

## **NOTICE OF CONSIDERATION OF A KEY DECISION**

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Authority hereby gives notice of Key Decisions which the Cabinet, Cabinet Members or Chief Officers intend to consider. The list may change from the date of publication as further items may be entered.

## **NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE**

The Authority also hereby gives notice in accordance with paragraph 5 of the above Regulations that it may meet in private to consider Key Decisions going to a Cabinet meeting which may contain confidential or exempt information.

Reports relating to Cabinet key decisions which may be considered in private are indicated in the list of Cabinet Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the Cabinet decision should instead be made in the public at the Cabinet meeting. If you want to make such representations, please e-mail Katia Neale on [katia.neale@lbhf.gov.uk](mailto:katia.neale@lbhf.gov.uk). You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

## **KEY DECISIONS PROPOSED TO BE MADE BY THE AUTHORITY FROM SEPTEMBER 2024 UNTIL APRIL 2025**

The following is a list of Key Decisions which the Authority proposes to take from September 2024. The list may change over the next few weeks.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £300,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website at least on a monthly basis.

**NB: Key Decisions will generally be taken by the Executive at the Cabinet, by a Cabinet Member or by a Chief Officer.**

*If you have any queries on this Key Decisions List, please contact  
**Katia Neale** on 07776 672 956 or by e-mail to [katia.neale@lbhf.gov.uk](mailto:katia.neale@lbhf.gov.uk)*

## **Access to Key Decision reports and other relevant documents**

Key Decision reports and documents relevant to matters to be considered at the Authority by Cabinet only, will be available on the Council's website ([www.lbhf.org.uk](http://www.lbhf.org.uk)) a minimum of 5 working days before the Cabinet meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

## **Decisions**

All Key Decisions will be subject to a 3-day call-in before they can be implemented, unless called in by Councillors.

## **Making your Views Heard**

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet related to Cabinet Key Decisions only. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

## **LONDON BOROUGH OF HAMMERSMITH & FULHAM CABINET**

<b>Leader</b>	Councillor Stephen Cowan
<b>Deputy Leader</b>	Councillor Ben Coleman
<b>Cabinet Member for Children and Education</b>	Councillor Alexandra Sanderson
<b>Cabinet Member for Civic Renewal</b>	Councillor Bora Kwon
<b>Cabinet Member for Climate Change and Ecology</b>	Councillor Wesley Harcourt
<b>Cabinet Member for Economy</b>	Councillor Andrew Jones
<b>Cabinet Member for Finance and Reform</b>	Councillor Rowan Ree
<b>Cabinet Member for Housing and Homelessness</b>	Councillor Frances Umeh
<b>Cabinet Member for Public Realm</b>	Councillor Sharon Holder
<b>Cabinet Member for Social Inclusion and Community Safety</b>	Councillor Rebecca Harvey

*Key Decisions List No. 139 (published 29 August 2024)*

## KEY DECISIONS LIST – FROM SEPTEMBER 2024

**The list also includes decisions proposed to be made by future Cabinet meetings**

*Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).*

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be made by	Earliest date the decision will be made and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents publication
<b>CABINET MEMBER AND OFFICER DECISIONS</b>				
<b>Finance</b>				
Cabinet Member for Children and Education (expired July 2024)	September 2024	<b>Short Term Lease for the School House at Hurlingham Academy</b>  The report requests approval for consent for Hurlingham Academy to enter into a short term lease of the School House (caretakers lodge).	Cabinet Member for Children and Education (expired July 2024)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Palace & Hurlingham  Contact officer: Daryle Mathurin Tel: 07816 661199 Daryle.Mathurin@lbhf.gov.uk	
Cabinet Member for Children and Education (expired July 2024)	September 2024	<b>Breakfast Support Provider to Address Food Poverty in Schools</b>  Deliver of expert advice and support to establish hunger focused breakfast provision in schools as well as food deliveries.	Cabinet Member for Children and Education (expired July 2024)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards  Contact officer: Marcus Robinson  Marcus.RobinsonCHS@lbhf.gov.uk	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				3-day call-in.
Strategic Director of the Economy Department	September 2024	<p><b>Refurbished Town Hall - Level 06 Fit-Out</b></p> <p>The Council is seeking to tender for works to fit-out the new bar and restaurant area on Level 06 of the refurbished Town Hall. Works are likely to include, floor and wall finishes, lighting, kitchen and bar counter.</p>	Cabinet Member for the Economy	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Cabinet Member for Children and Education (expired July 2024)	September 2024	<p><b>GLA funding for Primary School Universal Free School Meals</b></p> <p>The Mayor for London announced £130 million of one-off funding to ensure all school children at publicly funded primary schools in London can receive free school meals for the academic year beginning in September 2023.</p> <p>The funding allocation for Hammersmith &amp; Fulham is funding for schools to implement the meal provision for children in Key Stage 2 who are not otherwise eligible for free school meals.</p>	Cabinet Member for Children and Education (expired July 2024)	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for the Economy	September 2024	<p><b>Article 4 Direction</b></p> <p>Direction to remove permitted development rights for commercial premises to change use to residential in identified commercial</p>	Cabinet Member for the Economy	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at</p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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		areas within the borough.	Contact officer: David Gawthorpe  David.Gawthorpe@lbhf.gov.uk	least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Finance and Reform	September 2024	<b>Smart Building and Environmental Technologies 2023</b>  The council has ambitions to invest in technology to support climate and environmental targets within offices. Facilities are needed to monitor and manage energy and power usage and operate technically efficient buildings whilst providing powerful utilization data.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Executive Director of Finance and Corporate Services	September 2024	<b>Council Tax Single Person Discount Review</b>  In line with recommendations from DLUHC, the Council conducts a yearly review of the Single Persons Discount (SPD) which has been granted to residents previously under Section.11 Council Tax (Discount and Disregard) LGFA 1993. This review is to establish whether the resident is still eligible for the discount, which is a 25% reduction on the council tax charge.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

