

# LONDON BOROUGH OF HAMMERSMITH & FULHAM

**Report to:** Policy and Oversight Board

**Date:** 20 June 2023

**Subject:** Forward Plan

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## SUMMARY

This report reviews the forward plan of the Policy and Oversight Board in 2023/24 and seeks Members views on any further key strategic issues within its remit to programme for consideration in 2023/24.

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## RECOMMENDATIONS

1. For the Board to note the forward plan for 2023/24 and comment on additional key strategic issues within its remit to programme for consideration.

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**Wards Affected:** All

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<b>Our Values</b>	<b>Summary of how this report aligns to the H&amp;F Values</b>
Building shared prosperity	The forward plan provides an opportunity to programme strategic issues for the Board's consideration, to support this, and other values. The current work programme includes exploration of childcare in the borough.
Creating a compassionate council	The forward plan provides an opportunity to programme strategic issues for the Board's consideration, to support this, and other values. The current work programme includes exploration of intergenerational practices in the borough.
Doing things with local residents, not to them	The forward plan provides an opportunity to programme strategic issues for the Board's consideration, to support this, and other values. The

	current work programme includes a report on the Council's cost of living response.
Being ruthlessly financially efficient	The forward plan provides an opportunity to programme strategic issues for the Board's consideration, to support this, and other values. The current work programme includes a mid-year review of the financial strategy and scrutiny of the revenue budget for 2024/25.
Taking pride in H&F	The forward plan provides an opportunity to programme strategic issues for the Board's consideration, to support this, and other values.
Rising to the challenge of the climate and ecological emergency	The forward plan provides an opportunity to programme strategic issues for the Board's consideration, to support this, and other values. The programme includes a review of the developing fuel poverty strategy.

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## Background Papers Used in Preparing This Report

None.

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## DETAILED ANALYSIS

### Looking forward to 2023/24

1. The Board has the following provisional future items for its forward plan:
  - 11 September 2023
    - Approach to intergenerational practices at H&F
    - Fuel poverty strategy
    - Digital Inclusion strategy
    - Mid-year financial strategy report.
  - 11 December 2023
    - Affordable and flexible childcare in H&F
    - Cost of Living report
    - Corporate performance
  - 23 January 2024
    - Revenue Budget for 2024/25.
2. The following areas of collaboration were formerly identified for the Board's consideration in the PAC Chair reports at April's Board:

- Improving data sharing and collaboration between the Council and partners
  - The Council providing co-production support and guidance to partners
  - Physical and mental health and wellbeing
  - Air quality and greening
  - Development of a borough food strategy
  - Cost of living support
  - Digital inclusion.
3. In light of the above, Members of the Board are invited to identify key strategic issues within its remit to programme for consideration in 2023/24 beyond the items in the above work programme.

## **LIST OF APPENDICES**

### **Appendix 1 – Policy and Oversight Board Terms of Reference**

## **Policy and Oversight Board Terms of Reference**

### **Members**

8 voting Councillors

### **Quorum**

3 Members of the Committee

### **Political proportionality**

7 Administration Members

1 Opposition Member

### **Principal Functions**

All the powers of an Overview and Scrutiny Committee as set out in section 21 of the Local Government Act 2000 and Local Government and Public Involvement in Health Act 2007, and in particular:

- The coordination, and development of the Council's Policy and Scrutiny function and the monitoring of its performance.
- To develop policy and make recommendations to the Cabinet.
- Monitor the administration and spending of Council services.
- To review the impact of decisions and policies implemented by the Council.
- Scrutinising the relevant Cabinet Member(s).

### **Scope**

- Creation and monitoring of new policy development via the Policy and Accountability Committees (PACs).
- Consideration and approval of requests for Task and Finish Groups by the PACs.
- Considering the corporate budget.
- Development of long-term savings plans within the Medium-Term Financial Strategy.
- Oversight of finance and use of resources.
- Performance management (including external assessment of the Authority and its services).
- Managed and shared services and other joint working with outside bodies.
- Electoral and other registration services.
- The Council's communication strategy.
- Procurement and management of IT services.
- The development, implementation and operation of the governance, structure, and processes in respect of joint working with other authorities, save for matters within specific service areas which fall within the remit of the PACs.
- Research, innovation, and the Council's continuous improvement and cultural change agenda.
- All human resources and organisation development functions.
- The Council's customer care and complaints services.
- Corporate Programmes and assurance.
- Other major cross-cutting functions of the Council.