

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
February to May 2009*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from February to May 2009.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368
or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, are encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

If you are reading this on a PC, you can access this contact list quickly by pressing [here](#).

Forward Plan No. 81 (published 16 January 2009)

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
February to May 2009*

LIST OF KEY DECISIONS PROPOSED

*Where the title bears the suffix (E), the report for
this proposed decision is likely to be exempt and full details cannot be published.
New entries are highlighted in yellow.*

<u>Date of decision-making meeting</u>	<u>Proposed Key decision</u>	<u>Lead Executive Councillor</u>	<u>Page</u>
Cabinet 2 February 2009	1. CAPITAL PROGRAMME AND REVENUE BUDGET 2008/09 MONTH 7 AMENDMENTS	LEADER	1 – 2
Cabinet 2 February 2009	2. CORPORATE PLANNED MAINTENANCE PROGRAMME 2009/2010	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR RESIDENTS' SERVICES; CABINET MEMBER FOR CULTURE & HERITAGE	3 – 4
Cabinet 2 February 2009	3. CONTRACT AWARD - ROUGH SLEEPER OUTREACH SERVICES 2009-11	CABINET MEMBER FOR CRIME & ANTI-SOCIAL BEHAVIOUR; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	5 – 6
Cabinet 2 February 2009	4. RECOMMENDATION OF THE AWARD OF CONTRACT OF A SOCIAL INCLUSION ACTIVITIES SERVICE FOR PEOPLE WITH A DEMENTIA DIAGNOSIS AND KORSAKOFFS SYNDROME	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	7 – 8

Cabinet 2 February 2009	5. 2008/2009 CHILDREN'S SERVICES REVENUE BUILDING MAINTENANCE PROGRAMME	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	9 – 10
Cabinet 2 February 2009	6. SHEPHERDS BUSH COMMON IMPROVEMENT PROJECT (E)	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	11 – 12
Cabinet 2 February 2009	7. EXTENDING THE 3RD SECTOR INVESTMENT FUND AGREEMENTS	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	13 – 14
Cabinet 2 February 2009	8. LONDON YOUTH OFFER FUNDING	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	15 – 16
Cabinet 2 February 2009 & Budget Council 25 February 2009	9. REVENUE BUDGET AND COUNCIL TAX LEVELS 2009/1	LEADER	17 – 18
Cabinet 2 February 2009 & Budget Council 25 February 2009	10. CAPITAL PROGRAMME 2009/10 TO 2013/14	LEADER	19 – 20
Cabinet 2 February 2009	11. WESTERN RIVERSIDE WASTE AUTHORITY (WRWA) - INTRODUCTION OF DIFFERENTIAL CHARGING FOR THE DISPOSAL OF RECYCLING AND RESIDUAL WASTE	LEADER; DEPUTY LEADER (+ ENVIRONMENT)	21 – 22
Cabinet 2 February 2009	12. REQUEST FOR FUNDING FOR ENVIRONMENT SERVICES INITIATIVES	LEADER; DEPUTY LEADER (+ ENVIRONMENT)	23 – 24
Cabinet 2 February 2009	13. SCRUBS LANE / GRAND UNION CANAL - PROPOSED PEDESTRIAN, CYCLIST AND DISABLED ACCESS RAMP	DEPUTY LEADER (+ ENVIRONMENT)	25 – 26
Budget Council 25 February 2009	1. REVENUE BUDGET AND COUNCIL TAX LEVELS 2009/1	LEADER	27 – 28

Budget Council 25 February 2009	2. CAPITAL PROGRAMME 2009/10 TO 2013/14	LEADER	29 – 30
Budget Council 25 February 2009	3. COUNCILLORS' ALLOWANCES SCHEME: ANNUAL REVIEW	LEADER	31 – 32
Budget Council 25 February 2009	4. REVIEW OF THE COUNCIL'S CONSTITUTION 2009	LEADER	33 – 34
Budget Council 25 February 2009	5. TREASURY MANAGEMENT STRATEGY REPORT	LEADER	35 – 36
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Cabinet 2 March 2009	1. CAPITAL PROGRAMME AND REVENUE BUDGET 2008/09 MONTH 8 AMENDMENTS	LEADER	37 – 38
Cabinet 2 March 2009	2. FULHAM PALACE - PHASE 2 HERITAGE LOTTERY FUND APPLICATION	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	39 – 40
Cabinet 2 March 2009	3. NORMAND PARK IMPROVEMENT PROJECT - FINAL ACCOUNTS	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	41 – 42
Cabinet 2 March 2009	4. BUSINESS CONTINUITY	LEADER	43 – 44
Cabinet 2 March 2009	5. CORPORATE COMPLAINTS POLICY	LEADER	45 – 46
Cabinet 2 March 2009	6. CORPORATE COMPLAINTS REQUEST AND INFORMATION SYSTEM (PART EXEMPT)	LEADER	47 – 48
Cabinet 2 March 2009	7. SCHEME OF ALLOCATION	CABINET MEMBER FOR HOUSING	49 – 50
Cabinet 2 March 2009	8. BUILDING SCHOOLS FOR THE FUTURE STRATEGY FOR CHANGE AND NEXT STEPS	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	51 – 52

