

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
July to October 2009*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from *July to October 2009*.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368
or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, are encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

If you are reading this on a PC, you can access this contact list quickly by pressing [here](#).

Forward Plan No. 86 (published 15 June 2009)

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
July to October 2009*

LIST OF KEY DECISIONS PROPOSED

*Where the title bears the suffix (E), the report for
this proposed decision is likely to be exempt and full details cannot be published.*

New entries are highlighted in yellow.

| <u>Date of decision-making meeting</u> | <u>Proposed Key decision</u> | <u>Lead Executive Councillor</u> | <u>Page</u> |
|--|---|---|---------------|
| Cabinet 13 July 2009 | 1. PROPOSED PURCHASE BY LONDON BOROUGH OF HAMMERSMITH & FULHAM OF THE FORMER SPRING GROVE LAUNDRY SITE, PENNARD ROAD AND THE DISPOSAL OF COUNCIL-OWNED LAND AT 49-68 SULGRAVE GARDENS TO OCTAVIA HOUSING AND CARE (PART EXEMPT) | LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR STRATEGY | 1 – 2 |
| Cabinet 13 July 2009 | 2. LIBRARIES STRATEGY | CABINET MEMBER FOR RESIDENTS SERVICES | 3 – 4 |
| Cabinet 13 July 2009 | 3. NORLAND, POYNTER AND STEBBING HOUSES, EDWARD WOODS ESTATE, LONDON W11 – OVERCLADDING AND REGENERATION | LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR HOUSING | 5 – 6 |
| Cabinet 13 July 2009 | 4. HIGHWAYS & TRANSPORTATION CONSULTANCY SERVICES FRAMEWORK CONTRACT (OCT 2009 – SEPT 2013) - ACCESS AGREEMENT (PART EXEMPT) | LEADER; DEPUTY LEADER (+ ENVIRONMENT) | 7 – 8 |
| Cabinet 13 July 2009 | 5. HOUSING ALLOCATION SCHEME | CABINET MEMBER FOR HOUSING | 9 – 10 |

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|-------------------------------------|---|---|----------------|
| Cabinet 13 July 2009 | 6. CENTRALISATION AND IMPROVEMENTS TO CCTV ON H&F HOMES ESTATES | CABINET MEMBER FOR CRIME & STREET SCENE | 11 – 12 |
| Cabinet 13 July 2009 | 7. IMPLEMENTATION OF REPLACEMENT PAYMENT CAPTURE AND INCOME DISTRIBUTION SYSTEM (PART EXEMPT) | LEADER | 13 – 14 |
| Cabinet 13 July 2009 | 8. CONTRACT AWARD – SUBSTANCE MISUSE TREATMENT SERVICES 2009-11 | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 15 – 16 |
| Cabinet 13 July 2009 | 9. EARLS COURT & WEST KENSINGTON DECENT NEIGHBOURHOODS: APPOINTMENT OF PROFESSIONAL ADVISORS & FUNDING FOR TRANSPORT IMPACT STUDY (PART EXEMPT) | LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR STRATEGY | 17 – 18 |
| Cabinet 13 July 2009 | 10. THE AWARD OF CONTRACT FOR THE PROVISION OF CONSULTANCY SUPPORT TO THE IMPLEMENTATION OF THE SELF DIRECTED SUPPORT MODEL OF SOCIAL CARE | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 19 – 20 |
| Cabinet 13 July 2009 | 11. ADDRESSING THE SHORTAGE OF PRIMARY PLACES FOR SEPTEMBER 2009 | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 21 – 22 |
| <hr/> | | | |
| Cabinet 7 September 2009 | 1. FULHAM PALACE - PHASE 3 HERITAGE LOTTERY FUND APPLICATION | DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS SERVICES | 23 – 24 |
| Cabinet 7 September 2009 | 2. BUSINESS CONTINUITY (PART EXEMPT) | LEADER | 25 – 26 |

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|-------------------------------------|---|---|----------------|
| Cabinet 7 September 2009 | 3. TENDER ACCEPTANCE TO APPOINT A MULTI DISCIPLINARY CONSULTANCY PRACTICE TO PROVIDE THE NON-HOUSING CONSTRUCTION RELATED (ARCHITECTURAL, ENGINEERING AND SURVEYING) PROFESSIONAL SERVICES CONTRACT BETWEEN 2009-2014 | LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR RESIDENTS SERVICES | 27 – 28 |
| Cabinet 7 September 2009 | 4. FULHAM PALACE - SINGLE GOVERNANCE AND STRATEGIC PLAN | LEADER; CABINET MEMBER FOR PARKS, CULTURE & HERITAGE; CABINET MEMBER FOR RESIDENTS SERVICES | 29 – 30 |
| Cabinet 7 September 2009 | 5. AWARD OF SCHOOL MEALS CONTRACT | LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 31 – 32 |
| Cabinet 7 September 2009 | 6. FACILITIES MANAGEMENT REVIEW: PROPOSALS FOR A NEW SERVICE | LEADER; DEPUTY LEADER (+ ENVIRONMENT) | 33 – 34 |
| Cabinet 7 September 2009 | 7. LBHF 3RD SECTOR STRATEGY | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 35 – 36 |
| Cabinet 7 September 2009 | 8. HAMMERSMITH & FULHAM EVENTS STRATEGY 2009 - 2012 | CABINET MEMBER FOR RESIDENTS SERVICES | 37 – 38 |
| Cabinet 7 September 2009 | 9. SERIOUS CASE REVIEW (EXEMPT) | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 39 – 40 |
| Cabinet 7 September 2009 | 10. TENANT REWARD AND PURCHASE SCHEME (TRPS) (PART EXEMPT) | CABINET MEMBER FOR HOUSING | 41 – 42 |
| Cabinet 7 September 2009 | 11. TREASURY MANAGEMENT OUTTURN REPORT | LEADER | 43 – 44 |

