

# Cabinet

## Minutes



Monday 7 February 2022

### **PRESENT**

Councillor Stephen Cowan, Leader of the Council  
Councillor Sue Fennimore, Deputy Leader  
Councillor Adam Connell, Cabinet Member for Public Services Reform  
Councillor Wesley Harcourt, Cabinet Member for the Environment  
Councillor Andrew Jones, Cabinet Member for the Economy  
Councillor Lisa Homan, Cabinet Member for Housing  
Councillor Max Schmid, Cabinet Member for Finance and Commercial Services  
Councillor Sharon Holder, Cabinet Member for Strategy

### **ALSO PRESENT**

#### **1. MINUTES OF THE CABINET MEETING HELD ON 10 JANUARY 2022**

##### **RESOLVED:**

That the minutes of the meeting of the Cabinet held on 10 January 2022 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

##### **Reason for decision:**

As set out in the report.

##### **Alternative options considered and rejected:**

As outlined in the report.

##### **Record of any conflict of interest:**

None.

##### **Note of dispensation in respect of any declared conflict of interest:**

None.

#### **2. APOLOGIES FOR ABSENCE**

##### **RESOLVED:**

Apologies for absence were received from Councillor Larry Culhane and Councillor Ben Coleman.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**3. DECLARATION OF INTERESTS**

**RESOLVED:**

There were no declarations of interest.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**4. REVENUE BUDGET AND COUNCIL TAX LEVELS 2022/23**

**RESOLVED:**

Councillor Max Schmid stated that this report would be debated and formally approved in over two weeks' time at the Budget Council. He highlighted that while living costs and inflation were going up this Council was freezing Council Tax and had chosen not to apply the Government modelled 1% 'adult social care precept', resulting in a reduced burden on local taxpayers. These and the other measures proposed would not impair the delivery of services owing to £7.434m of new investment on new and better services for residents.

Councillor Schmid added that the budget proposals included prudent measures to strengthen the Council's future financial resilience by contributing one-off resources of £2.1m to reserves and general balances.

The Leader commended Cllr Schmid, the Chief Executive, Kim Smith, and the Senior Management Team for the excellent report proposing greater investment fund into frontline services. He added that this was one of the very few councils in Britain to have frozen Council Tax without any extra funding for the Government. This was funded by the Council's ruthlessly financially efficient programme, which eliminated bureaucracy and wastage, resulting in a modern effective business.

**AGREED UNANIMOUSLY BY THE CABINET MEMBERS PRESENT:**

That Cabinet recommend that Budget Council, for the reasons set out in this report and appendices, agree:

1. To freeze the Hammersmith & Fulham element of the council tax charge for 2022/23 and not apply the 2% increase modelled by the government for the coming year.
2. To not apply the government modelled "adult social care precept" levy of 1% for 2022/23, and to instead use council savings and income to fund growth in adult social care spending.
3. To set the Council's own total net expenditure budget for 2022/23 at £125.657m.
4. To approve £7.434m of new investment on key services for residents.
5. To approve fees and charges, as set out in paragraph 10, including freezing charges in adult social care, children's services and general fund housing.
6. To note the budget projections to 2025/26 made by the Director of Finance in consultation with the Strategic Leadership Team.
7. To note the statement of the Director of Finance, under Section 25 of the Local Government Act 2003, regarding the adequacy of reserves and robustness of estimates (paragraph 37).
8. To approve the reserves strategy and realignment of reserves as set out in Appendix J and Appendix K.
9. To require all Directors to report on their projected financial position compared to their revenue estimates in accordance with the Corporate Revenue Monitoring Report timetable.
10. To authorise Directors to implement their service spending plans for 2022/23 in accordance with the recommendations within this report, the Council's Standing Orders, Financial Regulations, relevant Schemes of Delegation and undertake any further consultation required regarding the Equalities Impact Assessment.

11. Set the Council's element of council tax for 2022/23 for each category of dwelling, as outlined in the table below and in full in Appendix A and calculated in accordance with Sections 31A to 49B of the Localism Act 2011.