Cabinet 2 March 2009	9. LANGFORD CONVERSION WORKS	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	53 – 54
Cabinet 2 March 2009	10. FULHAM CROSS GIRLS' SCHOOL -NEW FOREIGN LANGUAGE BLOCK, HENRY COMPTON BOYS' SCHOOL - NEW PERFORMING ARTS BUILDING AND PHOENIX HIGH SCHOOL - PROVISION OF NEW ICT BLOCK	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	55 – 56
Cabinet 2 March 2009	11. AWARD OF CONTRACT FOR THE PROVISION OF PRACTICAL SUPPORT SERVICES (PART EXEMPT)	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	57 – 58
Cabinet 2 March 2009	12. PRIMARY CAPITAL PROGRAMME - STRATEGY FOR CHANGE	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	59 – 60
Cabinet 30 March 2009	1. CAPITAL PROGRAMME AND REVENUE BUDGET 2008/09 MONTH 9 AMENDMENTS	LEADER	61 – 62
Cabinet 30 March 2009	2. CARERS' STRATEGY REVIEW	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	63 – 64
Cabinet 30 March 2009	3. PARTICIPATION IN THE WEST LONDON SUBREGIONAL TEMPORARY TO PERMANENT ACCOMMODATION SCHEME	CABINET MEMBER FOR HOUSING	65 – 66
Cabinet 30 March 2009	4. CONTRACT AWARD - SECURITY & RECEPTION CONTRACT 2009-2012	CABINET MEMBER FOR CRIME & ANTI-SOCIAL BEHAVIOUR	67 – 68
Cabinet 27 April 2009	1. CAPITAL PROGRAMME AND REVENUE BUDGET 2008/09 MONTH 10 AMENDMENTS	LEADER	69 – 70
Cabinet 27 April 2009	2. DRAFT DISABILITY EQUALITY SCHEME 2008	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	71 – 72

<u>HOW TO CONTACT THE LEAD EXECUTIVE MEMBERS</u>	<u>Page</u>
Leader (<i>Cllr Stephen Greenhalgh</i>)	73
Deputy Leader (+ Environment) (<i>Cllr Nicholas Botterill</i>)	73
Cabinet Member for Crime & Anti-Social Behaviour (<i>Cllr Greg Smith</i>)	73
Cabinet Member for Community & Children's Services (<i>Cllr Antony Lillis</i>)	74
Cabinet Member for Housing (<i>Cllr Lucy Ivimy</i>)	74
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KEY DECISION
*Proposed to be made at the
Cabinet on*
02 February 2009

02/02/09

1

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DENV
CHSD
CSD
DFCS
HLS
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2008/09 MONTH 7
AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring Papers	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring Papers	James Arthur, ext. 2562	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Isaac Egberedu, ext. 2503

First published: Forward Plan No 74: 16 June 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
02 February 2009*

02/02/09
2

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

CABINET MEMBER
FOR RESIDENTS'
SERVICES
Cllr Paul Bristow

CABINET MEMBER
FOR CULTURE &
HERITAGE
Cllr Frances Stainton

REPORT CONTRIBUTORS

ENVD (BTS)
DF

OTHER OFFICERS

TITLE:

CORPORATE PLANNED
MAINTENANCE PROGRAMME
2009/2010

SUMMARY:

To consider and agree the 2009/2010 Corporate Planned Maintenance Programme. This programme undertakes regular servicing and maintenance of plant and equipment as well as refurbishment and improvement works to all of the council's property assets excluding schools and housing properties which have their own separate programmes.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Building surveys information, access audits, asset management plan, previous programmes, mechanical and electrical servicing programmes, Corporate Asset Delivery Team reports and minutes.	Mike Cosgrave ext. 4849	ENV/BTS
Service users and staff	Draft programme built up in consultation with client departments and Corporate Asset Delivery Team	Ongoing throughout the year

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 76: 15 August 2008



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 February 2009

02/02/09

3

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR
CRIME & ANTI-SOCIAL
BEHAVIOUR
Cllr Greg Smith

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

Mark Green

TITLE:

CONTRACT AWARD - ROUGH
SLEEPER OUTREACH SERVICES
2009-11

SUMMARY:

The report requests approval to award the contract of supplying a rough sleeper outreach service to the appointed company for the period 1 April 2009 to 31 March 2011; with the option of a further two year's extension if in the Council's interest to do so.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Advert for expressions of interest	Tim Lothian ext. 5377	CSD
Pre Qualification Questionnaires	Tim Lothian ext. 5377	CSD
Contract Specification	Jacqueline Scott ext. 2772	ACE

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. The Market	One - to - one meetings with potential service providers	Aug 2008
2. CSD, PCT	Tender Appraisal Panel (TAP)	2008 - 2009

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Mark Green - Principal Community Safety Officer Safer Communities Division
ext. 2459

First published: Forward Plan No 77: 15 September 2008



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 February 2009

02/02/09

4

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CSD

OTHER OFFICERS

TITLE:

RECOMMENDATION THAT
AUTHORISATION IS DELEGATED TO
THE CABINET MEMBER FOR
COMMUNITY AND CHILDRENS
SERVICES TO APPOINT A
CONTRACTOR TO PROVIDE A
SOCIAL INCLUSION ACTIVITIES
SERVICE FOR PEOPLE WITH A
DEMENTIA DIAGNOSIS AND
KORSAKOFFS

SUMMARY:

That authorisation is delegated to the Cabinet Member for Community and Children's Services to appoint a contractor for the provision of a Social Inclusion Activities Service for people with a dementia diagnosis and Korsakoffs syndrome.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Draft service specification.	Shelley Shenker/Francesca Gasparro 5126/1960	CSD - Partnerships & Procurement
Tender advert, tender evaluation methodology.	AA	CSD - Partnerships & Procurement

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Service users	Invitation for service user representative to be involved on the Tender Appraisal. Consultation on the UAG.	on-going

DECISION TO BE MADE IN PARTNERSHIP WITH:

With all stakeholders

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Francesca Gasparro/ Shelley Shenker

x1960/ x5126

First published: Forward Plan No 78: 16 October 2008



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 February 2009

02/02/09

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**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

ENVD (BTS)
CHSD

OTHER OFFICERS

TITLE:

2008/2009 CHILDREN'S SERVICES
REVENUE BUILDING MAINTENANCE
PROGRAMME

SUMMARY:

The report will outline the 2008/2009
Children's Services Revenue Building
Maintenance Programme to enable
essential reactive and planned
maintenance works to Children's
Services buildings.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*£100,000+
more than one ward*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project file	Mick Stone ext. 3085	CHS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 79: 14 November 2008



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 February 2009

02/02/09

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LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER

(+ ENVIRONMENT)

Cllr Nicholas Botterill

CABINET MEMBER

FOR RESIDENTS'

SERVICES

Cllr Paul Bristow

REPORT

CONTRIBUTORS

HLS

DFCS

OTHER OFFICERS

TITLE:

SHEPHERDS BUSH COMMON
IMPROVEMENT PROJECT (E)

SUMMARY:

This report seeks approval for the allocation of funding towards the Shepherds Bush Common Improvement project in order to allow a) the appointment of works contractors to construct the scheme, b) to cover all construction and other costs associated with completing the project. This will require allocation of funding from a range of S106 agreements.

WARDS:

SHEP BUSH GRN
ADDISON

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Shepherds Bush Common Phase 2	Steven Davies, ext. 3319	DENV
Tender Appraisal Panel agendas and minutes	Steven Davies, ext. 3319	DENV
Tender Evaluation Model	Steven Davies, ext. 3319	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Shepherds Bush Common Stakeholder Advisory Group	Regular meetings of stakeholders with the lead landscape consultant and officers during evolution of design	4 meetings between May 2007 and June 2008
2. Wider public in the borough	2 major public exhibition/consultation events	January 2008 and June 2008
3. Community Voluntary Sector Network (CVSN)	Meeting with the lead landscape consultant	February 2008
4. Children and Teenagers	Consultation event on the common re play facilities	June 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Steven Davies, ext. 3319

<i>First published:</i>	<i>Forward Plan No 75:</i>	<i>16 July 2008</i>
<i>Revised:</i>	<i>Forward Plan No 77:</i>	<i>15 September 2008 (moved from 6 October 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008 (moved from 3 November 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008 (moved from 5 January 2009)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 February 2009

02/02/09

7

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CSD

OTHER OFFICERS

TITLE:

EXTENDING THE 3RD SECTOR
INVESTMENT FUND AGREEMENTS

SUMMARY:

The Cabinet agreed a Voluntary Sector Grant Review in April 2007, with an 18 month funding term approved from October 07 until March 09.

