

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
August to November 2009*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from *August to November 2009*.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368
or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, are encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

If you are reading this on a PC, you can access this contact list quickly by pressing [here](#).

Forward Plan No. 87 (published 15 July 2009)

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
August to November 2009*

LIST OF KEY DECISIONS PROPOSED

*Where the title bears the suffix (E), the report for
this proposed decision is likely to be exempt and full details cannot be published.*

New entries are highlighted in yellow.

| <u>Date of decision-making meeting</u> | <u>Proposed Key decision</u> | <u>Lead Executive Councillor</u> | <u>Page</u> |
|--|--|--|-------------|
| Cabinet 7 September 2009 | 1. FULHAM PALACE - PHASE 3 HERITAGE LOTTERY FUND APPLICATION | DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS SERVICES | 1 – 2 |
| Cabinet 7 September 2009 | 2. FULHAM PALACE - SINGLE GOVERNANCE AND STRATEGIC PLAN | LEADER; CABINET MEMBER FOR PARKS, CULTURE & HERITAGE; CABINET MEMBER FOR RESIDENTS SERVICES | 3 – 4 |
| Cabinet 7 September 2009 | 3. AWARD OF SCHOOL MEALS CONTRACT (PART EXEMPT) | LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 5 – 6 |
| Cabinet 7 September 2009 | 4. FACILITIES MANAGEMENT REVIEW: PROPOSALS FOR A NEW SERVICE | LEADER; DEPUTY LEADER (+ ENVIRONMENT) | 7 – 8 |
| Cabinet 7 September 2009 | 5. LBHF 3RD SECTOR STRATEGY | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 9 – 10 |
| Cabinet 7 September 2009 | 6. HAMMERSMITH & FULHAM EVENTS STRATEGY 2009 - 2012 | CABINET MEMBER FOR RESIDENTS SERVICES | 11 – 12 |

| | | | |
|-------------------------------------|--|--|----------------|
| Cabinet 7 September 2009 | 7. RENEWAL OF CONTRACT FOR COLLECTION, COUNTING AND BANKING OF MONIES FROM PAY AND DISPLAY MACHINES | LEADER; DEPUTY LEADER (+ ENVIRONMENT) | 13 – 14 |
| Cabinet 7 September 2009 | 8. REVENUE OUTTURN REPORT 2008/09 | LEADER | 15 – 16 |
| Cabinet 7 September 2009 | 9. CAPITAL OUTTURN REPORT 2008/09 | LEADER | 17 – 18 |
| Cabinet 7 September 2009 | 10. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 2 AMENDMENTS | LEADER | 19 – 20 |
| Cabinet 7 September 2009 | 11. HOME CARE AND HOUSING RELATED SUPPORT EXISTING CONTRACTS AND PROCUREMENT PROCESS | LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR HOUSING | 21 – 22 |
| Cabinet 7 September 2009 | 12. THE AWARD OF CONTRACT FOR THE PROVISION OF CONSULTANCY SUPPORT TO THE IMPLEMENTATION OF THE SELF DIRECTED SUPPORT MODEL OF SOCIAL CARE | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 23 – 24 |
| Cabinet 7 September 2009 | 13. WHITE CITY HEALTH AND CARE CENTRE: PFI CREDITS | LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 25 – 25 |
| Cabinet 7 September 2009 | 14. HOLY CROSS SCHOOL PROPOSAL | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 27 – 28 |
| Cabinet 7 September 2009 | 15. ST JOHN'S SCHOOL PROPOSAL | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 29 – 30 |
| Cabinet 7 September 2009 | 16. ADDITIONAL SPEECH AND LANGUAGE THERAPY SUPPORT SERVICE FOR CHILDREN UNDER THE AGE OF FIVE | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 31 – 32 |

| | | | |
|-------------------------------------|--|--|----------------|
| Cabinet 7 September 2009 | 17. TAMWORTH AND WOOD LANE SUPPORTED HOUSING | LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR HOUSING | 33 – 34 |
| Cabinet 7 September 2009 | 18. PLAYBUILDER PROGRAMME – YEAR 1 | CABINET MEMBER FOR RESIDENTS SERVICES; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR PARKS, CULTURE & HERITAGE | 35 – 36 |
| Cabinet 7 September 2009 | 19. BUS ROUTE 228 - WESTFIELD SECTION 106 FUNDING | DEPUTY LEADER (+ ENVIRONMENT) | 37 – 38 |
| Cabinet 7 September 2009 | 20. PARKING PROJECTS PROGRAMME REPORT | DEPUTY LEADER (+ ENVIRONMENT) | 39 – 40 |
| <hr/> | | | |
| Cabinet 12 October 2009 | 1. APPROVAL TO AWARD THE FOLLOWING TERM CONTRACTS FOR STREET TREE MAINTENANCE 2009 TO 2011(PART EXEMPT) | DEPUTY LEADER (+ ENVIRONMENT) | 41 – 42 |
| Cabinet 12 October 2009 | 2. APPROVAL TO AWARD THE FOLLOWING TERM CONTRACTS FOR RESURFACING & ROAD MARKING 2010 TO 2015 (PART EXEMPT) | DEPUTY LEADER (+ ENVIRONMENT) | 43 – 44 |
| Cabinet 12 October 2009 | 3. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 3 AMENDMENTS | LEADER | 45 – 45 |
| Cabinet 12 October 2009 | 4. BUSINESS CONTINUITY (PART EXEMPT) | LEADER | 47 – 48 |

