

Cabinet

Agenda

MONDAY
18 JULY 2022
7.00 pm

MAIN HALL
FIRST FLOOR
3 SHORTLANDS
LONDON W6 8DA

Watch the meeting
live on YouTube:
<https://youtu.be/lmfYy2BvzNE>

Date Issued
07 July 2022

Membership

Councillor Stephen Cowan, Leader of the Council
Councillor Ben Coleman, Deputy Leader
Councillor Rebecca Harvey, Cabinet Member for Social Inclusion and
Community Safety
Councillor Bora Kwon, Cabinet Member for Civic Renewal,
Councillor Alexandra Sanderson, Cabinet Member for Children and
Education
Councillor Wesley Harcourt, Cabinet Member for Climate Change and
Ecology
Councillor Andrew Jones, Cabinet Member for The Economy,
Councillor Frances Umeh, Cabinet Member for Housing and
Homelessness
Councillor Rowan Ree, Cabinet Member for Finance and Reform
Councillor Sharon Holder, Cabinet Member for Public Realm

If you require further information relating to this agenda please contact:
Katia Neale, Committee Coordinator, tel: 07776 672 956 or email:
katia.neale@lbhf.gov.uk

Reports on the open Cabinet agenda are available on the Council's
website: www.lbhf.gov.uk/councillors-and-democracy

PUBLIC NOTICE

The Cabinet hereby gives notice of its intention that it may want to hold part of this meeting in private to consider the exempt elements of item 6 which are exempt under paragraph 3 of Schedule 12A to the Local Government Act 1972, in that they relate to the financial or business affairs of any particular person, including the authority holding the information.

The Cabinet has received no representations as to why the relevant part of the meeting should not be held in private.

Members of the Public are welcome to attend. A loop system for hearing impairment is provided, together with disabled access to the building.



Shortlands

3 Shortlands,
Hammersmith,
London W6 8DA

 **Closest Underground Station**
Hammersmith

 **Closest Bus Stop**
Latymer Court (Stop G)

DEPUTATIONS

Members of the public may submit a request for a deputation to the Cabinet on item numbers **4-6** on this agenda using the Council's Deputation Request Form. The completed Form, to be sent to Kayode Adewumi at the above address, must be signed by at least ten registered electors of the Borough and will be subject to the Council's procedures on the receipt of deputations. **Deadline for receipt of deputation requests: Wednesday 13 July 2022.**

COUNCILLORS' CALL-IN TO SCRUTINY COMMITTEES

A decision list regarding items on this agenda will be published by **Tuesday 19 July 2022**. Items on the agenda may be called in to the relevant Accountability Committee.

The deadline for receipt of call-in requests is: **Friday 22 July 2022 at 3.00pm**. Decisions not called in by this date will then be deemed approved and may be implemented.

A confirmed decision list will be published after 3:00pm on **Friday 22 July 2022**.

Cabinet Agenda

18 July 2022

<u>Item</u>	<u>Pages</u>
1. MINUTES OF THE CABINET MEETING HELD ON 6 JUNE 2022	5 - 9
2. APOLOGIES FOR ABSENCE	
3. DECLARATION OF INTERESTS	
<p>If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.</p> <p>Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.</p> <p>Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.</p>	
4. PROCUREMENT STRATEGY FOR PHASE 2 OF THE 'PREPARING FOR NET-ZERO' PROGRAMME	10 - 21
5. ECONOMIC DEVELOPMENT PROGRAMME 2022-2025	22 - 28

6. INVESTING IN NEW AFFORDABLE HOMES IN THE BOROUGH

29 - 43

This report has four appendices which contain information exempt within the meaning of Schedule 12A to the Local Government Act 1972 and are not for publication. The appendices have therefore been circulated to Cabinet Members only.

Any discussions on the contents of an exempt appendix will require Cabinet to pass the proposed resolution identified at the end of the agenda to exclude members of the public and the press the proceedings for that discussion.

7. FORWARD PLAN OF KEY DECISIONS

44 - 82

8. DISCUSSION OF EXEMPT ELEMENTS (IF REQUIRED)

LOCAL GOVERNMENT ACT 1972 - ACCESS TO INFORMATION

Proposed resolution:

Under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

London Borough of Hammersmith & Fulham

Cabinet Minutes



Monday 6 June 2022

NOTE: This meeting was held remotely. A recording of the meeting can be watched at on YouTube at: <https://youtu.be/tYrNwkutq-E>

PRESENT

Councillor Stephen Cowan, Leader of the Council
Councillor Ben Coleman, Deputy Leader
Councillor Wesley Harcourt, Cabinet Member for Climate Change and Ecology
Councillor Andrew Jones, Cabinet Member for The Economy
Councillor Lisa Homan, Chair of the Policy Unit and Oversight Board
Councillor Max Schmid, Chief Whip
Councillor Sharon Holder, Cabinet Member for Public Realm
Councillor Rebecca Harvey, Cabinet Member for Social Inclusion and Community Safety
Councillor Bora Kwon, Cabinet Member for Civic Renewal
Councillor Rowan Ree, Cabinet Member for Finance and Reform
Councillor Alexandra Sanderson, Cabinet Member for Children and Education

ALSO PRESENT

Councillor Adronie Alford
Councillor Zarar Qayyum

IN ATTENDANCE VIRTUALLY

Councillor Patricia Quigley

INTRODUCTION

The Leader thanked every person who voted and took part in the local elections in May. He stated that it was a great privilege to be re-elected as the Leader of the Council and introduced the new Cabinet Members.

1. MINUTES OF THE CABINET MEETING HELD ON 7 MARCH 2022

RESOLVED:

That the minutes of the meeting of the Cabinet held on 7 March 2022 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

2. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Frances Umeh.

3. **DECLARATION OF INTERESTS**

There were no declarations of interest.

4. **BUSINESS CASE FOR COVID FUNDING FOR CHILDREN'S FRONT DOOR SERVICES**

Councillor Alex Sanderson introduced the report seeking approval to establish an additional team in Contact and Assessment Service (CAS) for a fixed period of two-years. She stated that CAS was integral to the safeguarding of children and support of vulnerable families. The increased staff capacity would enable CAS to meet the increased need and latent level of demand following the pandemic. It was imperative that additional resource was in place by the start of July, and recruitment commenced as soon as possible.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS:

To approve an additional investment of £551,266 per year to fund an additional team in CAS and two additional workers in Early Help (FS) specialising in attendance support to schools for a time limited two-year period (total funding of £1,147,500), funded from Covid reserves.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

5. **HARTOPP & LANNOY DEVELOPMENT - CONSTRUCTION OF NEW AFFORDABLE HOMES IN FULHAM**

Councillor Andrew Jones introduced the report seeking approval of a procurement strategy to procure a principal construction contractor and other recommendations critical to enable the successful delivery of the construction phase of the development.

Councillor Adronie Alford stated that there had been some problems with the dates given to councillors at the beginning of the consultation process, but that had improved. However, she expressed concerns for residents of Chasemore House, a building located in the centre of the development. She stated that residents were feeling isolated and neglected and this report did not mention any steps to be taken to mitigate their situation. Councillor Alford asked for reassurance of some constructive and proactive work on their behalf.

Councillor Jones acknowledged that there had been some problems initially with the consultation, but the vast majority of residents were happy with the consultation process. He stated that he would discuss with Councillor Frances Umeh, the Cabinet Member for Housing and Homelessness, the issues faced by the residents of Chasemore House. This would be addressed at the development stage after the appointment of the contractor.

The Leader stressed that under no circumstances the residents of Chasemore House would be forgotten and they would be focused during the development stage.

Councillor Wesley Harcourt stated that the proposals for the Hartopp and Lannoy site would target operational net zero for the new development and would aim to promote the climate emergency via a variety of different methods measured using the council's sustainability tool kit. Through-out the design process the project team had designed clear ways in which to insulate buildings and use recyclable material where possible.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS :

That the Cabinet:

1. Approves that Appendix 6 is not for publication on the basis that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information) as set out in paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).
2. Approves the Procurement Strategy, as set out in Appendix 1, to procure a construction contractor on a design and build basis for the Development.
3. Endorses the Planning Application that has been submitted for the Site.
4. Delegates authority to the Strategic Head of Regeneration & Development, in consultation with the Director of Finance, to take any necessary steps to resolve matters arising from the grant of planning permission referenced in Recommendation [3], including the authority to enter into any associated legal agreements arising from the delivery of the development and enabling deeds and agreements with statutory utility providers and third parties including the surrender and re-grant of a lease on existing sub-station, the granting of a new lease and any

necessary appropriation of land which is surplus to requirements to expediate and secure the best use of the land.

5. Delegates authority to the Strategic Director for the Economy, in consultation with the Director of Resources, to progress the appropriation of the Site for planning purposes and the use of powers under Section 203 of the Housing and Planning Act 2016 in order to authorise any interference with easements, covenants and other rights in respect of the Site including authorisation to take all necessary steps required in relation to any associated claims, settlements and legal agreements so as to enable the Development of the Site.
6. Carefully considers the responses to consultation undertaken by the Council under Section 105 of the Housing Act 1985 in relation to the Development.
7. Notes and endorses that a budget report will be submitted to the full Council meeting scheduled on 13 July 2022 seeking a budget for the Development. Recommendations 4 and 5 in this report are subject to, and dependent on, approval of that budget report.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

6. VEHICLE REMOVAL & POUND SERVICES CONTRACT

Councillor Wesley Harcourt introduced the report setting out the procurement strategy for Vehicle Removal & Pound Services contract. He stated that a vehicle removal and pound services contract was essential to support the enforcement of parking restrictions in the Borough.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS:

To approve the procurement of a contract for vehicle removal and pound services as set out in this strategy. The term of the contract will be for five (5) years starting 3rd of July 2023, with the option to extend for two separate periods of two (2) years each at an annual value of approximately £577,000, making a total of £2,885,000 over 5 years or £5,193,000 if the extensions are fully utilised over the 9-year period.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

7. FORWARD PLAN OF KEY DECISIONS

The Key Decision List was noted.

8. DISCUSSION OF EXEMPT ELEMENTS (IF REQUIRED)

There was no discussion of exempt elements.

Meeting started: 7.00 pm
Meeting ended: 7.17 pm

Chair

Agenda Item 4

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Report to: Cabinet

Date: 18/07/2022

Subject: Procurement strategy for Phase 2 of the 'Preparing for net-zero' programme

Report of: Cabinet Member for Finance and Reform & Cabinet Member for Climate Change and Ecology

Report author: Sarah Reardon, Governance & Commissioning Officer and Grace Farnham, Property Transformation Project Manager

Responsible Director: Jon Pickstone, Strategic Director of Economy

SUMMARY

Responding to the Council's aspiration to become a net-zero borough by 2030, work is underway to deliver retrofit projects to decarbonise the Council's non-domestic portfolio. Public funding is now sought to enable an ambitious programme of decarbonisation (retrofit) works.

The strategy recommends accessing the RE:FIT framework which - co-owned and managed by the GLA and Local Partnerships – enables the appointment of a decarbonisation contractor to complete energy assessments, the results of which will be essential for the Council's application to the Government's Public Sector Decarbonisation Scheme (PSDS) in September 2022. The framework will also enable the Council to appoint the same Contractor to deliver and install the identified decarbonisation measures, although there will no obligation to proceed with the 'works' phase under the RE:FIT framework at this stage.

The Council will apply for an estimated total of £8m grant income which, if successful, would cover 100% of the project costs of the buildings put forward in the application, avoiding Council borrowing and investment. Should less than 100% funding be achieved, the Council will need to decide between staying within the financial envelope of grant funding offered, meeting any shortfall in project costs (£2.5m provision made in the approved 2022-23 Corporate Planned Maintenance Capital Budget) or turning down the grant funding and doing nothing. A detailed contract award report will be produced upon the funding being approved and will provide detailed assessments of potential financial risks and benefits of the scheme.

RECOMMENDATIONS

1. That Cabinet approves the proposed procurement strategy to access the REFIT framework via a mini-competition which would allow the Council to award contract for the supply and installation of decarbonisation measures at

H&F non-domestic sites (in the region of 39 properties) for a contract value of up to £8m.

Wards Affected: All

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	The installation of low carbon technologies in public buildings will allow residents across the borough to benefit from greener and more efficient buildings
Creating a compassionate council	This project, directly contributing to the Council's efforts to tackle climate change, demonstrates compassion by taking action to protect the future health of H&F's people and environment
Doing things with local residents, not to them	This activity is part of a strategy which has been informed and scrutinised by the resident-led 'Climate Strategy Implementation Group'
Being ruthlessly financially efficient	Use of this framework is critical for a successful application to PSDS; securing grant funding offers H&F a financially efficient route to decarbonising its non-domestic portfolio. In addition, the framework has other financial benefits, including: (1) free consultant support for the initial stage of property analysis and benchmarking, (2) competitively priced IGPs
Taking pride in H&F	The development of decarbonisation proposals will enable the Council to lead by example in delivering a cleaner and greener borough
Rising to the challenge of the climate and ecological emergency	The development of decarbonisation proposals (and subsequent delivery of low-carbon technologies) will significantly reduce the Council's scope 1 and 2 emissions, thereby directly helping H&F to combat the C&EE

Financial Impact

The proposed works Contract for the actual supply and installation of decarbonisation measures is non-committal and the Instructions to Tender will make clear that the award is subject to H&F being successful in its application to secure grant funding.

