

# FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period  
May to August 2009  
(Including Cabinet 27 April)*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from *May to August 2009*.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

**NB:** Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact  
**Katia Richardson** on 020 8753 2368  
or by e-mail to [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk)*

## Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, are encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

*If you are reading this on a PC, you can access this contact list quickly by pressing [here](#).*

# FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period  
May to August 2009  
(Including Cabinet 27 April)*

## LIST OF KEY DECISIONS PROPOSED

*Where the title bears the suffix (E), the report for  
this proposed decision is likely to be exempt and full details cannot be published.  
New entries are highlighted in yellow.*

<u>Date of decision-making meeting</u>	<u>Proposed Key decision</u>	<u>Lead Executive Councillor</u>	<u>Page</u>
Cabinet 27 April 2009	1. CAPITAL PROGRAMME AND REVENUE BUDGET 2008/09 MONTH 10 AMENDMENTS	LEADER	1 – 2
Cabinet 27 April 2009	2. DISABILITY EQUALITY SCHEME 2009-2012	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	3 – 4
Cabinet 27 April 2009	3. PROCUREMENT OF ENERGY 2009-2010	DEPUTY LEADER (+ ENVIRONMENT)	5 – 6
Cabinet 27 April 2009	4. NORMAND PARK IMPROVEMENT PROJECT: ESTIMATED FINAL ACCOUNT AND COSTS (E)	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS SERVICES	7 – 8
Cabinet 27 April 2009	5. PROCUREMENT AND IMPLEMENTATION OF REPLACEMENT ELECTORAL MANAGEMENT SYSTEM	LEADER	8 – 10
Cabinet 27 April 2009	6. ESTABLISHMENT OF CONNECTED CARE IN WHITE CITY AND EDWARD WOODS ESTATE AREAS	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	11 – 12
Cabinet 27 April 2009	7. OUT OF SCHOOL CHILDCARE – RELOCATION OF PROVISION AND COMMISSIONING OF PROVIDERS	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	13 – 14

<b>Cabinet 27 April 2009</b>	8. RESIDENT'S SERVICES DEPARTMENT ACCOMMODATION – 77 GLENTHORNE ROAD (PART EXEMPT)	LEADER; CABINET MEMBER FOR CRIME & STREET SCENE CABINET MEMBER FOR RESIDENTS SERVICES	<b>15 – 16</b>
<b>Cabinet 27 April 2009</b>	9. PURCHASE OF XEROX SOFTWARE AND PRINTING EQUIPMENT BY HAMMERPRINT	LEADER	<b>17 – 18</b>
<b>Cabinet 27 April 2009</b>	10. CHILD POVERTY PILOT	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>19 – 20</b>
<b>Cabinet 27 April 2009</b>	11. CHILD PROTECTION A REVIEW OF SERVICE QUALITY	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>21 – 22</b>
<hr/>			
<b>Cabinet June 2009</b>	1. TRANSFER OF CCTV MANAGEMENT ON H&F HOMES ESTATES BACK INTO THE COUNCIL	CABINET MEMBER FOR CRIME & STREET SCENE; CABINET MEMBER FOR HOUSING	<b>23 – 24</b>
<b>Cabinet June 2009</b>	2. FACILITIES MANAGEMENT REVIEW: PROPOSALS FOR A NEW SERVICE	LEADER; DEPUTY LEADER (+ ENVIRONMENT)	<b>25 – 26</b>
<b>Cabinet June 2009</b>	3. NORLAND HOUSE, POYNTER & STEBBING HOUSES, EDWARD WOODS ESTATE, QUEENSDALE CRESCENT, LONDON W11 - OVERCLADDING, PROVISION OF NEW ACCOMMODATION, ENVIRONMENTAL IMPROVEMENTS AND RENEWABLE ENERGY INITIATIVES	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR HOUSING	<b>27 – 28</b>
<b>Cabinet June 2009</b>	4. CONTRACT AWARD - SECURITY & RECEPTION CONTRACT 2009-2012 (PART EXEMPT)	CABINET MEMBER FOR CRIME & STREET SCENE	<b>29 – 30</b>
<b>Cabinet June 2009</b>	5. BUSINESS CONTINUITY (PART EXEMPT)	LEADER	<b>31 – 32</b>

