Section 151,</b>  <b>Local Government Act 2003 Sections 1, 2-6 and 13</b></p>	<p>a) In accordance with Council decisions and approved annual borrowing limits, with CIPFA's Code of Treasury Management in Public Services, with the Council's Treasury Policy Statement and the CIPFA Prudential Code, the administration on behalf of the Council of the statutory provisions and regulations relating to the borrowing of money.</p> <p>b) In accordance with Council decisions and approved annual borrowing limits, with CIPFA's Code for Treasury Management in Public Services, with the Council's Treasury Policy Statement and the CIPFA Prudential Code, the raising and repayment of loans (including bank overdraft facilities) to meet the capital and revenue requirements of the Council for such amounts and periods and on such terms as are considered appropriate.</p>	<p>Executive Director for Finance and Corporate Services</p>
<p><b>Local Government Act 1972 Section 151,</b>  <b>Local Government Act 2003 Section 15</b></p>	<p>In accordance with Council decisions, with CIPFA's Code for Treasury Management in Public Services, with the Council's Treasury Policy Statement, and the DCLG Guidance on Local Authority Investments, the investment of</p>	<p>Executive Director for Finance and Corporate Services</p>

	temporary and other surplus monies including balances held in Council funds and revenue balances in such amounts, for such periods and on such terms as are considered appropriate.	
<b>Local Government Act 1972 Sections 111, 151, Local Government Act 2003 Sections 7 &amp; 8 and 14–20</b>	The determination of the financing of the capital programme, within statutory provisions and regulations, in the most appropriate way to maximise the use of borrowing allocations/credit approvals, capital receipts, leasing facilities, and Council funds approved for such purpose.	Executive Director for Finance and Corporate Services
<b>Local Government Act 1972 Sections 111, 151</b>	a) The administration on behalf of the Council of special financing facilities, including operating leases; finance leases; hire purchase; deferred purchase; covenants; companies and trusts; and negotiate new facilities in accordance with appropriate Council and/or Committee authorisations.	Executive Director for Finance and Corporate Services
<b>Local Government Act 1972 Sections 111, 151</b>	b) The negotiation, on behalf of the Council, of all arrangement fees, brokerage and other costs.	Executive Director for Finance and Corporate Services
<b>Local Government Act 1972 Sections 111, 151</b>	c) The making of arrangements for the operation of the Council's bank accounts.	Executive Director for Finance and Corporate Services
<b>Local Government Act 1972 Sections 111, 151</b>	d) The carrying out of the financial vetting of contractors and other similar organisations.	Executive Director for Finance and Corporate Services
<b>Local Government Act 1972 Sections 111, 151</b>	e) The administration, collection and recovery of sundry and other debts and the signing of any documents on behalf of the Council. This delegation covers the issue of County Court Claims, certification of Statements of Truth, obtaining judgement and arranging for enforcement action for the recovery of sundry and other debts.	Executive Director Finance and Corporate Services, Director Corporate Services, Director Resident Services, Assistant Director Revenues Enforcement Manager,

		Civil Debt Recovery Manager
<b>Local Government Act 1972 Sections 111, 151</b>	f) The write off of such debts over a value of £500,000 per individual debt,	Executive Director for Finance and Corporate Services
<b>Local Government Act 1972 Sections 111, 151</b>	f) The write off of such debts up to a value of £500,000 per individual debt,	Executive Director for Finance and Corporate Services, Assistant Director Finance, Director of Corporate Services,
<b>Local Government Act 1972 Sections 111, 151</b>	f) The write off of such debts up to a value of £250,000 per individual debt,	Executive Director for Finance and Corporate Services, Assistant Director Finance, Director of Corporate Services, Director of Resident Services,
<b>Local Government Act 1972 Sections 111, 151</b>	f) The write off of such debts up to a value of £100,000 per individual debt,	Executive Director for Finance and Corporate Services, Assistant Director Finance, Director of Corporate Services, Director of Resident Services, Assistant Director Revenues
<b>Local Government Act 1972 Sections 111, 151</b>	g) The amendment of revenue and capital estimate provisions in accordance with financial limits set out in Financial Regulations.	Executive Director for Finance and Corporate Services



<p>Local Government Superannuation Act 1972  Greater London Council (General Powers) Act 1983  Local Government Pension Scheme Regulations 1997 (as amended) Local Government Pensions Scheme (Administration) Regulations 2007 (as amended)  Local Government Pensions Scheme (benefits, membership and contributions) Regulations 2007 (as amended)  Local Government Pensions Scheme (transitional provisions) 2007 (as amended)  Local Government Pension Scheme (Management and Investment of Funds) Regulations 1998 (as amended)  Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Miscellaneous) Regulations 2006</p>	<p>a) The administration of the Local Government Superannuation Act in accordance with the relevant regulations relating thereto (comprising the LBHF, LPFA, TPA Scheduled and admitted bodies schemes) including the collection of contributions, payment of benefits, the investment of pension fund monies and the monitoring of fund performance.</p> <p>The entering into of pension fund admission agreements with external providers of services subject to appropriate actuarial advice.</p> <p>The distribution or withdrawal of cash sums to/from external pension fund managers.</p>	<p>Executive Director for Finance and Corporate Services</p>
<p>Local Government Superannuation Act 1972  Greater London Council (General Powers) Act 1983  Local Government Pension Scheme Regulations 1997 (as amended) Local Government Pensions Scheme (Administration) Regulations 2007 (as amended)</p>	<p>b) The administration of VAT in accordance with the requirements of Her Majesty's Revenues and Customs.</p>	<p>Executive Director for Finance and Corporate Services</p>

<p>Local Government Pensions Scheme (benefits, membership and contributions) Regulations 2007 (as amended)</p> <p>Local Government Pensions Scheme (transitional provisions) 2007 (as amended)</p> <p>Local Government Pension Scheme (Management and Investment of Funds) Regulations 1998 (as amended)</p> <p>Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Miscellaneous) Regulations 2006</p>		
<p>Local Government Superannuation Act 1972</p> <p>Greater London Council (General Powers) Act 1983</p> <p>Local Government Pension Scheme Regulations 1997 (as amended)</p> <p>Local Government Pensions Scheme (Administration) Regulations 2007 (as amended)</p> <p>Local Government Pensions Scheme (benefits, membership and contributions) Regulations 2007 (as amended)</p> <p>Local Government Pensions Scheme (transitional provisions) 2007 (as amended)</p> <p>Local Government Pension Scheme (Management and Investment of Funds)</p>	<p>c) The administration of Income Tax in accordance with the requirements of the Her Majesty's Revenues and Customs, including the Construction Industry Tax Deduction Scheme and other tax deduction schemes.</p>	<p>Assistant Director People and Talent/ Assistant Director Finance</p>

<p>Regulations 1998 (as amended)</p> <p>Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Miscellaneous) Regulations 2006</p>		
<p>Local Government Superannuation Act 1972</p> <p>Greater London Council (General Powers) Act 1983</p> <p>Local Government Pension Scheme Regulations 1997 (as amended) Local Government Pensions Scheme (Administration) Regulations 2007 (as amended)</p> <p>Local Government Pensions Scheme (benefits, membership and contributions) Regulations 2007 (as amended)</p> <p>Local Government Pensions Scheme (transitional provisions) 2007 (as amended)</p> <p>Local Government Pension Scheme (Management and Investment of Funds) Regulations 1998 (as amended)</p> <p>Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Miscellaneous) Regulations 2006</p>	<p>d) The administration of National Insurance deductions, Statutory Sick Pay, Statutory Maternity Pay in accordance with the requirements of the relevant Government departments or agencies.</p>	<p>Assistant Director People and Talent/ Assistant Director Finance</p>
<p>Local Government Superannuation Act 1972</p> <p>Greater London Council (General Powers) Act 1983</p>	<p>e) The determination of the rate of interest chargeable to all new and existing borrowers under the Housing Acts (for housing loans) and under other relevant legislation for other loans and advances.</p>	<p>Executive Director for Finance and Corporate Services</p>

