

Audit, Pensions and Standards Committee

Agenda

Tuesday 24 September 2019 at 7.00 pm
Meeting Room 1 (2nd Floor) - 3 Shortlands, Hammersmith, W6 8DA


MEMBERSHIP

Administration	Opposition
Councillor Iain Cassidy (Chair) Councillor Jonathan Caleb-Landy Councillor Rebecca Harvey Councillor PJ Murphy	Councillor Alex Karmel Councillor Matt Thorley



Shortlands

3 Shortlands,
Hammersmith,
London W6 8DA

 **Closest Underground Station**
Hammersmith

 **Closest Bus Stop**
Latymer Court (Stop G)

CONTACT OFFICER: David Abbott
Scrutiny Manager
Governance and Scrutiny
Tel: 07776 672877
E-mail: david.abbott@lbhf.gov.uk

Agendas are available on the Council's website: www.lbhf.gov.uk/committees

Members of the public are welcome to attend and the building has disabled access.

Audit, Pensions and Standards Committee Agenda

<u>Item</u>		<u>Pages</u>
1.	MINUTES OF THE PREVIOUS MEETING To approve the minutes of the previous meeting and note any outstanding actions.	4 - 11
2.	APOLOGIES FOR ABSENCE	
3.	DECLARATIONS OF INTEREST If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent. At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken. Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest. Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Audit, Pensions and Standards Committee.	
4.	ANNUAL AUDIT LETTER 2018/19 This item presents the annual audit letter and audit fee variation letter from Grant Thornton, the Council's external auditors.	12 - 33
5.	CYBER SECURITY UPDATE This report gives an overview of the actions undertaken by the Council's IT team and its suppliers to protect its network and communication channels.	34 - 41

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| 6. | RISK MANAGEMENT UPDATE | 42 - 60 |
| | <p>This report provides an update on risk management within the Council and presents a revised sovereign strategy and corporate risk register for consideration.</p> | |
| 7. | INTERNAL AUDIT QUARTERLY UPDATE | 61 - 65 |
| | <p>This report summarises internal audit activity up to 13 August 2019.</p> | |
| 8. | INTERNAL AUDIT CHARTER 2019 | 66 - 77 |
| | <p>In accordance with the requirements of the Public Sector Internal Audit Standards, the Council has an Internal Audit Charter. The Charter is reviewed annually. The Committee is asked to consider the Council's compliance with its own and other published standards and controls.</p> | |
| 9. | DATES OF FUTURE MEETINGS | |
| | <p>Dates of future scheduled meetings:</p> <ul style="list-style-type: none">• 9 Dec 2019• 11 Mar 2020 | |