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				the start of the 3-day call-in.
Cabinet Member for the Economy	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant a lease on civic campus Block B Restaurant</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant cinema lease to successful operator</b>  The Council's nominee company, H&F Housing Developments Ltd, acts upon the instruction of the council in matters relating to commercial leases at the Civic Campus.  <b>PART OPEN</b> <b>PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	

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Strategic Director of the Economy Department	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant a lease on civic campus Block C cafe</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
	Contact officer: Philippa Cartwright  Philippa.Cartwright@lbhf.gov.uk			
Strategic Director of the Economy Department	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block C retail unit</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
	Contact officer: Philippa Cartwright  Philippa.Cartwright@lbhf.gov.uk			
Strategic Director of the Economy Department	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus convenience store to successful operator</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use,		Ward(s): Hammersmith Broadway	
	Contact officer: Philippa Cartwright Philippa.Cartwright@lbhf.gov.uk			

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	overspend over £300K	PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Strategic Director of the Economy Department	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 1st floor office</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 2nd floor office</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use,		Ward(s): Hammersmith Broadway	



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	overspend over £300K			<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Strategic Director of the Economy Department	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 3rd floor office</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 4th floor office</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	

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Strategic Director of the Economy Department	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 5th floor office</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B 6th floor office</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Hammersmith Broadway	
Cabinet Member for the Economy	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant a lease on civic campus Block B 7th floor office</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital		Ward(s): Hammersmith Broadway	

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	between £1.5m and £5m			<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for the Economy	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant lease on civic campus Block B ground floor office / reception</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus		A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Cabinet Member for the Economy	September 2024	<b>Instruction to H&amp;F Developments Ltd to grant a lease on civic campus Affordable Start-up Unit 2</b>  The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Hammersmith Broadway	

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Cabinet Member for the Economy	September 2024	<p><b>Instruction to H&amp;F Developments Ltd to grant a lease on civic campus Affordable Start-up Unit 1</b></p> <p>The Council's nominee company, H&amp;F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	September 2024	<p><b>Acquisition of freehold properties</b></p> <p>Acquisition of freehold properties under the Refugee Housing Programme / Local Authority Housing Fund Round 2.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s):	
Cabinet Member for the Economy	September 2024	<p><b>Civic Campus Cinema Decision</b></p> <p>Cabinet Member for the Economy to make a decision on entering into an agreement for the cinema lease at the Civic Campus.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital		Ward(s): Hammersmith Broadway	

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	between £1.5m and £5m			<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Social Inclusion and Community Safety	September 2024	<b>LET FPN fine increase</b>  Amendments to fixed penalty notice charges to be issued by Law Enforcement Team	Cabinet Member for Social Inclusion and Community Safety	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
			Contact officer: Mohammed Basith  Mohammed.Basith@lbhf.gov.uk	
Cabinet Member for Public Realm	September 2024	<b>Approval for a 10 year lease on 27 Bulwer street W12 8AR</b>  We are seeking approval for a 10 year lease in the north of the borough to house our parking on street enforcement team. the search for a suitable property has been on going for the last 18 months. This property is highly suitable for our operation and will be funded from the existing parking budgets.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Shepherds Bush Green	

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Cabinet Member for Public Realm	September 2024	<b>Registration and Mortuary (Fees and Charges)</b>  To agree the introduction of new service charge categories and approve the proposed uplifted fees and charges from 1 April 2024.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	September 2024	<b>Decision to acquire a property under the Refugee Housing Programme</b>  Decision to acquire leasehold properties in the borough.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Strategic Director of the Economy Department	September 2024	<b>Delivering affordable homes - acquisition of freehold properties</b>  Acquisition of freehold properties in the borough.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
				<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Deputy Leader (with responsibility for Children and Education)	September 2024	<b>LD Supported Accommodation at Emlyn Gardens</b>  To provide supported accommodation for up to 8 residents to live independently.	Deputy Leader	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): White City	
Cabinet Member for Public Realm	September 2024	<b>Suspensions Fees &amp; Charges Uplift</b>  Uplift of Suspensions Fees & Charges to reflect current requirements.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
Cabinet Member for Public Realm	September 2024	<b>Traffic Orders Fees &amp; Charges Uplift</b>  Uplift of Traffic Orders Fees & Charges to reflect current requirements.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
	Contact officer: Oscar Turnerberg Tel: 074 9854 2978 oscar.turnerberg@lbhf.gov.uk			
Cabinet Member for the Economy, Cabinet Member for Housing and Homelessness	October 2024	<b>Hartopp &amp; Lannoy Appropriation</b>  A report seeking approval to appropriate the land known as Hartopp & Lannoy Land for planning purposes to facilitate the redevelopment of the land and engage powers under Section 203 of the Housing and Planning Act 2016.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Munster  Contact officer: Labab Lubab Tel: 020 8753 4203 Labab.Lubab@lbhf.gov.uk	
Strategic Director of the Economy Department	September 2024	<b>Decision to acquire properties to support refugee resettlement - D</b>  This decision is one of several key decisions to enable the council to purchase properties to support refugee resettlement in line with the aims of the Refugee Housing Programme.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital		Ward(s): All Wards  Contact officer: Joe Coyne  joe.coyne@lbhf.gov.uk	



Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
	between £1.5m and £5m			<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Strategic Director of the Economy Department	September 2024	<b>Decision to acquire properties to support refugee resettlement - E</b>  This decision is one of several key decisions to enable the council to purchase properties to support refugee resettlement in line with the aims of the Refugee Housing Programme.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	September 2024	<b>Decision to acquire properties to support refugee resettlement - F</b>  This decision is one of several key decisions to enable the council to purchase properties to support refugee resettlement in line with the aims of the Refugee Housing Programme.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
Cabinet Member for Children and Education (expired July 2024)	27 Sep 2024	<b>Children's Centre Consultation</b>  Consultation required before proposed changes are implemented.	Cabinet Member for Children and Education (expired July 2024)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason:		Ward(s): All Wards	
Cabinet Member for Public Realm	September 2024	<b>Development of Neighbourhood Improvements and Place Shaping Projects</b>  Capital Investment in the development of Neighbourhood Improvements and Place Shaping Projects that tackle a variety of issues such as safety, traffic, noise and air pollution, business growth, climate adaptation, rewilding, flood mitigation, lowering carbon, and well-being.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Executive Director of Finance and Corporate Services	September 2024	<b>Local Electric Vehicle Infrastructure (LEVI) Grant Acceptance</b>  Acceptance of the indicative LEVI grant allocation of £7.4m on behalf of the sub-regional partnership. Creation of associated income and expenditure accounts and administering of funds on behalf of the partnership as the lead	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Budg/pol framework		Ward(s):	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
		authority.		<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Children and Education (expired July 2024)	16 Dec 2024	<b>Semi-independent living (SIL) accommodation for children looked after, care leavers and young people experiencing homelessness</b>  Recommission of SIL support contract. Leases for Council owned buildings will be included and the remaining accommodation will be provider by the supplier.	Cabinet Member for Children and Education (expired July 2024)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Director Children's Services	September 2024	<b>Approve spend for windows related works at Langford Primary</b>  Approve spend for H&S related windows works at Langford Primary School	Cabinet Member for Children and Education (expired July 2024)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Sands End	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
Deputy Leader (with responsibility for Children and Education)	September 2024	<p><b>Extension to Olive House Extra Care Contract</b></p> <p>The decision is to extend the Olive House Extra Care Contract for one year, with the option to extend for another year.</p> <p>The service is based on a core and flexi model which fits around resident's needs. This extension will provide a consistent and sustainable Extra Care Service for resident of the borough, which promotes independent living, enabling them to remain in their own home for as long as possible and reduces the need for more expensive residential care.</p>	Deputy Leader (with responsibility for Children and Education)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Sands End  Contact officer: Jessie Ellis  Jessie.Ellis@lbhf.gov.uk	
Cabinet Member for Children and Education (expired July 2024)	September 2024	<p><b>Children's Centre Consultation</b></p> <p>Request for approval of formal consultation regarding proposed changes to children's centres.</p>	Cabinet Member for Children and Education (expired July 2024)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason:		Ward(s): All Wards  Contact officer: Eddina Aceng Tel: 07717346540 Eddina.Aceng@lbhf.gov.uk	
Cabinet Member for Public Realm	September 2024	<p><b>Linford Christie Stadium Athletics Track Refurbishment</b></p> <p>Refurbishment of athletics track and installation of new LED floodlights.</p>	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): College Park and Old Oak  Contact officer: Simon Ingyon  Simon.Ingyon@lbhf.gov.uk	

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				<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of Place	September 2024	<b>Appointment of Employer's Agent for Construction Works</b>  Appointment of Employer's Agent for existing construction contract	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
			Contact officer: Daniel Murray  daniel.murray@lbhf.gov.uk	
Deputy Leader (with responsibility for Children and Education)	September 2024	<b>Supported Living Provision</b>  Contract for the provision of supported living services for H&F residents.	Deputy Leader (with responsibility for Children and Education)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
			Contact officer: Rebecca Richardson Tel: 07827879659 rebecca.richardson@lbhf.gov.uk	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for Housing and Homelessness, Cabinet Member for Social Inclusion and Community Safety	September 2024	<b>Domestic Abuse Housing Services Policy</b>  Hammersmith & Fulham Housing Department is required to have a domestic abuse policy as part of the Social Housing Act 2023. Our Domestic Abuse Policy relates to Hammersmith & Fulham tenants and survivors of domestic abuse who apply to Hammersmith & Fulham homelessness service, and sets out how we will identify and respond to domestic abuse.	Cabinet Member for Housing and Homelessness, Cabinet Member for Social Inclusion and Community Safety	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

### Corporate

Strategic Director of the Economy Department	September 2024	<b>Contract for the supply and installation of air to water source heat pump system</b>  We are proposing to let and award a contract for the supply and installation of air to water source heat pump system (s) at 105 Greyhound Road, W6 8NL and the Public Mortuary at 200 Townmead Road, SW6 2RE.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): Sands End	
Cabinet Member for Housing and Homelessness	September 2024	<b>Variations to Housing Repairs Contract</b>  Contract variation to existing housing repairs contract	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date
	Reason:		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
			Tel: 07827883247 Emma.Lucas@lbhf.gov.uk	of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Public Realm	September 2024	<b>Parking Bailiff Enforcement Procurement Strategy</b>  This decision will be to sign off on the procurement strategy relating to the bailiff enforcement contract for outstanding Penalty Charge Notice (PCN) debt.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards  Contact officer: Gary Hannaway, Bram Kainth Tel: 020 8753, Tel: 07917790900 gary.hannaway@lbhf.gov.uk , bram.kainth@lbhf.gov.uk	
Deputy Leader (with responsibility for Children and Education)	September 2024	<b>Procurement Strategy for Community Schools Programme Refurbishment Works</b>  To refurbish Lena Gardens and Mund St. sites to serve as decant locations for schools in the Community Schools Programme	Deputy Leader	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Avonmore; Addison; Brook Green; Ravenscourt  Contact officer: Anthony Mugan  Anthony.Mugan@lbhf.gov.uk	

