

# Appendix 1

# Fixed Penalty Notices





# Fixed Penalty Notice (FPN) Code List



Offence type	Legislation	Code	Full amount	Within	Reduced amount	Within
Litter (item(s) small)	87 & 88 EPA 1990	E1a	150/80	14	100/60	10
Litter (Fly tip / Black bag)	s87 & 88 EPA 1990	E1b	200/150	14	150/100	10
Litter (spitting)	s87 & 88 EPA 1990	E1c	150/80	14	100/60	10
Litter (urinating)	s87 & 88 EPA 1990	E1d	150/80	14	100/60	10
Duty of Care (Transfer Notes / Commercial)	s34(1) (c), (6) & 34A EPA 1990	E2	300	14	n/a	
Failure to produce authority to carry waste	s5 & 5B Control of Pollution (Amendment) Act 1989	E3	300	14	n/a	
Fly-tipping	s33(1) (a) & 33ZA EPA 1990	E4	400	14	250	10
Any PSPO breach (exc. Dog & Alcohol offences)	ASB Crime and Policing Act 2014 s67 & 68	E5	100	14	n/a	
PSPO (dog fouling)	ASB Crime and Policing Act 2014 s67 & 68	E5a	100	14	n/a	
PSPO (dog off lead)	ASB Crime and Policing Act 2014 s67 & 68	E5b	100	14	n/a	
PSPO (failing to put dog on lead)	ASB Crime and Policing Act 2014 s67 & 68	E5c	100	14	n/a	
PSPO (dog excluded area)	ASB Crime and Policing Act 2014 s67 & 68	E5d	100	14	n/a	
PSPO (No. of dogs)	ASB Crime and Policing Act 2014 s67 & 68	E5e	100	14	n/a	
Alcohol PSPO Breach	ASB Crime and Policing Act 2014 s63 & 68	E5f	100	14	n/a	
CPN breach	s48 & 52 ASB Crime and Policing Act 2014	E6	100	14	n/a	
Commercial waste receptacle breach	s47 & 47ZA EPA 1990	E7	110	14	n/a	
Repairing vehicles on road	s4 & 6 CNEA 2005	E8	100	14	n/a	
2 or more vehicles for sale	s3 & 6 CNEA 2005	E9	100	14	n/a	
Abandoning a vehicle	s2 & 2A Refuse Disposal (Amenity) Act 1978	E10	200	14	n/a	
Flyposting / graffiti	s43 & 44 ASB Act 2003	E11	100	14	n/a	
Duty of Care (householder)	s34 2(A), (6) & 34ZA EPA 1990	E12	400	14	250	10
Street trading (contravention of conditions)	s34(1) LLAA 1990 & s15 LLAA 2004	ST1	100	28	60	14
Street trading (false statements)	s34(2) LLAA 1990 & s15 LLAA 2004	ST2	125	28	75	14
Street trading (resisting / obstructing officer)	s34(3) LLAA 1990 & s15 LLAA 2004	ST3	250	28	150	14
Street trading (non-production of licence)	s34(4) LLAA 1990 & s15 LLAA 2004	ST4	100	28	60	14
Unlicensed Street Trading	s38(1) LLAA 1990 & s15 LLAA 2004	ST5	150	28	90	14
Civic amenity site non-compliance	LLAA 2004 sch 2 & LLAA 2007 s26	ST6	100	28	60	14
Affixing picture, etc. to surface of highway	s132 HA 1980 & s8 LLA & TFL Act 2003	HA2	100	28	50	14
Depositing anything on highway - interruption	s148(c) HA 1980 & s8 LLA & TFL Act 2003	HA3	100	28	50	14
Depositing anything on highway - injury or danger	s161 HA 1980 & s8 LLA & TFL Act 2003	HA4	100	28	50	14
Scaffolding, etc. non-compliance of licence	s169 HA 1980 & s8 LLA & TFL Act 2003	HA5	100	28	50	14
Unlicensed skip	s139(3) HA 1980 & s8 LLA & TFL Act 2003	HA10	100	28	50	14
Failure to illuminate skip	s139(4) a HA 1980 & s8 LLA & TFL Act 2003	HA11	100	28	50	14
Environmental Other - outline	Outline	E99				
Highway Other - outline	Outline	H99				

April 2023



FPN-0005000

Fixed Penalty Notice (FPN)

- 1. Alleged offender:.....
- .....
- 2. Date of birth:.....
- 3. Address:.....
- .....
- 4. I, an authorised officer of Hammersmith & Fulham Council, have reason to believe that on  
.....(Date) .....(Time)  
at the following Location:.....  
.....  
you committed an offence as described (right):

Particulars of offence:

Legislation:

- 5. Offence code:..... Full amount:.....  
due within:.....days.  
Reduced amount (if applicable):.....  
due within:.....days.

This Fixed Penalty Notice (FPN) offers you the opportunity to discharge any liability to conviction for the above offence by payment of a fixed penalty as detailed above. If you fail to make payment within the timescales stated above you may be prosecuted for the offence listed. If convicted you could receive a much larger fine and be liable for the council's costs.

Hammersmith & Fulham Council will process your personal information lawfully and fairly; it will be stored for up to six years and may be shared by the council in accordance with Data Protection Legislation including the General Data Protection Regulation (GDPR) and law enforcement data processing legislation

relevant to Local Authorities exercising their statutory functions when dealing with crime and other threats to community safety and security. This includes using it for the purposes of confirming your identity and may be cross referenced with other council databases for this purpose and/or consideration of prosecution by the council or for recovery of debt. We may share your personal information with other agencies where the law requires us to or where it is appropriate to support our statutory duties. Additional information about your rights and our compliance obligations under the Data Protection Legislation can be found in our corporate privacy notice at [www.lbhf.gov.uk](http://www.lbhf.gov.uk)

**PAYMENT MAY BE MADE BY THE FOLLOWING METHODS**

**THROUGH OUR WEBSITE OR PHONE PAYMENT SERVICE**

You can pay at any time with a debit or credit card by visiting [www.lbhf.gov.uk/secure-online-payments](http://www.lbhf.gov.uk/secure-online-payments) or by using our automated phone payments service on **020 8753 1930**.

**THROUGH ONLINE BANKING**

Please give your bank all our details when making your payment: Sort code: 60-50-06 • Bank account: 11402598

and **quote your FPN number as a reference** (see top right corner of this notice).

**AT YOUR BANK BRANCH**

Cash and cheque payments can be made via your own bank branch. **Ensure you quote your FPN number as a reference** (see top right corner of this notice).

**QR Code:**

Point your camera at the QR code to scan the QR code on this FPN. A notification will pop-up on screen. Click on the notification to open the website link.

There is no formal right to appeal, however the council will accept representations from you within seven days of the date of this notice. If you wish to make representations relating to this Fixed Penalty you can do so online by accessing [www.lbhf.gov.uk](http://www.lbhf.gov.uk) Alternatively you can write into the **The Fixed Penalty Administrator, 145 King Street, Hammersmith, W6 9JT**

or email [FPNadministrator@lbhf.gov.uk](mailto:FPNadministrator@lbhf.gov.uk)

Legal proceedings will not be initiated whilst the representations are being considered. If the representations are rejected payment will be due in the timescales stated in Section (5) above from the date of the rejection letter.

Signature of authorised officer:..... Date:.....

Name of authorised officer:.....