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|-------------------------------------|--|---|----------------|
| Cabinet 7 September 2009 | 12. RENEWAL OF CONTRACT FOR COLLECTION, COUNTING AND BANKING OF MONIES FROM PAY AND DISPLAY MACHINES | LEADER; DEPUTY LEADER (+ ENVIRONMENT) | 45 – 46 |
| Cabinet 7 September 2009 | 13. REVENUE OUTTURN REPORT 2008/09 | LEADER | 47 – 48 |
| Cabinet 7 September 2009 | 14. CAPITAL OUTTURN REPORT 2008/09 | LEADER | 49 – 50 |
| Cabinet 7 September 2009 | 15. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 2 AMENDMENTS | LEADER | 51 – 52 |
| Cabinet 7 September 2009 | 16. HOME CARE AND HOUSING RELATED SUPPORT EXISTING CONTRACTS AND PROCUREMENT PROCESS | LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR HOUSING | 53 – 54 |
| <hr/> | | | |
| Cabinet 12 October 2009 | 1. APPROVAL TO AWARD THE FOLLOWING TERM CONTRACTS FOR STREET TREE MAINTENANCE 2009 TO 2011 (PART EXEMPT) | DEPUTY LEADER (+ ENVIRONMENT) | 55 – 56 |
| Cabinet 12 October 2009 | 2. APPROVAL TO AWARD THE FOLLOWING TERM CONTRACTS FOR RESURFACING & ROAD MARKING 2010 TO 2015 (PART EXEMPT) | DEPUTY LEADER (+ ENVIRONMENT) | 57 – 58 |
| Cabinet 12 October 2009 | 3. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 3 AMENDMENTS | LEADER | 59 – 60 |
| <hr/> | | | |
| Cabinet 9 November 2009 | 1. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 4 AMENDMENTS | LEADER | 61 – 62 |

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|------------------------------------|---|--|----------------|
| Cabinet 9 November 2009 | 2. HOME CARE AND HOUSING RELATED SUPPORT CONSULTATION RESULTS AND UPDATE ON PROCUREMENT PROCESS | LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR HOUSING | 63 – 64 |
| Cabinet 7 December 2009 | 1. FULHAM PALACE - APPROVED CATERERS | LEADER; CABINET MEMBER FOR PARKS, CULTURE & HERITAGE; CABINET MEMBER FOR RESIDENTS SERVICES | 65 – 66 |
| Cabinet 7 December 2009 | 2. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 5 AMENDMENTS | LEADER | 67 – 68 |
| Cabinet 11 January 2010 | 1. FULHAM PALACE - MARQUEE HIRE CONCESSION | LEADER; CABINET MEMBER FOR PARKS, CULTURE & HERITAGE; CABINET MEMBER FOR RESIDENTS SERVICES | 68 – 70 |
| Cabinet 11 January 2010 | 2. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 6 AMENDMENTS | LEADER | 71 – 72 |
| Cabinet 8 February 2010 | 1. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 7 AMENDMENTS | LEADER | 73 – 74 |
| Cabinet 8 March 2010 | 1. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 8 AMENDMENTS | LEADER | 75 – 76 |
| Cabinet 29 March 2010 | 1. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 9 AMENDMENTS | LEADER | 77 – 78 |

| <u>HOW TO CONTACT THE LEAD EXECUTIVE MEMBERS</u> | <u>Page</u> |
|--|--------------------|
| Leader (<i>Cllr Stephen Greenhalgh</i>) | 81 |
| Deputy Leader (+ Environment) (<i>Cllr Nicholas Botterill</i>) | 81 |
| Cabinet Member for Crime & Street Scene (<i>Cllr Greg Smith</i>) | 81 |
| Cabinet Member for Community & Children's Services (<i>Cllr Antony Lillis</i>) | 82 |
| Cabinet Member for Housing (<i>Cllr Lucy Ivimy</i>) | 82 |
| Cabinet Member for Strategy (<i>Cllr Mark Loveday</i>) | 82 |
| Cabinet Member for Residents Services (<i>Cllr Paul Bristow</i>) | 83 |
| Cabinet Member for Parks, Culture & Heritage (<i>Cllr Frances Stainton</i>) | 83 |



KEY DECISION
*Proposed to be made at the
Cabinet on
13 July 2009*

13/07/09
1

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINER MEMBER
FOR STRATEGY
Cllr Mark Loveday

REPORT CONTRIBUTORS

DENV
DFCS
CSD

OTHER OFFICERS

Head of Corporate
Valuation Services
H&F Homes

TITLE:

PROPOSED PURCHASE BY LONDON BOROUGH OF HAMMERSMITH & FULHAM OF THE FORMER SPRING GROVE LAUNDRY SITE, PENNARD ROAD AND THE DISPOSAL OF COUNCIL OWNED LAND AT 49-68 SULGRAVE GARDENS TO OCTAVIA HOUSING AND CARE (PART EXEMPT)

SUMMARY:

This report proposes the Council acquires the former Spring Grove laundry site from Octavia Housing and care to facilitate the regeneration and improvement of Shepherds Bush Market and the area immediate to it. Octavia Housing would contemporaneously acquire from the Council land at 49-68 Sulgrave Gardens to build out the outstanding Section 106 affordable housing obligations deriving from the Westfield plc Section 106 agreement at White City Centre.

WARDS:

ADDISON
SHEP BUSH GRN

REASON/S FOR BEING ON THE FORWARD PLAN:

*£100,000+
more than one ward*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|---|
| Pennard Road Development File | Name Ian Ruegg ext. 1722 | Housing Strategy Performance and Development Community Services |
| Sulgrave Gardens Development File | Name Ian Ruegg ext. 1722 | Housing Strategy Performance and Development Community Services |
| White City Centre Section 106 Agreement | Name Ian Ruegg ext. 1722 | Housing Strategy Performance and Development |
| White City Centre Section 106 Supplementary Agreement | | Community Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|--|----------------------------|
| local residents | Resident steering group meetings and newsletters | May 2007 on going |

DECISION TO BE MADE IN PARTNERSHIP WITH:

H&F Homes

Octavia Housing & Care

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Ian Ruegg

ext. 1722

First published:

Forward Plan No 83: 16 March 2009

Revised:

Forward Plan No 84: 16 April 2009 (moved from 30 March 2009)



KEY DECISION
*Proposed to be made at the
Cabinet on
13 July 2009*

13/07/09

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**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

RES

OTHER OFFICERS

TITLE:

LIBRARIES STRATEGY

SUMMARY:

The report outlines the purpose of the Libraries Strategy that will coordinate improvements in provision, management, and accessibility and to promote the use of libraries to more individuals and groups in the community.