Should less than 100% funding be achieved, the Council will need to decide between staying within the financial envelope of grant funding offered, meeting any shortfall in

project costs (£2.5m provision made in the approved 2022-23 Corporate Planned Maintenance Capital Budget) or turning down the grant funding and doing nothing.

A detailed contract award report will be produced upon the funding being approved and will provide detailed assessments of potential financial risks and benefits of the scheme.

Ariana Murdock, Principal Accountant, Corporate Finance, 27 May 2022

Verified by Emily Hill, Director of Finance, 29 June 2022

Legal Implications

The Council has power to undertake these works under powers given by the Localism Act 2011. The works also support the objectives of the Public Sector Decarbonisation Scheme to reduce emissions from public sector buildings.

The works of installation will be a public works contract for the purposes of the Public Contracts Regulations 2015 (PCR) and the requirements for advertising and competition in those regulations need to be observed. The RE:FIT framework was procured in accordance with these rules and the Council is empowered to use it. The use of this framework is therefore compliant with the PCR.

The contract for the installation works will be a high value contract for the purposes of the Council's Contract Standing Orders. The use of a suitable third party framework is a compliant means of procuring a high value contract under CSO 18.

An award under the RE:FIT framework will be on the basis that the contractor should prepare an Investment Grade Proposal (IGP). There will not be a legal obligation to award the works. It will therefore be possible to discontinue the process if the grant application is unsuccessful and, if it is successful, to undertake a benchmarking exercise to ensure that the Council is achieving good value for money.

John Sharland - Senior Solicitor (Contracts and procurement).

Email: john.sharland@lbhf.gov.uk

Dated 30 May 2022

DETAILED ANALYSIS

Background

1. Responding to the Council's target for the Council to become a net-zero borough by 2030 and the Council's sixth value of 'rising to the challenge of the Climate and Ecological Emergency', a cross-council working group (led by the Economy) is planning and delivering a pipeline of retrofit projects; the projects make up the

'Preparing for Net Zero' programme, which aims to decarbonise the Council's non-domestic portfolio by the end of the decade.

2. The programme approach – developed in consultation with the resident and Council-led 'Climate Strategy Implementation Group' CSIG – aims to retrofit all of the Council's freehold buildings under the organisation's operational control (160+ properties), to a net zero standard; delivery will be a logistically complicated and resource intensive process, and has been costed at £26-45m. Delivery of the programme will be staggered, with this contract encompassing the decarbonisation of approximately 39 buildings (incl. 9 school buildings at 5 school sites) and costed at £8m.
3. In order to finance the identification, sourcing and installation of decarbonisation at these sites, it is essential for the Council to make a successful bid to the fourth iteration of the Public Sector Decarbonisation Scheme (PSDS3b). The application will request 100% of contract costs to be covered by the grant funding for the group of selected buildings (in the region of 39 sites), thereby removing the need for a capital investment budget from the Council. However, should less than 100% funding be achieved, the Council will need to decide between: (1) staying within the financial envelope of the grant funding offered, (2) meeting any shortfall in project costs or (3) turning down the grant funding and doing nothing. As there is no obligation to enter into the works contract this issue can be addressed after the results of the grant application are known to H&F and will be covered in the award report.
4. Although the grant application window has not yet been confirmed, applications are expected to open in September. It is anticipated that this phase of funding will be oversubscribed and the most competitive yet, with funding allocated on a first-come-first-served basis. As such, it is critical that by the time the funding window opens, H&F is fully prepared for the application process.
5. In order to give H&F the best possible chance of winning PSDS3b funding, the Council needs to be able to achieve the following by the commencement of the grant application period in August/September:
 - i) Complete the required governance for procurement strategy
 - ii) Complete the mini-competition process
 - iii) Complete the required governance and approvals for the award of a call off contract for HLAs and energy audits to be conducted, the results of which will inform the grant application.
6. In light of these requirements, Procurement, Property Officers, Facilities Management and the Climate Team in the Economy and Environment Directorates have been assessing different procurement routes, which has involved:
 - Reviewing the service benefits and disbenefits of different frameworks
 - Speaking to other London boroughs about their experience of different frameworks and PSDS
 - Conducting soft-market tests

7. This proposed procurement strategy involves conducting a mini-competition via the RE:FIT framework, and entering into a call off contract to appoint a Contractor to deliver High Level Appraisals (HLAs) (which identify potential measures and the associated high level costs and energy savings); this stage will then inform the grant application and Investment Grade Appraisals (IGPs) (detailed proposals which sets out the Energy Conservation Measures (ECMs) to be installed, tonnes of CO2 to be saved each year and detailed costs), before entering into a works contract to deliver the identified carbon reducing installations. The scope of the works contract will have been determined by the assessments carried out under the above paragraph. There is no obligation to proceed with the 'works' phase under the RE:FIT framework at this stage, and it is proposed to carry out a benchmarking exercise to ensure that value for money is being achieved.
8. The Council will apply for an estimated total of £8m which, if successful, would cover 100% of the project costs of the buildings put forward in the application, avoiding Council borrowing and investment. Should less than 100% funding be achieved, the Council will need to decide between staying within the financial envelope of grant funding offered, meeting any shortfall in project costs or turning down the grant funding and doing nothing. As there is no obligation to enter into the works contract, this issue can be addressed after the results of the grant application are known to H&F and will be covered in the award report. The tender documents will be drafted in a way that allows the Council to reduce the scope of the works to match the grant funding.
9. The PSDS funding application window has very tight deadlines which means Councils must decide swiftly whether to award surveying and retrofit contracts, or not, after the grant money is won. In recognition of short timescales, and to enable the council to remain agile in its approach and respond to the tight deadlines set by BEIS for the grant application process, we are requesting the approval of this Procurement Strategy. This will enable the Council to run the mini-competition and award a call off contract in sufficient time to apply for grant funding, thereby remaining competitive with other boroughs.
10. Project delivery is anticipated to be resource intensive and complex, particularly given the current condition of the market . In addition – in light of the tight timescales and competitive nature of central government's funding opportunities - the Council will need to be able to respond to new funding rounds quickly by awarding surveying and retrofit contracts at pace.

Reasons for Decision

9. The Council needs to develop decarbonisation plans and award a works contractor in order to meet its commitment to net-zero carbon by 2030; the organisation does not possess the in-house expertise to develop Investment Grade Proposals, or deliver decarbonisation measures in its properties and as such, a contractor will need to be appointed to develop these proposals (which outline viable low-carbon technologies, associated costs, and expected carbon/financial savings etc.). This process needs to be progressed at pace, to

ensure H&F is ready for the next PSDS application window (estimated in August/September 2022).

Contract Specifications Summary

10. The contract specifications are driven by the IGPs produced by the Contractor which will be agreed by H&F after the grant funding application has been confirmed. The IGPs will at minimum incorporate the technologies which are eligible through the grant scheme which has not yet been published. Based on previous years this typically includes:

Category One	Technologies that directly contribute to the heat decarbonisation of a building by installation of a low carbon heating. For example, heat pumps and connections to low carbon heat networks.
Category Two	Technologies that do not directly contribute to the heat decarbonisation of a building but reduce overall energy demand and so will support future heat decarbonisation. For example, insulation, glazing, ventilation.*
Category Three	Technologies that do not reduce carbon emissions but enable future heat decarbonisation projects to take place – these technologies are exempt from the requirement to meet the £500/tCO ₂ lifetime criteria. For example, metering, electrical infrastructure, battery storage.*
Category Four	Technologies that are only permitted if: (a) they are used to replace coal-fuelled heating systems or oil-fuelled heating systems, AND (b) if, in Salix’s reasonable opinion, it has been demonstrated that it is not viable for a low-carbon heating system to be installed within the building as a replacement for the coal-fuelled heating or oil-fuelled heating system. For example, gas-fired CHP and gas boiler replacement projects would fit into this category provided they meet the above conditions.

11. The contract term will be 12 months, plus a further 2 extension periods of 12 months each. This is to allow for all the works to be completed depending on the size of the successful contractor, their ability to mobilise quickly, and work on several sites at once.

Procurement Route Analysis of Options

12. The following options are included in the analysis of different procurement routes:
13. RE:FIT Framework: This is the recommended option which consists of conducting a mini-competition using a compliant framework that will allow the

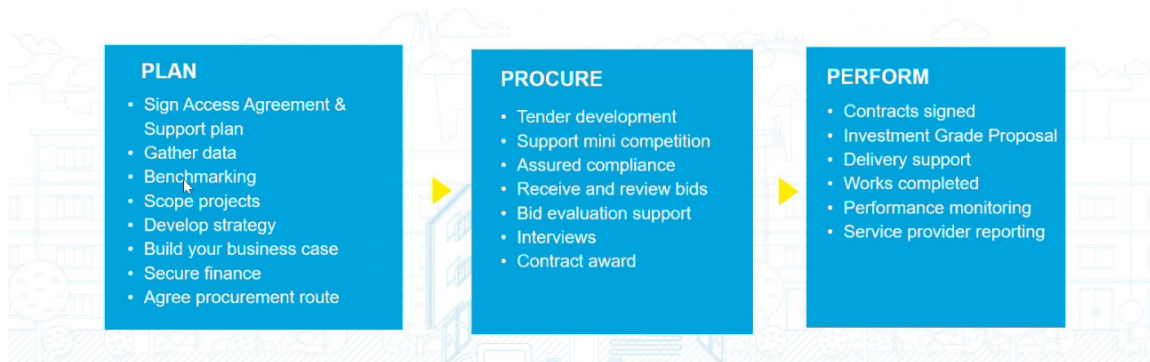
Council to apply for grant funding to decarbonise in the region of 39 H&F properties.

14. Fusion 21 or alternative Framework: Another option explored is to use a Framework supplier such as Fusion21 Decarbonisation Framework to define the requirements for each of the 39 buildings, and then to use another framework to award the works to be delivered. This option was discounted due to the time it would take to develop 39 detailed specifications (one specification for each building, and potentially several for each building depending on the number of installations required and complexity of each building, plus drawings) due to the limited timeframes in which the Council can apply for PSDS grant funding in 2022.
15. Open Tender: This option was discounted due to the time required to undertake a fully regulated procurement process which would take longer, and mean the Council could not apply for grant funding in 2022.

The RE:FIT framework

16. The Framework offers a compliantly tendered framework and enables:
17. Fast and efficient tendering, through the use of Mini-Competition tendering templates, to enable bidding to focus on the key requirements of a project and meet the grant application deadlines.
18. H&F to access central government grant funding to support the Council on its journey to becoming net zero carbon by 2030.

Steps of a RA-W project



Market Analysis, Local Economy and Social Value

19. The decarbonisation market is slowly becoming more established. Currently the market of providers with the relevant experience and knowledge is relatively small but more contractors are starting to expand into this area and obtain PASS2035 accreditations. It is not anticipated the Council will receive a high number of tenders, but the process is anticipated to be competitive.

20. Social Value will be incorporated into the award process and the successful Contractor will be required to make social value commitments. The appointed suppliers on previous decarbonisation schemes have committed to delivering 10% social value (as part of the contract), predominantly through spend in the local supply chain (e.g. businesses based in Hammersmith and Fulham, including micro, small and medium enterprises (MSMEs)).

Risk Assessment and Proposed Mitigations

Please see below key risks and mitigations:

Risk	Risk Score	Mitigations
Legal challenge from unsuccessful tenderer.	L	Legal and procurement advice has been taken throughout to ensure compliance.
Any delay to delivery of the project and applying for grant funding.	M	The REFIT framework is proposed as its mini-competition route allows a swift evaluation process which will permit the Council to apply for grant funding.
Prices may be higher than anticipated/grant funding may not cover all prices submitted.	M	The Instructions to Tender will make clear that the award is subject to H&F being successful in its application to receive grant funding. The works Contract is non-committal.
Projects do not comply with funding requirements, thereby resulting in loss of grant funding and the Council having to bear project costs.	M	The Contract will make it explicit that project designs must meet funding criteria. Additionally, the H&F project team will regularly review project progress and submit monitoring reports to Salix (as carried out in previous rounds) to ensure compliance with eligibility criteria; if design changes are required, change request forms will be submitted to Salix and approved before implementation
The project management of approx. 39 buildings will be a resource intensive process.	M	Capital delivery function for the non-domestic portfolio to be developed in Facilities Management. The first project manager is now in place.