This report seeks agreement to extend the current funding agreements from 1st April 09 until 31st March 2010. A further report will be presented to Cabinet in April 09 outlining a draft LBHF 3rd Sector Investment Strategy, and seeking agreement to a revised commissioning and allocations process, currently being consulted on with the sector.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
VCS Grants Review	Sue Spiller ext 2483	CSD
Draft 3 rd Sector Investment Strategy	Sue Spiller ext 2483	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. 3 rd sector providers	3 rd Sector Forum	ongoing
2. Service departments	Funding Liaison Officers Group Senior Officers meeting	ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

Service Departments

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Sue Spiller

ext. 2483

First published: Forward Plan No 80: 16 December 2008



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 February 2009

02/02/09

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**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY AND
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

OTHER OFFICERS

TITLE:

LONDON YOUTH OFFER FUNDING

SUMMARY:

Authority is sought to receive funding for the delivery of the London Youth Offer programme.

WARDS:

All

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100K +

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Grant Agreement for the London Youth Offer	Jo Kendall Ext. 2892	

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Jo Kendall, Head of Youth Services

Ext: 2892

First published: Forward Plan No 80: 16 December 2008



KEY DECISION

*Proposed to be made at the
Cabinet on
02 February 2009
& Council on
25 February 2009*

02/02/09

9

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

REPORT CONTRIBUTORS

DENV
CHSD
CSD
HLS
ENVD (BTS)
RES
DFCS

OTHER OFFICERS

TITLE:

REVENUE BUDGET AND COUNCIL
TAX LEVELS 2009/10

SUMMARY:

This report sets out the proposed 2009/10 revenue budget and associated Council Tax charge.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward
£100,000+
budg/pol framework*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Revenue Budget Papers	Name : Andrew Lord ext. 2531	Finance and Corporate

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name : Andrew Lord

ext. 2531

First published: Forward Plan No 80: 16 December 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
02 February 2009
& Council on
25 February 2009*

02/02/09

10

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DENV
CHSDCSDHLS
ENVD (BTS)RESDFCS

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME 2009/10 TO
2013/14

SUMMARY:

This report sets out an updated
resources forecast and a capital
programme for 2009/10 to 2013/14.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+
budg/pol framework*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Programme Documents	Name : Isaac Egberedu ext. 2503	Finance and Corporate

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name : Isaac Egberedu

ext. 2503

First published: Forward Plan No 80: 16 December 2008



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 February 2009

02/02/09
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**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV
DF

OTHER OFFICERS

TITLE:

WESTERN RIVERSIDE WASTE
AUTHORITY (WRWA) -
INTRODUCTION OF DIFFERENTIAL
CHARGING FOR THE DISPOSAL OF
RECYCLING AND RESIDUAL WASTE

SUMMARY:

WRWA are proposing the
implementation of a new method of
charging for recycling and the disposal
of residual waste.

Charging will be based on the cost of
disposal incentivising recycling amongst
member local authorities but can only be
implemented if supported by all member
authorities

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Financial Analysis	Dave McNamara ext. 3404	EnvSD
WRWA papers	David Newman	EnvSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

Royal Borough of Kensington & Chelsea

London Borough of Lambeth

London Borough of Wandsworth

First published: Forward Plan No 81: 16 January 2009



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 February 2009

02/02/09

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**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV
DF

OTHER OFFICERS

TITLE:

REQUEST FOR FUNDING FOR
ENVIRONMENT SERVICES
INITIATIVES

SUMMARY:

The report sets out a request for funding
a number of initiatives and unbudgeted
expenditure in Environment Services.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Background papers	Dave McNamara ext. 3404	EnvSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 81: 16 January 2009

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

ADLDS
DFCS
DENV

OTHER OFFICERS

TITLE:

SCRUBS LANE / GRAND UNION
CANAL - PROPOSED PEDESTRIAN,
CYCLIST AND DISABLED ACCESS
RAMP

SUMMARY:

To approve the construction of a new pedestrian, cyclist and disabled access ramp to replace the existing canal steps between Scrubs Lane (western footway) and the Grand Union Canal (south towpath).

WARDS:

COLLEGE PARK &
OLD OAK

**REASONS/
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Park Royal Partnership- Scrubs Lane/ Grand Union Canal – Pedestrian/Cyclist Access Ramp.	Michael Masella Ext. 3082	ENVD HTHX 4 th floor

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Park Royal Partnerships	Scheduled Meetings	On-going
2. British Waterways	Scheduled Meetings	On-going
3. Network Rail	Scheduled Meetings	On-going

DECISION TO BE MADE IN PARTNERSHIP WITH:

The above.