Category of Dwelling	A	B	C	D	E	F	G	H
Ratio	6/9 £	7/9 £	8/9 £	1 £	11/9 £	13/9 £	15/9 £	18/9 £
a) H&F	554.64	647.08	739.52	831.96	1,016.84	1,201.72	1,386.60	1,663.92

12. To note, based on the Mayor of London's draft consolidated budget, the element of council tax to be charged by the Greater London Authority in accordance with Section 40 of the Local Government Finance Act 1992 for each of the categories of dwellings as shown in the table below

Category of Dwelling	A	B	C	D	E	F	G	H
Ratio	6/9 £	7/9 £	8/9 £	1 £	11/9 £	13/9 £	15/9 £	18/9 £
b) GLA	263.73	307.68	351.63	395.59	483.50	571.41	659.32	791.18

13. That the overall Council Tax to be set at £1,227.55 per Band D property as follows:

Category of Dwelling	A	B	C	D	E	F	G	H
Ratio	6/9 £	7/9 £	8/9 £	1 £	11/9 £	13/9 £	15/9 £	18/9 £
a) H&F	554.64	647.08	739.52	831.96	1,016.84	1,201.72	1,386.60	1,663.92
b) GLA	263.73	307.68	351.63	395.59	483.50	571.41	659.32	791.18
<b>c) Total</b>	<b>818.37</b>	<b>954.76</b>	<b>1,091.15</b>	<b>1,227.55</b>	<b>1,500.34</b>	<b>1,773.13</b>	<b>2,045.92</b>	<b>2,455.10</b>

14. To authorise the Director of Finance to collect and recover National Non-Domestic Rate and Council Tax in accordance with the

Local Government Finance Act 1988 (as amended), the Local Government Finance Act 1992 and the Council's Scheme of Delegation.

15. That the Council opts-in to the sector led 'appointing person' regime operated by Public Sector Audit Appointments (PSAA) for the appointment of the external auditor (including Pension Fund) for the years 2023-28.
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**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

5. **FOUR YEAR CAPITAL PROGRAMME 2022-26 AND CAPITAL STRATEGY 2022/23**

**RESOLVED:**

Councillor Max Schmid stated that this report had a compilation of the financial capital implications of the decisions made by the Council over recent years. In particular, the decisions prioritised the need for more genuinely affordable social housing to be delivered to the Civic Campus scheme alongside other benefits, and the provision of development financing to the EdCity scheme, which would bring a brand-new school and affordable housing.

The Leader stressed the importance of the youth facilities being built at the EdCity scheme in White City which would create engagement opportunities for young. This was part of the Council's industrial strategy.

**AGREED UNANIMOUSLY BY THE CABINET MEMBERS PRESENT:**

1. To approve the four-year General Fund Capital Programme budget at £187.6m for the period 2022/23-2025/26 (presented in Table 2 and Appendix 1).
2. To approve the continuation of rolling programmes for 2022/23 funded from the Council's mainstream resources. For financial modelling purposes, these programmes are assumed to continue at the same level until 2025/26:

	<b>£m</b>
Corporate Planned Maintenance	2.400
Footways and Carriageways	2.030
Column Replacement	0.346
Controlled Parking Zones	0.275
<b>Total</b>	<b>5.051</b>

3. To delegate approval of the detailed programmes for use of the rolling programmes, in recommendation 2, to the relevant SLT Director in consultation with the Director of Finance and relevant Lead Cabinet Member.
4. To approve the four-year Housing (HRA) Capital Programme at £389.6m for the period 2022/23-2025/26 as set out in Table 5 and Appendix 1.
5. To delegate authority to the Director of Finance in consultation with the Cabinet Member for Finance and Commercial Services to approve the potential use of up to £4.3m of capital receipts under the Government's Flexible Use of Capital Receipts provisions for funding of Invest to Save schemes in 2022/23 and 2023/24 (as identified in Appendix 5) and potential match-funding opportunities.
6. To approve the Capital Strategy 2022/23, as set out in Appendix 4.
7. To approve the annual Minimum Revenue Provision policy statement for 2022/23, as set out in Appendix 6.
8. To note the existing mainstream funded schemes previously approved, but now reprofiled to 2022/23 and future years as detailed in Table 3.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**6. CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2021/22 (THIRD QUARTER)**

**RESOLVED:**

Councillor Max Schmid stated that this report reflected the capital activity over the year. The construction and capital projects had been affected by the negative impact of Brexit and the pandemic, consequently reducing the activity

in some schemes. However, the EdCity and the Civic Campus schemes were still on track and progressing.

**AGREED UNANIMOUSLY BY THE CABINET MEMBERS PRESENT:**

1. To note the net forecast decrease in 2021/22 capital expenditure of £12m (9.4% of the approved budget). The variations are detailed in Appendix 2.
2. To approve the updated four-year capital programme 2021-2025 of £473.2m as detailed in Appendix 1.
3. To note the potential risks regarding the Housing Capital Programme, as summarised in paragraphs 20-22.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**7. TREASURY MANAGEMENT STRATEGY STATEMENT 2022/23**

**RESOLVED:**

Councillor Max Schmid stated that this report would be debated and formally approved in over two weeks' time at the Budget Council.

