

Children and Education Policy and Accountability Committee

Agenda

Monday 30 June 2025 at 7.00 pm

145 King Street (Ground Floor), Hammersmith, W6 9XY

Watch live on YouTube: [youtube.com/hammersmithandfulham](https://www.youtube.com/hammersmithandfulham)

MEMBERSHIP

Administration	Opposition
Councillor Helen Rowbottom (Chair) Councillor Daryl Brown Councillor Mercy Umeh Councillor Genevieve Nwaogbe	Councillor Aliya Afzal-Khan
Co-optees	
Nandini Ganesh, Parentsactive Representative Nadia Taylor, Parent Governor Representative	

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Governance and Scrutiny
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This meeting is open to members of the public and the building has disabled access.
If you'd like to attend, please contact Debbie.Yau@lbhf.gov.uk

Date Issued: 20 June 2025

Children and Education Policy and Accountability Committee Agenda

30 June 2025

<u>Item</u>		<u>Pages</u>
1.	APOLOGIES FOR ABSENCE	
2.	DECLARATIONS OF INTEREST <p>If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.</p> <p>Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.</p> <p>Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.</p>	
3.	MINUTES <p>To approve the minutes of the previous meeting on 22 April 2025 as an accurate record.</p>	4 - 10
4.	SUMMER IN THE CITY	11 - 22
5.	CO-PRODUCTION IN CHILDREN'S SERVICES <p>This paper sets out how Children's services engage, consult and coproduce with children, young people and families to ensure the services we deliver are responsive to need.</p>	23 - 36

6. PREPARATION FOR ADULTHOOD IN H&F

37 - 54

This report and presentation (Appendix 1) provide a summary of the progress made across Children's Services and Adult Social Care in supporting children and young people as they reach adulthood.

7. DATES OF NEXT MEETING

To note the date of next meeting:

- 3 Nov 2025

London Borough of Hammersmith & Fulham



Children and Education Policy and Accountability Committee Minutes

Tuesday 22 April 2025

PRESENT

Committee members: Councillors Helen Rowbottom (Chair), Daryl Brown, Mercy Umeh and Aliya Afzal-Khan

Co-opted members: Nandini Ganesh (Parentsactive Representative) and Nadia Taylor (Parent Governor Representative)

Other Councillors: Councillor Alex Sanderson (Deputy Leader)

Guests:

Marie Thomas (Resident)
Benito Brown (Resident)

Officers:

Jacqui McShannon (Executive Director of People)
Sarah Sanderson (Interim Operational Director, Children and Young People Services)
Peter Haylock (Operational Director for Education and SEND)
Georgina Herry (Head of School Effectiveness)
Debbie Yau (Committee Coordinator)

1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Trey Campbell-Simon.

Nadia Taylor was attending remotely.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. **MINUTES**

RESOLVED

That the minutes of the meeting held on 21 January 2025 be agreed as an accurate record.

4. **FAMILY HUBS REPORT**

Peter Haylock (Operational Director for Education and SEND) presented the report.

NOTE: The presentation slides are attached in Appendix A

Responding to Councillor Daryl Brown's question about managing the attendance, Peter Haylock noted that there was a booking system for parents to reserve a visit slot. Referrals were also arranged so that the right staff might provide the support via the hubs for parents in need.

Nandini Ganesh (Parentsactive Representative) asked whether people registering themselves or being part of a case management would be counted as using the Hubs. Peter Haylock noted that for people who had formally registered through the Power App, their activities at the Hubs would be recorded. For unregistered visitors without using formal services, their casual visits might not be captured. He remarked that the Hubs helped create the opportunities for families to access the needed services and support as early as possible. He remarked that this would be an indicator hard to measure, requiring longer running time to generate meaningful data. Replying to Councillor Aliya Afzal-Khan's question, Peter Haylock said the Power App captured individuals' registration details and made referrals to the most appropriate service.

Noting that information about most of the Council's services would be provided at the Hubs, Councillor Mercy Umeh was concerned about the management of the information to meet the needs of families looking for support. Peter Haylock advised that the Hubs acted as an access point whereby the multi-disciplinary team would review the potential services that could meet residents' needs. Referrals could then be set up for the right people to provide assistance.

Jacqui McShannon (Executive Director of People) added that the services on offer at the Hubs were co-produced with residents, for example, via Family Voices who were heard at regular consultation forums. These services were very dynamic to meet family needs and had been evolving over the last two years to respond to the changing needs. Peter Haylock agreed to share more information about Family Voices after the meeting.

ACTION: Peter Haylock

Considering that services at the Hubs would probably be run on different days, Councillor Afzal-Khan asked whether a timetable was published online for the residents' reference. Peter Haylock noted that an up-to-date timetable of what's on at the Hubs was posted at the new Family Hub website.

NOTE: Below are the online Hub timetables for the three sites:

[Family Hub Old Oak Community Centre | LBHF](#)
[Family Hub Tudor Rose Community Centre | LBHF](#)
[Family Hub Stephen Wiltshire Centre | LBHF](#)

Noting the registrations at the Family Hubs had grown from 371 in 2023/34 to almost three folds of 961 in 2024/25 but the number of 'children seen' for the same period only increased twice, the Chair brought this up and discussed with Peter Haylock. Peter clarified after the meeting that registrations were a one-off data entry whereas 'children seen' was the number of times children engaged in activities across the year (this could include the same child accessing multiple times). The average engagement rate for each child would be around 10 times over the year. The number of individual families seen at the Hub was higher than 'children seen' was due to some adults/parents accessing activities without children (such as pre-natal, debt and welfare services etc).

On Nandini Ganesh's question as to why Stephen Wiltshire Family Hub had only grown a little from 541 to 686 since launching, Peter Haylock noted this Hub was running as a children's centre previously so many of the visitors were existing users of the services.

Questions from the floor

Marie Thomas (Resident) was concerned the Hubs were not advertised properly and known to only a small group of people. For example, the monthly letters from the Housing Services received by the Estate she lived on or the housing forum she attended never mentioned about the Hubs that advice on housing matters could be provided. She called on stepping up communications in sharing the good news.

Peter Haylock noted there was significant increase in the number of users to the Hubs over the last two years because the Hubs had done a lot of e-marketing including the banner of the Hubs at the bottom of Children Services' emails. Despite physical posters and leaflets were less effective nowadays, he agreed to pick up promotion with the residents' associations.

ACTION: Peter Haylock

Echoing the need to step up promotion of the Hubs at residents' meetings, Benito Brown (Resident) asked whether the Hubs would help families with children being excluded from schools. Peter Haylock responded that while the Hubs could support families with children being excluded from schools and a youth club would be developed to meet this need, the Hubs would not offer education provision for the excluded children as this was taken care of by the academies.

In this connection, Jacqui McShannon invited the two residents for a tour visit of the Tudor Rose Family Hub.

On promotion of the Family Hubs, Councillor Alex Sanderson (Deputy Leader) noted that ads about the Hubs' services around housing, health and education would be targeted at families in the areas. The Hubs would also ensure their constant presence at the TRA meetings and collect residents' feedback for service improvements.