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Strategic Director of the Economy Department	September 2024	<p><b>Community Schools Programme – Variation to the appointment of Design Team (BPTW)</b></p> <p>Variation to existing contract for Design Team services (encompassing architectural design services) for the Community Schools Programme.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): Avonmore; Ravenscourt	
	Contact officer: Patrick Vincent  Patrick.Vincent@lbhf.gov.uk			
Deputy Leader (with responsibility for Children and Education)	September 2024	<p><b>Direct Award of Contract for Minterne Gardens Extra Care Service</b></p> <p>The decision is to agree that the Contract with Housing 21 will start from February 2023 until 31st March 2027.</p> <p>The decision is to agree that the total value of the four-year Housing 21 Minterne Gardens contract is expected to be £3,919,566.</p> <p>The service is based on a core and flexi model which fits around resident's needs. This contract will provide a consistent and sustainable Extra Care Service for resident of the borough, which promotes independent living, enabling them to remain in their own home for as long as possible and reduces the need for more expensive residential care.</p>	Deputy Leader	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): White City; Wormholt	
	Contact officer: Johan van Wijgerden Tel: 07493864829 Johan.vanwijgerden@lbhf.gov.uk			



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Cabinet Member for Housing and Homelessness	September 2024	<p><b>Procurement Strategy/Contract Award approval to Cablesheer to support with housing voids and repairs</b></p> <p>We are looking for both procurement strategy and contract award approval to direct award a 3 year contract to Cablesheer. The contract will instruct work orders to Cablesheer to support our term-service patch contractors with housing voids and repairs.</p> <p>This direct award will be through a compliant Construction Framework (The national framework partnership). The contract value will be for a maximum value of £4,500,000 over a 36 month duration. The contract will apportion the spend equally at £1,500,000 per annum.</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Housing and Homelessness	September 2024	<p><b>Approval to extend our roofing contract by 12 months.</b></p> <p>We seek approval to extend our existing contract with our roofing subcontractor. This contract currently supports our DLO by carrying out roofing repairs and maintenance works, on behalf of H&amp;F Maintenance, our Direct Labour Organisation ('the DLO'). The DLO has responsibility for carrying out repairs to communal areas for most of our council housing stock. Due to the specialist nature of roofing works the DLO requires a subcontractor to carry out roofing repairs and maintenance works on its behalf.</p> <p>We initially procured this provider under a JCT measured term contract from the 16th of May 2022 until the 15th of May 2024. The original contract award allowed for a 12 month extension of the contract until the 15th of</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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		<p>May 2025.</p> <p>We are seeking approval to action this extension of the contract until the 15th of May 2025.</p>		
Strategic Director for the Environment	September 2024	<p><b>Alternative Ecological Mitigation at Wormwood Scrubs Contractors Procurement</b></p> <p>This report is seeking permission for the council to approach the market and procure contractors for the implementation of the Alternative Ecological Mitigation (AEM) Masterplan capital works and 10 Year Management and Maintenance Plan (MMP) for Wormwood Scrubs.</p>	Cabinet Member for Public Realm	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): College Park and Old Oak	
Deputy Leader (with responsibility for Children and Education)	September 2024	<p><b>Day Opportunities Direct Award Contract</b></p> <p>The purpose of this report is to approve a Direct Award to both Nubian Life and the Alzheimer's Society to the total value of £564,887. For both services, the contract ends on the 31st March 2023 and to ensure service continuity as well as planning a co-production project and tender in order that on the 1 June 2024 a revised service will be put in place.</p>	Deputy Leader (with responsibility for Children and Education)	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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Director Children's Services	September 2024	<b>Procurement Strategy for Temporary Classroom Unit at Woodlane High School</b>  Provision of 20 additional temporary spaces at Woodlane High Schools	Cabinet Member for Children and Education (expired July 2024)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Housing and Homelessness	September 2024	<b>Direct Award via the Southeast Consortium Framework for a Windows installation/replacement contractor</b>  We are seeking approval to compliantly direct award a 3 year, £3,000,000 windows installation and replacement contract via the Southeast Consortium Framework.  This contract will provide the council with the additional capacity required to support our increasing work order demand within the repairs service.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	September 2024	<b>Procurement of a Marquee for the refurbished Hammersmith Town Hall</b>  The Council is seeking to procure a marquee for the outdoor area of the rooftop bar and restaurant on Level 06 of the refurbished Town Hall	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
				<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for the Economy	September 2024	<b>Procurement and Installation of Audio Visual Equipment, Desk Booking and Smart Technology within the refurbished Town Hall</b>  The Council is seeking to tender for works to procure and install the following: - Audio Visual equipment - Desk Booking technology - Smart technology	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	September 2024	<b>Procure joinery works in relation to large Furniture and Fixtures at the refurbished Town Hall</b>  The Council is seeking to tender a joinery package for the provision of two large reception desks and a bar counter at the refurbished Town Hall	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for the Economy	September 2024	<b>Fulham Library &amp; Macbeth Centre Roof Replacement</b>  Roof Replacement works	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Fulham Reach	
	Contact officer: Sebastian Mazurczak Tel: 020 8753 1707 Sebastian.Mazurczak@lbhf.gov.uk			
Cabinet Member for Children and Education (expired July 2024)	September 2024	<b>GLA funding for Primary School Universal Free School Meals</b>  The Mayor for London announced £130 million of one-off funding to ensure all school children at publicly funded primary schools in London can receive free school meals for the academic year beginning in September 2023.  The funding allocation for Hammersmith & Fulham is funding for schools to implement the meal provision for children in Key Stage 2 who are not otherwise eligible for free school meals..	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards  Contact officer: Marcus Robinson  Marcus.RobinsonCHS@lbhf.gov.uk	
Strategic Director of the Economy Department	Before 24 Sep 2024	<b>Procurement of a works contract for Commercial office block lobby fit-out (Civic Campus)</b>  The existing build contract is for shell and core only. Work is required to fit-out the lobby area.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
	Contact officer: Philippa Cartwright  Philippa.Cartwright@lbhf.gov			