Timetable

21. Please include an estimated timetable of the competition process through to contact commencing.

Activity	Deadline/timeframe
Key Decision Entry (Strategy & Award)	May
Contracts Assurance Board (Strategy)	1st June
Political Cabinet Submission Deadline	30/05/22

Cabinet Meeting	18/07/22
Start of call in	19/07/22
Call in ends (3 days)	22/07/22
Launch of mini-competition	July
Closing date for submissions	Mid-August
Evaluation of Tenders	August
Approval to award call off services contract (Assistant Director)	August
Call off Contract is executed and High Level Appraisals are conducted by the Contractor which informs the grant application. Anticipated £80k services contract.	September
Grant application is made	September
Investment Grade Appraisals are conducted by Contractor	1 st October – 31 st December
Grant application result is disclosed to H&F and contract is finalised (including social value)	January 2023
Contract Assurance Board	February 2023
Cabinet Member briefing, approval of award report & call-in period	February 2023
Works Contract finalised and executed	February 2023
Works Contract mobilisation and implementation	March 2023
Anticipated Works Contract Commencement date	April 2023

Selection and Award Criteria

22. The Council are proposing to conduct a mini-competition using the RE:FIT framework. It is anticipated that the contract would be awarded on the basis of the following criteria:

Call-Off Award Criteria	Weighting
Quality criteria (overall)	
1. Project management	15%
2. Analysis and design	20%
3. Installation phase	15%
4. Performance delivery	10%
5. Achieving strategic goals and wider benefits	15%
6. Pricing approach	15%
Price criteria	
7. Price	10%
Total	100%

23. It is proposed to weight the mini-competition at 90% quality and 10% commercial, as the tenders submitted will not fully reflect the final contract price until the result of the grant funding application is received which will be after the mini-competition has been completed. Once the evaluation of the mini-competition is complete the Council will enter into a call off contract with the highest scoring tenderer and that Contractor will then conduct High Level

Appraisals which will identify all the potential measures and high level costs and energy savings. The results of the high-level appraisal will inform the grant application which will be made by H&F.

24. After the grant application is made Investment Grade Appraisals (IGPs) will be conducted by the Contractor which will be undertaken whilst H&F are waiting for the results of the grant application. IGPs are detailed proposals which set out the Energy Conservation Measures (ECMs) to be installed, tonnes of CO2 to be saved each year and detailed costs.
25. After the results of the grant application are known to H&F and the IGPs are conducted, the Council will review value for money achieved. Should less than 100% grant funding be achieved, the Council will need to decide between: (1) staying within the financial envelope of grant funding offered, (2) meeting any shortfall in project costs or (3) turning down the grant funding and doing nothing. This will be addressed in the award report.
26. Social Value will be a mandated requirement of contract award. 10% of the total final contract value will be required in the monetary equivalent of social value commitments to H&F. Alongside this, the Contractor will need to demonstrate their ability to deliver these commitments to a satisfactory level. This will be a requirement of contract award and will be incorporated in a similar way to the approach taken to H&F direct awards. This is because price evaluation will not take into account the final prices which may be impacted by the amount of grant funding obtained; therefore, the contract value – and the social value requirements – are subject to change and will not be known until the grant funding has been confirmed.

Contract Management

27. Dedicated project management resource has been recruited to the Economy's Facilities Management team to oversee retrofit works, including contract management. Additional resource will be recruited as retrofit activity scales.
28. Robust project and contract management standards will include, at minimum, fortnightly meetings with the contractor to assure design and implementation details.
29. Regular communication will be maintained with site occupants to ensure they have a positive experience of the process. The commercial property service will provide support if relocation is necessary or where property arrangements require reworking in light of works.
30. Social Value will be managed as part of the contract management responsibilities, alongside the rest of the contract.

31. Regular attendance at industry events will ensure the team are up to date with best practice retrofit contract / commercial management.

Equality Implications

32. An initial EQIA has been completed and no negative impacts have been identified. However, a subsequent EQIA will be completed once the Council has the results of the grant funding and the detailed IGPs to ensure an accurate assessment can be made. This will be included in the award report.

Risk Management Implications

33. The report recommends carrying out a competitive process, by means of a mini-competition, which is in line with the Council objective of being ruthlessly financially efficient. The report sets out a number of risks associated with the procurement, which officers will need to monitor and take corrective action where appropriate. Robust project and contract management arrangements will be required to ensure the successful delivery of the programme in line with the funding conditions.

David Hughes, Director of Audit, Fraud, Risk and Insurance, 27 May 2022

Climate and Ecological Emergency Implications

34. This procurement strategy recommends conducting a procurement process which will result in grant funding by central government to award a contract which will reduce H&F's carbon emissions and contribute towards the H&F intention of achieving net zero by 2030.

Hinesh Mehta – Head of Climate Change, 30 May 2022

Local Economy and Social Value Implications

35. It is the council's policy that all contracts let by the council with a value above £100,000 commit to social value contributions that are additional to the core services required under the contract.
36. Paragraph 25 explains that social value contributions be a consideration in individual call-offs of a value of £100,000 or more. In these cases, the selected supplier should propose social value measures with a proxy social value of at least 10% of the value of that contract.
37. Social value measures committed by the winning bidder should be included as conditions in the contract agreement with financial remedies sought for non-delivery. It is advised that the winning bidder contact the Economic Development team to help them design a detailed delivery plan for the agreed measures. Council services are available to support the winning bidder to plan, deliver and measure social value contributions

Comments added by: Paul Clarke, Economic Development Officer, 30 May 2022

Consultation

38. The strategy to decarbonise H&F non-domestic assets has been developed in consultation with the resident-led Climate Strategy Implementation Group (CSIG). It is intended that the Service Management for Education, Operations and Children's Service will consult with Head Teachers about the plans to procure these requirements. It is also intended that consultation will be carried out with third sector organisations occupying H&F buildings.

LIST OF APPENDICES

None

Agenda Item 5

London Borough of Hammersmith and Fulham

Report to: Cabinet

Date: 18/07/2022

Subject: Economic Development Programme 2022-2025

Report of: Cabinet Member for the Economy, Councillor Andrew Jones,

Report author: Joanne Woodward – Chief Planning Officer

Responsible Director: Jon Pickstone, Strategic Director for the Economy

SUMMARY

This report provides Cabinet with an overview of the new three-year Economic Development Programme for Hammersmith and Fulham. This comprehensive programme encompasses a wide range of priorities, focussed on transforming our borough into a global economic hotspot, and developing our economic eco-system to deliver the best possible life chances for local people of all backgrounds.

RECOMMENDATIONS

That Cabinet note the overall approach for the three-year economic development programme to facilitate and deliver inclusive growth in the borough.

Wards Affected: All

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	Increasing access to employment and training, supporting growth within the borough's business community, and ensuring that all residents benefit from the borough's recovery and future prosperity are fundamental to the programme of activity within Economic Development.
Creating a compassionate council	The council's commitment to inclusive growth is an overarching aim of the Economic Development service. Improving the employment prospects and prosperity of our businesses will improve the overall wellbeing of some of the community's most vulnerable members.
Doing things with residents, not to them	The borough's Business Network, as well as its job brokerage service, is consistently subject to co-

	design and consultation with local residents and businesses in order to ensure that services and programmes are sensitive to the needs of the local community.
Being ruthlessly financially efficient	The proposed Economic Development programme is needs-based and impactful. Improving the economic prosperity of our residents will lead to reductions in pressures and costs for other services such as Housing and Adult Social Care.
Taking pride in H&F	The Economic Development service is involved in delivering a range of place-making programmes which contribute to the vibrancy and identity of town centres within the borough.
Rising to the challenge of the climate and ecological emergency	The programme of activity within Economic Development has a distinct focus on the provision of Green skills, as well as business support which supports the borough's business community in adopting a greater range of climate-friendly measures.

Financial Impact

There are no financial implications in respect of this report. The use of S106 funds for delivery of the programme is subject to a separate report of the Director of Finance in consultation with the Chief Planning Officer and Cabinet Members for Economy and Finance, in accordance with the Council's financial regulations.

Verified by Sukvinder Kalsi, Director of Finance, 6 July 2022

Legal Implications

There are no legal implications in respect of this report.

Verified by Jane Astbury, Chief Solicitor (Planning, Property, Licensing and Highways), 6 July 2022

Background Papers Used in Preparing This Report

None

The Local Economic Context

1. As we emerge from the worst effects of the Covid 19 pandemic and continue to be affected by the wider economic recession, a cost-of-living crisis, and the impacts of global events such as the war in Ukraine, it's essential we focus on our local economy to maximise its opportunities,

attract inward investment, build resilience and create prosperity everyone can share.

2. The borough has a high proportion of micro-businesses, large entertainment, arts and hospitality sectors, as well as having a net inflow of workers prior to the pandemic. Whilst the local economy was therefore susceptible to the early impacts of the pandemic, its inherent strengths which include the highest rate of 'high growth' industries in West London means there has been a steady recovery and claimant counts are falling. This is largely driven by the established White City Innovation District, the life science, bio tech, digital and communication sectors which are responsible for a significant amount of employment within H&F.
3. Despite the wider economic challenges, c6,500 jobs have been created in high growth sectors including, bio-science; artificial intelligence and cyber-security, creative and digital software including film & screen, and our emerging green economy, all since 2017. The borough has attracted over £3.2b of business investment since 2017 into these high growth sectors, including the largest single private funding success in London's history: a £942m investment into H&F based microsatellite company OneWeb.

Overview of the Economic Development programme 2022-25

Delivering the Industrial Strategy and Economic Growth for Everyone

4. The overarching aim of the Economic Development programme is to deliver against the core priorities of the Industrial Strategy. The strategy has four main strands: to promote inclusive growth, to develop the borough's beacon of innovation at White City, to foster entrepreneurship, and to make the borough a great place to live and work.
5. The growth of the Innovation District at White City, as well as the presence of a range of anchor creative and media institutions, has served to create an established innovation and knowledge cluster, as well as employment opportunities within resilient, growing sectors. Investment in the borough's substantial regeneration programmes at King Street, Olympia, White City and Earl's Court has also been secured. The provision of affordable housing, affordable workspace, and cultural venues are vital to the borough's ambition to be a great place to live and work. The continued growth of Upstream, along with the council's business support programme, has provided a range of support for innovation-led start-ups and scale-ups as well as aspiring entrepreneurs, including residents of the borough.
6. Over the next three years, the focus of the Economic Development programme and a refreshed Industrial Strategy will be the continued growth of the borough's highest potential and most resilient sectors, specifically, life sciences, biomed, digital, tech, creative, and green industries. Upstream, our partnership with Imperial College London will continue to expand business networks to facilitate collaboration and learning in these growing sectors.

7. An equally important focus will be the engagement of these sectors and key businesses with the council's ambitious net-zero 2030 target. Moreover, building upon schemes such as the EdCity development as a foundation to developing better connections and links between industry, employers, schools and local employment support provision will be crucial to the borough's short-to-medium term economic recovery, as well as ensuring positive economic outcomes for all residents of the borough regardless of background. Dedicated sector support has the potential to foster connections between these businesses, creating strong enterprise clusters connected with community outcomes, as well as linking businesses with opportunities for expansion with the council's regeneration programmes.
8. Inward Investment will be a key priority in order to advance Industrial Strategy outcomes. Developing H&F's reputation and appeal as a location for investment, in order to attract, retain and grow more enterprises will be vital to the continued evolution of the Innovation District and the provision of high-quality employment for residents. Through proactive promotion, knowledge of investment patterns and opportunities (UK and Foreign Direct Investment), and the provision of suitable space and infrastructure, the borough will be able to land investment that supports employment, business, and net-zero objectives.
9. At the heart of a refreshed Industrial Strategy will be the promotion of the borough as an inclusive and sustainable economy and we will seek to attract firms that share our values and who want to engage with local communities and employ local residents. Work is already underway to promote the borough across international markets, stemming from our recently completed economic co-operation agreement with the City of Barcelona. This will strengthen links between our innovation districts: 22@ and White City for the benefit of encouraging greater opportunities for business, innovation, research, education and careers. In addition to this and other international outreach activities, we will work with UK government and London agencies to promote investment in the borough.
10. In addition, a key priority will be boosting the reputation of the borough within the national and international visitor economy, as well as developing international partnership opportunities, will be fundamental to the development of the borough and its high streets as destinations.

Supporting Business and Enterprise

11. A key priority will be supporting businesses in the changing role of high streets and town centres exacerbated by Covid-19, ensuring that all high streets have a bespoke place shaping plan, recognising the growing importance of place identity and destination-based marketing. A focus will also be on maximising the potential of place making through growth and cultural corridors across the borough, including the regeneration of King Street Hammersmith led by the completion of the new civic campus, and connecting opportunities within the Hammersmith to White City corridor and the new HS2 station beyond

12. Through our 15-minute neighbourhoods programme, where a fulsome range of local facilities are found within a 15-minute walk of every resident's home, we will develop initiatives which contribute towards the development of vibrant neighbourhoods. Covid-19 has had a profound impact on the way our town centres operate; promoting flexible workspace, Shop Local marketing, and working with businesses to increase outdoor space for socialising will inject life and identity into local high streets, tailored to the needs of residents.
13. Hospitality businesses, the arts, and the wider night-time economy have suffered many of the adverse effects of the pandemic. A programme of support dedicated to these businesses will assist in continuing their recovery and adding vibrancy to the borough, which in turn attracts other businesses.
14. In order that businesses can both sustain and grow resilience to future economic shocks, digital skills are vital. Supporting businesses of all sizes and age in developing digital skills will be a core theme of the programme. A bespoke digital training offer will be delivered, for those with English as a non-native language. As many residents impacted by the pandemic are required to find new employment or retrain, now is an apt time to concentrate on the borough's commitment to entrepreneurship and growing start-ups. Initiatives will include Start Up Schools targeted to youth and older (50+) residents.
15. A key focus will be to bolster supply chains, connecting local businesses with opportunities within and beyond the council to further increase local spend through a local procurement strategy. Equipping businesses with the knowledge and skills to successfully bid for and deliver a wider range of local contracts will be vital to ensuring the council fulfils its social value ambitions, as well as ensuring that large site development within the borough yield significant procurement benefits for local SMEs.
16. In order to retain and attract innovative businesses, the Council will grow its provision of affordable workspace. Opportunities for local creatives to make and market their products, such as the Made in H&F initiative, will be developed. Moreover, connecting local businesses with emerging affordable maker, industrial, and office space in the many developments across the borough will be crucial to supporting business growth over the coming years.
17. Cultural institutions and the creative sector provide substantial economic benefit to the borough. H&F has secured Creative Enterprise Zone status and resourcing through the GLA, and will seek to grow the borough's range of creative talent, skills, and businesses within White City, Olympia, and Earls Court across this priority sector. A new Cultural Strategy building on the recommendations of the Arts Commission forms part of the economic development programme.