**AGREED UNANIMOUSLY BY THE CABINET MEMBERS PRESENT:**

1. That approval be given to the future borrowing and investment strategies as outlined in this report.
2. That the Director of Finance, in consultation with the Cabinet Member for Finance and Commercial Services, be delegated authority to manage the Council's cash flow, borrowing and investments in 2022/23 in line with this report.
3. In relation to the Council's overall borrowing for the financial year, to approve the Prudential Indicators as set out in this report and the revised Annual Investment Strategy set out in Appendix E.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**8. TREASURY MANAGEMENT STRATEGY: MID-YEAR REVIEW 2021/22**

**RESOLVED:**

Councillor Max Schmid stated that this report would be debated and formally approved in over two weeks' time at the Budget Council.

**AGREED UNANIMOUSLY BY THE CABINET MEMBERS PRESENT:**

Cabinet is asked to note the Treasury Management Strategy 2021/22 mid-year review.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**9. FINANCIAL PLAN FOR COUNCIL HOMES: THE HOUSING REVENUE ACCOUNT (HRA) 2022/23 HRA BUDGET, 2022/23 RENT SETTING AND HRA 40-YEAR FINANCIAL BUSINESS PLAN**

**RESOLVED:**

Councillor Lisa Homan stated that the proposed increase of 1.5% to rent and other charges was well below inflation and the Government's suggested rent policy, and much lower than the rates proposed by other councils. She added that tenants and residents had been consulted on the plans at the Housing Representatives Forum and at the Economy, Housing and the Arts Policy & Accountability Committee and they fully endorsed this report.

Councillor Schmid and the Leader both added that the Council recognised the higher cost of living pressures faced by tenants due to rising inflation and new



Government taxes. Therefore, the Council was proposing a real-terms rent reduction to help residents. Rent and other charges would only increase by 1.5%, which was well below the Government's suggested rent policy of CPI inflation plus 1%, which would have resulted in a 4.1% rent increase.

**AGREED UNANIMOUSLY BY THE CABINET MEMBERS PRESENT:**

1. To approve the Housing Revenue Account 2022/23 budget for Council homes as set out in Table 1.
2. To approve the 40-year financial plan for Council homes for 2021-2061, which requires an increase in the ongoing annual revenue savings (when compared to the 2021/22 base budget) of £3.8 million per annum from 2022/23, rising to £7.1m from 2023/24 and to £7.9m from 2024/25.
3. To approve a rent increase of 1.5% from 4 April 2022, which equates to an average weekly increase for tenants of £1.75 in 2022/23.
4. To approve an increase to shared ownership rents of 1.5% from 4 April 2022.
5. To approve an increase to tenant service charges of 1.5% from 4 April 2022, which equates to an average weekly increase for tenants of £0.13 in 2022/23.
6. To approve an increase to the management fee for temporary on licence properties of 1.5% from 4 April 2022.
7. To increase garage charges for council tenants, resident leaseholders, and for other customers from April 2022 by 1.5%.
8. To note that any change to parking charges on housing estates will be considered separately with the Council's parking plans.
9. To increase car space rental charges for all customers by 1.5% from April 2022.
10. To approve an increase in the Leasehold After Sale – Home Buy Fees by 1.5% from April 2022 from £200 to £203.
11. To note that an external review of the service will be undertaken in early 2022 to identify further savings in the Housing Service.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

10. **SHORT BREAKS STATEMENT AND PATHWAYS TO ASSESSMENT GUIDANCE**

**RESOLVED:**

The Leader stressed that this was one of the cutting-edge schemes done by the Council to support the needs of young people, along with the recreational time that they needed in very challenging circumstances.

**AGREED UNANIMOUSLY BY THE CABINET MEMBERS PRESENT:**

To approve the updated Short Breaks Statement and Pathways to Assessment document, attached at Appendix 1 and 2.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

11. **FORWARD PLAN OF KEY DECISIONS**

**RESOLVED:**

The Key Decision List was noted.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**12. DISCUSSION OF EXEMPT ELEMENTS (IF REQUIRED)**

**RESOLVED:**

There was no discussion of exempt elements

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

Meeting started: 7.02 pm

Meeting ended: 7.20 pm

Chair .....

**RESOLVED:**

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.