| | | | |
|------------------------------------|---|--|----------------|
| Cabinet 12 October 2009 | 5. TENDER ACCEPTANCE TO APPOINT A MULTI DISCIPLINARY CONSULTANCY PRACTICE TO PROVIDE THE NON-HOUSING CONSTRUCTION RELATED (ARCHITECTURAL, ENGINEERING AND SURVEYING) PROFESSIONAL SERVICES CONTRACT BETWEEN 2009-2014 | LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR RESIDENTS SERVICES | 49 – 50 |
| Cabinet 12 October 2009 | 6. SERIOUS CASE REVIEW (EXEMPT) | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 51 – 52 |
| Cabinet 12 October 2009 | 7. TENANT REWARD AND PURCHASE SCHEME (TRPS) (PART EXEMPT) | CABINET MEMBER FOR HOUSING | 53 – 54 |
| Cabinet 12 October 2009 | 8. PROCUREMENT OF LARGER FAMILY SIZED ACCOMMODATION | LEADER; CABINET MEMBER FOR HOUSING | 55 – 56 |
| Cabinet 12 October 2009 | 9. USE OF OUTSTANDING SECTION 106 OBLIGATIONS FOR AFFORDABLE HOUSING | LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR HOUSING | 57 – 58 |
| Cabinet 12 October 2009 | 10. REVIEW OF CONTROLLED PARKING ZONES G AND J (WESTFIELD CONSULTATION) | DEPUTY LEADER (+ ENVIRONMENT) | 59 – 60 |
| Cabinet 12 October 2009 | 11. HOSTEL IMPROVEMENT & DISPOSAL (PART EXEMPT) | CABINET MEMBER FOR HOUSING | 61 – 62 |
| <hr/> | | | |
| Council 28 October 2009 | 1. TREASURY MANAGEMENT OUTTURN REPORT | LEADER | 63 – 64 |
| Council 28 October 2009 | 2. LOCAL DEVELOPMENT FRAMEWORK: CORE STRATEGY SUBMISSION DOCUMENT | DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR STRATEGY | 65 – 66 |

| | | | |
|------------------------------------|---|--|----------------|
| Cabinet 9 November 2009 | 1. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 4 AMENDMENTS | LEADER | 67 – 68 |
| Cabinet 9 November 2009 | 2. HOME CARE AND HOUSING RELATED SUPPORT CONSULTATION RESULTS AND UPDATE ON PROCUREMENT PROCESS | LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR HOUSING | 69 – 70 |
| Cabinet 9 November 2009 | 3. COBBS HALL - REFURBISHMENT WORKS TO PROVIDE IMPROVED OFFICE FACILITIES | CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES | 71 – 72 |
| Cabinet 7 December 2009 | 1. FULHAM PALACE - APPROVED CATERERS | LEADER; CABINET MEMBER FOR PARKS, CULTURE & HERITAGE; CABINET MEMBER FOR RESIDENTS SERVICES | 73 – 74 |
| Cabinet 7 December 2009 | 2. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 5 AMENDMENTS | LEADER | 75 – 76 |
| Cabinet 11 January 2010 | 1. FULHAM PALACE - MARQUEE HIRE CONCESSION | LEADER; CABINET MEMBER FOR PARKS, CULTURE & HERITAGE; CABINET MEMBER FOR RESIDENTS SERVICES | 77 – 78 |
| Cabinet 11 January 2010 | 2. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 6 AMENDMENTS | LEADER | 79 – 80 |
| Cabinet 8 February 2010 | 1. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 7 AMENDMENTS | LEADER | 81 – 82 |
| Cabinet 8 March 2010 | 1. CAPITAL PROGRAMME AND REVENUE BUDGET 2009/10 MONTH 8 AMENDMENTS | LEADER | 83 – 84 |

**Cabinet
29 March 2010**

1. CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10
MONTH 9 AMENDMENTS

LEADER

85 – 86

**Cabinet
26 April 2010**

1. CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10
MONTH 10 AMENDMENTS

LEADER

87 – 88

| <u>HOW TO CONTACT THE LEAD EXECUTIVE MEMBERS</u> | <u>Page</u> |
|--|--------------------|
| Leader (<i>Cllr Stephen Greenhalgh</i>) | 89 |
| Deputy Leader (+ Environment) (<i>Cllr Nicholas Botterill</i>) | 89 |
| Cabinet Member for Crime & Street Scene (<i>Cllr Greg Smith</i>) | 89 |
| Cabinet Member for Community & Children's Services (<i>Cllr Antony Lillis</i>) | 90 |
| Cabinet Member for Housing (<i>Cllr Lucy Ivimy</i>) | 90 |
| Cabinet Member for Strategy (<i>Cllr Mark Loveday</i>) | 90 |
| Cabinet Member for Residents Services (<i>Cllr Paul Bristow</i>) | 91 |
| Cabinet Member for Parks, Culture & Heritage (<i>Cllr Frances Stainton</i>) | 91 |

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

DFCS
DENV
HLS
ENVD (BTS)

OTHER OFFICERS

TITLE:

FULHAM PALACE - PHASE 3
HERITAGE LOTTERY FUND
APPLICATION

SUMMARY:

The Council wishes to restore and reuse the walled garden and outbuildings at Fulham Palace. This report sets out these structures that are proposed to be restored and reused in partnership with Garden Organic (formerly the Henry Doubleday Research Association). The report outlines how the works are proposed to be funded and recommends as the first step a grant application to the Heritage Lottery Fund (HLF).

WARD:

PALACE RVRSIDE

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*£100,000+
significant in 1 ward*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| HLF Phase 1 Stage 2 Strategies, November 2003 | Scott Cooper - 020 76107161 | Env / Policy |
| HLF Phase 1 Stage 2, Public Consultation, July 2003 | Scott Cooper - 020 76107161 | Env / Policy |
| Restoring Bishop Terrick's Pride – Proposal by HDRA (December 2005) | Scott Cooper - 020 76107161 | Env / Policy |
| Report to TAP | Scott Cooper - 020 76107161 | Env / Policy |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|----------------------|-------------------------------|-------------------------------------|
| 1. Borough Residents | Open Public | May - October 2003 |
| 2. Borough Residents | Questionnaire | Citizens Panel Survey - Autumn 2005 |
| 3. Palace Visitors | Questionnaire | Visitor Survey - August 2005 |
| 4. Amenity Bodies | Targeted Public | January 2006 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Garden Organic