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			v.uk	<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Strategic Director of the Economy Department	September 2024	<b>Procurement of furniture for Ground to floor 5 of the Civic Campus</b>  As part of the transition of the workforce to the Civic Campus, furniture is required in order to allow the workforce to continue to deliver the services it currently does.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	September 2024	<b>Approval to award contract for 6th Floor Terrace Landscaping Works (Civic Campus)</b>  The refurbishment of the Civic Campus building is currently underway. A contract is required to procure for the work on the roof garden, which will be on the 6th floor terrace.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	

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Strategic Director of the Economy Department	September 2024	<b>Contract award for provision of disrepair and void works</b>  Contract award for the provision of disrepair works	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Strategic Director of the Economy Department	September 2024	<b>Procurement Strategy for Garage Refurbishment</b>  Approval for the strategy to procure a contractor to deliver the Phase 3 programme of refurbishment works to garages on housing land.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Children and Education (expired July 2024)	September 2024	<b>Procurement Strategy for Voucher Payment Solution</b>  Procurement Strategy for the provision of closed loop supermarket vouchers	Cabinet Member for Children and Education (expired July 2024)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
Reason: Expenditure/Income - Revenue between £500,000 and £5m and	Ward(s): All Wards	Contact officer: Marcus Robinson  Marcus.RobinsonCHS@lbhf.gov.uk		

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	Capital between £1.5m and £5m			<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Finance and Reform	September 2024	<p><b>CONTRACT EXTENSION FOR VARIABLE DATA PRINTING SERVICES</b></p> <p>The Council's four-year contract for variable data print services ended on 30 November 2021. This contract included printing and mailing communications for several Council services, including revenues and benefits, housing and electoral services. These services continue to go through a programme of transformation, with a focus on improved digital delivery. A new two-year contract (with the option to extend for a further two years) was recommended to ensure short-term stability of service as this transformation is embedded and services focus on Covid recovery.</p> <p>The contract was awarded to the current supplier, (Financial Data Management Ltd) who had performed well throughout the contract and continues to actively support the council in the delivery of a wide range of business-critical services. As such, and to ensure ongoing service delivery, an extension of a further 2 years as per the terms of the contract awarded in Nov 2021, is considered to be the most efficient and economically advantageous solution. The extension of the contract will be on the same terms and conditions as the current contract, where costs are incurred based on actual service volumes.</p>	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	



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		This provides for the opportunity to reduce printing and mailing costs as the Council expands its' programme of digitalisation across these service areas.		
Cabinet Member for Housing and Homelessness	September 2024	<p><b>Procurement Strategy for Housing Lift Modernisation of Barton and Jepson House</b></p> <p>To maintain the lift service, it has been recommended that works to modernise the lift should be carried out. This will both improve the reliability of the lifts and reduce future running costs.</p>	Cabinet Member for Housing and Homelessness	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Public Realm	September 2024	<p><b>Smart Transport - Traffic Data Procurement</b></p> <p>To procure Smart Transport to handle the Parking departments on-street data collection needs.</p>	Cabinet Member for Public Realm	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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Cabinet Member for Housing and Homelessness	September 2024	<p><b>Short-Term Contract Variation to Council Repairs Contract (LOT 3)</b></p> <p>This report is seeking approval to temporarily vary the Mears Central Repairs contract. This variation will involve allowing for additional temporary supervisory and administrative support as well as an enhancement on the current contract rates.</p> <p>The variation will involve cost changes totalling up to £680,000. This will be a temporary variation for a 17-week period.</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director for the Environment	September 2024	<p><b>Approval of Capital Spend for vehicles for waste, recycling, and street cleansing contract</b></p> <p>Approval for vehicle purchase to deliver waste services</p>	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director, Chief Operating Officer, Corporate Services	September 2024	<p><b>Extension of call off contract for the Portal, E forms &amp; CRM system</b></p> <p>To approve the award to Granicus-Firmstep Limited of a two-year permitted extension to the existing call off contract. The total value of the contract to date is £850k. The estimated minimum value of this 2-</p>	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting.
	Reason: Expenditure/Income above £300K - Revenue up to £500k		Ward(s): All Wards	

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	and Capital up to 1.5m	year extension is £340k.	ashley.bryant@lbhf.gov.uk, Darren.Persaud@lbhf.gov.uk	<b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for the Economy	September 2024	<b>Procurement and award of consultancy contract</b>  Procurement and award of a contract under a call-off procedure from “Yorkshire Purchasing Organisation 001141 Managing Consultancy and Professional Services Framework” to Reed Specialist Recruitment trading as Consultancy+ for the provision of professional consultancy services in relation to leisure and recreational infrastructure.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	September 2024	<b>Major Refurbishment of Derwent Court W6</b>  Award of contract to carry out major refurbishment works to 1-10 Derwent Court W6. Works include new roof covering, new windows and doors, external wall insulation, and general fabric repairs and redecoration.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Ravenscourt	

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Cabinet Member for Public Realm	September 2024	<b>Pan London Contract on the Future of Micro-mobility</b>  Authority to negotiate terms, agree charges and enter into contracts related to e-bike hire and e-scooter hire contracts .	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
	Contact officer: Masum Choudhury  Masum.Choudhury@lbhf.gov.uk			
Cabinet Member for Public Realm	September 2024	<b>Leisure Contract Variation</b>  Leisure Contract Variation	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
	Contact officer: Simon Ingyon  Simon.Ingyon@lbhf.gov.uk			
Cabinet Member for the Economy	September 2024	<b>Procurement Strategy and Contract Award report for the Direct Award of contracts (via the consultancy services framework) to provide consultancy support for various schemes within the Housing Capital Programme</b>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date
	Reason: Expenditure/Income above £300K - Revenue up to £500k		Ward(s): Avonmore; Fulham Town; Walham Green; West Kensington	