<b>Cabinet June 2009</b>	6. DEVELOPMENT OF TRAINED CARER SERVICE FOR DISABLED CHILDREN AND THEIR FAMILIES WITH ADDITIONAL FUNDING FROM THE DCSF	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>33 – 34</b>
<b>Cabinet June 2009</b>	7. KING STREET REGENERATION PROJECT - LAND SWAP TO FACILITATE RELOCATION OF THE HAMMERSMITH QUAKER MEETING HOUSE	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR STRATEGY	<b>35 – 36</b>
<b>Cabinet June 2009</b>	8. SCHEME OF ALLOCATION	CABINET MEMBER FOR HOUSING	<b>37 – 38</b>
<b>Cabinet June 2009</b>	9. HIGHWAYS & TRANSPORTATION CONSULTANCY SERVICES ACCESS AGREEMENT	LEADER; DEPUTY LEADER (+ ENVIRONMENT)	<b>39 – 40</b>
<b>Cabinet June 2009</b>	10. FULHAM PALACE - CAFÉ CONCESSION	LEADER; CABINET MEMBER FOR CULTURE & HERITAGE; CABINET MEMBER FOR RESIDENTS SERVICES	<b>41 – 42</b>
<b>Cabinet June 2009</b>	11. LEARNING DISABILITY FUNDING TRANSFER FROM HEALTH TO SOCIAL CARE	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>43 – 44</b>
<b>Cabinet June 2009</b>	12. FULHAM PALACE ROAD - PROPOSED SLIP ROAD SCHEME	DEPUTY LEADER (+ ENVIRONMENT)	<b>45 – 46</b>
<b>Cabinet July 2009</b>	1. PROPOSED PURCHASE BY LONDON BOROUGH OF HAMMERSMITH & FULHAM OF THE FORMER SPRING GROVE LAUNDRY SITE, PENNARD ROAD AND THE DISPOSAL OF COUNCIL-OWNED LAND AT 49-68 SULGRAVE GARDENS TO OCTAVIA HOUSING AND CARE (PART EXEMPT)	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR STRATEGY	<b>47 – 48</b>

<b>Cabinet July 2009</b>	2. AWARD OF CONTRACT FOR CATERING MANAGEMENT SERVICES	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>49 – 50</b>
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<b>Cabinet July 2009</b>	3. TENANT REWARD AND PURCHASE SCHEME (TRPS) (EXEMPT)	CABINET MEMBER FOR HOUSING	<b>51 – 52</b>
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<b>Cabinet July 2009</b>	4. LIBRARIES STRATEGY	CABINET MEMBER FOR RESIDENTS SERVICES	<b>53 – 54</b>
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<b>Cabinet July 2009</b>	5. APPROVAL TO TENDER FOR CONSULTANCY SUPPORT (PART EXEMPT)	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR STRATEGY	<b>55 – 56</b>
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<b>Cabinet September 2009</b>	1. FULHAM PALACE - PHASE 3 HERITAGE LOTTERY FUND APPLICATION	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS SERVICES	<b>57 – 58</b>
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<b><u>HOW TO CONTACT THE LEAD EXECUTIVE MEMBERS</u></b>	<b><u>Page</u></b>
Leader ( <i>Cllr Stephen Greenhalgh</i> )	59
Deputy Leader (+ Environment ) ( <i>Cllr Nicholas Botterill</i> )	59
Cabinet Member for Crime & Street Scene ( <i>Cllr Greg Smith</i> )	59
Cabinet Member for Community & Children's Services ( <i>Cllr Antony Lillis</i> )	60
Cabinet Member for Housing ( <i>Cllr Lucy Ivimy</i> )	60
Cabinet Member for Strategy ( <i>Cllr Mark Loveday</i> )	60
Cabinet Member for Residents Services ( <i>Cllr Paul Bristow</i> )	61
Cabinet Member for Culture & Heritage ( <i>Cllr Frances Stainton</i> )	61