Improving Employment & Skills

18. To tackle the increased level of unemployment in the borough as well as residents facing the cost-of-living crisis, a key priority will be to support residents to secure sustainable jobs in growth sectors as well as traditional sectors. WorkZone will be relaunched as 'H&F Works', providing employability support to residents through a 'no wrong door' approach where residents will have access to training and employment as well as wider council support to tackle barriers to employment through a coordinated network of services including Family Support, Virtual School (care leavers), Adult Social Care and People and Talent.
19. Working with external partners, building on the development of a co-located Youth Hub Model at West London College, we will explore ways to engage residents through more channels and referral route through a new Community Engagement Strategy. Local support organisations will be supported to access job opportunities within key sectors.
20. Working with employers to facilitate a steady flow of training, apprenticeship and job opportunities for residents, a key focus will be targeting businesses across sectors to generate inclusive pathways to work. Targeted distribution of the Council's unspent apprenticeship levy presents incentives for local employers to generate apprenticeship openings within businesses.
21. Working with schools and supporting the Council's NEET reduction strategy, we will help raise aspirations, ensuring all young people throughout their school careers have the opportunity to engage with the range of opportunities available within the borough's STEAM sectors, clarifying the path to progression, and filling exciting job and training opportunities.
22. Ensuring that skills provision across the borough reflects demand will be vital to ensuring that local people can enter the emerging employment opportunities in the borough. Skills provision around the green economy, through initiatives such as the green skills academy, will be particularly important given the council's wider net-zero ambitions. Moreover, we will work with developers to ensure that across large developments in the borough, skills provision aligns to both construction phase and final uses in order to provide residents with the skills to benefit from the economic growth driven by developments.

Delivering the programme

23. The three year programme will be supported primarily by s106 funding received from developers specifically for economic development activities. This is subject to a separate report on the allocation of s106 funds in accordance with the Council's financial regulations.
24. A review of the economic development service has also been undertaken which has revised existing roles and service areas to greater align with the priorities of the programme. This has also provided the opportunity to increase capacity and expertise where needed whilst also creating efficiencies through new posts and the merger and deletion of posts.

Reasons for Decision

25. The local economy is in a period of significant transition; unemployment is high, businesses are adapting to a new post-Covid normal, and local people need to benefit from the borough's future investment opportunities, regeneration, and growth. The proposed activity as set out in this paper will enable the creation of resilient jobs for all local people, the survival and growth of businesses in key sectors, and significant future investment from which local residents can profit.

Equality Implications

26. The activity proposed in this report poses no negative implications for groups with protected characteristics under the Equality Act 2010.
27. Proposed initiatives contribute towards the outcome of developing an inclusive economy, with planned interventions to address unemployment within specific age groups, women, BAME residents and disabled residents.
28. Labour market analysis on a borough level demonstrates that unemployment and economic inequality is most prevalent within the borough's most deprived wards, and this programme of activity seeks to address this economic inequality at its core.

Implications completed by: Oliur Rahman – Head of Employment and Skills, 25 March 2022

Consultation

None

LIST OF APPENDICES

None

London Borough of Hammersmith & Fulham

Report to: Cabinet

Date: 18/07/2022

Subject: Investing in New Affordable Homes in the Borough

Report of: Cabinet Member for the Economy – Councillor Andrew Jones

Report Author: Oliver Barker, Development Manager

Responsible Director: Jon Pickstone, Strategic Director for Economy

Summary

This report seeks approval for project budgets for four sites on Barclay Close, Becklow Gardens, Land behind the Grange, and the Land adjacent to Jepson House. Capacity studies show that the four projects are financially viable and combined could deliver 80 new homes, of which 61% (49 homes) would be affordable, prioritised for local residents.

These budgets are required to enable the development and delivery of new council homes on these sites, and form part of the development programme to deliver 1,800 new homes in the borough. The budgets will allow the council to work with local residents under the Defend Council Homes Policy to progress design development activities up to and including the submission of planning applications, and for the procurement of construction contractors.

Recommendations

That Cabinet:

1. Approves that appendices 1-4 are not for publication on the basis that they contain information relating to the financial or business affairs of any particular person (including the authority holding that information) as set out in paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).
2. Approves a project development budget of £900,878 for progression and delivery of LBHF's development Gateway 2 – Planning (RIBA Stages 2+3) & Gateway 3 - Procurement (RIBA Stage 4) for Barclay Close, funded from new Housing Revenue Account (HRA) borrowing.
3. Approves a project development budget of £1,677,922 for progression and delivery of LBHF's development Gateway 2 – Planning (RIBA Stages 2+3) & Gateway 3 – Procurement (RIBA Stage 4) for Becklow Gardens, funded from new HRA borrowing.

4. Approves a project development budget of £1,732,504 for progression and delivery of LBHF's development Gateway 2 – Planning (RIBA Stages 2+3) & Gateway 3 – Procurement (RIBA Stage 4) for land behind the Grange, funded from new HRA borrowing.
5. Approves a project development budget of £3,200,724 for progression and delivery of LBHF's development Gateway 2 – Planning (RIBA Stages 2+3) & Gateway 3 – Procurement (RIBA Stage 4) for Jepson House, funded from new HRA borrowing.
6. Delegates authority to the Strategic Director for Economy in consultation with the Assistant Director Legal Services and the Director of Finance to approve procurement strategies and appointments of the consultant teams for RIBA stages 2-4 and to take all necessary steps to facilitate the decisions in recommendations 2 - 6 including the completion of any associated legal agreements.

Wards Affected: Askew, Town & Sands End

H&F Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	<i>The proposals will lead to the delivery of c80 much needed affordable homes in the borough. The developments will use the Council's Social Value strategy to ensure that local businesses and residents benefit from the contracts that are procured.</i>
Creating a compassionate council	<i>All schemes will be subject to extensive engagement and have resident involvement built into the process for developing designs as schemes progress from initial feasibility to the development of more detailed designs.</i>
Doing things together with local residents, not to them	<i>Consultation on design and progress of the projects will be delivered in line with the defend council homes policy and co-production principles.</i>
Being ruthlessly financially efficient	<i>The schemes will deliver quality additions to the borough in terms of housing provision. Homes will be designed to be robust and low maintenance and costs will be closely monitored throughout the design process to ensure schemes are delivered within budget.</i>
Taking pride in H&F	<i>The proposals will lead to the delivery of</i>

	<i>much needed affordable housing in the borough. The developments will use the Council's Social Value strategy to ensure that local businesses and residents benefit from the contracts that are procured.</i>
Rising to the challenge of the climate and ecological emergency	<i>The schemes will meet the key environmental challenges in that they will be designed to a standard above that required by the London Plan. We will encourage inclusion of carbon neutral design proposals and green initiatives where possible.</i>

FINANCIAL IMPLICATIONS

A total project development budget of £7,512,028 to progress these 4 projects through to RIBA stage 4 is required and will form part of the Council's housing capital programme funded from HRA borrowing. The full development cost of the schemes will be funded from a combination of borrowing, Greater London Authority (GLA) grant and the proceeds of sales receipts. The GLA grant funding of £4,152,000 for these schemes will be included in their 2021-26 Affordable Housing Programme, which will be claimable in two tranches, at Start on Site and Practical Completion of each project. The funding sources proposed to complete each individual scheme are summarised in Table 1 below:

Table 1: Sources of Funding – Barclay Close, Becklow Gardens, The Grange and Jepson House (£'000s)

Funding source	Barclay Close	Becklow Gardens	The Grange	Jepson House	Total
GLA grant	432	864	744	2,112	4,152
Sales receipts	269	1,406	4,607	13,755	20,037
Private Finance Required	2,708	4,507	2,135	4,631	13,980
Total	3,409	6,777	7,485	20,497	38,168

Note: "Private Finance Required" shown above is Net HRA Borrowing after accounting for Sales receipts. The costs funded by Sales receipts will be temporarily funded by HRA borrowing until the receipts are generated.

The budgets will be sufficient to fund project costs up to the procurement of the main build contractor based on the aspirational sustainability build standard. However, if this build standard is no longer considered viable, the projects will revert back to the baseline sustainability build standard and will not require all of their allocated budgets to RIBA Stage 4. The remaining budgets can then be carried forward to the next stage of development (build phase). It should be noted the proposed budgets in the recommendations will be ringfenced for each project so there cannot be any cross-subsidisation between projects without following the appropriate governance processes.

Should the any of the schemes not proceed as planned, there may be a need to write off some, or all, of the expenditure incurred to that point to revenue. Regular

review of the schemes' financial viability will ensure that should this risk crystallise, it will be identified at the earliest opportunity to allow for better management and mitigation of abortive costs.

Project Appraisals

Initial appraisals along with sensitivity analyses' have been carried out on the proposed schemes and confirm their financial viability. The schemes indicate that they will produce a positive financial return to the Housing Revenue Account from the developments. Further details are provided in Exempt Appendices 1-4. The appraisals will be required to be refreshed with the latest information as the projects progress through LBHF development stages and budgets are released as well as before any planning applications are submitted and ahead of any decision to progress the full schemes by Council Members.

Nicholas Falcone, SLT Finance Trainee, 5th January 2022

Verified by Andrew Lord, Head of Finance – Strategic Planning and Investment, 1st July 2022

LEGAL IMPLICATIONS

This report is a feasibility report for the development of 4 sites and the requisite budget from the HRA to facilitate the developments up to RIBA Stage 4 (note there is no funding from the GLA until the construction phase). The receipt of GLA funding will require approval from the Director of Finance in consultation with Cabinet through the Corporate Revenue of Capital Monitoring reports. The report will need to address compliance with the grant funding conditions including any milestones for delivery of the units. All 4 sites are located on HRA land and are made up of, amenity space, open space and garages. The proposed development is for 80 units, 61% of which will be affordable and half of those will be secure tenancies and the other half, other affordable tenures. The remaining 39% will be let on long leases and separate approvals will be sought for the disposal of any land utilising its powers under Section 123 (1)/127(1) Local Government Act 1972.

In the event that planning permission is approved the Council may need to enter into an appropriate mechanism for securing planning infrastructure on Council owned land as well as any associated agreements for highways works.

Section 8 of the Housing Act 1985 places a duty on Local Housing Authority to carry out a review of their housing needs and provides that 'every local housing authority shall consider housing conditions in their district and the needs of the district with respect to the provision of further housing accommodation' and Section 9 of the Housing Act 1985 permits a local housing authority to provide housing accommodation.

The general power of competence in Section 1 of the Localism Act permits the Council to exercise their powers under the Act for a commercial purpose or otherwise for a charge, or without charge, and provides the power to do it for, or

otherwise than for, the benefit of the authority, its area or persons resident or present in its area.

In exercising its powers the Council must have regard to its fiduciary duties and in securing the housing needs of the Borough it must ensure that it acts in the best interests of its taxpayers.

At the point at which the Council is ready to procure the consultants required to facilitate the developments, they will be procured in accordance with the Public Contracts Regulations 2015 and in accordance with the Council's Contract Standing Orders.

Jane Astbury, Chief Solicitor (Planning and Property) 1 July 2022

Background Papers Used in Preparing This Report

None

DETAILED ANALYSIS

Background

1. In July 2019, Cabinet approved the '**Building Homes and Communities Strategy**' which set out the principles of a self-funding programme of investment in homes and community assets.
2. Through the Building Homes and Communities Strategy, the Council is committed to using its assets to meet its strategic objective of delivering genuinely affordable homes.
3. The Council identified opportunities to deliver up to 1,800 homes over a period of up to ten years and generate long-term income to support the Council's financial challenges. The strategic business case sets clear objectives to:
 - Build new, genuinely affordable housing which will help maintain the borough's vibrant social mix;
 - Support the Council's Business Plan priority of 'Building Shared Prosperity';
 - Renew key community assets, including schools and leisure centres; and
 - Generate income to reinvest in frontline services.
4. This decision supported the 2018-2022 Business Plan objectives and aspirations and enabled the Council to deliver much needed affordable housing at pace.
5. The four projects described below form part of the Council's direct delivery development programme. The programme includes 12 projects and targets 1,200

homes of which 65% are affordable, as well as new community infrastructure, office schools and education facilities.