RESOLVED

That the Committee noted the report.

5. VIRTUAL SCHOOL ANNUAL REPORT 2023/24

Sarah Sanderson (Operational Director, Children and Young People Services) presented the report on behalf of Amelia Steele, Head of Virtual School who had sent her apology.

NOTE: The presentation slides are attached in Appendix B

Noting that the percentage achieving grades 5 or above in English and Mathematics for 16 LBHF CLA pupils at Key Stage (KS) 4 was 31.25%, the Chair expressed concern that more than two-third of the cohort did not achieve Grade 5. Peter Haylock referred to the same Grade 5 E&M for all LBHF schools at KS4 with the outcome pitched at 64.4%. He reflected that CLAs at Virtual School were facing significant challenges and the achievements of each student should be celebrated individually.

Councillor Aliya Afzal-Khan appreciated the transformative effect of enrichment activities. She asked if the Virtual School had tracked the uptake of enrichment activities by CLAs at their own schools. Jacqui McShannon (Executive Director of People) advised that this was monitored in a variety of ways through the Personal Education Plan and the Virtual School teacher allocated for a group of children. An independent reviewing officer was also assigned for every child to review the Care Plan twice a year which shall cover enrichment activities both at and outside school.

Councillor Alex Sanderson (Deputy Leader) remarked that the Council also supported CLAs to join extracurricular activities within their own schools including providing funding/ bursaries and other supports.

Nadia Taylor expressed her thanks for an excellent presentation on school performance and the enrichment activities for the children in the Virtual School. She asked whether there were any mechanisms to promote and facilitate peer to peer support and encouragement for CLAs whereby they might have ways to connect, given their shared experience, outside of school.

Peter Haylock understood the CLAs connected through the enrichment activities and there were opportunities for conversations to take place as a group at summer trips. Jacqui McShannon added that the Care Leavers' Hub also encouraged young people to connect with their peers.

Questions from the floor

Benito Brown (Resident) considered more local apprenticeship opportunities should be offered for young people for them to become skilled professionals like plumber.

Councillor Sanderson invited Mr Brown to write to Councillor Zarar Qayyum, Cabinet Member for Enterprise and Skills who shall provide the relevant data. She added that the Council had done a lot under the Industrial Strategy looking at different pathways including apprenticeship for young people to go into employment.

RESOLVED

That the Committee noted the report.

6. EDUCATION PERFORMANCE REPORT FOR ACADEMIC YEAR 2023/24

Georgina Herry (Head of School Effectiveness) introduced the report which was a positive picture for outcomes in H&F at every Key Stage (KS), including early years, year 1 phonics, KS2 attainment (expected and greater depth standards), KS2 SEND attainment, KS4 performance (Progress 8, Attainment 8, Grade 5 E&M and EBacc entry), SEND KS4 performance, and KS5 performance (average point score, average grade). She also briefed members on attendance, elective home education (EHE) and children missing in education, exclusions, and priorities for 2024/25.

NOTE: The presentation slides are attached in previous item

Georgina Herry took the opportunity to note the work of H&F school leaders and staff in achieving the positive outcomes despite the challenging environment nationally. Their hard work paid off in ensuring the children thrived in the local area.

In reply to the questions of the Chair and Councillor Aliya Afzal-Khan, Peter Haylock (Operation Director for Education and SEND) noted that the English Baccalaureate (EBacc) entry was a suite of qualifications ensuring students were covering a broad and balanced curriculum (which was equivalent to 5 GCSEs in English, Maths, Science, Languages and Humanities). Peter stressed that the national data measured the entry not the performance with a view to ensuring students were moving away from a narrowed curriculum.

Responding to the questions of Nandini Ganesh (Parentsactive Representative), Georgina Herry confirmed that the data included those special schools' pupils who had taken GCSE subjects. As regards H&F schools, Peter Haylock advised that the schools were located within the borough, but the students might be out-of-borough residents. He also confirmed that falling school rolls was still a problem with significant decrease in the recent two years.

In this connection, Councillor Alex Sanderson (Deputy Leader) noted this was a nation-wide and global trend due to decreasing birth rates. There had been a 20% reduction in London's under 5s in the last decade. The local authority was commissioning more family homes but there were not enough children to fill the many school places.

Noting the number of known EHE children spiked at summer 2021 likely due to covid-19, Councillor Afzal-Khan queried why there was another spike in summer 2024 and sought reasons for the trend. She was also concerned about the monitoring of the children's education under EHE.

Peter Haylock remarked that the local authority was not allowed to ask the parents why they had opted EHE. On monitoring, the same safeguarding process used throughout was applicable to EHE children which had been carried out with increased provision.

In terms of EHE, the Chair observed the same trend nationally. Councillor Sanderson noted it could be due to a variety of reasons and the local authority had paid close attention to this cohort's safeguarding by meeting and working with the families to achieve the best outcomes.

Noting the absence of attainment data for KS3, Councillor Afzal-Khan considered the local authorities could not step in and help pupils during this 5-year period after the baseline testing at KS2 and before obtaining the GCSE attainment at KS4.

Georgina Herry noted that there was no externally published data at KS3 but individual schools had closely monitored pupils' entry performance and assessed them at appropriate junctures with a view to providing additional support early. In addition to attainment, the local authority also looked at the progress over their time in secondary schools. Progress 8 at KS4 reflected how pupils were doing from the KS2 baseline and schools were keen to track and get the support they needed as early as possible.

Councillor Afzal-Khan noted from Appendix 1 (page 60) that Progress 8 and Attainment 8 for some schools were far below the national levels. She asked if this was consistent and whether strategies were in place to help these schools, noting there was a school leadership cohort that could help and guide each other. Peter Haylock echoed that H&F's secondary head teacher network was very strong and the recent brought in 'rise' programme was a school improvement service that the local authority might identify and talk with schools in need.

As regards the Chair's suggestion of adding an explainer to facilitate parents making informed choices, Peter Haylock said this was up to the academies in presenting their data and parents might be looking at wider set of things about the schools. Georgina Herry added that there were online tools assisting parents to compare the schools.

Questions from the floor

Marie Thomas (Resident) was proud of the education outcomes in H&F schools and keenly hoped to ensure the H&F teachers were retained. She questioned the schools' readiness in delivering healthy living curriculum like oral health and toilet training to early years.

Georgina Herry assured that a lot of work around health promotion had been done by the public health team which worked with school nurses on oral health, asthma, diabetes and healthy eating. She added that while it was a national trend for children to start schooling without toilet training, there were toilet training sessions for parents and carers to help pupils' readiness for school.

Peter Haylock expressed his appreciation to the hard work of Georgina Herry and her small team done for the primaries and secondaries covering a wide range of areas from school performance to personal hygiene.

Councillor Sanderson echoed and thanked for the huge amount of work done to make sure H&F schools were all on a continuous improvement journey. She also took the opportunity to congratulate Parentsactive for receiving the Civic Honors Award. Members applauded again at the nomination cited by Councillor Sanderson. Nandini Ganesh thanked everyone and noted they would be celebrating their 25th anniversary soon.

