

# Policy and Oversight Board Agenda

Monday 25 November 2024 at 7.00 pm

145 King Street (Ground Floor), Hammersmith, W6 9XY

Watch live on YouTube: [youtube.com/hammersmithandfulham](https://youtube.com/hammersmithandfulham)

## MEMBERSHIP

Administration	Opposition
Councillor Lisa Homan (Chair) Councillor Jacolyn Daly Councillor Natalia Perez Councillor Helen Rowbottom Councillor Nikos Souslous Councillor Nicole Trehy Councillor Rory Vaughan	Councillor Victoria Brocklebank-Fowler

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Members of the public are welcome to attend but spaces are limited. To register for a place please contact [David.Abbott@lbhf.gov.uk](mailto:David.Abbott@lbhf.gov.uk). The building has disabled access.

Date Issued: 15 November 2024

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<u>Item</u>		<u>Pages</u>
<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>2.</b>	<b>DECLARATIONS OF INTERESTS</b> <p>If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.</p> <p>Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.</p> <p>Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.</p>	
<b>3.</b>	<b>MINUTES OF THE PREVIOUS MEETING</b> <p>To approve the minutes of the previous meeting as an accurate record and note any outstanding actions.</p>	4 - 12
<b>4.</b>	<b>UPDATE ON AI ADOPTION AND GOVERNANCE</b> <p>This paper provides an update on artificial intelligence (AI) adoption at H&amp;F and on AI use cases in other Local Authorities, and shares H&amp;F's draft governance framework for AI.</p>	13 - 31
<b>5.</b>	<b>UPDATE ON FINANCE &amp; CORPORATE SERVICES CO-PRODUCTION ACTIVITIES</b> <p>This report briefly sets out the progress made to date on the Council's commitment to co-production with residents within Finance and Corporate Services.</p>	32 - 39

- 6. GREENING THE GREY WORKSHOP** 40 - 50
- This report summarises the outcomes of the Greening the Grey workshop held on 5 September 2024. The workshop brought together Councillors, local residents, representatives of local community groups, national partners and Council officers to explore ideas on how 'grey' public spaces and green corridors could be improved in H&F to become greener, safer and more accessible for everyone.
- 7. POLICY AND ACCOUNTABILITY COMMITTEES UPDATE REPORT - NOVEMBER 2024** 51 - 53
- This report outlines the work programmes for each of the Council's six Policy and Accountability Committees in November 2024 and the draft work programmes for January / February 2025.
- 8. WORK PROGRAMME** 54
- For the Board to discuss future items for inclusion in the work programme.
- 9. DATES OF FUTURE MEETINGS**
- To note the following dates of future meetings:
- 5 February 2025
  - 6 May 2025