Proposals and Progress to Date

6. For each of the four sites a robust capacity study has been produced to see if a development project is deliverable and viable. This has included architectural modelling, planning advice, value and cost advice and legal and utility searches.
7. Each project was subject to a viability appraisal to ensure it met the council's financial hurdle rates, tested by the development team and finance team. These capacity studies were reviewed and approved by the Council's Development Board before being presented to Cabinet for budget approval.
8. Three of the 4 sites (excluding the Grange) have previously been considered for redevelopment under the affordable housing framework launched at the beginning of 2020. This framework allowed the council to partner with Housing Associations to deliver new homes. However, with the creation of the Council's direct delivery programme each scheme will be delivered and owned by the Council. All four sites are historically disused or underused spaces within Estates and will deliver new homes and enhanced public realm.
9. The following section describe each site and opportunity in more detail.

Barclay Close

Site Context

10. The Barclay Close site is located within the Town ward and forms part of the council owned Barclay Close Estate. The site is HRA land, occupied by a parking area with 12 parking spaces, the site area is approximately 0.1 acres (0.04 hectares). The parking area is disused, and a parking survey has found that there is sufficient existing parking capacity within the estate.



11. The site was previously offered through the Affordable Housing Framework to housing association partners. As the council now has the resources and expertise to develop its own housing, the discussions were terminated and the Development Team will lead on the development potential for the site.
12. The proposed project will target:
 - 6 (100%) affordable homes to be retained by LBHF:
 - 2 (33%) as Social Rent,
 - 4 (67%) as Shared Ownership.
13. This scheme is currently 100% affordable. The split between 33% Social Rent (genuinely affordable) and 67% Shared Ownership (intermediate) enables the viability of the project to meet the Council's financial hurdles for development, whilst providing all new homes as affordable.
14. The Development Gateway Stage 0 (Site Identification) report in July 2020 requested a feasibility budget of £25,000 and, an initial site feasibility study was undertaken in late 2020. This was funded from the existing HRA site feasibility budget and concluded that 6 homes could be delivered. As of 7th January 2022, £20,792 of this budget has been spent.
15. The latest financial appraisal identifies that a budget of £900,878 is required for associated development on-costs (i.e. professional fees, survey costs, statutory application fees) to progress this scheme to planning submission and contractor procurement stages of the development.

Becklow Gardens

Site Context

16. The Becklow Gardens site is located within the Askew ward and forms part of the council owned Becklow Gardens Estate. The site is HRA land, occupied by open space which includes a small part of play area and 16 unoccupied, void garages. It is approximately 0.20 acres (0.08 hectares).



17. The site was previously offered through the Affordable Housing Framework to housing association partners. As the council now has the resources and expertise to develop its own housing, the discussions were terminated, and the Development Team will lead on the development potential for the site.

18. The proposed project will look to deliver:

- 13 new homes to be retained by LBHF:
 - 4 (31%) as Social Rent,
 - 8 (61%) as Shared Ownership, and,
 - 1 (8%) Private Sale home.

19. This scheme is currently 92% affordable. The split between 31% Social Rent (genuinely affordable) and 61% Shared Ownership (intermediate) with a single private sale home enables the viability of the project to meet the Council's financial hurdles for development, whilst providing the majority of new homes as affordable.

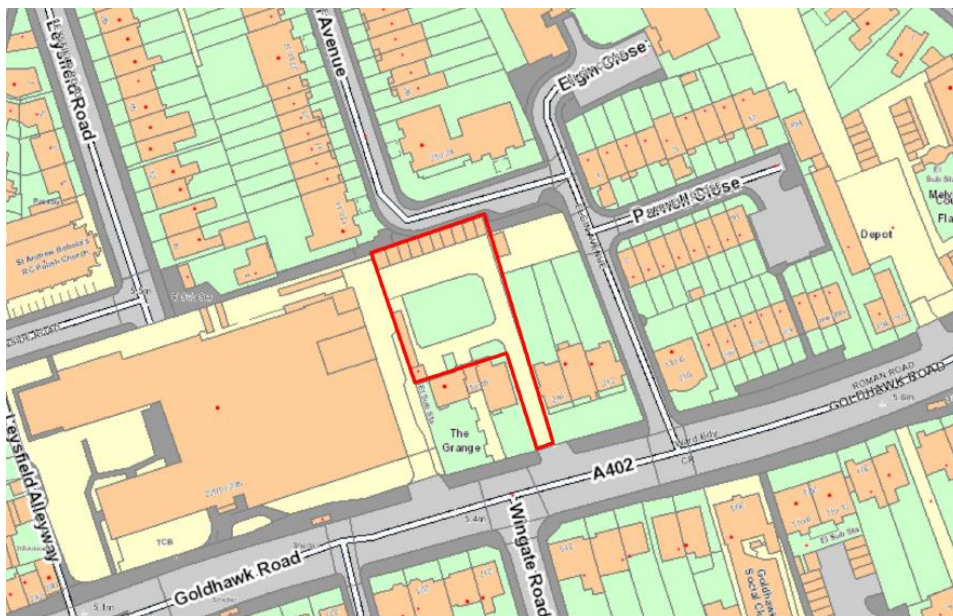
20. The Development Gateway Stage 0 (Site Identification) report in July 2020 requested a feasibility budget of £25,000 and, an initial site feasibility study was undertaken in late 2020. This was funded from the existing HRA site feasibility budget and concluded that 13 homes could be delivered. As of 7th January 2022, £24,826 of this budget has been spent.

21. The latest financial appraisal identifies that a budget of £1,677,922 is required for associated development 'on-costs' (i.e. professional fees, survey costs, statutory application fees) to progress this scheme to planning submission and contractor procurement stages of the development cycle.

Land behind the Grange

Site Context

22. The site is located within the Askew ward and is located on the northern side of Goldhawk Road, to the south and east of Elgin Avenue. The site is HRA land occupied by 10 vacant garages on the north of the site, with the remainder comprising amenity space associated with the existing 8 storey block of flats "The Grange". The site is accessed via Goldhawk Road, with the access running along the eastern side of the site to the rear of The Grange. It is approximately 0.37 acres / 0.15 hectares.



23. The proposed project will look to deliver:

- 16 new homes, of which 8 (50%) will be affordable homes with all freeholds to be retained by LBHF:
 - 5 (31%) as Social Rent,
 - 3 (19%) as Shared Ownership, and,
 - 8 (50%) Open Market Sale.

24. The Development Gateway Stage 0 (Site Identification) report in December 2020 requested a feasibility budget of £25,000 and, an initial site feasibility study was undertaken in early 2021. This was funded from the existing HRA site feasibility budget and concluded that 6 homes could be delivered. As of 7th January 2022,

£37,848 has been spent, an overspend of £12,848. The overspend has predominantly been caused by the payment of pre-application fees and the commissioning of engagement strategy work, which were not previously anticipated to be required at this stage of development.

25. The latest financial appraisal identifies that a budget of £1,732,504 is required for associated development 'on-costs' (i.e. professional fees, survey costs, statutory application fees) to progress this scheme to planning submission and contractor procurement stages of the development cycle.

Land adjacent to Jepson House

Site Context

26. The Land adjacent to Jepson House site is located within the Sands End ward and forms part of the Pearscroft Estate and fronts onto Sandilands Road. The Site is HRA land, occupied by 28 lock-up garages, 30 storage units, an electrical sub-station and open surface parking. The lockup garages are boarded up, while the storage units are in temporary use. The site is located centrally, bounded by the red line. It is approximately 0.46 acres / 0.19 hectares.



27. The proposed project will look to deliver:

- 45 new homes, of which 23 (51%) will be affordable homes with all freeholds to be retained by the Council:
 - 14 (31%) as Social Rent,
 - 9 (20%) as Shared Ownership, and,
 - 22 (49%) Open Market Sale.

28. The land adjacent to Jepson House has a lapsed planning consent for the demolition of the existing structures and redevelopment of the site to provide 33 affordable (social rent) residential units within a three to five storey building including the provision of cycle parking, hard and soft landscaping, access works and re-provision of an electricity substation.
29. In early 2020, the Council launched the site on the Affordable Housing Delivery Framework and entered into discussions with a housing association. Due to a change of priority and the Council wanting to lead on development of its own land, the discussions were terminated.
30. The latest financial appraisal identifies that a budget of £3,200,724 is required at this stage for associated development 'On-costs' (i.e: professional fees, survey costs, statutory application fees etc.) required to deliver the project from inception through to completion.

Summary of The Next Steps for All Sites

31. Following cabinet approval, LBHF will write to neighbours and local residents to notify them of proposed development, with an invitation to join a resident's panel which will feed into the project and promote involvement in the local community, in-line with the Defending Council Homes Policy.
32. The development team will then prepare procurement strategies for the commission of both design and control teams, which will form an integrated project team, supporting LBHF in the co-production of viable proposals with the local community.
33. Tender documents will be published via Capital E-Sourcing, and evaluation of prospective design and control teams will be undertaken with assistance from the newly formed residents panel for each of the sites.
34. This will allow the selection of the preferred project teams, who will work alongside the council and the local communities to produce proposals for new homes to be submitted as planning applications.
35. Development Board will continue to have strategic oversight over the deliverability, viability and design of each of the projects. This is in line with the Council's gateway process for managing developments.
36. Subject to project viability, resident engagement and following planning submission, Cabinet approval will be sought for construction budget and procurement strategy of a construction contractor in-line with the scheme specific project programmes.
37. The appointed design and control teams will be required to develop options for both traditional construction and off-site modular residential construction, as well as a combination of the two. There are various potential benefits of off-site construction including speed of delivery, reduced construction cost, quality and sustainability and reducing impact of construction on the residents living close to

the site. As part of the design process the consultants will advise the Council on the procurement route and timetable for a manufacturer and contractor for an off-site, modular-based construction method. This may result in a Cabinet report to initiate procurement earlier in the programme, should this type of construction prove to be deliverable and meet the strategic objectives for the project.

Working with residents

38. Successful development projects put existing residents at the centre of the design process. In line with the Council’s strategic objectives to do things with residents, the development team will work with residents of the four projects, as well as the wider neighbourhoods through the design process.
39. In line with the Defend Council Homes Policy, the project team will work with residents and the Defend Council Homes Unit (DCHU) to, amongst other things, create a resident panel with an agreed Terms of Reference to shape design development. The panel will ensure that local residents all have equal opportunity to contribute to the evolution of design.
40. An engagement strategy for each project is being developed and the principles will be agreed with the residents’ panel. This will embed DCHU policy and identify engagement and consultation opportunities throughout the design process.
41. The Council’s co-production team will be involved from the start to ensure the projects adhere to the principles of co-production adopted by the council and supports the project to deliver accessible design that meets the needs of existing and future residents.
42. The aim is for an outline concept design to be produced that is then presented to residents and tested by the Council for financial viability and deliverability before the design moves on to the detailed stage of design.

Indicative Programme

43. A milestone programme for all four projects is set out below:

Milestone	Dates
Stage 1 (Feasibility)	
Cabinet Stage 1 Approval	July 2022
Procurement	Aug 2022 – Dec 2022
RIBA 1 review	Jan 2023 – Mar 2023
Stage 2: (Planning)	
RIBA Work Stages 2 & 3	Mar 2023 – March 2024
Planning Submission	April 2024
Planning Consent	November 2024
Procurement strategy Cabinet Approval	October 2024

LBHF Gateway 3 Approval	
Prep of tender report	April 2024 - June 2024
Development Board	July 2024
Cabinet/Full Council	October 2024
Stage 3: (Procurement)	
Prep of Tender Documents	April 2024 – Oct 2024
Tender Period	Feb 2025 – Apr 2025
Tender Return & Evaluation	May 2025
Stage 4: (On Site)	
Contractor Mobilisation & Detail Design	Sep 2025 - Oct 2025
Start on site – Main Construction Works	Feb 2026
Contractor completion (18 month indicative programme)	July 2027

OPTIONS AND ANALYSIS OF OPTIONS

Option 1 – Do Nothing (not recommended)

1. The “do nothing” option would either mean (1) not proceeding with this decision or (2) not proceeding with the redevelopment projects.
2. Not proceeding with the redevelopment would mean leaving the subject sites in their current ‘unused’ condition. This would also not be in line with the Council’s commitment to delivering the redevelopment and would result in no re-provision of much needed genuinely affordable housing in the borough.
3. Not proceeding with the redevelopment would also mean that costs already incurred would need to be written off.

Option 2 – Approve the budget and proceed with design development (recommended)

4. This is the recommended option as it will enable this stage of the redevelopment to proceed. The budgets approved will enable the continuation of the design work up until the production of a planning application and the procurement of a main works contractor for each of the projects.
5. This will also enable the Council to involve local residents in the concept designs and offer them real and measurable influence on the projects as early in the process as possible.
6. Ultimately, approval of this budget will enable the redevelopment of the sites for the delivery of much needed genuinely affordable housing.

REASONS FOR DECISION

7. The approval is required to allow design work for the redevelopment to proceed to planning submission (RIBA stage 3) and Gateway 3 – Procurement (RIBA Stage 4) which includes work to facilitate procurement of a construction contractor.
8. The Council has committed to using its assets and land to deliver genuinely affordable homes. The June 2019 Cabinet report 'Investing in affordable housing' committed the Council to use internal and external funding to deliver affordable homes.

EQUALITY IMPLICATIONS

9. There are no direct implications for groups with protected characteristics, under the equality Act 2010, associated with the budget approvals sought in this report.