RESOLVED

That the Committee noted the report.

7. DATES OF FUTURE MEETINGS

The Committee noted that the next meeting would be held on 30 June 2025.

Meeting started: 7.03 pm
Meeting ended: 8.37 pm

Chair

Contact officer Debbie Yau
 Committee Coordinator
 Governance and Scrutiny
 E-mail: debbie.yau@lbhf.gov.uk



HOLIDAY ACTIVITY AND FOOD PROGRAMME SUMMER IN THE CITY HAMMERSMITH & FULHAM

Summer 2025



AGENDA

HAF Overview

Links to Wider Strategies

Themed Weeks

Provisions Insights

Events

CommUNITY Day

Providers

Marketing

Resources

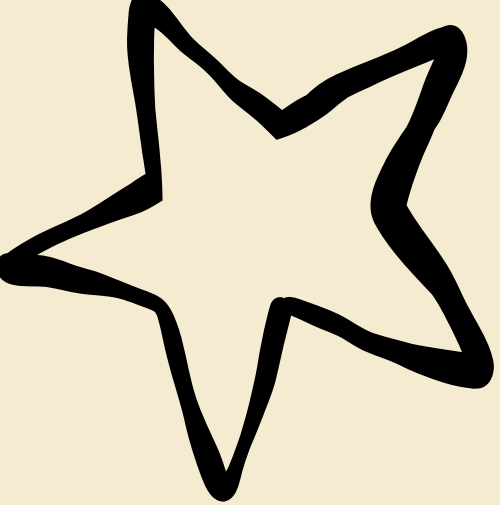
WHAT IS HAF?

- A government-funded initiative supporting children eligible for benefits-related free school meals.
- Provides access to free enriching activities and nutritious meals during Easter, Summer, and Winter school holidays.
- Aims to reduce holiday-related pressures for families, improve outcomes for young people, and strengthen community connections.



KEY OBJECTIVES

- Inclusive and accessible provision
- Youth led planning and delivery
- Wider family engagement
- Focus on wellbeing and mental health
- Food and Nutrition Education
- Monitoring, Evaluation and Continuous Improvement



HAMMERSMITH & FULHAM STRATEGIES



Early Intervention Strategy

- Reducing pressure on families through free accessible provision
- Structured and safe spaces reducing risk of isolation and behavioural escalation
- Early identification for vulnerable at risk children
- Family Hubs to connect families with wider early help services

SEND Strategy

- Reducing pressure on families through free accessible provision
- Structured and safe spaces reducing risk of isolation and behavioural escalation
- Early identification for vulnerable at risk children
- Family Hubs to connect families with wider early help services

Youth Voice Strategy

- Youth Council & Youth Board involved in planning and shaping themed activities.
- Structured feedback through post programme surveys
- Work experience and volunteering opportunities
- Youth-led initiatives



SUMMER IN THE CITY 2024



DELIVERY

**24
PROVIDERS**

**52
EVENTS**

**2020
HOURS OF
DELIVERY**



OVERALL IMPACT

**2398
UNIQUE YOUNG
PEOPLE**

**177
UNIQUE SEND
YOUNG PEOPLE**

**16,139
HOT MEALS
SERVED**

**17,655
ATTENDANCES**

SUMMER IN THE CITY 2025

- 6 weeks of holiday activities and event across the borough
- 5 weeks of themed weeks with activities and events to match
- Free holiday provision for children and young people aged 4 to 18, and up to 25 with SEND
- Delivered in schools, youth clubs, community centres, parks, and public spaces across the borough



THEMES

1. Exploring our Environment
2. Levelling Up
3. Building Connections
4. Celebrating Creativity
5. Belonging Everywhere

PROVIDERS

SPECIALIST PROVIDERS

NAME LOCATION AGE WEEKS

Action on Disability	White City	11-25 years	2.3.4.5
Dancwest	Parsons Green	5-17 years	2.3.4
Lets Unite for Autism	White City	7-16 years	2.3.4.5
MENCAP	Shepherds Bush	13-25 years	2.3.4.5.6
Solidarity Sports	Holland Park	5-16 years	2.3.4.5.6

FOOD EDUCATION

NAME LOCATION AGE WEEKS

Nourish Hub	Shepherds Bush	8-17 years	2.3.4
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MULTI ACTIVITY

NAME LOCATION AGE WEEKS

Brainspark Games	Tudor Rose	5-12 years	1.2.3
Bubble and Squeak	Old Oak	5-11 years	1.2.3.4.5.6
Harrow Club	White City/ Old Oak/ Sands End/ Tudor Rose	11-18 years	1.2.3.4.5
LMP Action	Hammersmith	8-16 years	1.2.3.4.5
MASBRO	Hammersmith	8-19 years	1.2.3.4.5
Minaret Community Centre	West Brompton	8-16 years	1.2.3.4.5.6
Sands End Community Centre	Parsons Green	5-11 years	2.3.4.5
Shepherds Bush Families Project	Hammersmith	5-16 years	2.3.4.5.6
Sulgrave Club	Hammersmith	7-19 years	1.2.3.4.5
Urbanwise	Old Oak	5-11 years	1.2.3.4.5.6
WEST	White City	8-12 years	2.3.4.5.6

SPORTS

NAME LOCATION AGE WEEKS

Fulham Reach Boat Club	Fulham	13-18 year	3.4.5
Jolof Sports	Fulham	6-15 years	1.2.3.4.6
London Sports Trust	White City	8-16 years	2.3.4
Motion 4 Kids	Shepherds Bush	5-16 years	2.3.4.5

PERFORMING ARTS

NAME LOCATION AGE WEEKS

Dancewest	Parsons Green & Hammersmith	5-17 years	2.3.4
Noise Academy	Tudor Rose	8-16 years	4
White City Theatre Project	Shepherds Bush	11-18 years	1

ACCESSIBILITY AND SEND

SPECIALIST PROVIDERS

NAME	DETAILS
Action on Disability	Delivered at WEST, Action on Disability offer a wide range of activities due the vast resources the building has to offer. From the climbing wall to boxing. Places available for young people with SEND include 1-2-1 support for those with Complex or Profound needs.
Dancwest	Dance sessions at the Lyric Theatre and Sands End Community Centre. Offering two age streams of provision, 5-11, 11-17 years. Able to offer 1-2-1 dance support but cannot accomodate complex or profound needs.
Lets Unite for Autism	Supporting young people with autism and developmental disabilities. A wide range of activities, including STEM, VR Games, and arts and crafts. It is designed for group participation and does not provide 1-2-1 support.
MENCAP	Supporting young people age 13-25 years in a wide range of activities, including arts, sports, cooking and trips. They are able to offer 1-2-1 support to young people with complex and profound needs.
Solidarity Sports	They provide support to young people who are recovering from complex trauma. A ratio of 1 adult per 2 children, they offer sports, trips and arts and crafts.