The strategy includes key priorities and an action plan for improving libraries in 2009-2010 and in future years.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|-------------------------------|--|-------------------|
| Consultation Questionnaire | Name: Chris Lloyd ext.3811 | RSD |
| Libraries Strategy | Name: David Herbert ext. 3810 | RSD |
| Consultation Results | Name: Chris Lloyd ext. 3811 | RSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|----------------------------------|-------------------------------|----------------------------|
| 1. Consultation Questionnaire | Questionnaire | March 2009 |
| 2. Stakeholder Challenge | Senior Stakeholder Workshop | 13/03/09 |
| 3. Local Residents | Focus Groups | March 2009 |
| 4. Staff | Focus Groups | March 2009 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: David Herbert

ext. 3810

First published: Forward Plan No 84: 16 April 2009



KEY DECISION
*Proposed to be made at the
Cabinet on
13 July 2009*

13/07/09

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LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)

Cllr Nicholas Botterill

CABINET MEMBER
FOR HOUSING

Cllr Lucy Ivimy

REPORT CONTRIBUTORS

ENVD (BTS)

DFCS

HLS

OTHER OFFICERS

H&F Homes

TITLE:

NORLAND, POYNTER AND
STEBBING HOUSES, EDWARD
WOODS ESTATE, LONDON W11 –
OVERCLADDING AND
REGENERATION

SUMMARY:

This report seeks approval to proceed with major refurbishment and regeneration works to the three tower blocks at Edward Woods Estate, including overcladding, provision of new residential accommodation (intended for sale) and office accommodation (intended for letting) provision of renewable energy sources and environmental improvements. Approval is also specifically sought for the sale of the newly created residential accommodation.

The works have been competitively tendered in accordance with the European Public Works Procurement Directive, and subject to receipt of authority to proceed with the works now requested, approval to accept the most economically advantageous tender is to be sought at H&F Homes Board.

WARD:

SHEP BUSH GRN

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| Tender preparation details, Bills of Quantities, BSi Quality Plan, correspondence | Matthew Martin ext. 4832 | ENV/BTS |
| Tender returns, tender analysis report, Tender Appraisal Panel file | Matthew Martin ext. 4832 | ENV/BTS |
| Funding information | Chris Hannington ext. 4512 | H&F Homes |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---|-------------------------------|----------------------------|
| 1. Residents | Meetings | ongoing |
| 2. H&F Homes | Meetings | ongoing |
| 3. Deputy Leader & Cabinet Member for Environment | Presentation/ meeting | September 2007 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

H&F Homes

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Inger Eriksson

ext. 4764

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 83:</i> | <i>16 March 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009 (moved from June 2009)</i> |



KEY DECISION
*Proposed to be made at the
Cabinet on
13 July 2009*

13/07/09

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**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)

Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

HLS

DFCS

OTHER OFFICERS

TITLE:

HIGHWAYS & TRANSPORTATION
CONSULTANCY SERVICES
FRAMEWORK CONTRACT (OCT 2009
– SEPT 2013) - ACCESS AGREEMENT
(PART EXEMPT)

SUMMARY:

This report seeks approval to delegate to Chief Officers authority to enter into an Access Agreement to the Framework Contract being procured by the Royal Borough of Kensington & Chelsea in collaboration with this authority.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|-------------------|
| Highways & Transportation Consultancy Services Framework Contract (Oct 2009 - Sept 2013) | Name: Colin Glendenning ext 3056. | Env. Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Royal Borough of Kensington & Chelsea

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Colin Glendenning, ext. 3056

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 83:</i> | <i>16 March 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 84:</i> | <i>16 April 2009 (moved from 27 April 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009 (moved from June 2009)</i> |



KEY DECISION
*Proposed to be made at the
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13 July 2009*

13/07/09

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**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR HOUSING
Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

Gareth Mead

TITLE:

HOUSING ALLOCATION SCHEME

SUMMARY:

Guide to the allocation of council
properties and nominations to registered
social landlords for 2008-2009.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---------------------------|--|-------------------|
| Scheme of allocation 2005 | Gareth Mead, interim AD Housing Options, ext. 5344 | CSD |
| Code of Guidance | Gareth Mead, interim AD Housing Options, ext. 5344 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|--------------------------|--|----------------------------|
| 1. RSL's | Letters to each detailing changes and inviting comments, discussed at RSL forum, individual meetings with largest RSL's, discussed at April's HSCP | March -June 2008 |
| 2. H&F Homes | Individual meetings, discussed at April's HSCP | March-June 2008 |
| 3. Vol sector | 300+ letters, and some individual meetings held | March-June 2008 |
| 4. Tenants and residents | Residents forum attended, information posted on LBHF website, discussed at April's HSCP | March-June 2008 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Local RSL's

H&F Homes

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Gareth Mead, interim AD Housing Options, ext. 5344

| | | |
|-------------------------|----------------------------|--|
| <i>First published:</i> | <i>Forward Plan No 74:</i> | <i>16 June 2008</i> |
| <i>Revised:</i> | <i>Forward Plan No 75:</i> | <i>16 July 2008 (moved from 8 September 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 78:</i> | <i>16 October 2008 (moved from 6 October 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 79:</i> | <i>14 November 2008 (moved from 1 December 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 80:</i> | <i>16 December 2008 (moved from 5 January 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 81:</i> | <i>16 January 2009 (moved from 2 February 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 82:</i> | <i>13 February 2009 (moved from 2 March 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 83:</i> | <i>16 March 2009 (moved from 30 March 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 84:</i> | <i>16 April 2009 (moved from 27 April 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009 (moved from June 2009)</i> |



KEY DECISION
*Proposed to be made at the
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13 July 2009*

13/07/09

6

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR CRIME & STREET
SCENE
Cllr Greg Smith

**REPORT
CONTRIBUTORS**

RES
DFCS
CSD

OTHER OFFICERS

TITLE:

CENTRALISATION AND
IMPROVEMENTS TO CCTV ON H&F
HOMES ESTATES

SUMMARY:

This report sets out the legal, financial and logistical issues in transferring management and monitoring of CCTV in H&F Homes Estates back into the Council. The report recommends serving notice on H&F Homes to transfer these functions back into the Council, and proposes the financial framework by which the capital and revenue costs of the transfer will be met.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|--------------------------------|
| Transfer of CCTV Management on H&F Homes Estates to the Council - Report | Matthew Payne ext.2579 | Finance and Corporate Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|--|-------------------------------|----------------------------|
| CCTV Transfer Project Steering Group (H&F Homes, CSD, FCSD, RES) | Regular meetings | 3 months |

DECISION TO BE MADE IN PARTNERSHIP WITH:

H&F Homes

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Adrian Price

ext 2260

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 83:</i> | <i>16 March 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009 (moved from June 2009)</i> |