RISK MANAGEMENT IMPLICATIONS

10. The budget requested is £7,512,028 which will be funded by borrowing against the Housing Revenue Account (HRA). Governance on expenditure is outlined in the report with consultant appointments delegated to the Strategic Director for the Economy in consultation with Cabinet Member for the Economy.
11. A full analysis of the principal risks connected with the report and proposed mitigating actions are undertaken as part of the development appraisal process. These are reviewed and monitored accordingly by the project team.
12. Furthermore, risks to the financial performance of the development are outlined in the exempt Appendices to the report.

Ray Chitty, Head of Insurance Service, 10th November 2021

CLIMATE AND ECOLOGICAL EMERGENCY IMPLICATIONS

13. On 17th July 2019 LBHF declared a climate emergency, pledging to cut CO2 emissions from the council's activities to net zero by 2030. The budget is recommended for approval on the basis that the development team will pursue and coordinate a net-zero design for construction and operation of the new homes. The project team will prioritise zero-carbon developments, subject to financial viability and internal approval, targeting the long-term efficiency of new homes provided along with the generation of renewable energy.
14. As set out within the exempt appendices, the requested budget allows for aspirational levels of sustainability to be achieved, should the decision be made via the LBHF Development Gateway process to deliver these homes to Passivhaus certification.

Robert Kyle, Climate Emergency Project Manager, 12th November 2021

List of Exempt Appendices:

- Appendix 1 – Financial Development Appraisal (Barclay Close) – EXEMPT
- Appendix 2 – Financial Development Appraisal (Becklow Gardens) – EXEMPT
- Appendix 3 – Financial Development Appraisal (Land R/O The Grange) – EXEMPT
- Appendix 4 – Financial Development Appraisal (Land Adj. Jepson House) - EXEMPT

Agenda Item 7



NOTICE OF CONSIDERATION OF A KEY DECISION

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Authority hereby gives notice of Key Decisions which the Cabinet, Cabinet Members or Chief Officers intend to consider. The list may change from the date of publication as further items may be entered.

NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE

The Authority also hereby gives notice in accordance with paragraph 5 of the above Regulations that it may meet in private to consider Key Decisions going to a Cabinet meeting which may contain confidential or exempt information.

Reports relating to Cabinet key decisions which may be considered in private are indicated in the list of Cabinet Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the Cabinet decision should instead be made in the public at the Cabinet meeting. If you want to make such representations, please e-mail Katia Neale on katia.neale@lbhf.gov.uk. You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

KEY DECISIONS PROPOSED TO BE MADE BY THE AUTHORITY FROM JULY 2022 UNTIL APRIL 2023

The following is a list of Key Decisions which the Authority proposes to take from July 2022. The list may change over the next few weeks.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £300,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website at least on a monthly basis.

NB: Key Decisions will generally be taken by the Executive at the Cabinet, by a Cabinet Member or by a Chief Officer.

*If you have any queries on this Key Decisions List, please contact
Katia Neale on 07776 672 956 or by e-mail to katia.neale@lbhf.gov.uk*

Access to Key Decision reports and other relevant documents

Key Decision reports and documents relevant to matters to be considered at the Authority by Cabinet only, will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the Cabinet meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

Decisions

All Key Decisions will be subject to a 3-day call-in before they can be implemented, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet related to Cabinet Key Decisions only. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM CABINET

Leader	Councillor Stephen Cowan
Deputy Leader	Councillor Ben Coleman
Cabinet Member for Children and Education	Councillor Alexandra Sanderson
Cabinet Member for Civic Renewal	Councillor Bora Kwon
Cabinet Member for Climate Change and Ecology	Councillor Wesley Harcourt
Cabinet Member for Economy	Councillor Andrew Jones
Cabinet Member for Finance and Reform	Councillor Rowan Ree
Cabinet Member for Housing and Homelessness	Councillor Frances Umeh
Cabinet Member for Public Realm	Councillor Sharon Holder
Cabinet Member for Social Inclusion and Community Safety	Councillor Rebecca Harvey

Key Decisions List No. 117 (published 7 July 2022)