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
27 April 2009*

**27/04/09**

**1**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

**REPORT  
CONTRIBUTORS**

DENV  
CHSD  
CSD  
DFCS  
HLS  
RES

**OTHER OFFICERS**

**TITLE:**

CAPITAL PROGRAMME AND  
REVENUE BUDGET 2008/09 MONTH  
10 AMENDMENTS

**SUMMARY:**

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*more than one ward  
£100,000+*

**BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring Papers	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring Papers	James Arthur, ext. 2562	Finance

**CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

**DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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**OFFICER RESPONSIBLE FOR WRITING THE REPORT:**

Isaac Egberedu, ext. 2503

*First published: Forward Plan No 74: 16 June 2008*





**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
27 April 2009*

**27/04/09**

**2**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

DFCS

**OTHER OFFICERS**

**TITLE:**

DISABILITY EQUALITY SCHEME  
2009-2012

**SUMMARY:**

The Disability Equality Scheme has now been reviewed and changes have been made to the original scheme, therefore approval is sought from Cabinet.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Original DES scheme	Ammara Khan, ext 3430	Finance & Corporate Services
Redrafted DES	Ammara Khan, ext 3430	Finance & Corporate Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Residents with disabilities	Better Govt Panel Meeting for Older People	3 months
Carers	Report submitted by HAFAD	
Support groups / Organisations lobbying on behalf of disability		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR WRITING THE REPORT:**

Name Ammara Khan, ext 3430

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*First published:* Forward Plan No 80: 16 December 2008  
*Revised:* Forward Plan No 81: 16 January 2009 (moved from 2 February 2009)



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
27 April 2009*

**27/04/09**

**3**

**LEAD EXECUTIVE  
MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

**REPORT  
CONTRIBUTORS**

ENV D (BTS)  
DFCS

**OTHER OFFICERS**

**TITLE:**

PROCUREMENT OF ENERGY 2009-  
2010

**SUMMARY:**

This report details the energy contracts currently by the Council, approved by Cabinet 16 July 2007, and the proposal for their renewal.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Details of current energy supply contracts held by the Council	E. Parry ext. 3912	BTS/ENV

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Inger Eriksson

ext. 4764

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*First Published: Forward Plan No 81: 16 January 2009*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
27 April 2009*

**27/04/09**

**4**

**LEAD EXECUTIVE MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

CABINET MEMBER  
FOR RESIDENTS  
SERVICES  
*Cllr Paul Bristow*

**REPORT CONTRIBUTORS**

DENV  
HLS  
DFRES

**OTHER OFFICERS**

**TITLE:**

NORMAND PARK IMPROVEMENT  
PROJECT: ESTIMATED FINAL  
ACCOUNT AND COSTS (EXEMPT)

**SUMMARY:**

For Members to consider the final accounts for Normand Park including any associated budget implications and the requirement for any further funding.

**WARDS:**

NORTH END

**REASON/S FOR BEING ON THE FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Final Accounts and Quantity Surveyor cost reports	Christina Parker ext. 3503	Environment
ECM Monitoring Report and Normand Park Project Board minutes	Christina Parker ext. 3503	Environment

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
NDC Board	Updated at Board meetings	Ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

North Fulham NDC

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<i>First published:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 82:</i>	<i>13 February 2009 (moved from 2 March 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 83:</i>	<i>16 March 2009 (moved from 30 March 2009)</i>



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
27 April 2009*

**27/04/09**

**5**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

**REPORT  
CONTRIBUTORS**

ELECTORAL  
REGISTRATION AND  
RETURNING OFFICER

**TITLE:**

PROCUREMENT AND  
IMPLEMENTATION OF  
REPLACEMENT ELECTORAL  
MANAGEMENT SYSTEM

**SUMMARY:**

To seek Member approval to procure an Electoral Management System and the proposals for its implementation, together with details of the costs and expected benefits. The report will also detail the recommended supplier for the system following a market review.