KEY DECISION
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13/07/09

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**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

IMPLEMENTATION OF
REPLACEMENT PAYMENT CAPTURE
AND INCOME DISTRIBUTION
SYSTEM (PART EXEMPT)

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DFCS

SUMMARY:

This investment proposal is to overhaul the income management IT system that H&F currently use to take payments. This will allow H&F to gain a tighter financial control of its cash and debt positions and consequently increase the efficiency of financial reconciliation and the debt management process. In addition and included in the proposal is the work needed to become PCI (Payment Card Industry) compliant which is a mandatory standard for all organisations taking credit card payments. The rules are enforced and mandated by Visa and Mastercard. There is a significant risk of being non-compliant and continuing to taking credit card payments beyond September 2009.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

OTHER OFFICERS

Deputy Director of
Finance

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| PCI DSS Scoping Report | Name - Dave MacNamara ext. - 3404 | Environment |
| Payments Capture and Income Distribution Option Evaluation | Name - Leigh Whitehouse ext. - 2501 | FCS |
| H&F Payments Capture and Income Distribution Solution - SRS | Name - Leigh Whitehouse ext. - 2501 | FCS |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Leigh Whitehouse - Deputy Director of Finance

Ext 2501

First Published: Forward Plan No 85: 15 May 2009



KEY DECISION

Proposed to be made at the
Cabinet on
13 July 2009

13/07/09

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LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

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.....
.....

OTHER OFFICERS

TITLE:

CONTRACT AWARD – SUBSTANCE MISUSE TREATMENT SERVICES 2009-11

SUMMARY:

In help to expedite a timely start of service date of 1st October 2009, this report seeks Cabinet approval to grant delegated authority to the Director of Community Services to award the contract to a single provider to deliver substance misuse treatment services across the whole Borough. This essentially “tiered” system of treatment services comprising of :

1. Drug and Alcohol Abstinence Based Structured Day Programme.
2. Drugs and Alcohol Stabilization Structured Day Programme for Probation/DIP clients.
3. Drugs and Alcohol Through Care/After Care Service will provide a seamless transition between different stages of treatment and will provide a co-ordinated approach to individuals supported by multiple agencies in accordance with the guidance from the National Treatment Agency 2002 updated 2006.

It is intended that the Drug and Alcohol Abstinence Based Structured Day Programme and the Drugs and Alcohol Through Care/After Care Service will be delivered from the council building at 61 Munster Road, SW6.

Award of contract is dependent on the granting of a lease (at a peppercorn rent) between the new provider and LBHF for the building at 61 Munster Road, SW6. Approval for the granting of the above lease is requested.

The award of contract is to commence from the 1st October 2009 for 3 years with an option for a further two one year extensions.

WARDS:

All

REASONS FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|----------------------|---|---|
| Tender Documentation | Zeljka Zorzin, Procurement Officer ext 1737 | CSD (Quality, Partnerships & Procurement) |
| | Christine Baker, Procurement Manager ext1447 | CSD (Quality, Partnerships & Procurement) |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------------|-------------------------------------|----------------------------|
| 1. Service Users | Letter, meetings and training | |
| 2. The market | Advertisement and open day dialogue | 2008/2009 |
| 3. Staff and Trade Unions | Meetings | 2009 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Drug and Alcohol Care Management Team

Health

Probation/DIP

Service Users

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Zeljka Zorzin x1737

First Published:

Forward Plan No 85: 15 May 2009



KEY DECISION

*Proposed to be made at the
Cabinet on
13 July 2009*

13/07/09

9

LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER (+ ENVIRONMENT)

Cllr Nicholas Botterill

CABINET MEMBER FOR STRATEGY

Cllr Mark Loveday

REPORT CONTRIBUTORS

OTHER OFFICERS

TITLE:

EARLS COURT & WEST
KENSINGTON DECENT
NEIGHBOURHOODS:
APPOINTMENT OF PROFESSIONAL
ADVISORS & FUNDING FOR
TRANSPORT IMPACT STUDY
(PART EXEMPT)

SUMMARY:

This report is to secure approval to enter negotiations to investigate a legally compliant partnership structure which the Council could enter into with the purpose of progressing development options in the Earls Court area.

The report would also agree delegated approval up to procure commercial property consultancy support to assist in the negotiations and ensure best value.

The tender will be secured through the OGC Catalyst Framework for Property Solutions - Estate Professional Services.

WARDS:

NORTH END

REASON/S FOR BEING ON THE FORWARD PLAN:

significant in 1 ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|-------------------|
| Cabinet report - Approval to an enhanced regeneration function - 14/7/08 | Lyn Garner ext. 1313 | CSD |
| LBHF Local Development Framework - Core Strategy Options | Pat Cox ext. 5773 | ENV |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Philip Morris

ext. 3334

First Published: *Forward Plan No 85:* *15 May 2009*



KEY DECISION
*Proposed to be made at the
Cabinet on
13 July 2009*

13/07/09
10

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Councillor Anthony Lillis

TITLE:

THE AWARD OF CONTRACT FOR
THE PROVISION OF CONSULTANCY
SUPPORT TO THE IMPLEMENTATION
OF THE SELF DIRECTED SUPPORT
MODEL OF SOCIAL CARE

WARDS:

ALL

REPORT CONTRIBUTORS

.....
.....
.....
.....
.....
.....

SUMMARY:

A need for consultancy services to support the implementation of the Supporting Your Choice programme has been identified at CSD Directorate level.

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

It is intended these services are procured from the London Councils Framework and purchased from the successful tenderer on a call off basis.

OTHER OFFICERS

To enable award of Contract as soon as is practicably possible after the Tender Appraisal Panel have made a recommendation of award it is requested authority to award is delegated to the Director of Community Services.

The anticipated spend on these services over a two year period is £225k.

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|-------------------|
| Consultancy Services to support Self Directed Support programme tender documents | Christian Markandu ext 1960 | Procurement Team |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Tim Lothian, Procurement Manager

ext. 5377

First Published:

Forward Plan No 86: 15 June 2009



KEY DECISION
*Proposed to be made at the
Cabinet on
13 July 2009*

13/07/09

11

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CHSD

OTHER OFFICERS

TITLE:

ADDRESSING THE SHORTAGE OF
PRIMARY PLACES FOR SEPTEMBER
2009

SUMMARY:

This report provides the background to request that Cabinet delegate authority to the Director of Children's Services to increase the number of places available.

