

Audit, Pensions and Standards Committee

Agenda

Tuesday 17 July 2018 at 7.00 pm
COMMITTEE ROOM 1 - HAMMERSMITH TOWN HALL

MEMBERSHIP

Administration	Opposition
Councillor Iain Cassidy (Chair) Councillor Jonathan Caleb-Landy Councillor Rebecca Harvey Councillor Asif Siddique	Councillor Alex Karmel Councillor Matt Thorley

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Members of the public are welcome to attend. A loop system for hearing impairment is provided, along with disabled access to the building.

Date Issued: 09 July 2018

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<u>Item</u>		<u>Pages</u>
1.	APPOINTMENT OF A VICE CHAIR The Committee is asked to appoint a Vice Chair from its membership for the 2018-19 Municipal Year.	
2.	MINUTES OF THE PREVIOUS MEETING To approve the minutes of the previous meeting and to note the outstanding actions.	4 - 11
3.	APOLOGIES FOR ABSENCE	
4.	DECLARATIONS OF INTEREST If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent. At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken. Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest. Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Audit, Pensions and Standards Committee.	
5.	ANNUAL STATEMENT OF ACCOUNTS 2017-18 This report presents the Council's Statement of Accounts, including the Pension Fund, for 2017/18.	12 - 265

6.	TREASURY OUTTURN REPORT 2017-18	266 - 275
	This report presents the Council's annual Treasury Management Outturn Report for 2017/18 in accordance with the Council's treasury management practices.	
7.	CORPORATE ANTI-FRAUD SERVICE END OF YEAR REPORT 2017-18	276 - 290
	This report provides an account of fraud related activity undertaken by the Corporate Anti-Fraud Service from 1 April 2017 to 31 March 2018.	
8.	RISK MANAGEMENT UPDATE REPORT	291 - 305
	This report provides an update on risk management within the Council, and presents the Corporate Risk Register for consideration.	
9.	INTERNAL AUDIT QUARTERLY UPDATE REPORT	306 - 318
	This report summarises internal audit activity during the period 1 January to 31 March 2018 - and reports on the performance of the Internal Audit service.	
9.1	FINAL AUDIT REPORT - LEGAL SERVICES BUDGET MANAGEMENT 2017-18	319 - 339
9.2	FINAL AUDIT REPORT - PAYROLL SHARED SERVICES	340 - 363
9.3	FINAL AUDIT REPORT - PROPERTY SERVICES FRAMEWORK PROCUREMENT 2017-18	364 - 375
10.	HEAD OF INTERNAL AUDIT ANNUAL ASSURANCE REPORT 2017-18	376 - 398
	This report summarises the work of Internal Audit during 2017/18 and provides an opinion on the overall system of internal control across the Council.	