<p>Local Government Pension Scheme Regulations 1997 (as amended) Local Government Pensions Scheme (Administration) Regulations 2007 (as amended)</p> <p>Local Government Pensions Scheme (benefits, membership and contributions) Regulations 2007 (as amended)</p> <p>Local Government Pensions Scheme (transitional provisions) 2007 (as amended)</p> <p>Local Government Pension Scheme (Management and Investment of Funds) Regulations 1998 (as amended)</p> <p>Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Miscellaneous) Regulations 2006</p>		
<p>Local Government Act 1972</p> <p>County Court Act 1984 Section 60</p>	<p>The making of insurance arrangements and the settlement of claims, including appearances on behalf of the Council in the County Court.</p>	<p>Executive Director for Finance and Corporate Services, Insurance Manager, Senior Insurance Officer(s)</p>
<p>Local Government Act 1972 Section 151</p> <p>Local Government Finance Acts 1988 and 1992</p>	<p>a) The administration of the law relating to the administration, collection and recovery of the Council Tax and National Non-Domestic Rate (NNDR) and the signing of any documents on behalf of the Council as rating/charging authority.</p>	<p>Executive Director Finance and Corporate Services Director of Corporate Services, Director of Resident Services, Assistant Director Revenues,</p>

		Taxation Manager, Enforcement Manager
Local Government Act 1972 Section 151 Local Government Finance Acts 1988 and 1992	b) The granting of discretionary relief, in respect of Council Tax and NNDR in consultation with the appropriate departmental officers on the basis of guidelines and criteria as agreed by the Cabinet.	Executive Director for Finance and Corporate Services, , Director of Corporate Services, Director of Resident Services, Assistant Director, Revenues, Taxation Manager
Local Government 1972, Section 151, Local Government Finance Act 1998 Sections 89-99 Local Government and Housing Act Sections 74-78 and 79-84	The making of arrangements for the keeping of the Council's General Fund, Housing Revenue Account, Collection Fund and other funds and reserves in accordance with statutory requirements and specific approvals on the use of such funds and reserves.	Executive Director for Finance and Corporate Services
Social Security contributions and Benefits Act 1992 Local Government Finance Act 1989 Local Government Finance Act 1992 Housing Benefit (General) Regulations 1987 Social Security Administration Act (1992) Social Security Administration (Fraud) Act 1997 Council Tax Benefit (General) Regulations 1992 Local Government Housing Act 1989 Theft Act 1989 And associated primary legislation, statutory instruments, case law, Commissioners decisions and Land	The administration of Housing Benefits, in accordance with current existing legislation.	Executive Director for Finance and Corporate Services, Director of Corporate Services, Director of Resident Services, Assistant Director, Benefits

Tribunal decisions and any other relevant or appropriate Act either in existence or subsequently to exist.		
Local Government Act 1972 Section 151 Local Government and Finance Acts 1988 and 1992 Local Government Act 1972, Section 223	The signing and laying of complaints for the issue of distress warrants and liability orders; making applications for attachment of Earnings/Benefit orders and for committal for recovery of Council tax and National Non-Domestic Rates and the swearing of Affidavits and the making of proof of debt in bankruptcy and upon the liquidation of a company for the recovery of the above or any debt due to the Council; and in pursuance of section 223 of the Local Government Act 1972 appearing before a Magistrates Court in any proceedings instituted on behalf of the Council.	Executive Director for Finance and Corporate Service , Director of Corporate Services, Director of Resident Services, Assistant Director Revenues, Enforcement Manager, Principal Recovery Officers Taxation Manager,
Fraud Act 2006	To undertake any joint investigative work with other Councils and/or internal audit to combat benefit fraud.	Executive Director for Finance and Corporate Services, Director of Audit, Fraud, Risk and Insurance, Head of Fraud
Local Government Act 1972, Section 151	To attend court, provide advice, and act as an advocate or to represent the Council at court where a right of audience exists.	Assistant Director Revenues, Enforcement Manager, Taxation Manager, Principal Recovery Officers
Child Support Pensions and Social Security Act 2000	The granting of Discretionary Housing Payments	Assistant Director, Benefits Discretionary Benefits Manager, Benefits Manager
Child Support Pensions and Social Security Act 2000	The issue of discretionary Education Welfare Benefits in line with Council policy e.g. clothing grants and free school meals	

Child Support Pensions and Social Security Act 2000	The issue of Parking Permits, Blue Badges and Freedom Passes, and within the London Regional Transport Act 1984, to take such action as may be necessary in connection with the Council's duties to provide concessionary travel schemes for elderly residents and disabled residents.	Assistant Director Benefits, Accessible Transport Team Manager
Child Support Pensions and Social Security Act 2000	To authorise the recovery of overpayment of benefits	Assistant Director, Revenues, Assistant Director Benefits, Civil Debt Recovery Manager
Child Support Pensions and Social Security Act 2000	To authorise the initiation of stop procedures to prevent giro's, cash vouchers, Council Tax benefit vouchers or cheques being cashed and to request the subsequent re-issue of payments.	Assistant Director, Benefits, Head of System Support
Local Government Act 1972 Section 151 Accounts and Audit Regulations 2015 (as amended)	The making of arrangements for the proper administration of the Council's financial affairs. To maintain an adequate and effective system of internal audit of its accounting records and of its system of internal control in accordance with the proper internal audit practices.	Executive Director for Finance and Corporate Services, Director of Audit, Fraud, Risk and Insurance
Local Government Act 1972 Section 151 Accounts and Audit Regulations 2015 (as amended)	a) The setting of levels of charges involving over £10,000 and up to £50,000 per annum within approved estimates.	Executive Director for Finance and Corporate Services
Local Government Act 1972 Section 151 Accounts and Audit Regulations 2015 (as amended)	The approval of minor and consequential amendments to Financial Regulations, following consultation with the Business Board, all such amendments to be reported for information to the relevant Cabinet Member or Leader.	Executive Director for Finance and Corporate Services
The Prevention, Detection, Investigation and Prosecution of Fraud and Corruption in accordance with the provisions of: Police and Criminal Evidence Act 1984	a) To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.  b) To investigate, and to instruct the Director of Law to	Executive Director for Finance and Corporate Services, Director of Audit, Fraud, Risk and

<p>Criminal Procedures and Investigation act 1996  Regulation of Investigatory Powers Act 2000  Criminal Justice Act 1988  Prevention of Social Housing Fraud Act 2013  Housing Act 1985  Proceeds of Crime Act 2002  Fraud Act 2006  Bribery Act 2010  serious organised crime and police act 2005  and any other relevant or appropriate Act either in existence or subsequently to exist.</p>	<p>initiate prosecutions for offences relating to acts of fraud or corruption committed against the Council.</p> <p>c) To authorise action regarding the prevention, detection and prosecution of Benefits fraud.</p> <p>d) To investigate, and to instruct the Director of Law to initiate prosecutions for offences relating to false or fraudulent applications for Housing Benefit, Council Tax Benefit, and where authorised by law, other Benefits.</p> <p>e) To authorise action regarding the prevention, detection and prosecution of Tenancy fraud.</p>	<p>Insurance, Head of Fraud</p>
<p>The Prevention, Detection, Investigation and Prosecution of Fraud and Corruption in accordance with the provisions of:  Police and Criminal Evidence Act 1984  Criminal Procedures and Investigation act 1996  Regulation of Investigatory Powers Act 2000  Criminal Justice Act 1988  Prevention of Social Housing Fraud Act 2013  Housing Act 1985  Proceeds of Crime Act 2002  Fraud Act 2006  Bribery Act 2010</p>	<p>f) To investigate, and to instruct the Director of Law to initiate prosecutions for offences relating to fraudulent tenancies.</p>	<p>Executive Director for Finance and Corporate Services, Director of Audit, Fraud, Risk and Insurance, Head of Fraud</p>



serious organised crime and police act 2005 and any other relevant or appropriate Act either in existence or subsequently to exist.		
The Prevention, Detection, Investigation and Prosecution of Fraud and Corruption in accordance with the provisions of: Police and Criminal Evidence Act 1984 Criminal Procedures and Investigation act 1996 Regulation of Investigatory Powers Act 2000 Criminal Justice Act 1988 Prevention of Social Housing Fraud Act 2013 Housing Act 1985 Proceeds of Crime Act 2002 Fraud Act 2006 Bribery Act 2010 serious organised crime and police act 2005 and any other relevant or appropriate Act either in existence or subsequently to exist.	g) To authorise action regarding the prevention, detection and prosecution of any other fraudulent, corrupt or illegal act against the Council, its officers, its property, and/or any funds, materials or objects in the legitimate possession or safeguarding of the Council as part of its normal course of duty.	Executive Director for Finance and Corporate Services, Director of Audit, Fraud, Risk and Insurance, Head of Fraud
The Prevention, Detection, Investigation and Prosecution of Fraud and Corruption in accordance with the provisions of: Police and Criminal Evidence Act 1984 Criminal Procedures and Investigation	h) To authorise access by fraud officers to all data, information and systems belonging to or in control of the Council or its partners, and to require explanations from any employee, whether permanent, temporary, sub-contracted or working in partnership, as to the content and meaning of	Executive Director for Finance and Corporate Services, Director of Audit, Fraud, Risk and Insurance, Head of Fraud