In the light of the exceptional and unexpected parental demand, plans are proposed to address the shortfall by increasing the number of places at schools where the demand is greatest.

Agreement will be sought with all affected heads, the governing bodies of voluntary aided schools and the Office of the School's adjudicator.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|-------------------------------------|--|-------------------|
| Primary and Special School Strategy | Name: Tina Black ext. 2883 | CHSD |
| Primary Capital Programme | Name Sam Relf ext. 3647 | CHSD |
| London Councils 'Do the Maths' | Name: Tania Pezzolesi ext. 3601 | CHSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|--|----------------------------|
| 1. head teachers | discussions with Director and appropriate ADs | June |
| 2. Governing bodies | on governing body agendas | June |
| 3. Dioceses | discussions with DCS and heads and chairs of governors | June |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Heads, governors and dioceses of affected schools

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Carole Bell

ext. 5076

First Published:

Forward Plan No 86: 15 June 2009



KEY DECISION

Proposed to be made at the
Cabinet on
7 September 2009

07/09/09

1

LEAD EXECUTIVE MEMBERS:

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

REPORT CONTRIBUTORS

DFCS
DENV
HLS
ENVD (BTS)

OTHER OFFICERS

TITLE:

FULHAM PALACE - PHASE 3
HERITAGE LOTTERY FUND
APPLICATION

SUMMARY:

The Council wishes to restore and reuse the walled garden and outbuildings at Fulham Palace. This report sets out these structures that are proposed to be restored and reused in partnership with Garden Organic (formerly the Henry Doubleday Research Association). The report outlines how the works are proposed to be funded and recommends as the first step a grant application to the Heritage Lottery Fund (HLF).

WARD:

PALACE RVRSIDE

REASON/S FOR BEING ON THE FORWARD PLAN:

*£100,000+
significant in 1 ward*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| HLF Phase 1 Stage 2 Strategies, November 2003 | Scott Cooper - 020 76107161 | Env / Policy |
| HLF Phase 1 Stage 2, Public Consultation, July 2003 | Scott Cooper - 020 76107161 | Env / Policy |
| Restoring Bishop Terrick's Pride – Proposal by HDRA (December 2005) | Scott Cooper - 020 76107161 | Env / Policy |
| Report to TAP | Scott Cooper - 020 76107161 | Env / Policy |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|----------------------|-------------------------------|-------------------------------------|
| 1. Borough Residents | Open Public | May - October 2003 |
| 2. Borough Residents | Questionnaire | Citizens Panel Survey - Autumn 2005 |
| 3. Palace Visitors | Questionnaire | Visitor Survey - August 2005 |
| 4. Amenity Bodies | Targeted Public | January 2006 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Garden Organic

| | | |
|-------------------------|----------------------------|--|
| <i>First published:</i> | <i>Forward Plan No 58:</i> | <i>12 February 2007</i> |
| <i>Revised:</i> | <i>Forward Plan No 60:</i> | <i>13 April 2007 (moved from 14 May 2007)</i> |
| <i>Revised:</i> | <i>Forward Plan No 62:</i> | <i>15 June 2007 (moved from 16 July 2007)</i> |
| <i>Revised:</i> | <i>Forward Plan No 65:</i> | <i>14 September 2007 (moved from 8 October 2007)</i> |
| <i>Revised:</i> | <i>Forward Plan No 67:</i> | <i>15 November 2007 (moved from 7 January 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 70:</i> | <i>12 February 2008 (moved from 3 March 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 74:</i> | <i>16 June 2008 (moved from 14 July 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 75:</i> | <i>16 July 2008 (moved from 8 September 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 79:</i> | <i>14 November 2008 (moved from 1 December 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 82:</i> | <i>13 February 2009 (moved from 2 March 2009)</i> |



KEY DECISION
*Proposed to be made at the
Cabinet on
7 September 2009*

07/09/09
2

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS

OTHER OFFICERS

H&F Bridge Partnership

TITLE:

BUSINESS CONTINUITY (PART
EXEMPT)

SUMMARY:

The Council is asked to approve the establishment of a major improvement to the Council's business and service continuity.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| N/A | Jackie Hudson, ext. 2946 | FDD IT Strategy |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|-----------------------------|-------------------------------|----------------------------|
| 1. Service Resilience Group | Regular meetings | Nov 2007 to August 2008 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

H&F Bridge Partnership

| | | |
|-------------------------|----------------------------|--|
| <i>First published:</i> | <i>Forward Plan No 76:</i> | <i>15 August 2008</i> |
| <i>Revised:</i> | <i>Forward Plan No 78:</i> | <i>16 October 2008 (moved from 3 November 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 79:</i> | <i>14 November 2008 (moved from 1 December 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 80:</i> | <i>16 December 2008 (moved from 5 January 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 81:</i> | <i>16 January 2009 (moved from 2 February 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 82:</i> | <i>13 February 2009 (moved from 2 March 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 83:</i> | <i>16 March 2009 (moved from 30 March 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 84:</i> | <i>16 April 2009 (moved from 27 April 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009 (moved from June 2009)</i> |

LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)

Cllr Nicholas Botterill

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES

Cllr Antony Lillis

CABINET MEMBER
FOR RESIDENTS
SERVICES

Cllr Paul Bristow

REPORT CONTRIBUTORS

ENVD (BTS)

CHSD

CSD

DFCS

HLS

RES

OTHER OFFICERS

CM RESIDENT
SERVICES - Cllr Paul
Bristow

TAP

Human Resources,
Corporate Facilities
Management

TITLE:

TENDER ACCEPTANCE TO APPOINT
A MULTI DISCIPLINARY
CONSULTANCY PRACTICE TO
PROVIDE THE NON-HOUSING
CONSTRUCTION RELATED
(ARCHITECTURAL, ENGINEERING
AND SURVEYING) PROFESSIONAL
SERVICES CONTRACT BETWEEN
2009-2014

SUMMARY:

The purpose of this report is to seek approval to award a contract for the delivery of Multi-Disciplinary Consultancy Services for the provision of non-housing construction related professional services to all departments of the council.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|-------------------|
| OJEU Notice, Market testing | John Blurton ext. 4881 | BTS/ENV |
| Tender details, tender returns, tender evaluations | John Blurton ext. 4881 | BTS/ENV |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------------|-------------------------------|----------------------------|
| 1. Client | meetings | ongoing |
| 2. Staff | Staff side consultation | ongoing |
| 3. Tender appraisal panel | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