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Michael Masella

Ext. 3082

First published: Forward Plan No 81: 16 January 2009



KEY DECISION
*Proposed to be made at the
Budget Council on
25 February 2009*

25/02/09
1

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DENV
CHSD
CSD
HLS
ENVD (BTS)
RES
DFCS

OTHER OFFICERS

TITLE:

REVENUE BUDGET AND COUNCIL
TAX LEVELS 2009/10

SUMMARY:

This report sets out the proposed
2009/10 revenue budget and associated
Council Tax charge.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+
budg/pol framework*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Revenue Budget Papers	Name : Andrew Lord ext. 2531	Finance and Corporate

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name : Andrew Lord

ext. 2531

First published: Forward Plan No 80: 16 December 2008



KEY DECISION
*Proposed to be made at the
Budget Council on
25 February 2009*

25/02/09

2

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DENV
CHSDCSDHLS
ENVD (BTS)RESDFCS

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME 2009/10 TO
2013/14

SUMMARY:

This report sets out an updated
resources forecast and a capital
programme for 2009/10 to 2013/14.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+
budg/pol framework*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Programme Documents	Name : Isaac Egberedu ext. 2503	Finance and Corporate

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name : Isaac Egberedu

ext. 2503

First published: Forward Plan No 80: 16 December 2008



KEY DECISION

*Proposed to be made at the
Budget Council on
25 February 2009*

25/02/09

3

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

REPORT CONTRIBUTORS

ACE
DF
HLS

OTHER OFFICERS

HLC

TITLE:

COUNCILLORS' ALLOWANCES
SCHEME: ANNUAL REVIEW

SUMMARY:

This report performs the statutory annual review of Councillors' allowances for the 2009-2010 financial year, and takes into account the recommendations made in the Independent Remunerator's report to London Councils (December 2006).

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
The Remuneration of Councillors in London: 2006 Review (December 2006)	Kayode Adewumi, ext 2499	ACE/ Room 202a, Hammersmith Town Hall
Previous Members' Allowances reports	Kayode Adewumi, ext 2499	ACE/ Room 202a, Hammersmith Town Hall

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 80: 16 December 2008



KEY DECISION

*Proposed to be made at the
Budget Council on
25 February 2009*

25/02/09

4

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

REPORT CONTRIBUTORS

ALL DIRECTORS
ADLDS

OTHER OFFICERS

TITLE:

REVIEW OF THE COUNCIL'S
CONSTITUTION 2009

SUMMARY:

Reporting on proposed updates and
amendments to Council's Constitution.

WARDS:

All

REASON/S FOR BEING ON THE FORWARD PLAN:

*Changes affecting
the Constitution*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
The Council's Constitution	Kayode Adewumi, Head of Councillors' Services Ext. 2499	DFCS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
All Directors	Constitution working group	November 2008 – January 2009

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

David Viles, Cabinet Co-ordinator

Ext. 2063

First published: Forward Plan No 80: 16 December 2008



KEY DECISION

*Proposed to be made at the
Budget Council on
25 February 2009*

25/02/09

5

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

REPORT CONTRIBUTORS

DFCS

OTHER OFFICERS

TITLE:

TREASURY MANAGEMENT
STRATEGY REPORT

SUMMARY:

This report provides information on the Council's Treasury Management Strategy for 2009/10 including interest rate projections and the borrowing and investment activity reports for the period April to November 2008.

The report seeks approval for borrowing limits and authorisations for the Director of Finance to arrange the Council's cashflow, borrowing and investments in the year 2009/10.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

More than £100k

BACKGROUND DOCUMENT

Description	Name/Ext. of Holder of Document	Department
Loans and Investments Ledger	Rosie Watson, Ext. 2563	FD
CIPFA-Prudential Code-Accounting for Capital Finance	Rosie Watson, Ext. 2563	FD
Various Economic Commentaries	Rosie Watson, Ext. 2563	FD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Councillors	Value for Money Scrutiny committee	Prior to Council

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 80: 16 December 2008



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 March 2009

02/03/09

1

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DENV
CHSD
CSD
DFCS
HLS
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2008/09 MONTH 8
AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring Papers	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring Papers	James Arthur, ext. 2562	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Isaac Egberedu, ext. 2503

First published: Forward Plan No 74: 16 June 2008



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 March 2009

02/03/09

2

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR RESIDENTS'
SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

DFCS
DENV
HLS
ENVD (BTS)

OTHER OFFICERS

TITLE:

FULHAM PALACE - PHASE 2
HERITAGE LOTTERY FUND
APPLICATION

SUMMARY:

The Council wishes to restore and reuse the walled garden and outbuildings at Fulham Palace. This report sets out these structures that are proposed to be restored and reused in partnership with Garden Organic (formerly the Henry Doubleday Research Association). The report outlines how the works are proposed to be funded and recommends as the first step a grant application to the Heritage Lottery Fund (HLF).