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	and Capital up to 1.5m	<p>This report request to procure two lots as follows:</p> <ol style="list-style-type: none"> <li>1) The provision of multi-disciplinary services at Swan Court/Ravensworth Court and Arthur Henderson House/William Banfield House. The value is estimated at £262,320.</li> <li>2) The provision of multidisciplinary services at West Kensington and Lytton estates. The value is estimated at £417,860. ‘</li> </ol>	<p>Contact officer: Nick Marco-Wadey Tel: 07988490264 Nick.Marco-Wadey@lbhf.gov.uk</p>	<p>of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
Cabinet Member for Finance and Reform	September 2024	<p><b>Digital Advertising Hoardings Overview</b></p> <p>An update on the status of the advertising portfolio</p> <p>PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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Executive Director of Finance and Corporate Services	September 2024	<b>Award of contract for the major refurbishment of various void properties</b>  This report seeks approval to award a contract for the major refurbishment of void properties, including structural works, at various addresses across the Borough.	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Coningham; Grove; Hammersmith Broadway; Fulham Town; Palace & Hurlingham	
Strategic Director of the Economy Department	September 2024	<b>Contract Award for the design, supply, installation and commission of fire safety infrastructure</b>  Compliant direct award of a contract for the design, supply, installation and commission of fire safety infrastructure. The value is estimated at £1,280,024.00	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s):	
Cabinet Member for Public Realm	September 2024	<b>Procurement of Toxicology Provision for West London Coroner's Court</b>  This report seeks approval to procure a 3-year contract, with the option to extend for up to 2 further years for toxicology services. The toxicology contract is to be awarded by the London Borough of Hammersmith and Fulham on	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and		Ward(s): All Wards	

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	Capital between £1.5m and £5m	behalf of the West London Coroner's Service.		<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Children and Education (expired July 2024)	31 Oct 2024	<b>Mosaic Contract Extension</b>  The Mosaic contract expires 31/01/2025, officers would like to request a 2 year extension on the contract to complete procurement exercise to award new contract. The contract is for CHS and ASC.	Cabinet Member for Children and Education (expired July 2024)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason:		Ward(s):	
Executive Director of Finance and Corporate Services	September 2024	<b>Fire Risk Assessment Services</b>  Approval to award a 24month contract for Fire Risk Assessment Services via our Consultants Framework, Lot 8.  Approval to terminate the contract for Fire Risk Assessment Services with our existing consultant.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

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Deputy Leader (with responsibility for Children and Education)	September 2024	<b>Direct Award Report of Spot Contract to Living With Equal Opportunities</b>	Councillor Ben Coleman	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m	<p>This is a decision to directly award a 2-year spot contract worth £340 000 to Living With Equal Opportunities (LWEO) in order to regularise existing arrangements starting 1st October 2024 to 30th September 2026</p> <p>The reason for this decision is to ensure that residents have access to a responsive and good quality service in an area with insufficient local provision and to allow time for commissioners to coproduce a new model for day opportunities to be tendered for in 2025/6.</p> <p>A timeline and plan is in place the co-production and governance around a new service model to take place by the end of this contract extension.???</p> <p>2 years also provides enough time to monitor the contract and terminate it if it is found to be underperforming</p> <p>A waiver will go to Contract Assurance Board.</p> <p>A strategy paper for a reprocurement will be presented in 2025.</p>	<p>Ward(s): All Wards</p> <p>Contact officer: Lydia Sabatini</p> <p>Lydia.Sabatini@lbhf.gov.uk</p>	
Cabinet Member for Housing and Homelessness	September 2024	<b>Award of contract for White City major refurbishment Phase 1 incorporating works to Batman Close, Davis House, Evans House, Mackay House, White City estate W12</b>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member</b>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use,	This report seeks approval to award a contract for the major refurbishment of eleven blocks forming part of the White City estate W12.	<p>Ward(s): White City</p> <p>Contact officer: Vince Conway Tel: 020 8753 1915 Vince.Conway@lbhf.gov.uk</p>	



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	overspend over £300K	The scheme was included in the Procurement Strategy approved by December 22 Cabinet, which identified sites for investment during the period 2023-2025.		<b>Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of Finance and Corporate Services	September 2024	<b>Procurement strategy and award of contract for the major refurbishment of various void properties</b>  This report seeks approval to award a contract for the major refurbishment, including structural works, to various void street properties to make them available for letting.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): College Park and Old Oak; White City; Wormholt	
Cabinet Member for Public Realm	September 2024	<b>Procurement Strategy for Professional Services</b>  Professional services for civil and traffic engineering design, project management and community engagement	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
Executive Director of Finance and Corporate Services	September 2024	<b>Pilot for Drainage Planned Preventative Maintenance to housing stock</b>  This Procurement Strategy recommends a 12-month contract award for up to £400,000 in value. This contract is required for the service to understand the cost/benefit feasibility of a boroughwide PPM strategy relating to soil stack descaling and associated repair works. This pilot will be undertaken at the White City Estate.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Public Realm	Before 30 Nov 2024	<b>Highway Asset Management Strategy</b>  Highway Asset Management Strategy outlines how the highway will be managed in the future.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Public Realm	Before 31 Oct 2024	<b>Tree Strategy</b>  Tree Strategy 2024 - 2030. The strategy outlines key objectives and actions to ensure trees are protected and canopy cover is increased.	Cabinet Member for Public Realm	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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				<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Executive Director of People	September 2024	<p><b>Direct Award to Jontek for the Careline Alarm Receiving Centre Platform</b></p> <p>Hammersmith &amp; Fulham (H&amp;F) Careline is a critical emergency alarm receiving service, safeguarding approximately 3,000 residents, primarily comprising elderly and vulnerable individuals within the borough. Jontek's platform, Answerlink, is the current provider of the Careline Alarm Receiving Centre Platform (ARC) used by H&amp;F Careline to manage and respond to calls and emergency alerts from residents, including telecare.</p> <p>The decision is to direct award to Jontek to provide Answerlink.</p>	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Executive Director of People	September 2024	<p><b>Direct Award Report of Statutory Advocacy Services to Libra Partnership</b></p> <p>Direct award of contract for two years</p>	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