All of the above

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: Inger Eriksson

ext. 4764

First published: Forward Plan No 85: 15 May 2009 (moved from June 2009)



KEY DECISION

Proposed to be made at the
Cabinet on
7 September 2009

07/09/09

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LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR PARKS, CULTURE
& HERITAGE *Cllr
Frances Stainton*

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

REPORT CONTRIBUTORS

RES
TENDER APPRAISAL
PANEL

OTHER OFFICERS

TITLE:

FULHAM PALACE - SINGLE
GOVERNANCE AND STRATEGIC
PLAN

SUMMARY:

The management of Fulham Palace is being transferred to a single managing body. This report seeks approval for:
(1) The transference of the site to the Fulham Palace Trust.
(2) The draft strategic plan which sets out, inter alia, the strategic objectives for the Trust for 2009-12
(3) The draft Service Level Agreement which specifies the terms under which a grant will be offered to the Trust by the Council.

WARDS:

PALACE RVRSIDE

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| Fulham Palace - Draft Strategic Plan 2009-12 | Name Scott Cooper ext. 020 76107161 | Resident Services |
| Fulham Palace - Draft Service Level Agreement | Name Scott Cooper ext. 020 76107161 | Resident Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|-----------------------------------|-------------------------------|----------------------------|
| 1. Fulham Palace Management Board | Board meeting | N/A |
| 2. Church Commissioners | Routine meeting | N/A |
| 3. Fulham Palace Trust | Trust Meeting | N/A |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Fulham Palace Trust

Church Commissioners

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Scott Cooper

ext. 020 76107161

First published: Forward Plan No 85: 15 May 2009 (moved from June 2009)



KEY DECISION
*Proposed to be made at the
Cabinet on
7 September 2009*

07/09/09

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LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ENVIRONMENT)
Cllr Nicholas Botterill

CABINER MEMBER
FOR COMMUNITY
& CHILDREN'S
SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CSD (DIRECTOR)
DF
TENDER APPRAISAL
PANEL

OTHER OFFICERS

TITLE:

AWARD OF SCHOOL MEALS
CONTRACT

SUMMARY:

This report makes recommendations and seeks approval to award a Contract for Catering Management Services as set out in Appendix A.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| Specification & associated docs | Helen Bowring x 3990 | CHS |
| Contract strategy & shortlisting report | Helen Bowring x 3990 | CHS |
| TAP file | Christina Houghton x 3532 | CHS |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|-------------------------|-------------------------------|----------------------------|
| 1. Schools | Written | 12 months |
| 2. Incumbent Contractor | Meeting | ½ day |
| 3. Other Councils | Meetings & Questionnaire | 5 days |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Helen Bowring

x 3990

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 83:</i> | <i>16 March 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 84:</i> | <i>16 April 2009 (moved from 27 April 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009 (moved from 13 July 2009)</i> |



KEY DECISION
*Proposed to be made at the
Cabinet on
7 September 2009*

07/09/09

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**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV
CHSD
CSD
DFCS
RES

OTHER OFFICERS

HLS

TITLE:

FACILITIES MANAGEMENT REVIEW:
PROPOSALS FOR A NEW SERVICE

SUMMARY:

This report details a Council wide review of Facilities Management (FM) and makes proposals for a new centralised service to be operated from within the Environment Department.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|-------------------|
| FM Brief | Chris Stroud, ext. 4704 | Env |
| FM Project Board Minutes | Chris Stroud, ext. 4704 | Env |
| CADT and CAMB Minutes | Chris Stroud, ext. 4704 | Env |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------------|--|----------------------------|
| 1. All Departments | FM Project Board, and asset management governance (CADT, CAMB) | Ongoing |
| 2. Internal service users | Various Workshops and presentations | Ongoing |
| 3. Staff | staffside consultation | Ongoing |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Chris Stroud, ext. 4704

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 83:</i> | <i>16 March 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009 (moved from June 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009 (moved from 13 July 2009)</i> |



KEY DECISION

*Proposed to be made at the
Cabinet on
7 September 2009*

07/09/09

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LEAD EXECUTIVE MEMBERS:

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CSD

OTHER OFFICERS

TITLE:

LBHF 3RD SECTOR STRATEGY

SUMMARY:

This report outlines the proposed 3rd Sector Strategy for LBHF, following consultation with the sector since February 2009.

The report also outlines a revised assessment process for the 3rd Sector Investment Plan, together with service specifications for:

- * Children & Families
- * Employment & Advice
- * Infrastructure
- * Health & Wellbeing - Older People

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|-------------------|
| 3 rd Sector Strategy draft for consultation | Name Sue Spiller ext. 2483 | CSD |
| 3 rd Sector Strategy - Consultation responses | Name Sue Spiller ext. 2483 | CSD |
| Revised Service Specifications | Name: Sue Spiller ext. 2483 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|--|---|--|
| 1. 3 rd Sector organisations | 3 rd Sector Strategy Questionnaire - posted and on-line | 9 th February - 30 th April 09 |
| 2. 3 rd Sector organisations | Consultation meetings | 7 meetings during January - April 09 |
| 3. Snr officers | Questionnaire - consultation document and questionnaire sent to all Assistant Directors | March - April 09 |
| 4. 3 rd Sector organisations - consultation on revised service specifications | Consultation workshops | April - May 09 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: Sue Spiller

ext. 2483

First Published:

Forward Plan No 85:

15 May 2009

Revised:

Forward Plan No 86:

15 June 2009 (moved from 13 July 2009)



KEY DECISION

*Proposed to be made at the
Cabinet on
7 September 2009*

07/09/09

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LEAD EXECUTIVE MEMBERS:

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

REPORT CONTRIBUTORS

RES

OTHER OFFICERS

TITLE:

HAMMERSMITH & FULHAM EVENTS
STRATEGY 2009 - 2012

SUMMARY:

Approval is sought for the Council's Events Strategy 2009 - 2012. This sets out the Council's commitment to developing an events programme that delights residents and visitors, and offers value for money. The strategy includes strategic priorities and an implementation plan.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---------------------------|--|-----------------------|
| Events Strategy 2009-2012 | Donna Pentelow ext. 2358 | Residents Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|--|--|
| Public Consultation | Draft document available on www.lbhf.gov.uk and www.citizenspace.com Document emailed to existing stakeholders Two public meetings advertised in H&F News. | 13 October 2008 - 10 November 2008 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Donna Pentelow

ext. 2358

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009 (moved from 13 July 2009)</i> |