| | | |
|-------------------------|----------------------------|--|
| <i>First published:</i> | <i>Forward Plan No 58:</i> | <i>12 February 2007</i> |
| <i>Revised:</i> | <i>Forward Plan No 60:</i> | <i>13 April 2007 (moved from 14 May 2007)</i> |
| <i>Revised:</i> | <i>Forward Plan No 62:</i> | <i>15 June 2007 (moved from 16 July 2007)</i> |
| <i>Revised:</i> | <i>Forward Plan No 65:</i> | <i>14 September 2007 (moved from 8 October 2007)</i> |
| <i>Revised:</i> | <i>Forward Plan No 67:</i> | <i>15 November 2007 (moved from 7 January 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 70:</i> | <i>12 February 2008 (moved from 3 March 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 74:</i> | <i>16 June 2008 (moved from 14 July 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 75:</i> | <i>16 July 2008 (moved from 8 September 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 79:</i> | <i>14 November 2008 (moved from 1 December 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 82:</i> | <i>13 February 2009 (moved from 2 March 2009)</i> |

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR PARKS, CULTURE
& HERITAGE *Cllr
Frances Stainton*

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

RES
TENDER APPRAISAL
PANEL

OTHER OFFICERS

TITLE:

FULHAM PALACE - SINGLE
GOVERNANCE AND STRATEGIC
PLAN

SUMMARY:

The management of Fulham Palace is being transferred to a single managing body. This report seeks approval for:
(1) The transference of the site to the Fulham Palace Trust.
(2) The draft strategic plan which sets out, inter alia, the strategic objectives for the Trust for 2009-12
(3) The draft Service Level Agreement which specifies the terms under which a grant will be offered to the Trust by the Council.

WARDS:

PALACE RVRSIDE

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| Fulham Palace - Draft Strategic Plan 2009-12 | Name Scott Cooper ext. 020 76107161 | Resident Services |
| Fulham Palace - Draft Service Level Agreement | Name Scott Cooper ext. 020 76107161 | Resident Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|-----------------------------------|-------------------------------|----------------------------|
| 1. Fulham Palace Management Board | Board meeting | N/A |
| 2. Church Commissioners | Routine meeting | N/A |
| 3. Fulham Palace Trust | Trust Meeting | N/A |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Fulham Palace Trust
Church Commissioners

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Scott Cooper
ext. 020 76107161

First published: Forward Plan No 85: 15 May 2009 (moved from June 2009)

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ENVIRONMENT)
Cllr Nicholas Botterill

CABINER MEMBER
FOR COMMUNITY
& CHILDREN'S
SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CSD (DIRECTOR)
DF
TENDER APPRAISAL
PANEL

OTHER OFFICERS

TITLE:

AWARD OF SCHOOL MEALS
CONTRACT (PART EXEMPT)

SUMMARY:

This report makes recommendations
and seeks approval to award a Contract
for Catering Management Services as
set out in Appendix A.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| Specification & associated docs | Helen Bowring x 3990 | CHS |
| Contract strategy & shortlisting report | Helen Bowring x 3990 | CHS |
| TAP file | Christina Houghton x 3532 | CHS |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|-------------------------|-------------------------------|----------------------------|
| 1. Schools | Written | 12 months |
| 2. Incumbent Contractor | Meeting | ½ day |
| 3. Other Councils | Meetings & Questionnaire | 5 days |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Helen Bowring

x 3990

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 83:</i> | <i>16 March 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 84:</i> | <i>16 April 2009 (moved from 27 April 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009 (moved from 13 July 2009)</i> |

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV
CHSD
CSD
DFCS
RES

OTHER OFFICERS

HLS

TITLE:

FACILITIES MANAGEMENT REVIEW:
PROPOSALS FOR A NEW SERVICE

SUMMARY:

This report details a Council wide review of Facilities Management (FM) and makes proposals for a new centralised service to be operated from within the Environment Department.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|-------------------|
| FM Brief | Chris Stroud, ext. 4704 | Env |
| FM Project Board Minutes | Chris Stroud, ext. 4704 | Env |
| CADT and CAMB Minutes | Chris Stroud, ext. 4704 | Env |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------------|--|----------------------------|
| 1. All Departments | FM Project Board, and asset management governance (CADT, CAMB) | Ongoing |
| 2. Internal service users | Various Workshops and presentations | Ongoing |
| 3. Staff | staffside consultation | Ongoing |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Chris Stroud, ext. 4704

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 83:</i> | <i>16 March 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009 (moved from June 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009 (moved from 13 July 2009)</i> |

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

TITLE:

LBHF 3RD SECTOR STRATEGY

SUMMARY:

This report outlines the proposed 3rd Sector Strategy for LBHF, following consultation with the sector since February 2009.

The report also outlines a revised assessment process for the 3rd Sector Investment Plan, together with service specifications for:

- * Children & Families
- * Employment & Advice
- * Infrastructure
- * Health & Wellbeing - Older People

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|-------------------|
| 3 rd Sector Strategy draft for consultation | Name Sue Spiller ext. 2483 | CSD |
| 3 rd Sector Strategy - Consultation responses | Name Sue Spiller ext. 2483 | CSD |
| Revised Service Specifications | Name: Sue Spiller ext. 2483 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|--|---|--|
| 1. 3 rd Sector organisations | 3 rd Sector Strategy Questionnaire - posted and on-line | 9 th February - 30 th April 09 |
| 2. 3 rd Sector organisations | Consultation meetings | 7 meetings during January - April 09 |
| 3. Snr officers | Questionnaire - consultation document and questionnaire sent to all Assistant Directors | March - April 09 |
| 4. 3 rd Sector organisations - consultation on revised service specifications | Consultation workshops | April - May 09 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: Sue Spiller

ext. 2483

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009 (moved from 13 July 2009)</i> |

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

RES

OTHER OFFICERS

TITLE:

HAMMERSMITH & FULHAM EVENTS
STRATEGY 2009 - 2012

SUMMARY:

Approval is sought for the Council's Events Strategy 2009 - 2012. This sets out the Council's commitment to developing an events programme that delights residents and visitors, and offers value for money. The strategy includes strategic priorities and an implementation plan.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---------------------------|--|-----------------------|
| Events Strategy 2009-2012 | Donna Pentelow ext. 2358 | Residents Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|--|--|
| Public Consultation | Draft document available on www.lbhf.gov.uk and www.citizenspace.com Document emailed to existing stakeholders Two public meetings advertised in H&F News. | 13 October 2008 - 10 November 2008 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Donna Pentelow

ext. 2358

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009 (moved from 13 July 2009)</i> |

**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER

(+ ENVIRONMENT)

Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

RENEWAL OF CONTRACT FOR
COLLECTION, COUNTING AND
BANKING OF MONIES FROM PAY
AND DISPLAY MACHINES

SUMMARY:

The Royal Borough of Kensington and Chelsea currently provide this service for the Council under contract. The current contractual arrangements were extended for a year to enable a new contract to be agreed that would achieve significant savings.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|----------------------------|--|----------------------|
| Current Contract Documents | David Taylor ext. 3251 | Environment Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Royal Borough of Kensington and Chelsea

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

David Taylor

ext.3251

First Published: *Forward Plan No 86:* *15 June 2009*

KEY DECISION
*Proposed to be made at the
Cabinet on*
7 September 2009

07/09/09

8

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

REVENUE OUTTURN REPORT
2008/09

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

This report sets out the revenue outturn
position at the end of 2008/09.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|-------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: *Forward Plan No 86:* *15 June 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

OTHER OFFICERS

TITLE:

CAPITAL OUTTURN REPORT 2008/09

SUMMARY:

This report sets out the capital outturn position at the end of 2008/09.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|-------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: *Forward Plan No 86:* *15 June 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 2
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: *Forward Plan No 86:* *15 June 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

**CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES**

Cllr Antony Lillis

**CABINET MEMBER
FOR HOUSING**

Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

TITLE:

HOME CARE AND HOUSING
RELATED SUPPORT EXISTING
CONTRACTS AND PROCUREMENT
PROCESS

SUMMARY:

This report updates Cabinet on a programme of work to remodel Home Care and Housing Related Support for Older and Disabled People. The report requests permission to negotiate short term contracts with existing providers and to delegate the award to the Director of Community Services. Requests permission to commence the negotiated procurement process for the new service model.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| Cabinet Report - Home Care and HRS April 2008 | Rachel Soni x 1723 . | CSD |
| Cabinet Member Report - Home Care and HRS - June 2006 | Rachel Soni X 1723 | CSD |
| Consultation Documents | Steven Falvey X 5032 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|--------------------------------|---|----------------------------|
| 1. H&F Homes | Project Board | Ongoing |
| 2. Older and Disabled People | Public Consultation, leaflets, forums, events | June to August 2009 |
| 3. Home Care and HRS Providers | Forums | Ongoing |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Supporting People Commissioning Body

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Rachel Soni
X 1723

First Published: *Forward Plan No 86:* *15 June 2009*

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Councillor Anthony Lillis

**REPORT
CONTRIBUTORS**

.....
.....
.....
.....
.....
.....
.....

OTHER OFFICERS

TITLE:

THE AWARD OF CONTRACT FOR
THE PROVISION OF CONSULTANCY
SUPPORT TO THE IMPLEMENTATION
OF THE SELF DIRECTED SUPPORT
MODEL OF SOCIAL CARE

SUMMARY:

A need for consultancy services to
support the implementation of the
Supporting Your Choice programme has
been identified at CSD Directorate level.

It is intended these services are
procured from the London Councils
Framework and purchased from the
successful tenderer on a call off basis.

To enable award of Contract as soon as
is practicably possible after the Tender
Appraisal Panel have made a
recommendation of award it is
requested authority to award is
delegated to the Director of Community
Services.

The anticipated spend on these services
over a two year period is £225k.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|-------------------|
| Consultancy Services to support Self Directed Support programme tender documents | Christian Markandu ext 1960 | Procurement Team |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: Tim Lothian, Procurement Manager, ext. 5377
Sarah McClinton, ext 5123

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 87:</i> | <i>15 July 2009 (moved from 13 July 2009)</i> |

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

TITLE:

WHITE CITY HEALTH AND CARE
CENTRE: PFI CREDITS

SUMMARY:

This report seeks Cabinet approval for
PFI credits application to fund capital
costs of the social care element of
planned White City Health and Care
Centre

WARD/S:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|------------------------|--|-------------------|
| Expression of Interest | Name Sarah McClinton | CSD |
| PFI bid | ext. 2588 | |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: Sarah McClinton
ext.2588

First Published: *Forward Plan No 87:* *15 July 2009*

KEY DECISION

*Proposed to be made at the
Cabinet on*

7 September 2009

07/09/09

14

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CHSD

OTHER OFFICERS

DCS

TITLE:

HOLY CROSS SCHOOL PROPOSAL

SUMMARY:

The governing body of Holy Cross Roman Catholic Primary School, a voluntary aided primary school in the trusteeship of the Diocese of Westminster, proposes:

(1) to increase the number of pupils admitted to the Reception year by 28 for the purpose of establishing a non-denominational bilingual (French and English) course in partnership with the Local Authority and the Lycée Français, effective from 1st September 2010;

(2) to increase the number of Roman Catholic places by admitting an additional 30 children to the Reception year, effective from 1st September 2012; and

(3) to transfer the school to new buildings, effective on 1st September 2012.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|----------------------------------|--|-------------------|
| Holy Cross consultative document | Name Barbara Beese ext.3636 | CHSD |
| Holy Cross statutory notice | Name Barbara Beese ext 3636 | CHSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|--|--|--------------------------------|
| Holy Cross parents and local community | Consultation document and public meeting | 23 March 2009 to 2 May 2009 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Holy Cross Governing Body and Diocese of Westminster

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Ian Heggs

ext. 2880

First Published: *Forward Plan No 87:* 15 July 2009

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CHSD

OTHER OFFICERS

DCS

TITLE:

ST JOHN'S SCHOOL PROPOSAL

SUMMARY:

The governing body of St John's Walham Green Church of England Primary School, a voluntary aided school in the trusteeship of the London Diocesan Board for Schools, proposes increasing the admission number from 30 to 60, effective from 1 September 2010.