<p>act 1996  Regulation of Investigatory Powers Act 2000  Criminal Justice Act 1988  Prevention of Social Housing Fraud Act 2013  Housing Act 1985  Proceeds of Crime Act 2002  Fraud Act 2006  Bribery Act 2010  serious organised crime and police act 2005  and any other relevant or appropriate Act either in existence or subsequently to exist.</p>	<p>the information therein and of any process performed on the data or information.</p>	
<p>The Prevention, Detection, Investigation and Prosecution of Fraud and Corruption in accordance with the provisions of:  Police and Criminal Evidence Act 1984  Criminal Procedures and Investigation act 1996  Regulation of Investigatory Powers Act 2000  Criminal Justice Act 1988  Prevention of Social Housing Fraud Act 2013  Housing Act 1985  Proceeds of Crime Act 2002  Fraud Act 2006  Bribery Act 2010  serious organised crime and police act</p>	<p>i) To act as Designated Person for applications for Communication Data under Part I and as Authorised Person for applications under Part II of the Regulation of Investigatory Powers Act 2000 and to authorise officers to make application to the Magistrates court for judicial approval pursuant to Section 223 of the Local Government Act 1972</p>	<p>Head of Fraud</p>

2005 and any other relevant or appropriate Act either in existence or subsequently to exist.		
The Prevention, Detection, Investigation and Prosecution of Fraud and Corruption in accordance with the provisions of: Police and Criminal Evidence Act 1984 Criminal Procedures and Investigation act 1996 Regulation of Investigatory Powers Act 2000 Criminal Justice Act 1988 Prevention of Social Housing Fraud Act 2013 Housing Act 1985 Proceeds of Crime Act 2002 Fraud Act 2006 Bribery Act 2010 serious organised crime and police act 2005 and any other relevant or appropriate Act either in existence or subsequently to exist.	j) To attend Court, provide advice, and act as advocate or to represent the Council at Court where a right of audience exists.	Executive Director for Finance and Corporate Services, Director of Audit, Fraud, Risk and Insurance, Head of Fraud, Fraud Officers
The Prevention, Detection, Investigation and Prosecution of Fraud and Corruption in accordance with the provisions of: Police and Criminal Evidence Act 1984 Criminal Procedures and Investigation act 1996	k) To undertake financial investigations and represent the Council at Court in connection with confiscation orders and recovery of assets arising from identified proceeds of crime.	Executive Director for Finance and Corporate Services

Regulation of Investigatory Powers Act 2000 Criminal Justice Act 1988 Prevention of Social Housing Fraud Act 2013 Housing Act 1985 Proceeds of Crime Act 2002 Fraud Act 2006 Bribery Act 2010 serious organised crime and police act 2005 and any other relevant or appropriate Act either in existence or subsequently to exist.		
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## H&F Housing Register of Authorities

### Functions Delegated to the Director of Housing

The Director of Housing may exercise the following functions. Additionally, the Director may authorise other officers to undertake the delegation on their behalf as set out in this register. Where post titles have been amended the authority can be exercised by the new equivalent post until the register is amended.

The Director of Housing is authorised to interpret, apply, take action and make representations under the following statutory Provisions, Regulations, or Orders insofar as it is within the Council's power to do so. Unless stated otherwise, the authority applies to the whole statute and subordinate legislation and any re-enactment thereof.

If the Director of Housing is unable to act for any reason the Assistant Director, Repairs and AD Resident and Building Safety, the Chief Executive or the Chief Executive's nominated SLT member/s may discharge all of the functions set out below.

Legislation	Function	Proper Officer(s)
General	Commission work in respect of the Council's regeneration (social and physical) and learning objectives.	Director of Housing, Assistant Director of Resident and Building Safety, Strategic Head of Development, Regeneration and Asset Management, £10,000
General	Enforcement of Tenancy Conditions under all grounds of the Housing Act 1985, Housing Act 1996, and Crime and Disorder Act 1998.	Director of Housing, Assistant Director of Neighbourhood and Communities, Head of Allocations and Lettings, Head of Neighbourhoods, Strategic Head of Neighbourhoods
General	Undertaking and completing agreements with Housing Associations or private contractors where appropriate to carry out the management of temporary accommodation for homeless households on a fee scale approved by the Cabinet up	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Property and Place Manager, Property Procurement Manager

	to a maximum value of £50,000 per year for management fees only.	
General	Authorising payments arising from such agreements under paragraph 10 and other agreements over £50,000 which have received Cabinet approval.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Neighbourhood Services
General	Authorising payments of up to £7,200 for each case and subject to conditions to households threatened with homelessness up to a maximum expenditure of £600,000 in any one financial year.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager
General	Authorising payments of up to £7,200 for each case and subject to conditions to landlords or agents in respect of statutory or potentially homeless households who find their own privately rented accommodation up to a maximum expenditure of £600,000 in any one financial year.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager
General	Authorising payments of up to £7,200 in each case and subject to conditions to landlords or agents as rent deposit in respect of households threatened with homelessness up to a maximum of £600,000 in any one financial year.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager
General	To authorise payments of compensation and/or mesne profits, up to a maximum of £10,000 per unit for leases of less than ten years and £25,000 per unit for leases of more than ten years, to landlords of residential properties, held by the Council following claims for dilapidation arising from	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager

	the occupancy by the Council's tenants, from capital or revenue budgets approved by the Cabinet.	
General	To seek property outside the London Borough of Hammersmith and Fulham, where suitable transport and other facilities exist and to endorse the enforcement of the one offer policy in respect of such properties.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager
General	To allocate the management of blocks of flats to the organisation that brought them into the scheme without the need to tender, provided that the core management fee per unit does not exceed the standard agreed core charge and that additional service charges are paid at cost.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager
General	To instruct the Assistant Director of Legal and Democratic Services to grant and determine licences of Housing Department property for short life use, whether residential or not, within the Council's overall policy.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager, Head of Neighbourhood Services
General	To process and determine applications from Housing Associations for postponement of the Council's charge.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager
General	To appoint external consultants to provide expert advice in connection with Private Sector Leasing dilapidation claims at a fee not exceeding RICS fee Scale 7.2(3).	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager

General	To terminate leases prior to lease end date after correct notices have been served on private sector landlord.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager
General	To authorise payments to surveyors to carry out feasibility studies on Council owned buildings in line with financial regulations.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Assistant Director of Repairs, Assistant Director of Resident and Building Safety, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager (£10,000)
<b>Land Compensation Act 1973</b>	Authority to agree substitute Housing Association Leasing Schemes required to meet targets, provided they come within tendered prices and total expenditure on all schemes remains within the budget provision for homelessness.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhoods, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager
<b>Housing Act 1996 – Part viii – Homelessness</b>	To act on behalf of the Council in the discharge of its statutory duties and powers under the provisions of Part VII of the Housing Act 1996, Homelessness Act 2002 and associated legislation.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Homelessness Prevention and Assessment, Head of Allocations and Lettings, Housing Advice and Homelessness Manager, Reviews and Supported Housing Manager, Housing Advice Officer
<b>Housing Act 1985 Sections 45-51 Landlord And Tenant Act 1985 Section 20 Commonhold and Leasehold Reform Act S166 Housing Act 1985</b>	To issue all statutory notices regarding annual service charges and major works on leaseholders as required (only to the extent those estimates and final accounts are deemed relevant and reasonable, as prescribed in law and under the lease).	Executive Director of Finance and Corporate Services, Director of Housing, Assistant Director for Neighbourhoods and Communities, Head of Homeownership services, and Major Works Manager