- All providers are able to offer spaces to children and young people with SEND
- It is a requirement for providers to add their accessibility arrangements and SEND support on Plinth which allows parents to filter appropriate provisions.
- Specialist SEND provision filter on Plinth and advertised in SITC Brochure

EVENTS

- WormWood Scrubs Pony club offering 'own a pony' and picnic events.
- Noise Academy to offer music workshops
- Duthc Pot Stories offering storytelling sessions.
- Specialist providers offering family friendly events.

EXPLORING OUR ENVIRONMENT

- Co-designed with the Climate team and Youth Council
- Local organisation partnerships including: Hammersmith Community Gardens Association, Science Owl, Divine Collective, Imperial Invention Rooms, Wetlands Centre

LEVELLING UP

- Events include: BMXing at Wormwood Scrubs, Boxing in Ravenscourt Park, Climbing Hangar at Parsons Green; Kayaking with London Sports Trust

BUILDING CONNECTIONS

Co-design with Youth Council to promote their podcast.

- Partnerships include: MIND, BIA, Better 4 You, Podcast tour

CELEBRATING CREATIVITY

- Partnerships include: Storytelling with Dutch Pot Stories; Zine workshops with Skin Deep Education; DJ and Music Production with Noise Academy; Fashion with La Modista; Manga drawing with Rich T

BELONGING EVERYWHERE

- Co-designed with the Youth Board
- Events include: Steel drums workshop; Hammersmith Podcast, Nourish Hub Global Food event



INSIGHTS

9 UNIVERSAL PROVIDERS
2 SEND PROVIDERS
6 EVENTS

7 UNIVERSAL PROVIDERS
1 SEND PROVIDER
7 EVENTS

7 UNIVERSAL PROVIDERS
1 SEND PROVIDER
7 EVENTS



EVENTS AND PROVISIONS

Old Oak

Tudor Rose

Stephen Wiltshire Centre

MARKETING

Digital

- Website updates
- Mailer of digital brochure
- Social media posts
- HAF video
- Plinth booking system

Print

- Brochures
- Vinyl banners
- Flyers
- Magazine article



RESOURCES

Digital

- Cookbook
- Weekly Themed activity packs
- Vegemi Food Education platform

COMMUNITY DAY

SUMMER IN THE CITY LAUNCH

SATURDAY 19TH JULY



Youth DJ performance
Crowd Sports Activities
(Celebrity guest)

Youth Council Live Podcast
Art and Craft volunteering

project

JK Arts

MENCAP

MIND



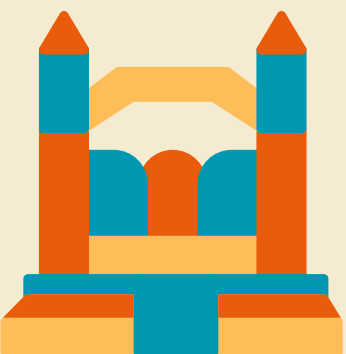
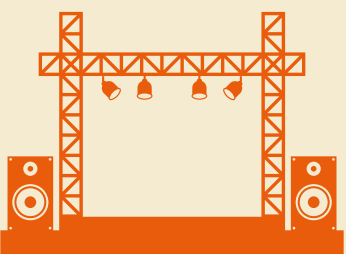
VR activities

Nourish Hub Food Activities
Skin Deep Education Arts

300-500
ANTICIPATED
ATTENDANCES

Penalty Shoot Out
Ninja Warrior

Lebanese Food Truck
offering 100s of
free meals



Report to: Children and Education Policy and Accountability Committee

Date: 30/06/2025

Subject: Coproduction in Children's Services

Report author: Sophie Revell, Commissioning and Contracts Officer

Responsible Director: Jacqui McShannon, Executive Director - People

Summary

In H&F we coproduce with children, young people, families, the community sector, and other partners to build shared solutions wherever possible. Taking a coproduced approach to the design and delivery of community support and services helps us work together with the community to bring to life our commitment to 'doing things with residents not to them'.

Coproduction is a collaborative process that aims to increase the involvement of young people and families and influence in decision making, but it does not guarantee that their wishes will always be implemented, what might be a priority for a group of people may not fit with other priorities of groups or the council, and the coproduction process includes the council as a partner, and does not inherently make children, young people, or families decision makers. When coproduction isn't fully possible, it is important to consider how children, young people and families can be involved in ways such as consultation and information sharing.

Coproduction isn't always possible or appropriate, for example when it comes to statutory decisions that are made in accordance with legal frameworks, the extent which children, young people, or families can be involved varies from project to project.

This paper sets out how Children's services engage, consult and coproduce with children, young people and families to ensure the services we deliver are responsive to need.

Recommendations

To note the report.

Wards Affected: All

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	Working in partnership to strengthen services for better outcomes for our residents using them and ensuring that the voices of marginalized groups are

	heard to help address systemic inequalities and promote social justice.
Creating a compassionate council	Ensuring that we are able to provide the right support at the right time to enable our families and communities to ensure all residents are safe, healthy and thrive to achieve their best outcomes.
Doing things with local residents, not to them	Ensuring that the residents voice is the centre of the decision-making process and continue to use their feedback as a way of developing the services.
Being ruthlessly financially efficient	Coproduction can help identify inefficiencies and unnecessary costs within services. Coproduction can streamline services and eliminate duplication of services.
Rising to the challenge of the climate and ecological emergency	Coproduction gives people a voice and agency in shaping decisions that affect their lives and environment.

Detailed Analysis

1. Children, young people and their families are seen, heard and valued in H&F. Their participation is widespread, immersive, high profile and influential. Our coproduction values run through the heart of Peoples Services, through the thousands of 'everyday conversations', from developing strategic policies, to influencing our frontline practice. We have open and honest conversations about resources, and strategic priorities in the context of delivering our statutory duties. Listening to and working with people to develop and improve services is a key priority in our partnership approach.

2. As such we have established a range of mechanisms for obtaining feedback and involving children, young people and families.

3. Youth Voice

Youth voice values the voices of young people around the borough. Taking and listening to the experiences of young people and bringing them to the table, to help shape the borough to be a safe and thriving place for young people. H&F Youth Voice is made up of young people of different backgrounds and ages.

4. Youth Council

We co-produce activities, services and opportunities for young people. We want to ensure that young people have access to information and we have debates and discussions based on the experiences of young people and want to help support them the best we can. We also do research projects and plan out events for young people to get involved in.

Hammersmith & Fulham's Youth Mayor and Member of Youth Parliament biannual elections take place every two years bringing new young people into the position.

Anyone aged 11-19 who lives, works or goes to school in H&F can vote. Recently the youth council have defined a series of key priorities and have then worked across several council departments and strategic leads to

implement delivery plans and create clear opportunities for improvements.
improvements. improvements.