KEY DECISION

*Proposed to be made at the
Cabinet on
7 September 2009*

07/09/09

9

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CSD

OTHER OFFICERS

Tim Deacon

TITLE:

SERIOUS CASE REVIEW (EXEMPT)

SUMMARY:

Summary of the Executive Summary of the AM report. Serious case review following the death of a child in May 2007.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| Executive Summary | Name Tim Deacon ext. 5140 | CS |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Tim Deacon

ext. 5140

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009 (moved from 13 July 2009)</i> |



KEY DECISION
*Proposed to be made at the
Cabinet on
7 September 2009*

07/09/09
10

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR HOUSING
Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

Chris Jones
Head of Housing
Strategy, Performance
and Development

TITLE:

TENANT REWARD AND PURCHASE
SCHEME (TRPS) (PART EXEMPT)

SUMMARY:

The proposal is to put in place a reward and purchase scheme open to all LBH&F Secure Tenants who can demonstrate an exemplary tenancy record over 5 years. The scheme is intended to replace the current Tenant Incentive Scheme offered to secure tenants of 3 bed plus social rented accommodation. The scheme will address tenants' proven home ownership aspirations, contribute to the upkeep of council property, generate resources to fund estate regeneration and stock improvement, and free up council property to help meet housing need.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|-------------------|
| REVIEW OF THE EXPENSIVE VOIDS PROCEDURE & ADOPTION OF A NEW HRA LIMITED DISPOSALS POLICY | Chris Jones ext. 4470 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|---|----------------------------|
| 1. H&F Homes | Meetings and electronic communication | September 2008-currently |
| 2. Council Tenants | 2007 STATUS satisfaction survey which included questions relating to attitudes to homeownership | 2007 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Paul Reeves, Housing Strategy and Development Manager

ext. 4240

| | | |
|-------------------------|----------------------------|---|
| <i>First published:</i> | <i>Forward Plan No 84:</i> | <i>16 April 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009 (moved from 13 July 2009)</i> |



KEY DECISION
*Proposed to be made at the
Cabinet on*
7 September 2009

07/09/09

11

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

FD

OTHER OFFICERS

TITLE:

TREASURY MANAGEMENT
OUTTURN REPORT

SUMMARY:

This report provides information on the Council's debt, borrowing and investment activity for the financial year ending 31st March 2009.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**
£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Description</u> | <u>Description</u> |
|--|-------------------------|--------------------|
| Loans and Investments Ledger | Rosie Watson, Ext. 2563 | FD |
| CIPFA-Prudential Code-Accounting for Capital Finance | Rosie Watson, Ext. 2563 | FD |
| Various Economic Commentaries | Rosie Watson, Ext. 2563 | FD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Stakeholders</u> | <u>Stakeholders</u> |
|---------------------|------------------------------------|---------------------|
| Councillors | Value for Money Scrutiny committee | Prior to Council |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A



KEY DECISION

Proposed to be made at the
Cabinet on
7 September 2009

07/09/09

12

LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER

(+ ENVIRONMENT)

Cllr Nicholas Botterill

REPORT CONTRIBUTORS

DENV

OTHER OFFICERS

TITLE:

RENEWAL OF CONTRACT FOR
COLLECTION, COUNTING AND
BANKING OF MONIES FROM PAY
AND DISPLAY MACHINES

SUMMARY:

The Royal Borough of Kensington and Chelsea currently provide this service for the Council under contract. The current contractual arrangements were extended for a year to enable a new contract to be agreed that would achieve significant savings.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|----------------------------|--|----------------------|
| Current Contract Documents | David Taylor ext. 3251 | Environment Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Royal Borough of Kensington and Chelsea

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

David Taylor

ext.3251

First Published: Forward Plan No 86: 15 June 2009



KEY DECISION
*Proposed to be made at the
Cabinet on
7 September 2009*

07/09/09
13

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

REVENUE OUTTURN REPORT
2008/09

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

This report sets out the revenue outturn
position at the end of 2008/09.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|-------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: Forward Plan No 86: 15 June 2009



KEY DECISION
*Proposed to be made at the
Cabinet on
7 September 2009*

07/09/09
14

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

OTHER OFFICERS

TITLE:

CAPITAL OUTTURN REPORT 2008/09

SUMMARY:

This report sets out the capital outturn position at the end of 2008/09.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|-------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: Forward Plan No 86: 15 June 2009



KEY DECISION
*Proposed to be made at the
Cabinet on
7 September 2009*

07/09/09
15

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 2
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: Forward Plan No 86: 15 June 2009



KEY DECISION

Proposed to be made at the
Cabinet on
7 September 2009

07/09/09

16

LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES

Cllr Antony Lillis

CABINET MEMBER
FOR HOUSING

Cllr Lucy Ivimy

REPORT CONTRIBUTORS

CSD

OTHER OFFICERS

TITLE:

HOME CARE AND HOUSING
RELATED SUPPORT EXISTING
CONTRACTS AND PROCUREMENT
PROCESS

SUMMARY:

This report updates Cabinet on a programme of work to remodel Home Care and Housing Related Support for Older and Disabled People. The report requests permission to negotiate short term contracts with existing providers and to delegate the award to the Director of Community Services. Requests permission to commence the negotiated procurement process for the new service model.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| Cabinet Report - Home Care and HRS April 2008 | Rachel Soni x 1723 . | CSD |
| Cabinet Member Report - Home Care and HRS - June 2006 | Rachel Soni X 1723 | CSD |
| Consultation Documents | Steven Falvey X 5032 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|--------------------------------|---|----------------------------|
| 1. H&F Homes | Project Board | Ongoing |
| 2. Older and Disabled People | Public Consultation, leaflets, forums, events | June to August 2009 |
| 3. Home Care and HRS Providers | Forums | Ongoing |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Supporting People Commissioning Body

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Rachel Soni
X 1723

First Published:

Forward Plan No 86: 15 June 2009



KEY DECISION

*Proposed to be made at the
Cabinet on
12 October 2009*

12/10/09

1

LEAD EXECUTIVE MEMBERS:

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

REPORT CONTRIBUTORS

DENV
TENDER APPRAISAL
PANEL

OTHER OFFICERS

TITLE:

APPROVAL TO AWARD THE
FOLLOWING TERM CONTRACTS FOR
STREET TREE MAINTENANCE 2009
TO 2011 (PART EXEMPT)

SUMMARY:

Following a competitive tendering process officers are seeking approval to award the above contract to the contractor (tenderer) assessed to have submitted the most economically advantageous tender to the Council to deliver the works.