<b>Section 443</b> <b>Housing Act 1985 Part 2,</b> <b>Section 9</b> <b>Housing Act 1988</b> <b>Section 129</b> <b>Tenant Incentive</b> <b>Scheme, Discount,</b> <b>Shared Ownership</b>		
<b>Housing Act 1985</b> <b>Sections 45-51</b> <b>Landlord And Tenant</b> <b>Act 1985 Section 20</b> <b>Commonhold and</b> <b>Leasehold Reform Act</b> <b>S166</b> <b>Housing Act 1985</b> <b>Section 443</b> <b>Housing Act 1985 Part 2,</b> <b>Section 9</b> <b>Housing Act 1988</b> <b>Section 129</b> <b>Tenant Incentive</b> <b>Scheme, Discount,</b> <b>Shared Ownership</b>	To issue Ground Rent notices to leaseholders	Executive Director of Finance and Corporate Resources, Director of Housing
<b>Housing Act 1985</b> <b>Sections 45-51</b> <b>Landlord And Tenant</b> <b>Act 1985 Section 20</b> <b>Commonhold and</b> <b>Leasehold Reform Act</b> <b>S166</b> <b>Housing Act 1985</b>	To process applications for tenant's Right To Buy and Social Home Buy of Council property approving RTB discounts to the maximum level available	Director of Housing, Head of Home Ownership Services, Homebuy Team Leader

<b>Section 443</b> <b>Housing Act 1985 Part 2, Section 9</b> <b>Housing Act 1988</b> <b>Section 129</b> <b>Tenant Incentive Scheme, Discount, Shared Ownership</b>		
<b>Housing Act 1985</b> <b>Sections 45-51</b> <b>Landlord And Tenant Act 1985 Section 20</b> <b>Commonhold and Leasehold Reform Act S166</b> <b>Housing Act 1985</b> <b>Section 443</b> <b>Housing Act 1985 Part 2, Section 9</b> <b>Housing Act 1988</b> <b>Section 129</b> <b>Tenant Incentive Scheme, Discount, Shared Ownership</b>	To carry out prelet, relet, security and/or emergency work to privately leased property and property acquired for temporary accommodation within the budget approved by the Cabinet subject to a maximum of £10,000 per unit.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood Services, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager, Property Procurement Manager, Temporary Accommodation Manager
<b>Housing Act 1985 - Part 2, Section 9</b>	The acquisition of residential property for single family occupation and hostel use.	Director of Housing, Head of Allocations and Lettings, Property and Place Manager, Procurement Manager
<b>Local Government (Miscellaneous Provisions) Act 1982</b> <b>Accommodation Agencies Act 1953</b>	To provide housing advice, including advocacy and representation in Court.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Homelessness Prevention and Assessment, Head of Allocations and Lettings, Assessment Manager, Property and Place Manager, Allocations and Lettings

<b>Protection From Eviction Act 1977</b> <b>Landlord and Tenant Act 1985</b> <b>Rent Act 1977</b> <b>Landlord and Tenant Act 1987</b> <b>Housing Act 1988</b>		Manager, Homelessness and Prevention Manager, Housing Assessment Officers, Temporary Accommodation Manager, Private Sector Housing Manager, Reviews and Supported Housing Manager
<b>Rent Act 1977 Section 98</b> <b>Housing Act 1988, Schedule 2, Part iii</b>	To issue Local Authority Certificates in accordance with Council policy, regarding suitable alternative accommodation.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Allocations and Lettings, Head of Homelessness Prevention, Property and Place Manager, Temporary Accommodation Manager
<b>Housing management functions</b>	Granting of permission to park motor vehicles and caravans on Council housing estates.	Director of Housing, Assistant Director for Neighbourhood and Communities, Strategic Head of Place
<b>Housing management functions</b>	The allocation of dwellings in accordance with the Council's policy.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Allocations and Lettings, Allocations and Lettings Manager, Property and Place Manager
<b>Housing management functions</b>	To authorise "Council's interest" transfers.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Allocations and Lettings, Allocations and Lettings Manager, Property and Place Manager, Decant and Move on officers
<b>Housing management functions</b>	To make and publish regulations under the terms of the Tenancy Agreement.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Allocations and Lettings, Allocations and Lettings Manager, Property and Place Manager, Head of Neighbourhood Services, Neighbourhood Services Manager

<b>Housing management functions</b>	The letting of garages in Council housing estates at rents approved from time to time by the Cabinet	Director of Housing, Assistant Director for Neighbourhoods and Communities, Strategic Head of Place
<b>Housing management functions</b>	Granting of permission for tenants of Council dwellings to keep poultry, pigeons, rabbits etc.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood Services, Strategic Head of Place
<b>Housing management functions</b>	Granting of permission for exchanges of accommodation between Council tenants, or between Council tenants and tenants of other landlords.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Neighbourhood Services, Head of Allocations and Lettings, Allocations and Lettings Manager
<b>Housing management functions</b>	Transfer of tenancy of a Council dwelling to the surviving spouse or a close relative living in the dwelling on the death of a tenant.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood Services, Head of Allocations and Lettings, Neighbourhood Services Manager
<b>Housing management functions</b>	Administration of Joint Tenancies Scheme, including the direction of referring genuine cases falling just outside policy to the Cabinet member for Housing for consideration.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood Services, Head of Allocations and lettings, Neighbourhood Services Manager
<b>Housing management functions</b>	To make compensation /interest payments to tenants where an incorrect rent, tenant service charge or recharge to tenants for water, gas or electricity has been set. Such a scheme to only apply to such claims not being met by the Council's insurers and at the Building Society Ordinary Share Account rate applying for the period.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood Services, Head of Allocations and lettings, Neighbourhood Services Manager
<b>Housing management functions</b>	The granting of tenancies and licenses in accordance with Council's policy.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Neighbourhood Services, Head of Allocations and lettings, Neighbourhood Services Manager

<b>Housing management functions</b>	To approve the redecoration of vacant premises within the sum of money from time to time in committed revenue estimates.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Neighbourhood Services, Head of Allocations and lettings, Neighbourhood Services Manager, Allocations and Lettings Manager
<b>Housing management functions</b>	To authorise the payment of decoration allowances under Council policy.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood Services, Head of Neighbourhood Services, Head of Allocations and lettings, Neighbourhood Services Manager, Allocations and Lettings Manager
<b>Housing management functions</b>	To have the discretion to increase the standard rate of decoration allowance where the property is in a poor state, thereby increasing the potential to "negotiate" with prospective tenants, reducing void levels.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood Services, Head of Neighbourhood Services, Head of Allocations and lettings, Neighbourhood Services Manager, Allocations and Lettings Manager
<b>Housing management functions</b>	To make ex-gratia payments in settlement of claims up to £3,000 subject to legislation then in force, with a limit of £40,000 per annum, where approved budget is available.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Neighbourhood Services, Head of Allocations and lettings, Strategic Head of Place
<b>Housing management functions</b>	To approve Minor Estates Improvement Bids, up to a limit of £15,000, subject to approved budget availability.	Director of Housing, Assistant Director of Neighbourhoods and Communities
<b>Housing management functions</b>	Authority to write-off rent arrears and licence charges of current tenants and licensees of less than £10,000.	Director of Housing, Head of Finance (Housing)
<b>Housing management functions</b>	Acceptance, renewal and variation of contracts for installed equipment and services within annual estimates.	Director of Housing, Assistant Director Residents and Building Safety, Assistant Director of Neighbourhoods and Communities

<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder Act 1998, and Anti-social Behaviour Act 2003</b>	Confirmation that s.1(2) of the Crime and Disorder Act 1998 has been complied with and that every other relevant Authority has been consulted with regard to a proposed application for an anti-social behaviour order.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Director of Public Protection
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder Act 1998, and Anti-social Behaviour Act 2003 and Anti-Social Behaviour Crime and Policing Act 2014</b>	Confirmation that the local authority has been consulted prior to the authorisation of a closure notice pursuant to s.1(2)(a) of the Anti-Social Behaviour Act 2003.	Director of Housing, Director of Public Protection
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder Act 1998, and Anti-social Behaviour Act 2003 and Anti-Social Behaviour Crime and Policing Act 2014</b>	Confirmation that the local authority consents to the authorisation of a Dispersal Order pursuant to s.31(2), or that consultation has taken place in relation to the withdrawal of such Order pursuant to s.31(7).	Director of Housing, Director of Public Protection
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder</b>	Service of Notice To Quit and Notice of Seeking Possession on Council tenants, squatters and unauthorised occupants	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood Services, Head of Neighbourhood Services