5. Family Voices

Family voices aims to ensure our family hubs, and our family information meets the needs of our residents and partners. We do this through termly meetings, and through other feedback options such as parent/carer feedback systems and parent/carer surveys. The family voices group has focused on developing the family hubs offer, the local offer and the marketing and communication strategy. The improvements that came from this work have led to the H&F Local Offer being voted the country's best local offer in the 2024 (NAFIS) award. The family voices group has now met seven times over the last 18 months and representation from families has steadily increased; there were nine parents at one of the most recent meetings. The group includes families who access universal services and specialist services (including SEND provision). Some families are new to the area and have not yet accessed services at family hubs. Since the inception of this group, improvements include greater opportunities to hear the voice of service users and would-be service users, families from under-represented groups, targeted families etc. The input from families have also supported our local offer being recognised as the country's best local offer in the 2024 (NAFIS awards). The family voices group also works to develop the offer to those families who are seldom heard or access family hub services. This work has led to improvements in the timetables design, the family hubs offer, and the ensuring the new services within the network meet family need.

6. Parents active

A parent carer forum dedicated to improving the quality of life for disabled children, young people, adults, and their families in Hammersmith and Fulham. Parentsactive participates in various committees and holds formal consultations and meetings with professionals and council officers, to influence decisions and services for disabled service users. As part of this, they conduct surveys, publish reports and campaign on issues where they can highlight parental concerns and gaps in service provision. Parentsactive are a crucial partner within both childrens and adults, they have coproduced the development of many areas within the council including the Stephen Wiltshire Centre. In recent years they have been a key partner within SEND delivery group and have CHESC. They have also been key partners in developments within adults social care and this relationship is being enhanced with new developments.

7. Partners in change

Is working to expand and diversify parent carer engagement and bring different support organisations together. Championing other forums and identifying key themes to raise with the partnership. This meeting is led and chaired by Parentsactive who have determined that the best approach for this meeting is through targeting a key theme. For 2024-25 partners in change has focused on services that are supporting young people with mental health challenges. This has led to the development of a tangible action plan and improved communication between services and partners.

8. Corporate Parenting Board

These meetings are held quarterly through the year and during school holidays. Prior to each board, workshops are completed where both our children looked after, and care leavers are invited to join us to focus on a particular topic in relation to the board's priorities. These have ranged from Mental Health, housing offer, board priorities to name a few. Young people attend these workshops alongside councillors, managers and officers with the service. These workshops give us the opportunity to gain an understanding about the offers available to our care leaving young people, ask questions and respond to developments and various areas of improvement across the service in relation to the 3 priorities for the young people:

- Settled and Belong
- Safe, Happy and Healthy
- Thriving Adults

The feedback from the workshops is taken back to the corporate parenting board. Our participation manager is currently working to establish a representative to YP member of the board who will be able to be the voice in the meeting and then be supported to feedback. This will then allow for greater coproduction and involvement in the actions that take place at corporate parenting board.

Coproduction Roles

9. In Children's coproduction, different groups play distinct roles to ensure that the process is inclusive, effective, empowering and beneficial for all involved.
10. Children, young people and families are central figures, shaping the projects direction and outcome, fostering ownership and empowerment. They are more than just recipients of services. They contribute ideas, skills and perspectives to shape the project. Their feedback is essential for assessing the projects impact. Strengths and weaknesses, and making necessary adjustments. They become advocates for their own needs and the needs of their peers, influencing policy and practice.
11. Practitioners / Facilitators create a safe and supportive environment to encourage participation and expression, they provide resources, tools and technical support to facilitate ideas and creativity and they document the process, gather insights and adapt the approach based on the evolving needs of children, young people and families.
12. The council provide the resource, with funding, staff, materials and expertise to support the projects implementation. The council advocates for policies that promote children's participation and coproduction and collaborates with other organisations to create a network of support, expertise and resources, and share best practices.

The Coproduction Journey

13. When undertaking work on the design and implementation of a new or existing policy, that will have an impact on residents, or the recommissioning or setting up of a new service, the council has coproduction guidance and a checklist to help us shape our coproduction exercises. *These are included in Appendix 1 and 2*
14. By working to the coproduction checklist we can ensure that we identify the needs and priorities of children, young people, and families and assess their capacity to participate in decision-making. We are able to identify potential partners and build relationships and then develop a plan for coproduction, including goals, roles, and timelines.
15. Once children, young people and families have been recruited to participate in the coproduction process, we provide training and guidance on coproduction principles, decision-making, and communication skills. We also offer ongoing support and guidance to participants.
16. Once coproduction is underway, we facilitate shared decision-making processes and ensure that we implement the agreed-upon decisions and monitor progress and evaluate outcomes.
17. After the coproduction process is complete, we then assess the effectiveness of the coproduction process through evaluations and reports so we are able to review feedback, learn from the experience and identify areas for improvement.
18. Our coproduction partners provide reports to feedback how they thought the coproduction exercise went and to evaluate how we can learn from the experience and identify areas for improvement. We may disagree with parts but can then discuss this with the partners, this is an example of the healthy communication that takes place during coproduction and a way for us to assess the effectiveness of the coproduction process.
19. Coproduction is a reciprocal process, everyone involved should feel that they are getting something out of the process and there should be an emphasis on the mutual exchange of value between all participants.

Examples

20. We continue to deliver our commitments to coproduction; by strengthening and embedding coproduction so it becomes the norm. CHS have coproduced extensively for various products, services, commissioning and strategic boards. *Examples of some of our achievements can be found in Appendix 3.*
21. Children's Services has a strong emphasis on coproduction and consultation when developing service priorities. Regular consultation is held with key stakeholders, service users through practice week, school's forum, the youth council, scrutiny committees, resident commissions, customer care

month, corporate parenting board, CL advisory group to inform priorities of the department.

22. We use the Total Respect training programme a unique training course to help all those working with children in care comply with children's right to participate in decision making. Total Respect is led and delivered by our care experienced young people.

Future Coproduction

23. Looking ahead, there are a number of opportunities for coproduction in both regular meetings and targeted coproduction in strategy development.
- Speech and language review
 - Children Social Care Reforms – large programme of transformation across Local Authority, Health and Police. Residents and partners will be part of task and finish groups and board overview.
 - Family Voices - Family voices coffee mornings take place every term. They are a great opportunity for our residents and partners to provide feedback on how the family hubs are going and take part in discussions on current developments.
 - Partnership meetings – quarterly meetings where all participants actively shape the agenda, discussions and outcomes.
 - Youth Voice (youth council meetings and activities throughout the year)
 - Coproduction Hub (monthly)
 - Holiday Activity and Food Programme - we meet with a youth board of young people attending our youth service provision in order to co-produce delivery, supporting development of activity that young people want to see.
 - Summer in the City - we are again working with the Youth Council. The Youth Council will be co-designing a week of activity around mental health, working alongside organisations such as Mind. They are also planning to promote the summer activity through a podcast.