A separate report will be submitted in conjunction with this one detailing the Exempt part of the agenda which provides confidential information regarding the tender process for this contract.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| PQQ submissions | Name: Chris Jerram ext. 5715 | ENV - Highways |
| PQQ analysis | Name: Chris Jerram ext. 5715 | ENV - Highways |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: Chris Jerram

ext. 5715

First Published: *Forward Plan No 86:* *15 June 2009*

KEY DECISION

*Proposed to be made at the
Cabinet on
12 October 2009*

12/10/09

2

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV
TENDER APPRAISAL PAI

OTHER OFFICERS

TITLE:

APPROVAL TO AWARD THE
FOLLOWING TERM CONTRACTS FOR
RESURFACING & ROAD MARKING
2010 TO 2015 (PART EXEMPT)

SUMMARY:

Following a competitive tendering
process officers are seeking approval to
award the above contract to the
contractor (tenderer) assessed to have
submitted the most economically
advantageous tender to the Council to
deliver the works.

A separate report will be submitted in
conjunction with this one detailing the
Exempt part of the agenda which
provides confidential information
regarding the tender process for this
contract.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| PQQ submissions | Name: Chris Jerram ext. 5715 | ENV - Highways |
| PQQ analysis | Name: Chris Jerram ext. 5715 | ENV - Highways |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: Chris Jerram

ext. 5715

First Published: *Forward Plan No 86:* *15 June 2009*



KEY DECISION
*Proposed to be made at the
Cabinet on*
12 October 2009

12/10/09
3

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 3
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published:

Forward Plan No 86: 15 June 2009



KEY DECISION

*Proposed to be made at the
Cabinet on
9 November 2009*

09/11/09

1

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

REPORT CONTRIBUTORS

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 4
AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published:

Forward Plan No 86: 15 June 2009



KEY DECISION

*Proposed to be made at the
Cabinet on
9 November 2009*

09/11/09

2

LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES

Cllr Antony Lillis

CABINET MEMBER
FOR HOUSING

Cllr Lucy Ivimy

REPORT CONTRIBUTORS

CSD

OTHER OFFICERS

TITLE:

HOME CARE AND HOUSING
RELATED SUPPORT
CONSULTATION RESULTS AND
UPDATE ON PROCUREMENT
PROCESS

SUMMARY:

This report updates Cabinet on a programme of work to remodel Home Care and Housing Related Support for Older and Disabled People. The report provides Cabinet with a summary of the public consultation results and updates on the negotiated procurement process. The report requests permission to continue the detailed negotiated procurement process for the new service model.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| Cabinet Report - Home Care and HRS April 2008 and Sept 2009 | Rachel Soni x 1723 . | CSD |
| Cabinet Member Report - Home Care and HRS and Scrutiny Report - June 2006 | Rachel Soni X 1723 | CSD |
| Consultation Results Documents | Steven Falvey X 5032 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|--------------------------------|---|----------------------------|
| 1. H&F Homes | Project Board | Ongoing |
| 2. Older and Disabled People | Public Consultation, leaflets, forums, events | June to August 2009 |
| 3. Home Care and HRS Providers | Forums | Ongoing |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Supporting People Commissioning Body

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Rachel Soni
X 1723

First Published:

Forward Plan No 86: 15 June 2009



KEY DECISION

Proposed to be made at the
Cabinet on
7 December 2009

07/12/09

1

LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR PARKS, CULTURE
& HERITAGE *Cllr
Frances Stainton*

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

TITLE:

FULHAM PALACE - APPROVED
CATERERS

SUMMARY:

To agree that the provision of catering at Fulham Palace should be restricted to the Council's catering division and to a list of the Council's 'approved caterers' selected by open tender

WARDS:

PALACE RVRSIDE

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

REPORT CONTRIBUTORS

RES
TENDER APPRAISAL
PANEL

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| TAP Report | Name Scott Cooper ext. 020 76107161 | Resident Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|-----------------------------------|-------------------------------|----------------------------|
| Fulham Palace Management Board | Board meeting | N/A |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Fulham Palace Trust

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Scott Cooper

ext. 020 76107161

First published: Forward Plan No 85: 15 May 2009



KEY DECISION
*Proposed to be made at the
Cabinet on
7 December 2009*

07/12/09

2

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 5
AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: Forward Plan No 86: 15 June 2009

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR PARKS, CULTURE
& HERITAGE *Cllr
Frances Stainton*

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

REPORT CONTRIBUTORS

RES
TENDER APPRAISAL
PANEL

OTHER OFFICERS

TITLE:

FULHAM PALACE - MARQUEE HIRE
CONCESSION

SUMMARY:

To support functions at Fulham Palace, the Council is proposing to hire a 15m x 12m marquee for erection within the Palace's Chaplain's Garden between March and December inclusive for a period of three years. This report seeks approval to appoint the lowest tenderer in accordance with the recommendations of a Tender Appraisal Panel.

WARD/S:

PALACE RVRSIDE

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| TAP Report | Name Scott Cooper ext. 020 76107161 | Resident Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|-----------------------------------|-------------------------------|----------------------------|
| Fulham Palace Management Board | Board meeting | N/A |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Fulham Palace Trust

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Scott Cooper

ext. 020 76107161

First published: Forward Plan No 85: 15 May 2009



KEY DECISION
*Proposed to be made at the
Cabinet on
11 January 2010*

11/01/10
2

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 6
AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published:

Forward Plan No 86: 15 June 2009



KEY DECISION
*Proposed to be made at the
Cabinet on
8 February 2010*

08/02/10

1

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 7
AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: Forward Plan No 86: 15 June 2009



KEY DECISION
*Proposed to be made at the
Cabinet on
8 March 2010*

08/03/10

1

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 8
AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published:

Forward Plan No 86: 15 June 2009



KEY DECISION

*Proposed to be made at the
Cabinet on
29 March 2010*

29/03/10

1

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 9
AMENDMENTS

WARDS:

ALL

REPORT CONTRIBUTORS

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published:

Forward Plan No 86: 15 June 2009



KEY DECISION

*Proposed to be made at the
Cabinet on
26 April 2010*

26/04/10

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LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

REPORT CONTRIBUTORS

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH
10 AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARD/S:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

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