<b>Act 1998, and Anti-social Behaviour Act 2003</b>		
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder Act 1998, and Anti-social Behaviour Act 2003</b>	Procedure to Possession Order and Eviction	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood Services, Head of Neighbourhood services
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder Act 1998, and Anti-social Behaviour Act 2003</b>	Applications for injunctions for breach of tenancy or to prevent violence or the threat of violence.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood Services Head of Neighbourhood services
<b>Anti-Social Behaviour Crime and Policing Act 2014 s.43</b>	Issuing a Community Protection Warning or Notice	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood services, Head of Neighbourhood services
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder Act 1998, and Anti-social Behaviour Act 2003 and Anti-Social Behaviour Crime and Policing Act 2014</b>	Application for Criminal Behaviour Orders, subject to agreement of Anti-Social Behaviour Panel.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood services, Head of Neighbourhood services
<b>Enforcement of tenancy conditions under all</b>	To give discounts to small film companies, charities and educational trusts etc. on the	Executive Director of Finance and Corporate Services, Director of Housing

<b>grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder Act 1998, and Anti-social Behaviour Act 2003</b>	TV. and filming rights charges agreed by the Cabinet.	
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder Act 1998, and Anti-social Behaviour Act 2003</b>	Authorisation of internal redecoration works for aged and infirm tenants in accordance with Council policy within approved budget.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Assistant Director of Repairs, Head of Neighbourhood Services, Head of Allocations and Lettings
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder Act 1998, and Anti-social Behaviour Act 2003</b>	To reimburse removal expenses to tenants of the Council in accordance with Council policy and within approved budget.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Assistant Director of Repairs, Head of Neighbourhood Services, Head of Allocations and Lettings
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder Act 1998, and Anti-social Behaviour Act 2003</b>	To authorise payments under the "Beneficial Transfer" Scheme, Transfer Opportunities Scheme and Moving out of London scheme as approved from time to time by the Cabinet within approved budget.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood Services, Head of Neighbourhood Services, Head of Allocations and Lettings
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder</b>	To authorise the transfer of tenants under the "Beneficial Transfer" Scheme as approved from time to time by the Cabinet.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Neighbourhood Services, Head of Allocations and Lettings, Strategic Head of Neighbourhood services



<b>Act 1998, and Anti-social Behaviour Act 2003</b>		
<b>Enforcement of tenancy conditions under all grounds of the Housing Act 1985, Housing Act 1996, Crime &amp; Disorder Act 1998, and Anti-social Behaviour Act 2003</b>	To agree the temporary use of Council properties for short periods for police surveillance in respect of dealing with potential criminal activities such as drug dealing, etc.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Neighbourhood Services, Head of Allocations and Lettings, Strategic Head of Neighbourhood services
<b>Regulation of Investigatory Powers Act 2000</b>	To authorise applications under Part II of the Act and authorise officers to make application to the Magistrates court for judicial approval pursuant to Section 223 of the Local Government Act 1972.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Neighbourhood Services, Head of Allocations and Lettings, Strategic Head of Neighbourhood services
<b>Land Compensation Act 1973</b>	To determine compensation under the loss of Amenities Compensation Scheme for Council tenants who remain in occupation of their houses whilst the Council carries out major works of repair and improvement such that the tenant is unable to live normally in the property (subject to a maximum of £3,000 total per case and within approved budget).	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Neighbourhood Services, Head of Allocations and Lettings, Assistant Director of Repairs, Strategic Head of Neighbourhood services
<b>Land Compensation Act 1973</b>	Authority for payment of rebate of heating and/or hot water and/or tenant service charges to tenants where no service has been provided or in line with the policy statement included in the Tenants Handbook.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Strategic Head of Neighbourhood services, Head of Neighbourhood Services, Head of Allocations and Lettings, Head of Finance (Housing)
<b>Land Compensation Act 1973</b>	Authority to write-off rent arrears and license charges of former tenants and licensees of less than £10,000.	Director of Housing

<b>Land Compensation Act 1973</b>	Authority to make payments against estimates on claims for compensation under the Council's Out of Pocket Allowance Scheme up to a total of £1,500.	Director of Housing, Head of Finance (Housing)
<b>Land Compensation Act 1973</b>	Authority to write-off rent arrears of current and former temporary accommodation tenants of less than £10,000	Director of Housing, Assistant Director of Neighbourhood and Community Services
<b>Land Compensation Act 1973</b>	Authority to write-off freeholder, leaseholder and equity sharer service charges arrears of less than £10,000	Director of Housing, Head of Home Ownership Services: to a maximum of £2,500 per freeholder / leaseholder /equity sharer
<b>Land Compensation Act 1973</b>	Certification of service charge accounts in accordance with the requirements of the Council's residential leases.	Director for Finance and Resources, Head of Finance (Housing)
<b>Housing Act 1996 – Part vii – Homelessness</b>	To determine applications made under the provisions of the Social Landlords Discretionary Reduction of Service Charges (England) Directions 1997 and the hardship scheme made under these regulations.	Executive Director of Housing and Corporate Resources, Head of Finance (Housing)
<b>Housing Act 1996 – Part vii – Homelessness</b>	To determine appeals from leaseholders in relation to decisions made on application for assistance under the Discretionary Regulations and the Council's approved hardship scheme.	Executive Director of Housing and Corporate Resources, Head of Finance (Housing)
<b>Housing Act 1985 - Sections 45-51</b>	The determination of service charges and rendering and cancellation of service charge accounts.	Executive Director of Housing and Corporate Resources, Head of Finance (Housing)
<b>Landlord and Tenant Act 1985 Sections 18 to 30</b>	The determination of service charges and rendering and cancellation of service charge accounts.	Executive Director of Housing and Corporate Resources, Head of Finance (Housing)

<b>Landlord and Tenant Act 1985 - Section 20</b>	Consideration of observations from leaseholders on Section 20 notices.	Director of Housing, Assistant Director of Residents and Building Safety, Head of Home Ownership Services and Leasehold Major Works Team Leader
<b>Housing Act 1985 – Sections 118-188 and Housing and Planning Act 1986</b>	To administer and make changes to the scope of the Register of Interest in Home Ownership.	Director of Housing, Strategic Lead for Investment and Acquisitions, Head of Partnership, Investment and Assurance, Strategic Head of Development, Regeneration and Asset Management
<b>Housing Act 1985 – Part 2, Section 9 Local Government (Miscellaneous Provisions) Act 1982</b>	The determination of future use of vacant Council dwellings.	Director of Housing, Strategic Head of Development, Regeneration and Asset Management, Head of Allocations and Lettings
<b>Accommodation Agencies Act 1953 Protection from Eviction Act 1977 Landlord and Tenant Act 1985 Rent Act 1977 Landlord and Tenant Act 1987 Housing Act 1988 Housing Act 1985 Sections 264 &amp; 368 Housing Act 1996</b>	To act on behalf of the Council in the discharge of its statutory duties under the provisions of Part VI of the Housing Act 1996.	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Homelessness Prevention and Assessment, Head of Allocations and Lettings, Assessment Manager, Allocations and Lettings Manager
<b>Tenant Incentive Scheme/Shared Ownership</b>	To deduct up to three months tenants arrears of rent and/or Council Tax from the approved grant.	Director of Housing, Assistant Director of Neighbourhood and Communities, Head of Neighbourhood Services, Strategic Head of Neighbourhood Services
<b>General</b>	Granting of consent for the transfer of up to a maximum of 50 units between Registered Social Landlords.	Executive Director of Finance and Corporate Resources in consultation with the Chief Executive