KEY DECISIONS LIST – FROM JULY 2022

The list also includes decisions proposed to be made by future Cabinet meetings

Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
CABINET MEMBER AND OFFICER DECISIONS				
Finance				
Cabinet Member for Climate Change and Ecology, Cabinet Member for Public Realm	July 2022	<p>Annual Highways Maintenance Programme</p> <p>This report seeks approval of the annual highway maintenance work programme for 2020-2021. A key driver for this work is improving the quality of our street scene to give residents and businesses pride in the borough. This work is planned preventative maintenance, aimed at prolonging the life of the Highway infrastructure within the borough.</p> <p>We aim to improve efficiency and provide maximum value for money co-ordinating as far as possible maintenance works with the implementation of LIP projects. We are coordinating footways with the need to plan more trees so use our planned maintenance on footways to increase opportunities for adding tree pits.</p>	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Climate Change and Ecology, Cabinet Member for Public Realm	July 2022	<p>Highways Planned Maintenance Programme 2020-21</p> <p>Highways Maintenance programme to renew a number of carriageways and footways in the borough as part of the asset management of the boroughs highway network. To ensure safety requirements under the Highways</p>	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any
	Reason: Expenditure/Income above £300K - Revenue up to £500k		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	and Capital up to 1.5m	Act 1980.	ian.hawthorn@lbhf.gov.uk	supporting documentation and / or background papers to be considered.
Cabinet Member for Climate Change and Ecology, Cabinet Member for Public Realm	July 2022	Proposals for the Noise and Nuisance team's revised service hours Review of the Hours of operation of the borough's Noise & Nuisance service	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Housing and Homelessness	July 2022	Replacement of Spandrel Panels (Medium and Low Risk Properties) Replacement of Spandrel Panels at the identified properties covering the stripping out of existing panels and renewing panels including carrying out, as required, all associated works.	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director for the Environment	July 2022	Climate and Ecological Emergency – Expansion of Lamp Column Electric Vehicle Charge Points Having successfully secured £215,175 funding from OLEV for residential lamp column EV charge points, and negotiated the necessary 25% match funding of	Cabinet Member for Climate Change and Ecology	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any
	Reason: Expenditure/Income above £300K - Revenue up to £500k		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	and Capital up to 1.5m	£72,000 from FM Conway, we are seeking permission to expand the network by a further 152 charge points using the existing LBHF term contract with FM Conway and CityEV.		supporting documentation and / or background papers to be considered.
Cabinet Member for Social Inclusion and Community Safety	July 2022	Third Sector Investment Fund Report to agree forward plan for 3SIF.	Cabinet Member for Social Inclusion and Community Safety	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Director Children's Services	July 2022	Climate Education Activity to promote education, awareness and participation in climate change activities among children and young people	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Deputy Leader	July 2022	Public Health Budget Approval - Primary Care Activity Budget approval report for public health funded services within primary care from April 2021-March 2024.	Deputy Leader, Deputy Leader	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any
	Reason: Expenditure/Income - Revenue between £500,000		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	and £5m and Capital between £1.5m and £5m		Nicola.Ashton@lbhf.gov.uk	supporting documentation and / or background papers to be considered.
Chief Executive	<p>July 2022</p> <hr/> <p>Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m</p>	<p>Collaborative Delivery Agreement Variation</p> <p>This workstream follows the January 2021 Cabinet report on disaggregation from LSCP and Placements. The January report contained a recommendation to delegate authority to the Chief Executive to make variations/extensions to the Collaborative Delivery Agreement from April 21 onwards - this report presents recommendations for both variation and extension.</p>	<hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Will Parsons Tel: 0776 848 6764 Will.Parsons@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Strategic Director of the Economy Department	<p>July 2022</p> <hr/> <p>Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m</p>	<p>Modification of construction Contract of 10 genuinely affordable new homes in Spring Vale Estate</p> <p>Report on the progress of the construction of the 10 new genuinely affordable homes in Spring Vale Estate (which is near completion) and request for approval of Variation of contracts connected to the construction.</p>	<p>Cabinet Member for the Economy</p> <hr/> <p>Ward(s):</p> <hr/> <p>Contact officer: Matthew Rumble matt.rumble@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Strategic Director for the Environment	<p>July 2022</p> <hr/> <p>Reason: Affects 2 or more wards</p>	<p>Healthy School Streets- a public health approach to infrastructure on highways and air quality monitoring</p> <p>This report seeks approval to start a programme of low level infrastructure improvements on the public highway around schools, undertake air quality audits for a</p>	<p>Cabinet Member for Public Realm</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Ian Hawthorn Tel: 020 8753 3058 ian.hawthorn@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
		number of schools who are in areas of poor air quality (of which there are 28), install air quality monitors and deliver an education programme to schools about the projects with a focus on STEMs. This would be the first year of the programme, with further reports for future years to recommend and apply mitigations for all schools on the list. The programme will report back to the Cabinet member and there will be continuous monitoring. This is a joint programme working with colleagues in Public Health and Education.		supporting documentation and / or background papers to be considered.
Cabinet Member for Climate Change and Ecology, Cabinet Member for Public Realm	July 2022	Decarbonising Macbeth and Broadway Centres Public sector decarbonisation grant funding and match funding to implement air source heat pumps and energy efficiency measures at Macbeth and Broadway Centres.	Cabinet Member for Climate Change and Ecology	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Strategic Director for the Environment	July 2022	Hammersmith Park - Improvements This relates to the possible partnership between H&F and a developer to make improvements to the bowling green (and possibly the play area) within Hammersmith Park to an estimated value of £450k. There may be financial contributions from both sides covered by agreed Heads of Terms / conditions. Once the details and principles are agreed a report will be forthcoming to seek approval to proceed.	Cabinet Member for Climate Change and Ecology	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Shepherds Bush Green	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Strategic Director for the Environment	July 2022	Bishops Park - Improvement Programme This relates to a range of projects to be delivered in Bishops Park. The projects are to be funded through s106 contributions and rental / revenue income received in relation to the Fulham FC stadium development. The report will outline how the monies received will be allocated to various improvement projects in the park	Cabinet Member for Climate Change and Ecology	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All	
Strategic Director of the Economy Department	July 2022	Variation of the Land Sale Agreement - Watermeadow Court Variation of the terms of the land sale agreement on Watermeadow Court	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Sands End	
Cabinet Member for Housing and Homelessness	July 2022	Stack Descale Planned Programme To approve procurement for a 1 year planned programme to deliver soil stack descales across selected housing blocks.	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for Children and Education	July 2022	Maintained Nursery Grant Funding Approve release and use of maintained nursery grant supplement, and release and use of funding for vulnerable and additional needs, both from Early Years DSG block	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Social Inclusion and Community Safety	September 2022	Decision on whether to introduce a Public Space Protection Order in relation to responsible dog ownership This report will outline the result of a public consultation into whether to introduce a Public Space Protection Order in relation to responsible dog ownership across the whole borough	Cabinet Member for Social Inclusion and Community Safety	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Children and Education	31 Jul 2022	Alternative Provision and Behaviour and Reintegration outreach support Approval of funding and contract award for provision of services.	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Resources				
Cabinet Member for Housing and Homelessness	July 2022	Procurement Strategy – Dry to Wet Riser Conversion Works in Six (6) Blocks To appoint a Contractor to undertake conversion works of Dry Risers to Wet Risers in Six (6) Blocks to enhance fire safety.	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Director Children's Services	July 2022	Call-off Contract Extensions for Semi-Independent Living Support Providers Decision report recommending short-term extensions of up to six months from 12 April 2020 to 12 September 2020 to 16 call-off contracts to secure continuation of existing provision of semi-independent living (SIL) accommodation arrangements for Looked After Children and Young People leaving care to enable continuity of these valuable services during the current Covid-19 outbreak.	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Director Children's Services	July 2022	Approval to agree contract with Family support Service (FSS) To enable to enter in to a contract with Family Support Service (FSS).	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				papers to be considered.
Cabinet Member for Finance and Reform	July 2022	<p>Procurement Strategy for Land and Property System</p> <p>The IDOX Group currently provides the Council's land and property-based IT case management system (Uniform) for multiple regulatory services across the authority.</p> <p>The software is highly embedded within the organisation and underpins a large number of business processes and casework management. Its contract has expired and needs to be reprocured.</p>	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Children and Education	July 2022	<p>Contract Extensions on Family Support (FS) Framework</p> <p>To extend a series of contracts on the Family Support Service (FSS) framework and deliver savings required.</p>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for the Economy, Cabinet Member for Finance and Reform	July 2022	<p>Egyptian House - new housing and community facilities</p> <p>A property transaction that will result in housing units including affordable housing and community facilities</p> <p>PART OPEN</p> <p>PART PRIVATE</p> <p>Part of this report is exempt from</p>	Cabinet Member for the Economy, Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s):	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
		disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		background papers to be considered.
Strategic Director of the Economy Department	July 2022	Contract extension for Floating Support Service Approval of two procurement strategies for the White City Central scheme.	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Finance and Reform	July 2022	MFD Reprourement The Council has a contract for the provision of multi-functional devices (printers, scanners and copiers) so that its staff can have access to print services in its offices. The contract is due for renewal in 2021.	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for the Economy	July 2022	Farm Lane Site - Contract Award for Design Team This decision is to appoint a Design Team for the redevelopment of 11 Farm Lane. In particular, the decision seeks to appoint a Lead Designer and Architect along with specialist technical sub-consultants to allow for the completion of LBHF Development Gateway 2 (planning) and LBHF Development Gateway 3 (procurement).	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Contact officer: Labab Lubab Tel: 020 8753 4203 Labab.Lubab@lbhf.gov.uk	
Cabinet Member for the Economy	July 2022	Farm Lane Site - Contract Award for Control Team This decision is to appoint a Control Team for the redevelopment of 11 Farm Lane. In particular, the decision seeks to appoint an Employers Agent and Project Manager along with specialist technical sub-consultants to allow for the completion of LBHF Development Gateway 2 (planning) and LBHF Development Gateway 3 (procurement).	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Contact officer: Labab Lubab Tel: 020 8753 4203 Labab.Lubab@lbhf.gov.uk	
Cabinet Member for the Economy	July 2022	Lillie Road Site - Design Team Award Report This decision is to appoint a Design Team for the redevelopment of Lillie Road. In particular, the decision seeks to appoint a Lead Designer and Architect along with specialist technical sub-consultants to allow for the completion of LBHF Development Gateway 2 (planning) and LBHF Development Gateway 3 (procurement).	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Contact officer: Labab Lubab Tel: 020 8753 4203 Labab.Lubab@lbhf.gov.uk	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for the Economy	July 2022	Lillie Road Site - Control Team Award Report This decision is to appoint a Control Team for the redevelopment of Lillie Road. In particular, the decision seeks to appoint an Employers Agent and Project Manager along with specialist technical sub-consultants to allow for the completion of LBHF Development Gateway 2 (planning) and LBHF Development Gateway 3 (procurement).	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s):	
Deputy Leader	July 2022	Contract extension for Floating Support Service Agree a contract extension as permitted under the original contract award for plus 2 years to Hestia for floating support services	Deputy Leader	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Strategic Director of Social Care	July 2022	Day Opportunities Contract awards Contract awards for three day centres for older people	Deputy Leader	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Strategic Director of the Economy Department	July 2022	<p>Procurement Strategy - Caretakers Lodges</p> <p>The aim of the scheme is to generate income by redeveloping caretakers lodges into low rental, short term accommodation for teaching staff employed in H&F schools, after which they will have the option of accessing the Council wider affordable housing offer e.g. Shared Ownership or Help to Buy.</p> <p>The discovery work has enabled a business case for investment in repurposing four lodges as affordable key workers houses to house a first cohort of teachers from September 2021.</p> <p>This is expected to deliver the Council immediate revenue benefits of between £63k and £113k from the schemes launch with a breakeven point from 2025/26 considering the upfront capital invested.</p> <p>Works scheduled for 2021 are estimated to cost £555,481 and be paid for from Capital Planned Maintenance Budget. Due to the high pre-tender estimated costs for refurbishment to two of the lodges, a procurement strategy will be drafted for approval. This will account for £407,481 of the total pre tender estimated value.</p> <p>The Corporate Landlord Board, Children's Leadership Team and Cabinet Member have approved the business case for progression of the first four lodges.</p>		A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
			Jonathan.Skaife@lbhf.gov.uk	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Deputy Leader	July 2022	Extension of Incumbent Homecare Contracts This report seeks Cabinet member approval for the extension of the existing homecare contracts for 1year + 6 months + 6months.	Deputy Leader	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards Contact officer: Christine Williams Christine.Williams@lbhf.gov.uk	
Cabinet Member for Housing and Homelessness	July 2022	Contract Award, Edward Woods external wall safety works This report seeks approval from the Cabinet Member for Housing to award a contract for the External Wall Safety Works at Edward Woods Estate	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Shepherds Bush Green Contact officer: Richard Buckley, Vince Conway Tel: 020 8753 1915 richard.buckley@lbhf.gov.uk , Vince.Conway@lbhf.gov.uk	
Strategic Director of the Economy Department	July 2022	Procurement Strategy - Roof Repair Programme To repair and replace roofs at 4 locations	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): College Park and Old Oak; Fulham Reach; Hammersmith Broadway Contact officer: Nilesh Pankhania Nilesh.Pankhania@lbhf.gov.uk	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for Children and Education	July 2022	<p>Procurement Strategy for Young Persons and Care Leaver's Semi-independent Living</p> <p>The purpose of this strategy is to set out proposed changes to in-borough commissioned supported housing services for young people at risk of becoming homeless and or at risk of entering the care system as a result of becoming homeless.</p>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Children and Education	July 2022	<p>Semi Independent Living Contract (SIL)</p> <p>Providing the provision of SIL across Care Leavers and Young Persons at Risk Pathway</p>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Deputy Leader	July 2022	<p>Direct Award to Incumbent Substance Misuse Service Providers</p> <p>This report seeks the approval of a direct award of one year plus six months, (1+6m) to the provision of three substance misuse contracts and two grants to be delivered by the four incumbent providers CGL, Turning Point, Outside Edge and Build on Belief</p>	Deputy Leader	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Strategic Director for the Environment	July 2022	Refuge Direct Award Direct award refuge provision - 1st April 2021 - 31st March 2022.	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
			Contact officer: Felicity Charles Tel: 02087534311 Felicity.Charles@lbhf.gov.uk	
Strategic Director of Social Care	July 2022	Extension of Healthy Hearts Contract Extension of contract with Thrive Tribe to provide a stop smoking service and a cardio vascular disease prevention programme.	Deputy Leader	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
			Contact officer: Lisa Henry Tel: 07584522952 Lisa.Henry@lbhf.gov.uk	
Cabinet Member for Finance and Reform	July 2022	Contract Award - Revenue and Benefits Contract for the supply of software and associated support	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
			Contact officer: Graham Pottle Tel: 07733 038 882 graham.pottle@lbhf.gov.uk	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Director Children's Services	July 2022	<p>Child and Adolescent Mental Health Services (CAMHS) for 21/22</p> <p>Exceptional circumstances related to the Covid vaccine roll-out mean that NHS partners are not sufficiently resourced at this time to enter into intended Section 75 arrangements. Therefore, in order to remain within governance requirements, this report seeks approval to directly award contracts for CAMHS services for 2021/22.</p>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Strategic Director of the Economy Department	July 2022	<p>Procurement Strategy for direct award of a contract for a multi-disciplinary consultant for the major refurbishment of Charecroft Estate W12</p> <p>The report seeks approval of a procurement strategy proposing a direct award of a contract for multi-disciplinary consultancy services to develop, plan and manage the major refurbishment works at Charecroft estate W12</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Addison	
Cabinet Member for Children and Education	July 2022	<p>Award to the Travel Care Taxi Services Framework</p> <p>Award of providers to the Travel Care Taxi Framework</p>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				considered.
Cabinet Member for the Economy	July 2022	<p>CONTRACT AWARD REPORT: Responsive Capital reserve contract</p> <p>On 24th March 2021 the Cabinet Member for Housing approved the award of the Responsive Capital contract to Kier Services Limited for five years from 1st May 2021 (with an option to extend for two additional years). Approval is now sought to appoint a reserve contractor to deliver the Responsive Capital contract.</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Strategic Director of the Economy Department	July 2022	<p>White City Central - Variation to the appointments of Mae, Curtins, 24 Acoustics, Make:Good and Farrer Huxley to include RIBA 3A</p> <p>This report concerns the proposed development of the site known as White City Central area ("site").</p> <p>The report seeks the approval for the variation of existing contracts for stage RIBA 3A to assist in the procurement of the main contractor.</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s):	
Leader of the Council	July 2022	<p>Request for a Re-Purposing of the Stock Condition Capital Budget for the IHMS</p> <p>The purpose of the report is to request approval for the re-purposing of the Capital Budget for the Stock Condition surveys to meet the cost of implementing the new Integrated Housing Management System for The Economy.</p>	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	£5m			background papers to be considered.
Cabinet Member for Children and Education	July 2022	Caretaker Lodges- Letting Agency Procurement To lease the four caretaker lodges in the first phase of the Caretaker Lodge project to a letting agency to manage the tenancies & properties in partnership with H&F- details of allocations of responsibilities to be agreed. This is part of the Caretaker Lodges Project to provide local low rent teacher accommodation to increase teacher retention in LBHF and maintain outstanding education provision in the borough.	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Social Inclusion and Community Safety	July 2022	Award for Violence Against Women and Girls Services Award report for VAWG services - Integrated Support Service	Cabinet Member for Social Inclusion and Community Safety	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	July 2022	Relief contractor for Housing Repairs Procurement Strategy for procuring a contractor from a framework to address a backlog of disrepair cases, voids and major repairs.	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	Capital between £1.5m and £5m			supporting documentation and / or background papers to be considered.
Cabinet Member for Housing and Homelessness	<p>July 2022</p> <p>Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m</p>	<p>Procurement strategy for DLO vehicle supplier</p> <p>This report seeks approval to procure a roofing subcontractor to carry out roofing repairs, on behalf of H&F Maintenance 'the DLO', via a restricted tender process to Small and Medium-sized Enterprises (SME's). This is permitted for high-value contracts under contract standing order 4.8. The DLO has responsibility for carrying out repairs to communal areas for the majority of our council housing stock and requires a subcontractor to refer roofing repairs to, due to the specialist nature of these works, in order to fulfil our duties as landlord to keep our buildings safe and in good repair.</p>	<p>Cabinet Member for Housing and Homelessness</p> <p>Ward(s): All Wards</p> <p>Contact officer: Claire Horn Tel: 07860 649 918 Claire.horn@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet Member for Housing and Homelessness	<p>Before 4 Jul 2022</p> <p>Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m</p>	<p>Procurement strategy for DLO vehicle supplier</p> <p>Hammersmith and Fulham Maintenance and the Fire Safety Works team, aka the 'DLO' has been delivering communal repairs and maintenance across the borough since April 2019. It's initial procurement approval for vehicle hire expired in June 2020. However, it has continued to lease vehicles from Northgate Vehicles on a flexi-contract since then. This paper seeks approval to note and ratify that use, and to approve procurement of a new contract going forward</p>	<p>Cabinet Member for Housing and Homelessness</p> <p>Ward(s): All Wards</p> <p>Contact officer: Claire Horn Tel: 07860 649 918 Claire.horn@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for Public Realm	4 Jul 2022	Grounds Maintenance Procurement Grounds maintenance procurement strategy was approved by Cabinet on 1st June 2020. This procurement has 4 Lots: Lot 1 Parks, Highways and Cemeteries, Lot 2 Housing (Economy department), Lot 3 Wormwood Scrubs, Lot 4 Trees. Each lot will need approval to accept the best tendered offer.	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Housing and Homelessness	July 2022	Variations to (Housing) Gas, Electrical and Out of Hours Call Handling contracts A report detailing proposed variations to three contracts following Annual Review of contract performance.	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for the Economy	July 2022	AWARD OF CONTRACT AND PROCUREMENT STRATEGY FOR THE COUNCIL'S LAND AND PROPERTY-BASED IT SYSTEM AWARD OF CONTRACT AND PROCUREMENT STRATEGY FOR THE COUNCIL'S LAND AND PROPERTY-BASED IT SYSTEM	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for Children and Education	Before 4 Jul 2022	<p>Procurement Strategy to Develop Parenting Assessment Framework</p> <p>Open tender exercise to regularise contract arrangements and enable best value from independent social work led parenting assessments for Children's Social Care.</p>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason:		<p>Ward(s): All Wards</p> <p>Contact officer: Will Parsons Tel: 0776 848 6764 Will.Parsons@lbhf.gov.uk</p>	
Cabinet Member for Finance and Reform	4 Jul 2022	<p>Merchant Acquirer Services</p> <p>To approve the procurement strategy for the provision of Merchant Acquirer Services</p>	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income above £300K - Revenue up to £500k and Capital up to 1.5m		<p>Ward(s): All Wards</p> <p>Contact officer: Christopher Harris Tel: 020 8753 6440 Harris.Christopher@lbhf.gov.uk</p>	
Cabinet Member for the Economy	July 2022	<p>Mund Street - Appointment of Design Team Contract</p> <p>This decision is to appoint a Design Team for the redevelopment of Mund Street. In particular, the decision seeks to appoint a Lead Designer and Architect along with specialist technical sub-consultants to allow for the completion of LBHF Development Gateway 2 (planning) and LBHF Development Gateway 3 (procurement).</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		<p>Ward(s):</p> <p>Contact officer: Patrick Vincent Patrick.Vincent@lbhf.gov.uk</p>	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Director of Resources	4 Jul 2022	Digital Services future network and security infrastructure The purchase of networking hardware to support new services and sites being set up. Equipment is required to establish secure on-site connectivity and futureproof infrastructure.	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Children and Education	July 2022	Approval to Direct Award CAMHS Contracts for 2021/22 and 2022/23 Decision to directly award contracts for provision of Children and Adolescent Mental Health Services	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Children and Education	July 2022	Coordination of the Holiday Activision and Food Programme offer across the London Borough of Hammersmith and Fulham Procurement of coordination services for the local delivery of the Holiday Activity and Food Programme in 2022 with possible extensions up to 2024.	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
Cabinet Member for Social Inclusion and Community Safety	July 2022	Award Report for Refuge services This report seeks approval to award a contract to deliver refuge services from April 2022 to March 2027. This contract will support women and children experiencing domestic abuse and other forms of violence against women and girls.	Cabinet Member for Social Inclusion and Community Safety	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	July 2022	Warm Works contract Awarding a contract to carry out energy efficiency and low-carbon retrofits for low-income households in the private sector, as part of a wider London consortium and Government grant scheme. Reasons for urgency: There is a need to sign the Registered Social Landlord contract with Warm Works and mobilise them to start work before the end of March 2022. Otherwise there is a risk that the £500k Government grant (which is funding half to two-thirds of the work) will be lost.	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Children and Education	July 2022	Maintained Nursery Grant Funding Approve maintained nursery funding for academic year 22/23 at current levels from early years block	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	£1.5m and £5m			and / or background papers to be considered.
Strategic Director of the Economy Department	1 Jul 2022	<p>Procurement Strategy & Award of Air Source Heat Pumps</p> <p>We are proposing to let and award a contract for the supply and installation of air to water source heat pump system (s) at 105 Greyhound Road, W6 8NL and the Public Mortuary at 200 Townmead Road, SW6 2RE.</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): Sands End	
Cabinet Member for Housing and Homelessness	4 Jul 2022	<p>Procurement Strategy – Electrical Lateral Mains Upgrade Works (19 Blocks)</p> <p>Procurement Strategy to procure a contractor to carry out upgrade/replacement works in relation to Electrical Lateral Mains (ELMs) across 19 blocks. ELMs provide the electrical distribution system in multi-occupancy buildings (landlord electrical distribution infrastructure).</p> <p>Reason for urgency: The current electrical infrastructure in the 19 identified blocks are of a poor standard with the potential of fire risk to the residents in these blocks. Therefore, a contractor must be procured urgently to carry out these works.</p>	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Leader of the Council	July 2022	2021/22 Corporate Revenue Monitor - Month 9 (December 2021)	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards	Update of 2021-22 financial forecast	Ward(s): All Wards	
	Contact officer: Gary Ironmonger Tel: 020 8753 2109 Gary.Ironmonger@lbhf.gov.uk			
Cabinet Member for Housing and Homelessness	July 2022	Contract Award Report - Consultancy Services Framework	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	Contract award report in relation to the appointment of specialist external consultants to deliver professional services for the Economy Department covering: Multi-disciplinary services (such as Quantity Surveyors, Contract Administrators, Project Managers, Principal Designers including CDM Consultants/Advisors, Building Surveyors and Employers Agents including a combination of such services); Engineering Services (such as Mechanical & Electrical and Civil and Structural); Architectural Services; Clerk of Works Services; and Fire Consultancy Services. The Consultancy Services Framework Agreement comprises eight (8) lots and will run for a period of four (4) years.	Ward(s): All Wards	
	Contact officer: Dominic D Souza Dominic.DSouza@lbhf.gov.uk			