WARD:

PALACE RVRSIDE

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*£100,000+
significant in 1 ward*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
HLF Phase 1 Stage 2 Strategies, November 2003	Scott Cooper - 020 76107161	Env / Policy
HLF Phase 1 Stage 2, Public Consultation, July 2003	Scott Cooper - 020 76107161	Env / Policy
Restoring Bishop Terrick's Pride – Proposal by HDRA (December 2005)	Scott Cooper - 020 76107161	Env / Policy
Report to TAP	Scott Cooper - 020 76107161	Env / Policy

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Borough Residents	Open Public	May - October 2003
2. Borough Residents	Questionnaire	Citizens Panel Survey - Autumn 2005
3. Palace Visitors	Questionnaire	Visitor Survey - August 2005
4. Amenity Bodies	Targeted Public	January 2006

DECISION TO BE MADE IN PARTNERSHIP WITH:

Garden Organic

<i>First published:</i>	<i>Forward Plan No 58:</i>	<i>12 February 2007</i>
<i>Revised:</i>	<i>Forward Plan No 60:</i>	<i>13 April 2007 (moved from 14 May 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 62:</i>	<i>15 June 2007 (moved from 16 July 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 65:</i>	<i>14 September 2007 (moved from 8 October 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 67:</i>	<i>15 November 2007 (moved from 7 January 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 74:</i>	<i>16 June 2008 (moved from 14 July 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 75:</i>	<i>16 July 2008 (moved from 8 September 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 March 2009

02/03/09

3

LEAD EXECUTIVE MEMBERS:

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR RESIDENTS'
SERVICES
Cllr Paul Bristow

REPORT CONTRIBUTORS

DENV
HLS
DFRES

OTHER OFFICERS

TITLE:

NORMAND PARK IMPROVEMENT
PROJECT - FINAL ACCOUNTS

SUMMARY:

For Members to consider the final accounts for Normand Park including any associated budget implications and the requirement for any further funding.

WARDS:

NORTH END

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Final Accounts and Quantity Surveyor cost reports	Christina Parker ext. 3503	Environment
ECM Monitoring Report and Normand Park Project Board minutes	Christina Parker ext. 3503	Environment

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
NDC Board	Updated at Board meetings	Ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

North Fulham NDC

<i>First published:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 March 2009

02/03/09

4

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS

OTHER OFFICERS

H&F Bridge Partnership

TITLE:

BUSINESS CONTINUITY

SUMMARY:

The Council is asked to approve the establishment of a major improvement to the Council's business and service continuity.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
N/A	Jackie Hudson, ext. 2946	FDD IT Strategy

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Service Resilience Group	Regular meetings	Nov 2007 to August 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

H&F Bridge Partnership

<i>First published:</i>	<i>Forward Plan No 76:</i>	<i>15 August 2008</i>
<i>Revised:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008 (moved from 3 November 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008 (moved from 5 January 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on
02 March 2009*

02/03/09

5

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

HEAD OF EXECUTIVE
SERVICES
CMT
SPMG

OTHER OFFICERS

TITLE:

CORPORATE COMPLAINTS POLICY

SUMMARY:

This report recommends a Corporate Complaints Policy incorporating changes to existing policy and guidance across the Council. The implementation of the policy will be supported by the new Corporate Complaints Management System.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Corporate Complaints Policy File	Lyn Anthony/James Filus Ext1011	Executive Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Lyn Anthony

ext. 1011

<i>First published:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008 (moved from 5 January 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 March 2009

02/03/09

6

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

HEAD OF EXECUTIVE
SERVICES
CMT

OTHER OFFICERS

TITLE:

CORPORATE COMPLAINTS
REQUEST AND INFORMATION
SYSTEM (PART EXEMPT)

SUMMARY:

Introduction of a new Corporate Complaints Management System replacing the differing systems currently in operation across the Council. The new system implements the operational requirements of the Corporate Complaints Policy.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Corporate Complaints Project Board	Jackie Hudson Ext 2946	DFAC

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Lyn Anthony

Ext 2946

<i>First published:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008 (moved from 5 January 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 March 2009

02/03/09
7

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR HOUSING
Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

Gareth Mead

TITLE:

SCHEME OF ALLOCATION

SUMMARY:

Guide to the allocation of council
properties and nominations to registered
social landlords for 2008-2009.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Scheme of allocation 2005	Gareth Mead, interim AD Housing Options, ext. 5344	CSD
Code of Guidance	Gareth Mead, interim AD Housing Options, ext. 5344	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. RSL's	Letters to each detailing changes and inviting comments, discussed at RSL forum, individual meetings with largest RSL's, discussed at April's HSCP	March -June 2008
2. H&F Homes	Individual meetings, discussed at April's HSCP	March-June 2008
3. Vol sector	300+ letters, and some individual meetings held	March-June 2008
4. Tenants and residents	Residents forum attended, information posted on LBHF website, discussed at April's HSCP	March-June 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

Local RSL's

H&F Homes

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Gareth Mead, interim AD Housing Options, ext. 5344