<b>Possession proceedings under all grounds of the Housing Act 1984</b>	To approve in conjunction with the Chief Executive the granting of loans and grants to housing association.	Executive Director of Finance and Corporate Resources in conjunction with Chief Executive
<b>Possession proceedings under all grounds of the Housing Act 1985</b>	The acquisition of leases of residential property financed from the General Fund.	Director of Housing, Assistant Director of Neighbourhood and Communities, Head of Allocations and Lettings, Property and Place Manager, Procurement Manager - subject to overall programme approval by the Ministry of Housing, communities and Local Government
<b>Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	The agreement of terms authorising payments for assured Projects with Housing Associations to house homeless families.	Assistant Director of Neighbourhood and Community Services, Head of Allocations and Lettings, Head of Homelessness Prevention and Assessment, Property and Place Manager, Procurement Manager, Procurement Officer subject to overall programme approval by the Cabinet and Ministry of Housing, communities and Local Government consent.
<b>Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	To consider and determine requests by owners of discounted market sales properties (as secured under the terms of planning obligations under the Town and Country Planning Act) to be released from the obligation to sell at a discounted price in return for the payment to the Council of a sum equivalent to that discount and to identify schemes, and use the monies received, for the provision and improvement of affordable housing	Head of Partnership, Investment and Assurance, Strategic Head of Area Regeneration
<b>Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	To agree the sale of the Council's freehold or Head leasehold interest in a property jointly to the leaseholders, where all flats are subject to long leases or where the right of enfranchisement would apply, on	Strategic Head of Area Regeneration in conjunction with the Head of Partnership, Investment and Assurance, Assistant Director for Neighbourhoods and Communities, and Head of Home Ownership Services

	terms deemed appropriate by the Head of Valuation and Property Services and in accordance with statutory duties.	
<b>Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	Granting of consent for the erection of garages, sheds etc. subject to conformity with Building Regulations and any Town Planning requirements.	Director of Housing, Assistant Director of Neighbourhoods and Communities  In consultation with Director of Climate Change and Transport
<b>Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	Granting of permission for the removal of gates, trees, fences, or hedges on Council housing estates.	Director of Housing, Assistant Director of Neighbourhoods and Communities
<b>Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	Granting of permission to: a) Fix wireless, satellite and cable or television aerials on Council dwellings. b) Install telephones in Council dwellings. c) Install relay wireless and/or television in Council dwellings	Director of Housing, Assistant Director of Neighbourhoods and Communities
<b>Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	Removal of vehicles from housing estate verges.	Director of Housing, Assistant Director of Neighbourhoods and Communities  In consultation with Director of Climate Change and Transport
<b>Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	To apply for deemed Planning Consent in relation to property.	Director of Housing, Director of Planning and Property
<b>Schemes for assured shorthold and other tenancy arrangements</b>	To apply for deemed Planning Consent in relation to Right to Buy property.	Director of Housing

<b>with Housing Associations</b>		
<b>Possession proceedings under all grounds of the Housing Act 1985</b>	Authorisation of Bailiff's Warrant and eviction	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Neighbourhood Services, Head of Income, Executive Director for Adult Social Care in appropriate cases.
<b>Possession proceedings under all grounds of the Housing Act 1985</b>	To approve the sale of properties which qualifying tenants have applied to purchase under the Right to Buy legislation at the relevant price provided in the legislation and as certified by the Principal Valuer.	Director of Housing In consultation with Assistant Director of Legal and Democratic Services. Head of Valuation and Property and Head of Home Ownership Services
<b>Possession proceedings under all grounds of the Housing Act 1985</b>	To conduct forfeiture proceedings against Council leaseholders for breaches of lease.	Director of Housing, Assistant Director of Neighbourhoods and Communities and Head of Home Ownership Services  In consultation with Assistant Director of Legal and Democratic Services
<b>Land Compensation Act 1973</b>	To deal with applications for home loss payments and/or disturbance payments under the above Act or the Council's own scheme.	Director of Housing, Assistant Director of Neighbourhoods and Communities In consultation with other Chief Officers as appropriate.
<b>Land Compensation Act 1973</b>	Fulfil the Council's functions, obligations and powers in respect of: (a) Part V Housing Act 1985 - Right to Buy and allied matters. (b) Section 450A Housing Act 1985 Right to a Loan for Services Charges. (c) Leasehold Reform Act 1967 - Right to extend/acquire freehold. (d) Part I Leasehold Reform Housing & Urban Development Act 1993 - Collective Enfranchisement right to a new lease, etc. (e) Actions on a voluntary basis in respect	Director of Housing, Assistant Director of Neighbourhoods and Communities, Head of Finance (Housing)  In consultation with Assistant Director of Legal and Democratic Services and the Chief Executive and Head of Home Ownership Services

	of Council lessees and cases probably falling within b - d above.	
<b>Housing Act 1985 - Section 442</b>	To determine and process indemnities for mortgages.	Homebuy Manager
<b>Housing Act 1985 - Part 2, Section 9 Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	To grant a lease on roof spaces to the lessees of upper flats but only where there is a current planning permission to convert the roof space into a habitable use or for non-habitable use where no planning permission is required on such terms as deemed appropriate by the Head of Valuation and Property Services and in accordance with statutory duties. To approve the Service Charge variation in accordance with the sale.	Director of Housing  In conjunction with Assistant Director of Legal and Democratic Services and Head of Valuation and Property Services, Assistant Director of Neighbourhoods and Communities, Assistant Director of Resident and Building Safety, and Head of Home Ownership Services
<b>Housing Act 1985 - Part 2, Section 9 Schemes for assured shorthold and other tenancy arrangements with Housing Associations</b>	Approval or refusal of applications from residential leaseholders to carry out external or internal improvements to Council dwellings subject to compliance with the Building Regulations and Town Planning requirements and consent under Section 81 of the Housing Act 1980.	Director of Housing, Assistant Director of Neighbourhood and Communities, Assistant Director of Resident and Building Safety, Head of Home Ownership Services  In consultation with Assistant Director of Legal and Democratic Services
<b>Housing Act 1985 S.32</b>	Approval of Voluntary sales, loft sales, voluntary leases extension, deeds of release - S.32 Housing Act 1985. To approve the Service Charge variation in accordance to the Voluntary sales, loft sales, voluntary leases extension, deeds of release.	Strategic Director of Finance and Corporate Resources, Director of Housing, Assistant Director for Neighbourhood and Communities, and Head of Home Ownership Services
<b>Chapter 1 Leasehold Reform Housing and</b>	Approval of sale of Freehold Enfranchisement, Chapter 1 Leasehold	Strategic Director of Finance and Corporate Resources, Director of Housing, Assistant Director for

<b>Urban Development Act 1993 (LRHUDA)</b>	Reform Housing and Urban Development Act 1993 (LRHUDA)	Neighbourhood and Communities, and Head of Home Ownership Services
<b>Statutory lease extensions would be Chapter II Leasehold Reform Housing and Urban Development Act 1993</b>	Approval of sale of Statutory lease extensions would be Chapter II Leasehold Reform Housing and Urban Development Act 1993	Strategic Director of Finance and Corporate Resources, Director of Housing, Assistant Director for Neighbourhood and Communities, and Head of Home Ownership Services
<b>S.106 TCPA 1990</b>	Approval sale of council's interest in Council Shared Equity in line with S106 TCPA 1990	Strategic Director of Finance and Corporate Resources, Director of Housing, Assistant Director for Neighbourhood and Communities, and Head of Home Ownership Services,
<b>Building Act 1984 and Party Wall Act 1996</b>	In respect of Council-owned or leased property – authority to deal with all matters under the Acts, as pertains to building owner or occupier of property	Director of Housing, Head of Capital Delivery, Senior Property Compliance Manager
<b>Section 81 of the Housing Act 1980, Section 19 of the Landlord and Tenant Act 1927</b>	Approval or refusal of applications from residential leaseholders to carry out external or internal improvements to Council dwellings subject to compliance with the Building Regulations and Town Planning requirements and consent	Director of Housing, Assistant Director for Neighbourhood and Communities, and Head of Home Ownership Services



Legislation	Function	Proper Officer(s)
Local Government (Miscellaneous Provisions) Act 1982 Accommodation Agencies Act 1953 Protection from Eviction Act 1977, Landlord and Tenant Act 1985, Rent Act 1977, Landlord and Tenant Act 1987 and Housing Act 1988	To investigate and to instruct the Assistant Director of Legal and Democratic Services to initiate prosecutions for offences relating to private sector accommodation and our accommodation as landlord	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Private Sector Housing Manager, Director of Housing, Assistant Director Residents and Building Safety Head of Mechanical & Engineering
Housing Act 1985 Parts 6 and 11 Building Act 1984 Sections 59,64,69,76; Public Health Act 1936 Section 45, 48, 79, 83 Site Waste Management Plans Regulations 2008 Environmental Protection Act 1990 Part 3 Public Health (Recurring Nuisances) Act 1969 Section 2 Housing Grants Construction and Regeneration Act 1996 Chapter 4 Housing Act 1996 Part 2 Housing Act 2004 Part 1	<p>To serve notices under the above legislation to require works or other improvements at premises.</p> <p>To instigate works in default of owners failing to comply with the above notices, or in conjunction with the Assistant Director of Legal and Democratic Services to prosecute persons failing to comply with any notice as served.</p> <p>To recover costs incurred in execution of works in default including by use of the powers in the Law of Property Act 1925.</p>	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Director of Housing, Assistant Director Residents and Building Safety, Head of Mechanical & Engineering
Housing Act 2004 Part 4 Chapters 1 and 2 (Additional	To give notice of all consequential decisions, to authorise expenditure to	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection,