The school currently occupies half the premises in Filmer Road. Until recently, the other half of the building was occupied by a branch of the Borough's adult education service. Under the proposals to increase the number of children admitted to the Reception class, the School would occupy the whole building.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---------------------------------|--|-------------------|
| St John's consultative document | Name Barbara Beese ext. 3636 | CHSD |
| St John's statutory notice | Name Barbara Beese ext.3636 | CHSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------------------------|--|--------------------------------|
| St John's Parents and local community | Consultation document and public meeting | 11 May 2009 to 12 June 2009 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

St John's governing body and the London Diocesan Board

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Ian Heggs

ext. 2880

First Published: *Forward Plan No 87:* *15 July 2009*

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

GILL SEWELL

OTHER OFFICERS

Pat Bunche

TITLE:

ADDITIONAL SPEECH AND
LANGUAGE THERAPY SUPPORT
SERVICE FOR CHILDREN UNDER
THE AGE OF FIVE

SUMMARY:

To seek approval for the Director of
Children's Services in consultation with
the Lead Member for Children's
Services to be given delegated authority
to agree the provision of the services
delivered via a SLA using ring-fenced
Children's Centre revenue funding.

This report highlights the benefits of the
service for local children and families.

WARDS:

All

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|---------------------|
| Children's Centre Guidance – phases one two and three | Pat Bunche Extension 3772 | Children's Services |
| Choice for Parents, the best start for children: a ten year strategy | Pat Bunche Extension 3772 | Children's Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---|---|----------------------------|
| 1. Children's Centre managers and staff | Meetings with managers and teams | 2008/09 |
| 2. Service Users | Feedback to centres of services delivered | 2008/09 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Children's Centre Strategic Board

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Gill Sewell

First Published: *Forward Plan No 87:* *15 July 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

**CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES**

Cllr Antony Lillis

**CABINET MEMBER
FOR HOUSING**

Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

Linda Stradins
Navin Ramgolam -
WLMHT

TITLE:

TAMWORTH AND WOOD LANE
SUPPORTED HOUSING

SUMMARY:

This report updates Cabinet on the proposed closure programme of the in-house mental health supported housing provision at Wood Lane and the proposed service model and tender to outsource and re-provide the Tamworth service at Farm Lane.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| N/A | N/A | N/A |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|--|---|----------------------------|
| 1. West London Mental Health Trust | Goldhawk Rd Project Board and Meetings | November 2008 ongoing |
| 2. LBHF Staff | Human resources, meetings and one to ones | July 09 - April 2010 |
| 3. Mental Health Service Users | Forums, house meetings and one to ones, letters | September 09 to April 2010 |
| 4. Primary Care Trust | Project Board, Project Team and meetings | November 2008 ongoing |
| 5. Notting Hill Housing Trust (Lanlord of Wood Lane) | In writing and meetings | July 09 ongoing |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Supporting People Commissioning Body

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Linda Stradins, Navin Ramgolam and Rachel Soni

0207 386 1342 & 0208 753 1723 .

First Published: *Forward Plan No 87:* 15 July 2009

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

CABINET MEMBER
FOR PARKS, CULTURE
& HERITAGE
Cllr Frances Stainton

**REPORT
CONTRIBUTORS**

RES
CHSD

OTHER OFFICERS

TITLE:

PLAYBUILDER PROGRAMME – YEAR 1 ALL

SUMMARY:

Hammersmith and Fulham Council have been awarded a grant of £1.135 Million plus £46k revenue to deliver 22 new play areas for 8-13 year olds in the borough. The scheme is known as Play Builder and is funded by the Department of Children, Schools and Families and overseen by Play England. This report is to update EMT on the year 1 play builder sites, consultation planned and indicative timetable.

WARDS:

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*£100,000+
more than one ward*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-----------------------|
| Playbuilder Award | Name Rob Kelly ext. 2292 | Residents services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|----------------------------------|-------------------------------|----------------------------|
| 1. Park and Play area users | leaflet and face to face | 3 months |
| 2. Ward Members | briefing | 3 months |
| 3. Other Departments | meetings and briefing | 3 months |
| 4. Playbuilder stakeholder forum | through agenda update | ongoing |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Rob Kelly

ext. 2292

First Published: *Forward Plan No 87:* *15 July 2009*

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

BUS ROUTE 228 - WESTFIELD
SECTION 106 FUNDING

SUMMARY:

Report seeks authorisation to use
Westfield Section 106 Public Transport
Funds to enter into an agreement with
Transport for London for revenue
support for bus Route 228.

WARDS:

WORM/WH CITY
COLL PK/OLD OAK
SHEP BUSH GRN
ASKEW

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*£100,000+
more than one ward*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---------------------------------|--|-------------------|
| Correspondence on Bus Route 228 | Name Chris Bainbridge ext. 3354 | |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|--------------------------------------|
| Local residents | Meetings and letter | Undertaken in July and December 2008 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Chris Bainbridge
ext. 3354

First Published: *Forward Plan No 87:* *15 July 2009*

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

PARKING PROJECTS PROGRAMME
2009-12

SUMMARY:

Report seeks authorisation for a
programme of changes to Parking
controls in various parts of the borough.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*£100,000+
more than one ward*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|------------------------|--|-------------------|
| Various correspondence | Angela Marriott, 2374 | Environment |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|--|-------------------------------------|
| Local residents | consultation leaflets, meetings as appropriate | As required for individual projects |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Angela Marriott, 2374

First Published: *Forward Plan No 87:* *15 July 2009*

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV
TENDER APPRAISAL
PANEL

OTHER OFFICERS

TITLE:

APPROVAL TO AWARD THE
FOLLOWING TERM CONTRACTS FOR
STREET TREE MAINTENANCE 2009
TO 2011 (PART EXEMPT)

SUMMARY:

Following a competitive tendering
process officers are seeking approval to
award the above contract to the
contractor (tenderer) assessed to have
submitted the most economically
advantageous tender to the Council to
deliver the works.