<i>First published:</i>	<i>Forward Plan No 74:</i>	<i>16 June 2008</i>
<i>Revised:</i>	<i>Forward Plan No 75:</i>	<i>16 July 2008 (moved from 8 September 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008 (moved from 6 October 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008 (moved from 5 January 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on
02 March 2009*

02/03/09

8

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CHSD

OTHER OFFICERS

TITLE:

BUILDING SCHOOLS FOR THE
FUTURE STRATEGY FOR CHANGE
AND NEXT STEPS

SUMMARY:

Report to seek:

- 1) approval of draft Strategy for Change Pt 2 document and proposals to address issues arising from PfS feedback.
- 2) approval to proceed to next stage Outline Business Case

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
budg/pol framework*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Draft BSF Strategy for Change	Andy Rennison, ext. 2881 John Brownlow, ext 3781	Children's Services
Consultation documents	Dianne Holmes, ext. 4989	Children's Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Secondary Schools	Ongoing programme of school strategy development supported by NCSL	September - December 2008
2. Governors and parents of SEN and secondary schools affected by SEN Strategy and Fulham College proposals	Consultation document hard copy and online Public meetings H&F News	17 th November 2008 - 12 th January 2009
3. DCSF, Governors and parents of Queensmill School	Statutory consultation on expansion	17th November 2008 - 12th January 2009
4. Partnership for Schools	Ongoing dialogue as an iterative process to develop strategy	August 2008 - January 2009

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

<i>First published:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on*
02 March 2009

02/03/09

9

LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES

Cllr Antony Lillis

REPORT CONTRIBUTORS

CSD

OTHER OFFICERS

TITLE:

LANGFORD CONVERSION WORKS

SUMMARY:

To approve capital spend for enabling works to Langford School to achieve the relocation of the primary PRU from Gibbs Green as detailed in the primary and special schools strategy

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project File	Andy Rennison ext.2881	CHS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Head & Governors Langford School	Primary & Special Schools project Group	
2. Members	Primary & Special Schools Strategy	

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

<i>First published:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

ENVD (BTS)
CHSDDFC
TENDER APPRAISAL PA
HLSACE

OTHER OFFICERS

TITLE:

FULHAM CROSS GIRLS' SCHOOL -
NEW FOREIGN LANGUAGE BLOCK,
HENRY COMPTON BOYS' SCHOOL -
NEW PERFORMING ARTS BUILDING
AND PHOENIX HIGH SCHOOL -
PROVISION OF NEW ICT BLOCK

SUMMARY:

This report seeks approval to accept tenders for the construction of a new foreign language block at Fulham Cross School, Munster Road, London SW6 6BP, the construction of a new performing arts building at Henry Compton Boys' School, Kingwood Road, London SW6 6SN and Target Capital Funding (TFC) outturn cost for Phoenix High School, The Curve, London W12 0RQ.

WARDS:

MUNSTER

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Quantity Surveyors estimate, project file, Quality Assurance Plan	Glyn Allcock ext. 4846	BTS/ENV
Quantity Surveyors estimate, project file, Quality Assurance Plan	Cutty Marchan ext. 4825	BTS/ENV
Project development	John Brownlow ext. 3781	CHS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Fulham Cross Girls' school	Meetings	Ongoing
2. Henry Compton Boys' school	Meetings	Ongoing
3. Client	Meetings	Ongoing
4. Members	Meetings, Cabinet papers	Ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: Inger Eriksson - BTS/ENV

ext. 4764

<i>First published:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on
02 March 2009*

02/03/09
11

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

.....
.....

OTHER OFFICERS

TITLE:

AWARD OF CONTRACT FOR THE PROVISION OF PRACTICAL SUPPORT SERVICES (PART EXEMPT)

SUMMARY:

Seeking cabinet approval for the award of contract for a single provider to deliver practical support services across the whole Borough. This service includes housework, shopping, laundry and benefit collection. The award of contract is to commence from the 18th May 2009 for 3 years with an option for a further two one year extensions.

WARDS:

All

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender Documentation	Paulo Borges X5748	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Paulo Borges x5748

First published: Forward Plan No 81: 16 January 2009



KEY DECISION
*Proposed to be made at the
Cabinet on
02 March 2009*

02/03/09
12

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CHSD
.....