Control Provisions Relating to Residential Accommodation)	carry out works or to supply furniture to premises subject to such Orders.	Private Housing Service Managers, Head of Allocations and Lettings, Assistant Director of Neighbourhoods and Communities
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Decision / Function	Authorised Officers
<p>a) Authorisation of procurement strategies, contract awards and contract variations (including extensions).</p> <p>b) Contract variations with no forecast net effect on expenditure</p>	<p>a) Director of Housing, Chief Planning Officer, Assistant Director of Operations, Assistant Director of Resident and Building Safety, Assistant Director for the Economy, Assistant Director of Neighbourhood and Community Services, Assistant Director of Repairs, Strategic Head of Area Regeneration, up to £100,000 for Capital and £50,000 for Revenue.</p> <p>b) Head of Contract Governance in consultation with Housing Finance</p>

## APPENDIX – DELEGATIONS TRANSFER TO PLACE SERVICES

Legislation	Function	Proper Officer(s)
Housing Grants, Construction and Regeneration Act 1996 Regulatory Reform (Housing Assistance) (England & Wales) Order 2002	To consider grant applications and to approve those in accordance with Committee policy: To execute all relevant supplementary powers.  To vary the criteria and conditions attached to a grant within budget	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Private Housing and Health Officer, Public Protection & Safety Officer
Local Government (Miscellaneous Provisions) Act 1976	In its entirety	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Public Protection & Safety Officers, Processing Officers, Business Support Manager, Business Support Officer
Local Government (Miscellaneous provisions) Act 1982, s29 and associated legislation	To recover costs; to enter the land and/or buildings to undertake works in connection with an empty or unoccupied building for the purpose of preventing unauthorised entry to it, or preventing it becoming a danger to public health. To serve notice, to recover expenses in relation to those works.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Public Protection and Safety Officers, Empty Property Officer
Housing Grants Construction and Regeneration Act 1996, Sections 48-50	To require information regarding grant conditions from people who have received grant payments.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Public Protection and Safety Officers, Empty Property Officer

Housing Act 2004 Part 4	To authorise the making of an Interim or Final Management Order under either Chapter 1 or an Interim or Final Empty Dwelling Management Order under Chapter 2 of Part 4 of the Act.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager
Housing Act 2004 Part 4	To take all supplementary action following the making of the Management Order.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager
Housing Act 1996 Housing Act 2004 (Part 2)	To make charges for the administrative costs of Houses in Multiple Occupation registration or licensing and to make demands for charges.  To waive or vary charges for Houses in Multiple Occupation registration or licensing.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager
Housing Act 2004 - Part 2 (Licensing of Houses in Multiple Occupation) and Part 3 (Selective licensing of other residential accommodation)	Notice of intention to grant a licence, grant a licence, grant a licence with modifications or to vary a licence under Schedule 5 of the Act and associated confirmatory decision notices.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Public Protection & Safety Officers, Processing Officers, Business Support Officers, Business Support Manager
Housing Act 2004 - Part 2 (Licensing of Houses in Multiple Occupation) and Part 3 (Selective licensing of other residential accommodation)	Notice of intention to refuse a licence, refuse to vary a licence, revoke a licence or refuse to revoke a licence and associated confirmatory decision notices.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Public Protection & Safety Officers
Housing Act 2004 - Part 2 (Licensing of Houses in Multiple Occupation) and Part	Serving of notices on appropriate persons and application to Residential	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private

3 (Selective licensing of other residential accommodation)	Property Tribunal for Rent Repayment Order under Section 73 of the Act.	Sector Housing Manager, Public Protection & Safety Officers, Business Support Officers, Business Support Manager
Housing Act 2004 - Part 2 (Licensing of Houses in Multiple Occupation) and Part 3 (Selective licensing of other residential accommodation)	Service of Temporary Exemption Notices under Section 62 of the Act.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Public Protection & Safety Officers, Processing Officers, Business Support Officers, Business Support Manager
Housing Act 2004 - Part 2 (Licensing of Houses in Multiple Occupation) and Part 3 (Selective licensing of other residential accommodation)	Authority to sign a licence on behalf of the Local Housing Authority.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Public Protection & Safety Officers, Processing Officers, Business Support Officers, Business Support Manager
Housing Act 2004 Part 4 Chapter 3 (Overcrowding Of Houses in Multiple Occupation)	To serve notice of intention to serve an HMO overcrowding notice, to serve an overcrowding notice, to vary or revoke such notices and to give notice of associated confirmatory decisions.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Public Protection & Safety Officers, Processing Officers, Business Support Officers, Business Support Manager
Housing Act 1985	Section 335 Power to require information about persons sleeping in dwelling.  Section 336 Power to require production of rent book, or similar document.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards and Private Sector Housing Manager, Public Protection & Safety Officers

	Section 338 Power to serve notices to abate overcrowding.	
Housing Act 2004 Part 7 And Schedule 3 (Supplementary Provisions And Power Of Entry)	To instigate works in default of owners failing to comply with any relevant notices, licence or orders, or in conjunction with the Assistant Director of Legal and Democratic Services to prosecute persons failing to comply with any notice, any requirement of the Act or any Regulation made or otherwise committing an offence under the under Parts 1 to 4 and Part 7 of the Act.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards Private Sector Housing Manager. Public Protection & Safety Officers
Housing Act 2004 Part 7 And Schedule 3 (Supplementary Provisions And Power Of Entry)	To serve any demand for the recovery of expenses for work in default provided for by the Act or any notice of intention to carry out works without agreement.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Private Sector Housing Manager, Principal Private Housing and Health Officers, Public Protection & Safety Officers
Housing Act 2004 Part 7 And Schedule 3 (Supplementary Provisions And Power Of Entry)	To authorise the service of a recovery notice requiring rents to be paid to the local housing authority once demand has become operative.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Private Sector Housing Manager, Public Protection & Safety Officers
Town and Country Planning Act 1990, Section 226	To exercise the power for the compulsory acquisition of land for development and other planning purposes	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Private Sector Housing Manager
Housing Grants, Construction and Regeneration Act 1996	To consider grant applications and to approve those in accordance with	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental

Regulatory Reform (Housing Assistance) (England & Wales) Order 2002	Committee policy: To execute all relevant supplementary powers.	Enforcement and Protection, Private Sector Housing Manager, Assistant Director Housing Standards, Principal Housing Officer
Housing Grants, Construction and Regeneration Act 1996 Regulatory Reform (Housing Assistance) (England & Wales) Order 2002	To vary the criteria and conditions attached to a grant within budget.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager
The Management of Houses in Multiple Occupation (England) Regulations 2006 The Licensing and Management of Houses in Multiple Occupation (Additional provisions) (England) Regulations 2007 Above as amended by The Houses in Multiple Occupation (Management) (England) Regulations 2009	To prosecute for failure to comply with the Regulations	Director for Environmental Health, Head of Environmental Health, Private Sector Housing Manager
Local Government (Miscellaneous Provisions) Act 1976, Section 16	To require certain information from the owners and occupiers of premises.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Assistant Director Housing Standards, Environmental Health Officer
Local Government and Housing Act 1989 Sections 119 – 123 Housing Grants Construction and Regeneration Act 1996, Sections 48-50	To require information regarding grant conditions from people who have received grant payments.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Assistant Director Housing Standards, Public

		Protection and Safety Officers, Support Officers
Housing Act 1985 Section 191A Housing Grants Construction And Regeneration Act 1996, Section 57 Housing Act 2004 Sections 108	To organise the carrying out of works on behalf of an owner who is in receipt of a statutory notice, or a potential grant applicant.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Assistant Director Housing Standards, Public Protection and Safety Officers
Housing Act 1985 section 17	Power to initiate proceedings with a view to Compulsory Purchase of empty dwellings for housing purposes.	Director of Housing, Director for Environmental Health, Head of Environmental Health
Housing Act 2004 Part 4	To take all supplementary action following the making of the Management Order.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Assistant Director Housing Standards Public Protection and Safety Officers
Housing Act 1985 Sections 264 and 368	To make changes to the permitted use of an operative Closing Order.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Head of Accommodation Services
Housing Act 1985 Sections 264 and 368	To carry out supplementary actions regarding a Closing Order, Demolition Order or Slum Clearance Order.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private



