

London Borough of Hammersmith and Fulham Record of Cabinet Member Decision

The call-in has expired and this decision can be implemented.

- ❖ Draft Decision List published on: 10 January 2023
- ❖ Confirmed Decision List published on: 16 January 2023

1. **TITLE: Holiday Activity and Food Programme Procurement Award**

2. **DECISION MADE BY:** Cabinet Member for Children and Education

3. **DECISION:**

1. To note that Appendix 1 is exempt under paragraph 3 of Schedule 12A of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person including the authority holding that information.
2. To approve the award for the 'Coordination of the Holiday Activity and Food Programme' contract to **Let Me Play**, for the period 1st March 2023 – 31st March 2025, for the sum of **£1,207,180**. An optional extension for a further 1 years to 31st March 2026 is included, for the total sum of **£1,865,620**.

4. **REASON FOR DECISION:**

As described in the report.

5. **ALTERNATIVE OPTIONS CONSIDERED:**

1. Officers have undertaken an open tender procurement exercise for this contract from 9 November 2022 to 9 December 2022 via the capitalE sourcing portal. Tender responses have been evaluated and moderated by a selected panel of officers.
2. In total four bids were received and progressed to evaluation stage.
3. Following evaluation and moderation it is recommended that Let Me Play be appointed the contract for the stated duration.

6. **CONFLICTS OF INTEREST DECLARED AND DISPENSATIONS GRANTED:**

None

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| Date of Decision |
| 09 January 2023 |