OTHER OFFICERS

TITLE:

PRIMARY CAPITAL PROGRAMME -
STRATEGY FOR CHANGE

SUMMARY:

Report to seek approval of the Draft
Primary Strategy for Change in support
of Primary Capital Programme
investment proposals.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Draft Primary Strategy for Change	John Brownlow ext. 3781	Children's Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Primary Schools	Heads Forum in liaison with Primary Strategy Working Group	November 2007
2. Primary Schools	Heads Forum in liaison with Primary Strategy Working Group	January 2008
3. Diocese of Westminster	Information sharing meeting	June 2008
4. Diocesan Board of London	Information sharing meeting	June 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published:

Forward Plan No 81: 16 January 2009



KEY DECISION
*Proposed to be made at the
Cabinet on
30 March 2009*

30/03/09

1

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

REPORT CONTRIBUTORS

DENV
CHSD
CSD
DFCS
HLS
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2008/09 MONTH 9
AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring Papers	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring Papers	James Arthur, ext. 2562	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Isaac Egberedu, ext. 2503

First published: Forward Plan No 74: 16 June 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
30 March 2009*

30/03/09
2

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CSD
CHSD
HLS

OTHER OFFICERS

TITLE:

CARERS' STRATEGY REVIEW

SUMMARY:

A Carers' Strategy for the Borough was agreed in 2005 and covers the period up until 2010. A review of the Strategy is being carried out and this report will outline the recommendations of the review.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Notes from consultation events	Julie Mills x 5017	CSD
Notes from Project Board	Julie Mills x 5017	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Carers	Consultation events	July-October 2008
	Membership of review working groups	August - October 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

PCT

First published: Forward Plan No 76: 15 August 2008
Revised: Forward Plan No 77: 15 September 2008 (moved from 3 November 2008)
Revised: Forward Plan No 79: 14 November 2008 (moved from 1 December 2008)
Revised: Forward Plan No 80: 16 December 2008 (moved from 5 January 2009)



KEY DECISION
*Proposed to be made at the
Cabinet on
30 March 2009*

30/03/09

3

**LEAD EXECUTIVE
MEMBERS:**

CABINET M
HOUSINGMEMBER FOR
Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

TITLE:

PARTICIPATION IN THE WEST
LONDON SUBREGIONAL
TEMPORARY TO PERMANENT
ACCOMMODATION SCHEME

SUMMARY:

Authority is sought to work with a consortium consisting of Lloyds TSB Bank and 3 Registered Social landlords to acquire 100 units of Temporary to Permanent accommodation within LBH&F and in 5 surrounding boroughs (Brent, Ealing, Hounslow, Hillingdon and Harrow).

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
To be disclosed.	Name: Margaret Green ext.: 2137	CSD Housing Assessment & Advice

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Name: Margaret Green

ext.: 2137

<i>First published:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on
30 March 2009*

30/03/09

4

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR
CRIME & ANTI-SOCIAL
BEHAVIOUR
Cllr Greg Smith

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

Dave Page

TITLE:

CONTRACT AWARD - SECURITY &
RECEPTION CONTRACT 2009-2012

SUMMARY:

The report requests approval to award the contract of supplying security and reception staff for council buildings for the period 1st April 2009 to 31st March 2012; with the option of a further two year's extension if in the Council's interest to do so.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Entry in Official Journal of the European Communities (OJEU)	John Francis ext. 6910	CSD
Pre-Qualification Questionnaire (PQQ)	John Francis ext. 6910	CSD
Contract Specification	John Francis ext. 6910	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. The Market	Contactors' Open Day	Oct 2007
2. All Council Depts	Challenge Panel & Tender Appraisal Panel (TAP)	2007 2007 - 2008
3. Staff & trades unions	Regular meetings	2007 - 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Dave Page - Assistant Director Safer Communities Division
& John Francis - Assistant Head of Procurement
ext. 2125 & ext. 6910

<i>First published:</i>	<i>Forward Plan No 76:</i>	<i>15 August 2008</i>
<i>Revised:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008 (moved from 5 January 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 March 2009)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on
27 April 2009*

27/04/09

1

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

REPORT CONTRIBUTORS

DENV
CHSD
CSD
DFCS
HLS
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2008/09 MONTH
10 AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring Papers	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring Papers	James Arthur, ext. 2562	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Isaac Egberedu, ext. 2503

First published: *Forward Plan No 74:* *16 June 2008*



KEY DECISION
*Proposed to be made at the
Cabinet on
27 April 2009*

27/04/09

2

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

DFCS

OTHER OFFICERS

TITLE:

DRAFT DISABILITY EQUALITY
SCHEME 2008

SUMMARY:

The Disability Equality Scheme has now
been reviewed and changes have been
made to the original scheme, therefore
approval is sought from Cabinet.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Original DES scheme	Ammara Khan, ext 3430	Finance & Corporate Services
Redrafted DES	Ammara Khan, ext 3430	Finance & Corporate Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Residents with disabilities Carers	Better Govt Panel Meeting for Older People Report submitted by HAFAD	3 months
Support groups / Organisations lobbying on behalf of disability		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Name Ammara Khan

ext. 3430

<i>First published:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>

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CABINET MEMBER FOR STRATEGY *(Councillor Mark Loveday)*

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Hammersmith Town Hall
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King Street, London W6 9JU