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Leader of the Council	4 Jul 2022	<p>Open Market Acquisition</p> <p>The authority to acquire residential properties to accelerate the delivery of genuinely affordable housing in the borough, to meet the urgent need for affordable housing.</p> <p>Reasons for urgency:</p> <p>To allow the council to consider and complete the acquisition of residential properties that are “on offer” to the council for a limited period of time, as well as those currently on the open market. It will also enable the council to maximise use of Right to Buy receipts and other time limited funding sources (such as GLA grant) for the acquisition of property.</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Strategic Director of the Economy Department	4 Jul 2022	<p>Procurement Strategy and Direct Award of contract to provide consultancy support for various schemes within the Housing Capital Programme</p> <p>This report seeks approval of a procurement strategy and direct award from an existing framework of a contract for the provision of multi-disciplinary consultancy services necessary to deliver a range of projects forming part of the housing capital programme.</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): Avonmore; Ravenscourt; West Kensington	
Cabinet Member for Climate Change and Ecology	February 2023	<p>Decarbonisation of non-domestic properties - contract award</p> <p>This Key Decision is a notice to award a contract following a mini-competition which accessed the REFIT framework. The contract will deliver decarbonisation measures, reducing carbon</p>	Cabinet Member for Climate Change and Ecology	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any
	Reason: Expenditure/ income over £5m & policies or new income,		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	reserves use, overspend over £300K	emissions in H&F non-domestic properties and will contribute to the H&F net zero carbon target.		supporting documentation and / or background papers to be considered.
Strategic Director for Finance and Governance	July 2022	Digital Services - Office 365 improvements July 2022 Digital Services are looking to upgrade our online and cyber security and telecoms services to better support home working.	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s):	
Cabinet Member for Housing and Homelessness	July 2022	Variations to Housing Repairs Contract Contract variation to existing housing repairs contract	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason:		Ward(s): All Wards	
Strategic Director of the Economy Department	July 2022	Direct Contract Award - Complex Repairs and Voids		A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any
	Reason:		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
				supporting documentation and / or background papers to be considered.

Commercial Revenue Committee

Commercial Revenue Committee	July 2022	<p>Grant of a further lease to Fulham Football Club for extending the duration of their temporary contractor's compound</p> <p>FFC has requested the retention of its contractor's compound at Bishop's Park till 31.10.23. The present lease expires on 7.6.22. Completion of the club's stadium development has been delayed because of the effects of the covid pandemic. A new lease is subject to agreeing terms, council authority, statutory public consultation and the consent of the Church of England Commissioners.</p>	Councillor Max Schmid	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s):	

CABINET - 18 July 2022

Cabinet	18 Jul 2022	<p>Investing in New Affordable Homes in the Borough</p> <p>Development on 4 sites.</p>	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet	18 Jul 2022 Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	Procurement strategy for Phase 2 of the 'Preparing for net-zero' programme Decision concerning the procurement strategy to run a mini-competition via a framework to deliver decarbonisation and retrofit measures.	Cabinet Member for Climate Change and Ecology, Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Jonathan Skaife Jonathan.Skaife@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	18 Jul 2022 Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	Economic Development Programme 2022-2025 Cabinet is asked to note the approved investment and activities, across three years, to deliver an inclusive economic recovery in Hammersmith and Fulham.	Cabinet Member for the Economy Ward(s): All Wards Contact officer: Oliur Rahman oliur.rahman@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
CABINET - 5 September 2022				
Cabinet	5 Sep 2022 Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2021/22 (OUTTURN) This report provides a summary of the Council's capital programme outturn for the financial year 2021/22 and requests approval for budget variations to the capital programme.	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Andrew Lord Tel: 020 8753 2531 andrew.lord@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
				considered.
Cabinet	5 Sep 2022 Reason: Affects 2 or more wards	2021/22 REVENUE OUTTURN REPORT Revenue outturn position for the Council's General Fund for 2021/22.	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Elizabeth Nash Tel: 020 8753 2567 Elizabeth.Nash@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	5 Sep 2022 Reason: Affects 2 or more wards	2022/23 Corporate Revenue Monitor - Month 2 (May 2022) To provide an update on forecast outturn for 2022/23 in line with Financial Regulations. To request budget virements if required.	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Andrew Lord, Elizabeth Nash Tel: 020 8753 2531, Tel: 020 8753 2567 andrew.lord@lbhf.gov.uk, Elizabeth.Nash@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	5 Sep 2022 Reason: Affects 2 or more wards	Technical Changes to Affordable Workspace SPD Supplementary Planning Document to help deliver affordable workspace. The SPD was approved for adoption by Cabinet on 7th March. Revisions have been made to the document to take account of the current financial landscape.	Cabinet Member for the Economy Ward(s): All Wards Contact officer: David Gawthorpe David.Gawthorpe@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				and / or background papers to be considered.
CABINET - 10 October 2022				
Cabinet	10 Oct 2022 Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	Award of Contract for Waste Street Cleansing and Recycling Services Award contract for the services from January 2023	Cabinet Member for the Environment Ward(s): All Wards Contact officer: Pat Cosgrave Tel: 020 8753 2810 Pat.Cosgrave@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	10 Oct 2022 Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	Support at Home Procurement strategy for Support at Home (homecare) services for residents in Hammersmith & Fulham who have assessed eligible needs. Support at Home aligns with the administrations manifesto commitments and the council's independent living strategy, working compassionately with residents to provide quality care and support, allowing people to remain in their home and local community for as long as possible. The focus of the new procured services is to have better continuity of care by having carers who are consistent and well trained, a more Outcome Focused Service, giving residents more control and flexibility on how their care and support is provided, and enabling independent living for residents with a strength based approach.	Deputy Leader Ward(s): All Wards Contact officer: Laura Palfreeman Tel: 0208 753 1953 Laura.Palfreeman@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
Cabinet	10 Oct 2022	<p>Procurement Strategy – Electrical Lateral Mains Upgrade Works (Approximately 81 Blocks)</p> <p>Procurement Strategy to procure a contractor to carry out upgrade/replacement works in relation to Electrical Lateral Mains (ELMs) across 81 blocks. ELMs provide the electrical distribution system in multi-occupancy buildings (landlord electrical distribution infrastructure) and the 'Housing Revenue Account (HRA) 12 year Asset Management Capital Strategy' (approved by Cabinet on 6th September 2021) listed replacement works in relation to Lateral Mains to be undertaken. Carrying out these works complies with the approved capital strategy.</p>	Cabinet Member for Housing and Homelessness	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet	10 Oct 2022	<p>Fixed Penalty Notices to be issued by LET team</p> <p>Update to several of the existing amounts</p>	Cabinet Member for Public Realm	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	10 Oct 2022	<p>CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2022/23 (FIRST QUARTER)</p> <p>This report provides a financial update on the council's capital programme and requests approval for budget variations to the capital programme.</p>	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any
	Reason: Expenditure/Income over £5m & policies or new income,		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	reserves use, overspend over £300K			supporting documentation and / or background papers to be considered.
Cabinet	10 Oct 2022 Reason: Budg/pol framework	White City Central Development - Construction of New Affordable Homes and Community Facilities This report seeks approval for the Procurement Strategy to appoint the main contractor to start works at the White City Central site.	Cabinet Member for the Economy Ward(s): Contact officer: Labab Lubab Tel: 020 8753 4203 Labab.Lubab@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	10 Oct 2022 Reason: Budg/pol framework	Early Intervention 0-19 Strategy Our ambition is to work collaboratively to support children, young people and their families at the earliest opportunity. It is imperative for this approach to develop a strategy of partnership working, early intervention and inclusion to reshape the way in which we plan, implement and deliver services in Hammersmith & Fulham in collaboration with our partners and community and third sector providers. The 0-19 Early Intervention Strategy will draw on these opportunities to transform outcomes for children, young people and families in Hammersmith & Fulham.	Cabinet Member for Children and Education Ward(s): All Wards Contact officer: Alistair Ayres alistair.ayres@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet	10 Oct 2022	West London Alliance Fibre Funding Report The Council is required to use funds received from the West London Alliance Fibre Funding Project to improve fibre infrastructure within the Borough and identify the intended benefits of delivering the projects. It seeks approval to the allocation of these funds for the proposed infrastructure projects including the upgrade of existing CCTV ducting network	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	10 Oct 2022	Infrastructure Delivery Team Leader The Council is required to use funds received from planning obligations to address the impact of developments carried out. This report sets out the use of funds received through Section 106 agreements and received as a result of the Community Infrastructure Levy (CIL) schedules in force in the Borough. It seeks approval to the drawdown of these funds for projects which have been delivered in 2021/22.	Cabinet Member for the Economy	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
CABINET - 7 November 2022				
Cabinet	7 Nov 2022	2022/23 Corporate Revenue Monitor - Month 4 (July 2022) To provide an updated forecast outturn position in line with Financial Regulations. To request budget virements if required.	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be
	Reason: Affects 2 or more wards		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				considered.
CABINET - 9 January 2023				
Cabinet	9 Jan 2023 Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2022/23 (SECOND QUARTER) This report provides a financial update on the council's capital programme and requests approval for budget variations to the capital programme.	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Andrew Lord Tel: 020 8753 2531 andrew.lord@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	9 Jan 2023 Reason: Affects 2 or more wards	2022/23 Corporate Revenue Monitor - Month 6 (September 2022) To give an update on forecast outturn position in line with financial regulations and to request budget virements if required.	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Elizabeth Nash Tel: 020 8753 2567 Elizabeth.Nash@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
CABINET - 6 February 2023				
Cabinet	6 Feb 2023 Reason: Affects 2 or more wards	REVENUE BUDGET AND COUNCIL TAX LEVELS 2023/24 The Council is obliged to set a balanced budget and council tax charge in accordance with the Local Government Finance Act 1992. This report sets out the proposals	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Andrew Lord Tel: 020 8753 2531 andrew.lord@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
		to balance the Council's budget for 2023/24.		supporting documentation and / or background papers to be considered.

CABINET - 6 March 2023

Cabinet	6 Mar 2023	<p>Procurement Strategy for Mental Health Supported Housing</p> <p>Procurement strategy for our mental health supported housing in borough contracts.</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Deputy Leader	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

CABINET - 17 April 2023

Cabinet	17 Apr 2023	<p>2022/23 Corporate Revenue Monitor - Month 9 (December 2022)</p> <p>To give an update on forecast outturn position in line with financial regulations and to request budget virements if required.</p>	Cabinet Member for Finance and Reform	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	