

Pension Fund Committee Agenda

Tuesday 13 May 2025 at 7.00 pm
145 King Street (Ground Floor), Hammersmith, W6 9XY

Watch the meeting live: [youtube.com/hammersmithandfulham](https://www.youtube.com/hammersmithandfulham)

MEMBERSHIP

Administration	Opposition
Councillor Ross Melton (Chair) Councillor Florian Chevoppe-Verdier Councillor Laura Janes Councillor Adam Peter Lang	Councillor Adrian Pascu-Tulbure
Co-optee	
Michael Adam Peter Parkin	

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Members of the public are welcome to attend and the building has disabled access.

Date Issued: 02 May 2025

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<u>Item</u>	<u>Pages</u>
1. APOLOGIES FOR ABSENCE	
2. DECLARATIONS OF INTEREST If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent. At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken. Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest. Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.	
3. MINUTES OF THE PREVIOUS MEETING To approve the open and exempt minutes of the meeting held on 5 March 2025.	5 - 13
4. KEY PERFORMANCE INDICATORS This paper summarises the performance of the pension administration service. The key performance indicators for the period January – March 2025 (Q4) are shown in Appendix 1.	14 - 31
5. PENSIONS ADMINISTRATION UPDATE This paper provides a summary of activity in key areas of pension administration for the Hammersmith & Fulham Pension Fund.	32 - 46

- 6. DISCRETIONS POLICY** 47 - 68
- This report details the requirement for a discretions policy for the pension fund and recommends approval of a revised policy, as set out in Appendix 1.
- 7. PENSION ADMINISTRATION BUDGET** 69 - 70
- This paper sets out the 2025/2026 budget proposal for the London Borough of Hammersmith & Fulham pension administration services provided by Local Pensions Partnership Administration.
- This item includes appendices that contain exempt information. Discussion of the appendices will require passing the proposed resolution at the end of the agenda to exclude members of the public and press.*
- 8. CYBER SECURITY POLICY** 71 - 73
- This paper sets out the new cyber security policy for the London Borough of Hammersmith & Fulham setting out roles and responsibilities in the event of data breaches in particular by the Funds pension administration provider LPPA.
- This item includes appendices that contain exempt information. Discussion of the appendices will require passing the proposed resolution at the end of the agenda to exclude members of the public and press*
- 9. PENSION OPERATIONS RISK REGISTER** 74 - 75
- This paper sets out the pension operational risks for the Hammersmith & Fulham Pension Fund.
- This item includes appendices that contain exempt information. Discussion of the appendices will require passing the proposed resolution at the end of the agenda to exclude members of the public and press.*
- 10. PENSION FUND CESSATIONS** 76 - 77
- This paper sets out the pension fund cessations for the Hammersmith & Fulham Pension Fund.
- This item includes appendices that contain exempt information. Discussion of the appendices will require passing the proposed resolution at the end of the agenda to exclude members of the public and press*
- 11. EXCLUSION OF THE PUBLIC AND PRESS (IF REQUIRED)**
- Local Government Act 1972 – Access to Information**
- Proposed resolution:**
The Committee is invited to resolve, under Section 100A (4) of the Local

Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.