A separate report will be submitted in
conjunction with this one detailing the
Exempt part of the agenda which
provides confidential information
regarding the tender process for this
contract.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| PQQ submissions | Name: Chris Jerram ext. 5715 | ENV - Highways |
| PQQ analysis | Name: Chris Jerram ext. 5715 | ENV - Highways |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: Chris Jerram

ext. 5715

First Published: *Forward Plan No 86:* *15 June 2009*

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV
TENDER APPRAISAL PAI

OTHER OFFICERS

TITLE:

APPROVAL TO AWARD THE
FOLLOWING TERM CONTRACTS FOR
RESURFACING & ROAD MARKING
2010 TO 2015 (PART EXEMPT)

SUMMARY:

Following a competitive tendering
process officers are seeking approval to
award the above contract to the
contractor (tenderer) assessed to have
submitted the most economically
advantageous tender to the Council to
deliver the works.

A separate report will be submitted in
conjunction with this one detailing the
Exempt part of the agenda which
provides confidential information
regarding the tender process for this
contract.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| PQQ submissions | Name: Chris Jerram ext. 5715 | ENV - Highways |
| PQQ analysis | Name: Chris Jerram ext. 5715 | ENV - Highways |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: Chris Jerram

ext. 5715

First Published: *Forward Plan No 86:* *15 June 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 3
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: *Forward Plan No 86:* *15 June 2009*



KEY DECISION
*Proposed to be made at the
Cabinet on*
12 October 2009

12/10/09

4

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS

OTHER OFFICERS

H&F Bridge Partnership

TITLE:

BUSINESS CONTINUITY (PART
EXEMPT)

SUMMARY:

The Council is asked to approve the establishment of a major improvement to the Council's business and service continuity.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| N/A | Jackie Hudson, ext. 2946 | FDD IT Strategy |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|-----------------------------|-------------------------------|----------------------------|
| 1. Service Resilience Group | Regular meetings | Nov 2007 to August 2008 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

H&F Bridge Partnership

| | | |
|-------------------------|----------------------------|--|
| <i>First published:</i> | <i>Forward Plan No 76:</i> | <i>15 August 2008</i> |
| <i>Revised:</i> | <i>Forward Plan No 78:</i> | <i>16 October 2008 (moved from 3 November 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 79:</i> | <i>14 November 2008 (moved from 1 December 2008)</i> |
| <i>Revised:</i> | <i>Forward Plan No 80:</i> | <i>16 December 2008 (moved from 5 January 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 81:</i> | <i>16 January 2009 (moved from 2 February 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 82:</i> | <i>13 February 2009 (moved from 2 March 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 83:</i> | <i>16 March 2009 (moved from 30 March 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 84:</i> | <i>16 April 2009 (moved from 27 April 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009 (moved from June 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 87:</i> | <i>15 July 2009 (moved from 7 September 2009)</i> |

**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER

(+ ENVIRONMENT)

Cllr Nicholas Botterill

CABINET MEMBER

FOR COMMUNITY &

CHILDREN'S SERVICES

Cllr Antony Lillis

CABINET MEMBER

FOR RESIDENTS

SERVICES

Cllr Paul Bristow

REPORT

CONTRIBUTORS

ENVD (BTS)

CHSD

CSD

DFCS

HLS

RES

OTHER OFFICERS

CM RESIDENT

SERVICES - Cllr Paul

Bristow

TAP

Human Resources,

Corporate Facilities

Management

TITLE:

TENDER ACCEPTANCE TO APPOINT
A MULTI DISCIPLINARY
CONSULTANCY PRACTICE TO
PROVIDE THE NON-HOUSING
CONSTRUCTION RELATED
(ARCHITECTURAL, ENGINEERING
AND SURVEYING) PROFESSIONAL
SERVICES CONTRACT BETWEEN
2009-2014

SUMMARY:

The purpose of this report is to seek
approval to award a contract for the
delivery of Multi-Disciplinary
Consultancy Services for the provision
of non-housing construction related
professional services to all departments
of the council.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|-------------------|
| OJEU Notice, Market testing | John Blurton ext. 4881 | BTS/ENV |
| Tender details, tender returns, tender evaluations | John Blurton ext. 4881 | BTS/ENV |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------------|-------------------------------|----------------------------|
| 1. Client | meetings | ongoing |
| 2. Staff | Staff side consultation | ongoing |
| 3. Tender appraisal panel | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

All of the above

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name: Inger Eriksson

ext. 4764

| | | |
|-------------------------|----------------------------|---|
| <i>First published:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009 (moved from June 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 87:</i> | <i>15 July 2009 (moved from 7 September 2009)</i> |

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

Tim Deacon

TITLE:

SERIOUS CASE REVIEW (EXEMPT)

SUMMARY:

Summary of the Executive Summary of
the AM report. Serious case review
following the death of a child in May
2007.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| Executive Summary | Name Tim Deacon ext. 5140 | CS |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Tim Deacon

ext. 5140

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 85:</i> | <i>15 May 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009 (moved from 13 July 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 87:</i> | <i>15 July 2009 (moved from 7 September 2009)</i> |

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR HOUSING
Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

Chris Jones
Head of Housing
Strategy, Performance
and Development

TITLE:

TENANT REWARD AND PURCHASE
SCHEME (TRPS) (PART EXEMPT)

SUMMARY:

The proposal is to put in place a reward and purchase scheme open to all LBH&F Secure Tenants who can demonstrate an exemplary tenancy record over 5 years. The scheme is intended to replace the current Tenant Incentive Scheme offered to secure tenants of 3 bed plus social rented accommodation. The scheme will address tenants' proven home ownership aspirations, contribute to the upkeep of council property, generate resources to fund estate regeneration and stock improvement, and free up council property to help meet housing need.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| REVIEW OF THE EXPENSIVE VOIDS PROCEDURE & ADOPTION OF A NEW HRA LIMITED DISPOSALS POLICY | Chris Jones ext. 4470 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|---|----------------------------|
| 1. H&F Homes | Meetings and electronic communication | September 2008- currently |
| 2. Council Tenants | 2007 STATUS satisfaction survey which included questions relating to attitudes to homeownership | 2007 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Paul Reeves, Housing Strategy and Development Manager

ext. 4240

| | | |
|-------------------------|----------------------------|---|
| <i>First published:</i> | <i>Forward Plan No 84:</i> | <i>16 April 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009 (moved from 13 July 2009)</i> |
| <i>Revised:</i> | <i>Forward Plan No 87:</i> | <i>15 July 2009 (moved from 7 September 2009)</i> |

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR HOUSING
Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD
DFCS
ADLDS

OTHER OFFICERS

TITLE:

PROCUREMENT OF LARGER FAMILY
SIZED ACCOMMODATION

SUMMARY:

This report proposes that the Council, working in partnership with a registered social landlord, purchase up to 18 four bed properties both in and out of the borough to assist the Council's strategies in relation to relieving overcrowding and assisting in meeting urgent housing need.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|-------------------|
| Larger family Sized Accommodation Project | Name Ian Ruegg ext. 1722 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|-------------------------------|-------------------------------|----------------------------|
| Homes & Communities Agency | Meetings | June- July 2009 |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Local RSL

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Ian Ruegg ext. 1722

First Published: *Forward Plan No 87:* 15 July 2009

**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

**DEPUTY LEADER
(+ ENVIRONMENT)**

Cllr Nicholas Botterill

**CABINET MEMBER
FOR HOUSING**

Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

ADLDS
DFCS
DENV
CSD

OTHER OFFICERS

TITLE:

USE OF OUTSTANDING SECTION 106
OBLIGATIONS FOR AFFORDABLE
HOUSING

SUMMARY:

This report reviews the use of three
outstanding section 106 obligations for
affordable housing and makes
recommendations on their future use.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| Section 106 Affordable Housing obligations file | Name Ian Ruegg ext. 1722 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Director of Environment

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Ian Ruegg

ext. 1722

First Published: *Forward Plan No 87:* *15 July 2009*

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

REVIEW OF CONTROLLED PARKING
ZONES G AND J (WESTFIELD
CONSULTATION)

SUMMARY:

Report seeks approval to implement
changes to parking controls in
Controlled Parking Zones G and J.

WARDS:

SHEP BUSH GRN

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*£100,000+
more than one ward*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|------------------------|--|-------------------|
| Various correspondence | Angela Marriott, 2374 | Environment |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|--------------------------------|---|----------------------------|
| Local residents/ businesses | consultation leaflets, meetings as appropriate | June-July |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Angela Marriott, 2374

First Published: *Forward Plan No 87:* 15 July 2009

KEY DECISION
*Proposed to be made at the
Cabinet on*
12 October 2009

12/10/09
11

**LEAD EXECUTIVE
MEMBERS:**

CABINER MEMBER
FOR HOUSING
Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD
DFCS

OTHER OFFICERS

TITLE:

HOSTEL IMPROVEMENT & DISPOSAL
(PART EXEMPT)

SUMMARY:

To authorise officers to dispose of
Stewarts Lodge Hostel and retain
Broomhouse Road Hostel. To reinvest
capital receipts from the hostel disposal
programme to invest in the hostel stock
to bring them up to a decent standard
and to provide an additional 3 disabled
units.

WARDS:

ALL
Out of Borough

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------------|--|-------------------|
| Hostel improvements & disposal | Name Adrian Green ext. 4592 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Adrian Green

ext.4592

First Published: *Forward Plan No 87:* 15 July 2009

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

FD

OTHER OFFICERS

TITLE:

TREASURY MANAGEMENT
OUTTURN REPORT

SUMMARY:

This report provides information on the Council's debt, borrowing and investment activity for the financial year ending 31st March 2009.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**
£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Description</u> | <u>Description</u> |
|--|-------------------------|--------------------|
| Loans and Investments Ledger | Rosie Watson, Ext. 2563 | FD |
| CIPFA-Prudential Code-Accounting for Capital Finance | Rosie Watson, Ext. 2563 | FD |
| Various Economic Commentaries | Rosie Watson, Ext. 2563 | FD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Stakeholders</u> | <u>Stakeholders</u> |
|---------------------|------------------------------------|---------------------|
| Councillors | Value for Money Scrutiny committee | Prior to Council |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

| | | |
|-------------------------|----------------------------|---|
| <i>First Published:</i> | <i>Forward Plan No 86:</i> | <i>15 June 2009</i> |
| <i>Revised:</i> | <i>Forward Plan No 87:</i> | <i>15 July 2009 (moved from 7 September 2009)</i> |

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR STRATEGY *Cllr*
Mark Loveday

**REPORT
CONTRIBUTORS**

DENV
DFCS

OTHER OFFICERS

TITLE:

LOCAL DEVELOPMENT
FRAMEWORK: CORE STRATEGY
SUBMISSION DOCUMENT

SUMMARY:

This report seeks approval to:

1. the Local Development Framework Core Strategy submission document and its accompanying sustainability appraisal;
2. the responses to earlier public consultation on Core Strategy Options carried out in June and July 2009; and
3. the submission of the Core Strategy to the Secretary of State for Examination in Public after public consultation on the document scheduled for November and December 2009.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| Core Strategy Options representations June/July 2009 | Name Trevor Harvey ext. 3039 | ENVD |
| Core Strategy Options | Name Trevor Harvey ext. 3039 | ENVD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Trevor Harvey

ext. 3039

First Published: *Forward Plan No 87:* *15 July 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 4
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: *Forward Plan No 86:* *15 June 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

**CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES**

Cllr Antony Lillis

**CABINET MEMBER
FOR HOUSING**

Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

TITLE:

HOME CARE AND HOUSING
RELATED SUPPORT
CONSULTATION RESULTS AND
UPDATE ON PROCUREMENT
PROCESS

SUMMARY:

This report updates Cabinet on a programme of work to remodel Home Care and Housing Related Support for Older and Disabled People. The report provides Cabinet with a summary of the public consultation results and updates on the negotiated procurement process. The report requests permission to continue the detailed negotiated procurement process for the new service model.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|---|--|-------------------|
| Cabinet Report - Home Care and HRS April 2008 and Sept 2009 | Rachel Soni x 1723 . | CSD |
| Cabinet Member Report - Home Care and HRS and Scrutiny Report - June 2006 | Rachel Soni X 1723 | CSD |
| Consultation Results Documents | Steven Falvey X 5032 | CSD |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|--------------------------------|---|----------------------------|
| 1. H&F Homes | Project Board | Ongoing |
| 2. Older and Disabled People | Public Consultation, leaflets, forums, events | June to August 2009 |
| 3. Home Care and HRS Providers | Forums | Ongoing |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Supporting People Commissioning Body

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Rachel Soni
X 1723

First Published: *Forward Plan No 86:* *15 June 2009*

KEY DECISION

*Proposed to be made at the
Cabinet on
9 November 2009*

09/11/09

3

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

ENVd (BTS)
DFCS
CHSD
ADLDS

OTHER OFFICERS

TITLE:

COBBS HALL - REFURBISHMENT
WORKS TO PROVIDE IMPROVED
OFFICE FACILITIES

SUMMARY:

Tender acceptance report to carry out
refurbishment works to improve office
facilities in existing premises at Cobbs
Hall, Fulham Palace Road, London SW6
6LL.

WARDS:

FULHAM REACH

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--|--|--|
| Project documents, tender preparation details, specification, correspondence, Quality Assurance Plan (Bsi) | S. Bateman ext. 4831 | ENV/BTS |
| Tender returns, External Quantity Surveyors tender evaluation | S. Bateman ext. 4831 | ENV/BTS |
| Project development | T. Clark ext. 3671 | CHS Assett Mangement (RES), Cambridge House, Cambridge Grove, W6 |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| Client department | Design meetings | 5th - 20th May |

DECISION TO BE MADE IN PARTNERSHIP WITH:

All of the above

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Inger Eriksson

ext. 4764

First Published: *Forward Plan No 87:* *15 July 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR PARKS, CULTURE
& HERITAGE *Cllr
Frances Stainton*

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

TITLE:

FULHAM PALACE - APPROVED
CATERERS

SUMMARY:

To agree that the provision of catering at
Fulham Palace should be restricted to
the Council's catering division and to a
list of the Council's 'approved caterers'
selected by open tender

WARDS:

PALACE RVRSIDE

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

**REPORT
CONTRIBUTORS**

RES
TENDER APPRAISAL
PANEL

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| TAP Report | Name Scott Cooper ext. 020 76107161 | Resident Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|-----------------------------------|-------------------------------|----------------------------|
| Fulham Palace Management Board | Board meeting | N/A |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Fulham Palace Trust

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Scott Cooper

ext. 020 76107161

First published: *Forward Plan No 85:* *15 May 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 5
AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: *Forward Plan No 86:* *15 June 2009*

KEY DECISION

*Proposed to be made at the
Cabinet on
11 January 2010*

11/01/10

1

LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR PARKS, CULTURE
& HERITAGE *Cllr
Frances Stainton*

CABINET MEMBER
FOR RESIDENTS
SERVICES
Cllr Paul Bristow

REPORT CONTRIBUTORS

RES
TENDER APPRAISAL
PANEL

OTHER OFFICERS

TITLE:

FULHAM PALACE - MARQUEE HIRE
CONCESSION

SUMMARY:

To support functions at Fulham Palace, the Council is proposing to hire a 15m x 12m marquee for erection within the Palace's Chaplain's Garden between March and December inclusive for a period of three years. This report seeks approval to appoint the lowest tenderer in accordance with the recommendations of a Tender Appraisal Panel.

WARD/S:

PALACE RVRSIDE

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------|--|-------------------|
| TAP Report | Name Scott Cooper ext. 020 76107161 | Resident Services |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|-----------------------------------|-------------------------------|----------------------------|
| Fulham Palace Management Board | Board meeting | N/A |

DECISION TO BE MADE IN PARTNERSHIP WITH:

Fulham Palace Trust

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name Scott Cooper
ext. 020 76107161

First published: *Forward Plan No 85:* *15 May 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 6
AMENDMENTS

SUMMARY:

The purpose of this report is to seek
approval for changes to the capital
programme and the revenue budget.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: *Forward Plan No 86:* *15 June 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 7
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: *Forward Plan No 86:* *15 June 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 8
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

The purpose of this report is to seek
approval for changes to the capital
programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: *Forward Plan No 86:* *15 June 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH 9
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
| Capital programme files | Name :- Isaac Egberedu ext. 2503 | Finance and Corporate |
| Revenue Monitoring files | Name : James Arthur ext. 2562 | Finance and Corporate |

CONSULTATION PROGRAMME

| <u>Stakeholders</u> | <u>Method of consultation</u> | <u>Consultation period</u> |
|---------------------|-------------------------------|----------------------------|
| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: *Forward Plan No 86:* *15 June 2009*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2009/10 MONTH
10 AMENDMENTS

WARD/S:

ALL

**REPORT
CONTRIBUTORS**

DFCS
DENV
CHSD
CSD
ENVD (BTS)
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

| <u>Description</u> | <u>Name/Ext. of Holder of Document</u> | <u>Department</u> |
|--------------------------|--|--------------------------|
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CONSULTATION PROGRAMME

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| N/A | | |

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:

Name

ext.

First Published: *Forward Plan No 86:* *15 June 2009*

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