Appendices

Appendix 1 - Guidance - [officesharedservice.sharepoint.com/sites/intranet/hf-communications/Documents/Forms/AllItems.aspx?id=%2Fsites%2Fintranet%2Fhf-communications%2FDocuments%2FHF Coproduction Checklist Guidance%20Epdf&parent=%2Fsites%2Fintranet%2Fhf-communications%2FDocuments](https://officesharedservice.sharepoint.com/sites/intranet/hf-communications/Documents/Forms/AllItems.aspx?id=%2Fsites%2Fintranet%2Fhf-communications%2FDocuments%2FHF%20Coproduction%20Checklist%20Guidance%20Epdf&parent=%2Fsites%2Fintranet%2Fhf-communications%2FDocuments)

Appendix 2 - Checklist - [officesharedservice.sharepoint.com/sites/intranet/hf-communications/Documents/Forms/AllItems.aspx?id=%2Fsites%2Fintranet%2Fhf-communications%2FDocuments%2FHF Coproduction Checklist%20Epdf&parent=%2Fsites%2Fintranet%2Fhf-communications%2FDocuments](https://officesharedservice.sharepoint.com/sites/intranet/hf-communications/Documents/Forms/AllItems.aspx?id=%2Fsites%2Fintranet%2Fhf-communications%2FDocuments%2FHF%20Coproduction%20Checklist%20Epdf&parent=%2Fsites%2Fintranet%2Fhf-communications%2FDocuments)

Appendix 3 – Coproduction Examples

Early Intervention Strategy

Throughout the development of H&F's Early Intervention Strategy we incorporated existing feedback from children and young people, gathered via our Youth Voice Coordinator, to ensure we were listening and responding to what our young people want across our services.

The Early Intervention Strategy was coproduced with residents as well as health partners, youth council and youth parliament. We set clear outcomes to what we wanted to achieve but left it mostly open to input from our coproduction partners as to what they wanted the strategy to include.

We also consulted with young people through a borough-wide survey asking about their experiences living in H&F, who/where they would go to for help, and what is important to them about how they receive support. To do this we launched an online consultation for young people in partnership with the youth council, receiving a total of 550 responses.

In July the Youth Council hosted and facilitated an Early Intervention co-production event at Fulham Library which provided important feedback that directly informed the strategy.

The Early Intervention Strategy has adopted the guiding principles and purpose of the Youth Voice strategy, committing to embed co-production to strengthen the reach and impact of youth voice in service design as 'business as usual'.

Members of the Youth Council and their peers were directly involved in ensuring that the right services are put in place in H&F, by participating directly in the tender evaluation process.

Led by EI strategy and coproduction with families and young people, the family hubs coproduction then began, focused purely on family hubs. The journey from the start of the strategy to the opening of the Family Hubs was 3 years and during that time coproduction was incorporated into the design and implementation processes.

Family Hubs

We worked alongside families and young people to co-produce the new Family Hubs across the borough.

The Family Hubs programme has a dedicated coproduction resource. Funding has been provided to VCS organisations to work across the programme with identified members of the community to fully incorporate coproduction into the design and delivery of Family Hubs.

Alongside our coproduction partners, Action on Disability, ParentsActive, Mencap and Young Hammersmith & Fulham Foundation, we hosted sessions with families, parents, and young people to understand what Family Hubs meant to them and what they thought Family Hubs should look like.

March 2024, we carried out session with young people to coproduce the design a mural at Tudor Rose Family Hub and Old Oak Family Hub. For Tudor Rose, Mia Harris, a local artist, combined designs from H&F Youth Council. Mia did the same at Old Oak from young people who were part of Harrow Youth Club, reflecting the Old Oak tree and how they felt about their local community.

We held a user research workshop with children SEND and young people back in February to help design the website. During the workshop, there were specific focus groups and one-on-one usability testing. This included the participants to draw and note down what is important to them when it comes to the Family Hub site. The day was a great success, providing valuable insights to what children with SEND and young people need from the Family Hub Site.

Alongside our coproduction partners, we have hosted numerous sessions with families, parents, and young people to understand what family hubs mean to them, what support they would most benefit from, how they would best engage with the offer available, and how the family hubs should look and feel as a safe community space. Additionally, we hosted two welcome events at the north and south localities where we invited residents to the buildings for food and drinks and provided an open space for them to discuss what a Family Hub is and their ideas of what it could look like in each location.



Once the Family Hubs were implemented, our partners compiled a coproduction evaluation report, outlining the process, what went well, and the challenges they believed there to be throughout the process

Youth Council and Youth Voice

We have an active and inclusive Youth Voice Network and Youth Council in H&F. Listening to the experiences of young people and bringing them to the table, to help shape the borough to be a safe and thriving place for young people.

Highlights and Achievements of our Youth Council include:

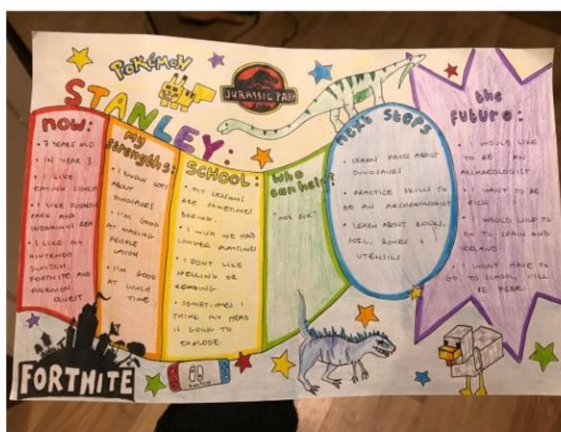
- Action on Disability Signing of the Inclusion Charter
- Policy Oversight Board
- Art In The Park
- House of Commons
- International Day of a Girl with L'Oréal
- Youth Council Open Days
- Young People Forum
- Meeting with Strategic Leads
- Lets Talk About It Podcast

The Youth Voice Priorities are driven by young people and is now driving our future work, where it can. The young people had identified priorities focusing on life skills and work readiness. We have then included these priorities in the criteria for our third sector investment grants, so that funding can be provided to address the priorities our young people have specified. We then continue to work with young people and their priorities to build them into whatever we can where it is suitable depending on the commission and if it is in our power to do so.



SEND Outcomes Framework

The Local Area Partnership has recently coproduced the SEND Outcomes framework with children and young people to understand the outcomes that are important to them, and to act as a mechanism show how coproduction is leading to positive change. Our SEND Scorecard measures key metrics against these outcomes to demonstrate impact.



Parent Carer Forum

Our well-established and active Parent Carer Forum coordinate the parent/ carer voice across the partnership, working closely with partners to share the lived experience of families in H&F.

The Parent/Carer Champion Network is run by ASE and funded by the Violence Reduction Unit. ASE work with parent/carers in the community, who may themselves have been, or their children have been, involved in youth crime, and train them to become Parent/Carer Champions to support and mentor other parent/carers whose children are at risk of criminal exploitation.

Corporate Parenting Board

Corporate Parenting Board workshops takes place 4 time a year and are designed to help the board and Children's Services to understand and improve their practice in supporting children in care. These workshops are open to all young people with representatives from the board and Children's Service attending. The workshops aim to enhance the council's ability to have greater insight into the needs of children and young people in care, and the actions young people feel is needed to improve their

outcomes. The workshops foster collaboration between young people and different services across H&F.

Examples of Workshop Topics:

- **Safeguarding and Child Protection:**

Reviewing safeguarding practices and ensuring that children are protected from harm.

- **Promoting Educational Opportunities:**

Exploring how to support children in care to achieve their full potential in education and can access employment opportunities.