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Executive Director of People	September 2024	<b>Direct Award Report of Carers Services to Carers Network</b>  2-year direct award.	Cabinet Member for Adult Social Care and Health	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Deputy Leader (with responsibility for Children and Education)	October 2024	<b>Procurement Strategy for Fulham Bilingual School Windows</b>  The report sets out the procurement strategy for works to repair or, where necessary, replace windows at Fulham Bilingual School.	Deputy Leader	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Parsons Green & Sandford	
Deputy Leader (with responsibility for Children and Education)	October 2024	<b>Procurement Strategy for Langford Window Upgrade</b>  The report sets out the proposed procurement strategy for works to repair where possible, or replace if necessary, the windows at Langford Primary School	Deputy Leader (with responsibility for Children and Education)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and		Ward(s): Sands End	

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	Capital between £1.5m and £5m			<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet Member for Finance and Reform	September 2024	<b>Out of Hours Contact Centre Telephony Services</b>  Provision of Joint Out-of-Hours (OOH) emergency contact centre services through the Joint Out of Hours Partnership to deliver comprehensive OOH contact services, encompassing Adults and Children's Social Care, Environmental Services, Building Control, Highways, and Emergency Services.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Housing and Homelessness	22 Sep 2024	<b>Contract Award Report for repairs supply chain (North and Central regions)</b>  We recently undertook a procurement for a repairs contractor for the central and northern patches. We have identified the preferred bidder and seek to enter into a contract with them on the 01st of October 2024.  We also seek to mutually terminate the contracts for the central and northern patches with our existing term-service contractor with effect from the 30th of September 2024.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

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<b>CABINET - 9 September</b>				
Cabinet	9 Sep 2024	<b>Provisional Revenue Outturn Report 2023/24</b>  Revenue outturn position for the Council's General Fund for 2023/24.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	9 Sep 2024	<b>Capital Programme Monitor &amp; Budget Variations, 2023/24 (Outturn)</b>  The report details of the capital programme outturn for the financial year 2023/24 (including the financing of this spend) and approves 2023/24 slippages into the future years.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet	9 Sep 2024	<b>Treasury Management Outturn Report</b>  This report sets out the Council's Treasury Management performance for 2023/24	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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			Sukvinder.Kalsi@lbhf.gov.uk	of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	9 Sep 2024  Reason: Affects 2 or more wards	<b>Revenue Budget Review 2024/25 - Month 2 (May 2024)</b>  To note the Council's financial forecast position.	Cabinet Member for Finance and Reform  Ward(s): All Wards  Contact officer: Sukvinder Kalsi  Sukvinder.Kalsi@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	9 Sep 2024  Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	<b>Travel Care Taxi Procurement Strategy</b>  This report seeks approval of the procurement strategy for Travel Care and Support Taxi Services from September 2025.	Cabinet Member for Children and Education (expired July 2024)  Ward(s): All Wards  Contact officer: Joe Gunning Tel: 07769672031 Joe.Gunning@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.

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Cabinet	9 Sep 2024	<p><b>Semi-independent living accommodation (SIL) for children looked after, care leavers and young people experiencing homelessness - procurement strategy</b></p> <p>Recommission of SIL support contract. Leases for Council owned buildings will be included and the remaining accommodation will be provider by the supplier.</p> <p>PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for Children and Education (expired July 2024)	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

**CABINET - 7 October**

Cabinet	7 Oct 2024	<p><b>West King Street Regeneration Strategic Review</b></p> <p>Strategic review of civic campus programme.</p> <p>PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in</p>	Cabinet Member for the Economy, Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	



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		maintaining the exemption outweighs the public interest in disclosing the information.		
Cabinet	7 Oct 2024  Reason: Affects 2 or more wards	<p><b>Continued support to residents through the Cost of Living Crisis</b></p> <p>This briefing looks at the successes of the Council's Cost of Living (COL) programme in 2023/24 and how we made the best use of resources to respond to the needs of residents with compassion and efficiency.</p> <p>It also looks ahead at how we will continue to provide help to those that need it in 2024/25, including through the use of the latest round of Household Support Fund (HSF), which has been extended by a further six months until 30 September 2024.</p>	<p>Cabinet Member for Social Inclusion and Community Safety</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Matthew Sales  matthew.sales@lbhf.gov.uk</p>	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
Cabinet	7 Oct 2024  Reason: Affects 2 or more wards	<p><b>Net Zero 2030 Parking Strategy</b></p> <p>This report sets out how the council's parking strategy can best be used to tackle the dangerous levels of air pollution in Hammersmith &amp; Fulham and support meeting the Council's Net Zero 2030 targets</p>	<p>Cabinet Member for Public Realm</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Mark Fanneran  mark.fanneran@lbhf.gov.uk</p>	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>

