

Audit Committee

Agenda

Tuesday 22 June 2021 at 6.30 pm

This meeting is being held as an informal remote meeting

You can watch live on YouTube: <https://youtu.be/p5GcGd3hEb8>

MEMBERSHIP

Administration	Opposition
Councillor Iain Cassidy (Chair) Councillor Jonathan Caleb-Landy Councillor Rowan Ree Councillor Alexandra Sanderson	Councillor Alex Karmel Councillor Matt Thorley

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Audit Committee Agenda

<u>Item</u>		<u>Pages</u>
1. APOLOGIES FOR ABSENCE		
2. DECLARATIONS OF INTEREST		
	<p>If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.</p> <p>Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.</p> <p>Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.</p>	
3. MINUTES		5 - 9
	<p>To note the minutes of the previous meeting and any outstanding actions.</p>	
4. ANNUAL HEALTH AND SAFETY AT WORK REPORT 2020/21		10 - 21
	<p>This report highlights the Council's activities and performance in health and safety at work for the financial year 2020/21 and recommends priorities for the forthcoming financial year.</p>	
5. RISK MANAGEMENT HIGHLIGHT REPORT		22 - 57
	<p>This report provides an update on risk management across the Council.</p>	

- 6. ANNUAL FRAUD REPORT 2020/21** 58 - 79
- This report provides an account of fraud-related activity carried out during the past year to minimise the risk of fraud, bribery and corruption occurring within and against the Council.
- 7. ANTI-FRAUD POLICY REVIEW 2021** 80 - 97
- This paper presents the following three revised anti-fraud policies for review.
- Anti-Bribery Policy
 - Anti-Money Laundering Policy
 - Fraud Response Plan
- 8. ANNUAL AUDIT REPORT 2020/21** 98 - 127
- This report summarises the work of Internal Audit in 2020/21.
- This item includes the Final Internal Audit Report for Cambridge Special School (Appendix 5).
- 9. CYBER SECURITY – SIX MONTHLY UPDATE** 128 - 129
- This report provides an update on Hammersmith & Fulham’s cyber-security readiness.
- 10. DATES OF NEXT MEETING**
- The next meeting is scheduled for 14 September 2021.
- 11. EXEMPT DISCUSSION (IF REQUIRED)**
- LOCAL GOVERNMENT ACT 1972 – ACCESS TO INFORMATION**
- Proposed resolution:**
- Under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.