

## London Borough of Hammersmith and Fulham Record of Officers Decision

**The call-in has expired and this decision can be implemented.**

- ❖ Draft Decision List published on: 4 July 2022
- ❖ Confirmed Decision List published on: 7 July 2022

1. **TITLE: Travel Care Minibus Call off Contract Extension**

2. **DECISION MADE BY:** Director Children's Services and the Strategic Director of Social Care

3. **DECISION:**

The Director Children's Services and the Strategic Director of Social Care.

1. Approves an extension to the Lot 1 Travel Care Minibus Call off Contract with HCT Group for a period of two (2) years from 01 August 2022 to 31 July 2024 at a total forecasted cost of £4.5m.

4. **REASON FOR DECISION:**

The call off contract which services the minibus provision expires on the 31st of July 2022 with the option to extend for a further two years.

5. **ALTERNATIVE OPTIONS CONSIDERED:**

**Option 1 – Approve the two-year extension to the call off contract with HCT Group for minibus provision. (Recommended)**

The performance of the provider remains positive, and this option seeks to ensure continuity in provision and quality of services for residents in the borough. This option reduces the likelihood of change for vulnerable residents who are comforted by regularity and consistency in the service.

**Option 2 - Undertake an open, competitive tender exercise (Not recommended)**

The COVID-19 pandemic, fuel crisis and Brexit have put considerable pressure on the market and the landscape remains challenging. Undertaking a competitive tender exercise at this point is not recommended due to the fragility of the market and the significant risk this would pose to the delivery of services including higher unit costs and a lack of sufficient capacity to be able to meet needs.

6. **CONFLICTS OF INTEREST DECLARED AND DISPENSATIONS GRANTED:**

None

<b>Date of Decision</b>
01 July 2022