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Cabinet	7 Oct 2024	<p><b>H&amp;F Air Quality Action Plan 2024-2029</b></p> <p>Statutory Air Quality Action Plan for 5 year period, required as whole of H&amp;F is within an Air Quality Management Area. Action Plan has been approved by GLA and DEFRA and now needs to be formally adopted.</p>	Cabinet Member for Climate Change and Ecology	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	7 Oct 2024	<p><b>Digital Inclusion Strategy</b></p> <p>This report presents a new Digital Inclusion Strategy for the borough, which has been co-produced with council directorates and residents. Residents and voluntary and community sector (VCS) partners have been actively engaged and shaped the strategy through the Digital Accessibility Group.</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Budg/pol framework		Ward(s): All Wards	
Cabinet	7 Oct 2024	<p><b>Retrofit Strategy</b></p> <p>The Retrofit Strategy will provide H&amp;F with a detailed understanding of the required approach to achieve net zero carbon emissions by 2030 on the HRA stock.</p> <p>PART OPEN PART PRIVATE</p>	Cabinet Member for Housing and Homelessness	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet</b></p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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		Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		<b>Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	7 Oct 2024  Reason: Affects 2 or more wards	<b>Attendance Strategy</b>  The Attendance Strategy has been developed in response to DfE Guidance 'Working together to improve school attendance' and sets out H&F's strategic approach to ensuring a whole system response to working with children, young people and their families to remove the barriers to good attendance.	Cabinet Member for Children and Education (expired July 2024)  Ward(s): All Wards  Contact officer: Joe Gunning Tel: 07769672031 Joe.Gunning@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	7 Oct 2024  Reason: Affects 2 or more wards	<b>Funding Community Benefits Through Planning Obligations Draw Down Report 2023/24</b>  The Council is required to use funds received from planning obligations to address the impact of developments carried out . This report sets out the use of funds received through Section 106 agreements and received as a result of the Community Infrastructure Levy (CIL) schedules in force in the Borough. It seeks approval to the drawdown of these funds for projects which have been delivered in 2023/24.	Cabinet Member for the Economy  Ward(s): All Wards  Contact officer: Rebecca Yee Tel: 07786 290034 Rebecca.Yee@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at

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				the start of the 3-day call-in.
Cabinet	7 Oct 2024  Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	<b>CAPITAL PROGRAMME MONITOR &amp; BUDGET VARIATIONS, 2024/25 (FIRST QUARTER)</b>  This report reports the quarter 1 position to Cabinet and seeks revisions to the Capital Programme which require the approval of Cabinet in accordance with the Council's financial regulations.	Cabinet Member for Finance and Reform  Ward(s): All Wards  Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
Cabinet	7 Oct 2024  Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	<b>Fire Door Installation Programme (Phase 1).</b>  To ensure that we are compliant with UK fire safety laws, the Fire Safety Works team have identified the need to under a comprehensive program to install and upgrade fire doors across the borough. This programme will involve works to approximately 1682 residential blocks containing circa 11,735 doors. This programme will also place an emphasis on 247 high-rise buildings which contain five stories or more as legislation requires to prioritize these properties.  To manage this programme, we propose awarding a contract to work through two thirds of our phase 1 plan. This relates to 2800 doors (which is 67% of the total 4161 doors identified in phase 1). The cost is projected at a total of 7 million pounds.	Cabinet Member for Housing and Homelessness  Ward(s): All Wards  Contact officer: Richard Buckley richard.buckley@lbhf.gov.uk	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.

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		To source a contractor to undertake these works, we are seeking approval to undertake a mini competition via the Fusion 21 Building Safety and Compliance Framework, 'Passive Fire Protection - Fire Doors' category. We are anticipating starting these works by the end of summer 2024.		
Cabinet	7 Oct 2024	<p><b>Supporting the increased use of solar panels in the borough through planning.</b></p> <p>Proposed making of draft Local Development Order and draft Local Listed Building Consent Order to support the increased use of solar panels in the borough as part of the council's response to climate change.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	7 Oct 2024	<p><b>Local Plan Review</b></p> <p>Report on the Local Plan review and includes three things – the Local Plan timetable, the resourcing of the Local Plan and the engagement document for Planning – known as the Statement of Community involvement.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions</b> and <b>Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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**CABINET - 4 November**

Cabinet	4 Nov 2024	<p><b>Refurbishment of void properties to expand domestic abuse refuge provision</b></p> <p>This decision requests approval of a number of recommendations that will enable the council to invest in the refurbishment of three void properties so as to achieve an important expansion of its domestic abuse refuge provision.</p>	Cabinet Member for the Economy	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		<p>Ward(s): All Wards</p> <p>Contact officer: Joe Coyne, Mo Goudah joe.coyne@lbhf.gov.uk, mo.goudah@lbhf.gov.uk</p>	
Cabinet	4 Nov 2024	<p><b>Provision of Supported Housing in Hammersmith &amp; Fulham</b></p> <p>For decision on the acquisition of properties in the adult social care supported housing portfolio.</p>	Cabinet Member for Adult Social Care and Health	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		<p>Ward(s): All Wards</p> <p>Contact officer: Julius Olu Tel: 0208 753 8749 Julius.olu@lbhf.gov.uk</p>	

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<b>CABINET - 13 January</b>				
Cabinet	13 Jan 2025	<b>CAPITAL PROGRAMME MONITOR &amp; BUDGET VARIATIONS, 2024/25 (SECOND QUARTER)</b>  This report reports the quarter 2 position to Cabinet and seeks revisions to the Capital Programme which require the approval of Cabinet in accordance with the Council's financial regulations.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet	13 Jan 2025	<b>Revenue Budget Review 2024/25 - Month 6 (September 2024)</b>  To note the Council's forecast position.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
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**CABINET - 10 February**

Cabinet	10 Feb 2025	<p><b>CAPITAL PROGRAMME MONITOR &amp; BUDGET VARIATIONS, 2024/25 (THIRD QUARTER)</b></p> <p>This report reports the quarter 3 position to Cabinet and seeks revisions to the Capital Programme which require the approval of Cabinet in accordance with the Council's financial regulations.</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet	10 Feb 2025	<p><b>FOUR YEAR CAPITAL PROGRAMME 2025/26 AND CAPITAL STRATEGY 2025/26</b></p> <p>This report sets out an updated four-year capital expenditure and resource forecast and a capital programme and strategy for 2025/26 to 2028/29</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

**CABINET - 1 April**

Cabinet	1 Apr 2025	<p><b>2024/25 Corporate Revenue Monitor - Month 9 (December 2024)</b></p> <p>To note the Council's forecast position.</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to <b>Cabinet</b> will be available at</p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	



Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
			Contact officer: Sukvinder Kalsi  Sukvinder.Kalsi@lbhf.gov.uk	least five working days before the date of the meeting. <b>Cabinet Member Decisions and Officer Decisions</b> reports will be published at the start of the 3-day call-in.