- **Supporting Children's Health and Well-being:**

Providing guidance on how to promote children's physical and mental health and well-being.

- **Developing the Housing Strategy:**

Working together to develop a strategy that outlines how the council will fulfil its corporate parenting responsibilities ensuring that all young people have a safe place to live.

The Lead Member for Housing, Cllr Umeh, and housing colleagues have played an active role in the work of the Corporate Parenting Board. We held consultation and engagement sessions in 2023 and 2024 with young people aged 16-24 led by the Leaving Care Team Manager alongside:

- Housing Advice and Homelessness Manager,
- Participation Officer, and
- Cllr Umeh.

These were focused on preparation for independent living, moving in process and post move and support. The consultation with young people led to the setting up of a working group with Children's and Housing colleagues. This group was tasked with developing the Joint Housing Protocol. The Corporate Parenting Board will be responsible for receiving regular updates on the effectiveness and outcomes of this Joint Housing Protocol, providing oversight and scrutiny, to ensure we continue to meet our corporate parenting responsibilities towards the young people leaving our care. Some of the commitments made through the protocol to date are:

- Increasing the Setting Up Home Allowance (SUHA) to £3000
- Providing flooring and white goods for young people moving into Council tenancies
- Introducing a dedicated Care Leaver's Housing Officer
- Setting up a 'flag' for care experience on our housing system so that the Housing Officer knows to alert the Leaving Care service if there is any risk to tenancy

The most recent Corporate Parenting Board workshop in April 2025 focused on mental health and wellbeing. There were 11 young people who took part in the workshop, alongside Councillors and members of staff from the Council. The young people facilitated a world café to review the mental health and wellbeing offer. Actions from the workshop to develop and improve the offer included better

communications with accommodation providers to avoid schedule conflicts, more group activities and provide drop in sessions among others.



Young Inspectors Programme

One example of our focus on Quality Assurance for our children in placements is the introduction of the Young Inspectors Programme. The programme is youth led and offers young people the opportunity to quality assure, co-design and shape services. The programme includes a series of inspections of service provision for young people, by young people and a feedback loop to create meaningful change. Strengths and areas for development are identified. Young inspectors compile a report and outline recommendations based on what they have found. The report is shared with commissioning and providers to make changes to improve their services.



Young Interviewers

We know that good social workers can make a big difference in young people's life. That's why we want young people to be involved in the recruitment of social workers who will be working with H&F children.

Young people join interview panels across Children's Services and facilitate group interview panels for newly qualified social workers. Young people panels are also offered when recruiting to Senior Leadership roles.

We have also used young people to sit on evaluation panels for our commissioned services. For the Early Intervention contracts a panel of young people reviewed, evaluated and scored the submissions from providers and their views and scores were included in the overall evaluations of the tenders.

Care Leavers Hub

A dedicated hub for care leavers was a council manifesto commitment – spaces for studying, life skills and group work, as well as a music room and staff office. Young people and staff were engaged from the project's inception and fed into the design and plans for operation e.g. our care experienced young people chose the HUB name. A full range of work experience opportunities were offered as part of the refurbishment. This was a cross-partnership project with support and involvement from the Leaving Care service, Children's Commissioning, Corporate Property, Facilities Management, Resident Engagement, Finance and external partners. A disused Council property was identified and works completed as part of Keirs' social value commitment. The HUB opened in October 2023 and provides a base for partners and departments across the Council to engage with our young people.



'Foster with West London' Regional Fostering Recruitment and Support Hub

Foster with West London, operation since May 2024, forms one strand of the DfE Fostering Recruitment and Retention Programme. The Hub delivers a sub-regional approach to fostering recruitment with the aim of increasing the conversion rate between initial enquiry and application, operating as a centrally run front door. Development of the regional hub was led by a series of task and finish working

groups, bringing together colleagues across eight local authorities in the West London region to co-design the operating principles and processes. In addition, foster carers across the region were engaged at key periods. Following launch, the hub continues to co-design future iterations and developments in practice with LAs involved across the region with new models and ways of working collaboratively developed with our LA partners, including through ongoing monthly management meetings.

Family Assist

Family Assist recently (March 25) invited parents, carers and young people to share their experiences of working with the service. The session was carefully designed to create a safe and supportive space for open and honest feedback, featuring contributions from a young people, a parent, and a grandmother (carer) with her grandson. Each participant spoke powerfully about the positive outcomes they had experienced as a result of their involvement with Family Assist.

This feedback is helping to shape and inform how we develop and deliver services going forward. The session made use of a reflecting team approach, which enabled those giving feedback to engage in meaningful, structured conversations with trusted practitioners, while being observed by the wider team. Grounded in systemic practice, this model allowed for a deeper understanding of lived experience and promoted strong relational practice. It was a clear example of how we can work with families to better understand what's working well and where we can do more. This is an approach we are keen to grow across services to support meaningful and authentic family participation.

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Report to: Children's and Education Policy and Accountability Committee

Date: 30 June 2025

Subject: Preparation for Adulthood in H&F

Report author: Peter Haylock, Operational Director of Education and SEND
Katharine Willmette, Director of Adult Social Care
Joe Gunning, Head of Programmes

Responsible Director: Jacqui McShannon, Executive Director, People's Services

SUMMARY

This report and presentation (appendix 1) provide a summary of the progress made across Children's Services and Adult Social Care in supporting children and young people as they reach adulthood.

RECOMMENDATIONS

1. The Children's and Education Policy and Accountability Committee notes the contents of this report.

Wards Affected: All

Our Values	Summary of how this report aligns to the H&F Corporate Plan and the H&F Values
Building shared prosperity	Ensuring a person-centred approach that delivers the right level of support to meet presenting needs of children, young people and their families – and in so doing provide them with the best opportunities to thrive.
Creating a compassionate and inclusive council	Listening and responding to feedback from professionals, young people, parents, carers, education settings and wider partners regarding what is working well, and areas for development.

Doing things with local residents, not to them	Contributions from key stakeholders including parents, carers and young people and co-design.
Being ruthlessly financially efficient	The SEND strategy supports local partners to meet the needs of children and young people in H&F and increase the confidence of parents and carers.
Taking pride in H&F	Support H&F to be the best place to grow up, live and work. The high-quality services for children and young people with SEND enable them to lead happy, healthy, and fulfilling lives and achieve their life goals.
Rising to the challenge of the climate and ecological emergency	There are no anticipated climate and ecological implications as a result of the publication of these documents.

Background Papers Used in Preparing This Report

None

CONTEXT

1. Local authorities have a statutory duty across Education, Health and Children's and Adult Social Care to prepare young people for adulthood, commencing from the age of 14 and up to 25. The legislation is intended to provide young people with a seamless transition to adulthood, including those in need of ongoing care and support from Adult Social Care and Health.
2. The H&F Local Area SEND Strategy, which was coproduced with children, young people and their families, identified preparation for adulthood as a key priority. The partnership committed to:
 - Strengthen the young person's voice in their own transition planning.
 - Implement the new 16-25 young people's mental health service.
 - Develop a local area protocol and approach for managing transitions
 - Develop robust processes for joint planning
 - Produce a local area PFA pathways document for professionals, parents and young people to ensure routes are clear and defined across Education, Health and Care
 - Develop a local area PFA toolkit to support a shared understanding of pathways and agency/collective responsibilities in delivering robust PFA outcomes for children and young people

- Expand inclusive employment locally.
3. The presentation provides a summary of the work undertaken across the partnership in delivering against the priorities identified, and the improvements made to support young people in H&F to reach their full potential.