		Sector Housing Manager, Assistant Director Housing Standards, Public Protection and Safety Officers
Housing Act 2004 Part 2 (Licensing Of Houses In Multiple Occupation) and Part 3 (Selective Licensing of Other Residential Accommodation)	Notice of intention to grant a licence, grant a licence with modifications or to vary a licence under Schedule 5 of the Act and associated confirmatory decision notices.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Public Protection and Safety Officers, Support Officers
Housing Act 2004 Part 2 (Licensing Of Houses In Multiple Occupation) and Part 3 (Selective Licensing of Other Residential Accommodation)	Notice of intention to refuse a licence, refuse to vary a licence, revoke a licence or refuse to revoke a licence and associated confirmatory decision notices.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Assistant Director Housing Standards, Public Protection and Safety Officers
Housing Act 2004 Part 2 (Licensing Of Houses In Multiple Occupation) and Part 3 (Selective Licensing of Other Residential Accommodation)	Application to Residential Property Tribunal for Rent Repayment Order under Section 73 of the Act.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Director of Housing, Public Protection and Safety Officers
Housing Act 2004 Part 2 (Licensing Of Houses In Multiple Occupation) and Part 3 (Selective Licensing of Other Residential Accommodation)	Service of Temporary Exemption Notices under Section 62 of the Act.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Operations Manager, Environmental Enforcement and Protection, Private Housing Service

		Managers, Public Protection and Safety Officers, Support Officers
Housing Act 2004 Part 2 (Licensing Of Houses In Multiple Occupation) and Part 3 (Selective Licensing of Other Residential Accommodation)	Authority to sign a licence on behalf of the Local Housing Authority.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Assistant Director Housing Standards, Public Protection and Safety Officers, Support Officers
Housing Act 2004 Part 4 Chapters 1 and 2 (Additional Control Provisions Relating to Residential Accommodation)	To serve notices of intention to make, vary, refuse to vary, revoke or refuse to revoke Interim and Final Management Orders under Chapters 1 or 2 of Part 4 of the Act.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Assistant Director Housing Standards, Public Protection and Safety Officers, Support Officers
Housing Act 2004 Part 4 Chapters 1 and 2 (Additional Control Provisions Relating to Residential Accommodation)	Power of entry to carry out works in connection with Interim or Final Management Orders	Director for Environmental Health, Head of Environmental Health Assistant Director Housing Standards, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Head of Accommodation Services, Public Protection and Safety Officers, Support Officers
Housing Act 2004 Part 4 Chapter 3 (Overcrowding of Houses in Multiple Occupation)	To serve notice of intention to serve an HMO overcrowding notice, to serve an overcrowding notice, to vary or revoke such notices and to give notice of associated confirmatory decisions.	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Managers, Public Protection and Safety Officers, Support Officers

Housing Act 2004 Part 7 and Schedule 3 (Supplementary Provisions and Power Of Entry)	Notice under Section 235 of the Act requiring production of documents for any purpose connected with the exercise of any of the Council's functions under Parts 1 to 4 of the Act or investigating whether any offence has been committed.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Managers, Assistant Director Housing Standards, Public Protection and Safety Officers, Support Officers
Housing Act 2004 Part 7 and Schedule 3 (Supplementary Provisions and Power Of Entry)	Authority to enter any premises under Section 239(3) for the purposes of survey or examination with respect to any of the Council's functions under Parts 1 to 4 of the Act or to ascertain whether any offence has been committed.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Assistant Director Housing Standards, Public Protection and Safety Officers
Housing Act 2004 Part 7 and Schedule 3 (Supplementary Provisions and Power Of Entry)	Authority to make an HMO declaration under Section 255 of the Act and to serve the associated notice of declaration	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Assistant Director Housing Standards, Public Protection and Safety Officers
Housing Act 2004 Part 7 and Schedule 3 (Supplementary Provisions and Power Of Entry)	To serve any demand for the recovery of expenses for work in default provided for by the Act or any notice of intention to carry out works without agreement.	Director for Environmental Health, Head of Environmental Health, Operations Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Assistant Director Housing Standards, Public Protection and Safety Officers
Housing Act 2004 Part 7 and Schedule 3 (Supplementary Provisions and Power Of Entry)	To authorise the service of a recovery notice requiring rents to be paid to the	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Operations

	local housing authority once demand has become operative.	Manager, Environmental Enforcement and Protection, Private Sector Housing Manager, Public Protection and Safety Officers
London Local Authorities Act 2004 s9 and associated legislation	To authorise power of entry, serve notice, carry out works and recover expenses in relation to nuisance from birds	Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Public Housing and Health Manager, Public Protection and Safety Officers
Town and Country Planning Act 1990	S 215 - Power to require proper maintenance of land	Strategic Director of the Economy
Town & Country Planning Act 1990	S 106, S106A, B, S106BA of the TCPA 1990 (determination of applications to amend affordable housing obligations) - Officers are authorised to enter into Section 106 Legal Agreements in order to regulate the use of land in accordance with or in order to secure compliance with Council planning policy in the Local Plan including the Local Development Framework, or with the London Plan, but excluding requirements for payment of sums of money to the Council not previously authorised by Committee. Officers are authorised to vary Section 106 Legal Agreements provided the agreement still covers substantially the same heads as previously approved by Committee.	Strategic Director of the Economy, Director for Planning & Growth, Head of Development Management, Head of Planning Regeneration, any Team Leader, Deputy Team Leader, Principal or Senior Planning Officer responsible to the Head of Development Management or Head of Planning Regeneration, the Planning Change Manager, Head of Urban Design and Conservation; any Principal Officer responsible to the Head of Urban Design and Conservation

	Officers are authorised to negotiate with the Mayor of London with regard to any S106 Legal Agreements for which the Mayor is the appropriate authority. Officers be authorised to undertake proceedings in respect of any breach of a planning obligation.	
Town and Country Planning Act 1990	S 216 - To investigate and instruct the Assistant Director of Legal and Democratic Services to prosecute for non-compliance with a S215 Notice	Director for Planning and Growth, Head of Development Management, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, any Principal Planning Officer responsible to the Head of Development Management, Head of Urban Design and Conservation, any Principal Officer responsible to the Head of Urban Design and Conservation, Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Private Sector Housing Manager, Public Protection and Safety Officers, Empty Property Officer
Town and Country Planning Act 1990	S219 - Power to enter land and take steps as required by the notice and to instruct recovery of costs and placing a charge on the land	Director for Planning and Growth, Head of Development Management, any Team Leader or Deputy Team Leader responsible to the Head of Development Management, any Principal Planning Officer responsible to the Head of Development Management, Head of Urban Design and Conservation, any

		Principal Officer responsible to the Head of Urban Design and Conservation, Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Private Sector Housing Manager, Public Protection and Safety Officers, Empty Property Officer
Police and Criminal Evidence Act 1984 Criminal Procedures and Investigation Act 1996 Criminal Justice Act 1988 Theft Act 1968 Theft Act 1978 Fraud Act 2006 Proceeds of Crime Act 2002	To authorise action regarding the prevention, detection and prosecution of acts of fraud or corruption committed against the Council.	Director for Residents Services, Chief Internal Auditor, Head of Corporate Anti-Fraud, Director for Environmental Health, Head of Environmental Health, Assistant Director Housing Standards, Environmental Protection manager, Trading Standards Manager, Licensing Manager, Head of Environmental Health (Licensing and Trading Standards), Director of Housing  In conjunction with the Strategic Director for Finance
Greater London Council (General Powers) Act 1974	S16 Greater London Council (General Powers) Act 1974) – Undertakings and agreements	Strategic Director of the Economy, Director for Planning & Growth, Head of Development Management, Head of Planning Regeneration, any Team Leader, Deputy Team Leader, Principal or Senior Planning Officer responsible to the Head of Development Management or Head of Planning Regeneration, the Planning Change Manager, Head of Urban Design and Conservation; any

		Principal Officer responsible to the Head of Urban Design and Conservation
General	To approve the granting of tenancies and leases at the industrial estates/business centres managed by the Department of Housing and Regeneration (including extension of leases) within the policy criteria and parameters laid down by the Council for support to small businesses.	Director for Asset Management and Property Services, Chief Housing Officer, Director for Housing Finance & Resources, Skills and Economic Development, Head of Economic Development, Learning and Skills
General	To represent the Council on Greater Hammersmith Business Improvement District board.	Strategic Director of Economy
General	To represent the Council on Park Royal Partnership Board.	Strategic Director of Economy
General	In respect of European Regional Development Fund contract to administer contracts and review schemes in accordance with the guidance specified by the Government Office for London.	Strategic Director of Economy