APPENDICES

Appendix 1 – Preparation for Adulthood in Hammersmith and Fulham

Preparation for Adulthood in Hammersmith and Fulham

Children's and Education Policy and Accountability Committee
June 2025

Children, young people and their families influencing services

Themes from children, young people and their families:

Children, young people and their families need support as they transition to adult services

Pathways for accessing different support need to be clear – who does what and when

More promotion of the current employment opportunities

Improved planning as young people grow up to ensure they are sufficiently prepared for adulthood

Development of young adults offer across Adult Social Care including day opportunities, peer groups and semi-independent living

The feedback from children, young people and their families resulted in the following priority workstream being agreed:

1. **Workforce** - A skilled workforce that can respond and support young people and their families through transition in a timely and consistent way.
2. **Pathways** - Clearly defined roles and responsibilities through a holistic protocol that ensures young people, and their families know what to expect and can be well-prepared for adulthood.
3. **Provision** - Right support, right place, right time

Co-designing and developing services

Workforce

Growth for a **new Transitions Team** to support young people and their families as they reach adulthood was agreed.

The service launched in 2023 and is now **fully recruited to**. Parents and carers have been part of the interview panel for new staff. The Team have supported 38 young people in the last year in ASC.

Focused workforce development with the wider 'virtual transitions team' building knowledge, skills and capacity.



Pathways

Coproduced with key stakeholders a **Preparation for Adulthood Pathways and Protocol guide**.

Implemented **new governance and oversight arrangements** for case tracking to ensure young people are supported early



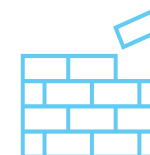
Provision

Strategic Commissioner onboarded within Adult Social Care and **placement sufficiency review** getting underway to inform future strategic commissioning requirements.

Increased **supported internships, apprenticeships** and **employment offers**.

Refreshed **Inclusive Employment Forum**

Upstream London



Protocol and Pathways

Coproduced our Preparation for Adulthood Protocol and Pathways toolkits which are now available on the Local Offer.

Page 43



[Do it online](#) [Services](#) [My Account](#) [Translate](#)

 **The Family Hub**

About family hubs

Advice and support

Early years and childcare

Education and learning

Health and wellbeing

Local Offer for SEND

Maternity

Money and benefits

Start for Life

Youth hub

[Home](#) » [Children and young people](#) » [The Family Hub](#) » [Local Offer for SEND](#)

Preparing for adulthood (PfA)

In this guide

- Overview

- [What is preparing for adulthood?](#)

- [Principles of a good transition](#)

- [PfA - what happens and when](#)

- [PfA and EHC plans](#)

- [Support from social care services](#)

- [Support from health services](#)

- [Pathways to employment](#)

- [Independent living](#)

- [Being part of the community](#)

- [Resources and legislation](#)



The diagram illustrates the transition pathways from Children's to Adults Services. It features a photograph of two young women smiling, with a small 'Preparing for adulthood (PfA)' badge in the bottom right corner. Below the photo, a flowchart shows five categories, each with a colored box and a right-pointing arrow:

- Transition journeys** (light blue box)
- Education** (pink box)
- Health** (green box)
- Social Care** (teal box)
- Children Looked After** (orange box)

Continuing to evolve

- Ongoing **permanent recruitment** drive
- **Placement sufficiency review across Adult Social Care** with engagement from key stakeholders and partners.
- **Employment Pathways Toolkits.**
- **Expand our consultation with young adults** to mirror the strong relationships and partnership we have with parent/carers in Children's.
- Implementing expansion of our **travel training** offer.



Moving Home



The team supported a young persons transition to an adults supported living placement.

The young person had a 'moving out party' where all professionals attended including their Transitions Social Worker, their advocate, current provider, new provider and other residents.

The hard work from the team and other parties allowed the young person to have a planned successful transition from children to adult services.

They are now enjoying their new accommodation and getting to know their new staff team.

New college placement



The team worked closely with the young person, their family, the SEND Service, and Integrated Care Board to support them to attend college.

The young persons family sent thanks to all involved for making their placement possible. A special thanks for pushing things on and always being so supportive about the young persons and families needs.

The team undertook a placement follow up review where the young person was happy and settled.

Hammersmith and Fulham Supported Internship Experience

by
Monique Adorno

Introduction

Hi my name is Monique and I am part of the **Hammersmith and Fulham Supported Internship programme**. I started this internship in September 2024.

Page 47 The internships are designed for young people aged between 16 and 25 who have an EHCP (education, health and care) plan.

This programme will require 4 days on work placement and one day of learning. In the classroom day, we have English and Maths for half of the day and study on OCN units for the rest of the day.

I have enjoyed the work placement I've done so far, I also enjoy the classwork.

There are 3 rotations in the whole year

First Rotation - Hammersmith Library

I started my first rotation as a library assistant in Hammersmith Library at the end of September.





My experience at Hammersmith library was an amazing and calm experience. My role involves organising books and putting them in different sections of the library. I have enjoyed my work placement very much . I learned many new skills. In this photo I am sorting out books and put them in different places .I also participated in the under 5 session and school visits session by reading books, poems and engaging with children .

My 2nd Rotation - Retail-Scope



I started my second rotation in January .I am working in charity shop called Scope. This is a good opportunity to gain more skills in retail. I am practising organisational skills, communication skills and time management skills. My aim in this rotation is to improve my teamwork skills. I am still working around books and organising items around the shop. I am supported by the job coaches, teacher and staff at the workplace.

My 3rd Rotation - Waterstones



I will start my third rotation after Easter half term . I hope I can get the opportunity to work in Waterstones bookshop because I love books and I like working with customers.

This is a good opportunity to gain more skills in retail .It will also enhance my skills and qualities and I can also use my customer service skills that I acquired in the library and scope.

Qualification & Certificate



The Supported Internship programme offers level 1 Award in Progression and level 2 Award in Employability based on your previous education level.

I am currently working toward my L1 Award in Progression, which will support me in my career progression . I am also working towards my RARPA Maths qualification .

Enrichment & Job fairs

During the SI we also go on educational trips to Job fairs and participate in events.

Talking to employers



CV workshop

Raising awareness CB sale



My Goals and aspiration

My goal after I finish this program is to be in paid employment as a library assistant or shop assistant . I am working hard doing something I enjoy(being around books) and I am having fun as I do it. I have learnt so much during this program it has pushed me out of my comfort zone i started my first placement in Hammersmith library and then i went onto Fulham library which was a big step for me but i did it with help and support from my job coaches and teacher and now i am confident travelling around hammersmith and fulham.