**WARD/S:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000 +

**OTHER OFFICERS**

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Documents with H&F Bridge Partnership	Steve Miller, Electoral Services Manager x 2175	Electoral Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

H&F Bridge Partnership

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Steve Miller, Electoral Services Manager x 2175

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<i>First Published:</i>	<i>Forward Plan No 82:</i>	<i>13 February 2009</i>
<i>Revised:</i>	<i>Forward Plan No 83:</i>	<i>16 March 2009 (moved from May 2009)</i>





**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
27 April 2009*

**27/04/09**

**6**

**LEAD EXECUTIVE MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT CONTRIBUTORS**

CSD

**OTHER OFFICERS**

**TITLE:**

ESTABLISHMENT OF CONNECTED  
CARE IN WHITE CITY AND EDWARD  
WOODS ESTATE AREAS

**SUMMARY:**

To seek Member approval to work with Turning Point's Centre of Excellence to develop Connected Care services in White City and Edward Woods estate areas. The report will outline the model, costs and expected benefits of this work.

**WARDS:**

WORM/WH CITY  
COLL PK/OLD OAK  
SHEP BUSH GRN

**REASONS FOR BEING ON THE FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Connected Care Proposal	Hannah Carmichael ext. 5169	CSD, 77 Glenthorne Road, Hammersmith W6 0LJ

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Primary Care Trust - NHS Hammersmith	PCT Executive Team Meeting	Ongoing
2. White City/Edward Woods Estate Residents	Various - Turning Point to coordinate	Ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Primary Care Trust - NHS Hammersmith

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Name: Hannah E Carmichael

Tel.: 020 8753 5169

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*First Published:*

*Forward Plan No 83: 16 March 2009*

**LEAD EXECUTIVE MEMBERS:**

CABINER MEMBER  
FOR COMMUNITY  
& CHILDREN'S  
SERVICES  
*Cllr Antony Lillis*

**REPORT CONTRIBUTORS**

GILL SEWELL

**OTHER OFFICERS**

Pat Bunche and  
Rosemary Sallis

**TITLE:**

OUT OF SCHOOL CHILDCARE –  
RELOCATION OF PROVISION AND  
COMMISSIONING OF PROVIDERS

**SUMMARY:**

To ensure that the childcare services offered to borough residents deliver the best opportunities for children and value for money, it is proposed that the service currently delivered by the council's early years and childcare service be reviewed including consideration of transfer to local primary schools and independent providers.

This report outlines the work undertaken thus far.

**WARDS:**

All

**REASON/S FOR BEING ON THE FORWARD PLAN:**

*£100,000+  
more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
MTFS papers	Gill Sewell Extension 3608	Children's Services
Extended Services Guidelines	Helen Bowring Extension 3990	Children's Services
Choice for Parents, the best start for children: a ten year strategy	Pat Bunche Extension 3772	Children's Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Schools and independent providers	Meetings with head teachers and cluster group meetings	2008/09
2. Service Users	Project meetings	008/09
3. Staff	Staff meetings	2008/09

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Schools and independent providers

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Gill Sewell

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*First Published:*

*Forward Plan No 83: 16 March 2009*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
27 April 2009*

**27/04/09**

**8**

**LEAD EXECUTIVE MEMBERS:**

LEADER

*Cllr Stephen Greenhalgh*

CABINET MEMBER  
FOR CRIME & STREET  
SCENE

*Cllr Greg Smith*

CABINET MEMBER  
FOR RESIDENTS  
SERVICES

*Cllr Paul Bristow*

**REPORT  
CONTRIBUTORS**

DFCS

HLS

ENVD (BTS)HLS

RES

**OTHER OFFICERS**

**TITLE:**

RESIDENT'S SERVICES  
DEPARTMENT ACCOMMODATION –  
77 GLENTHORNE ROAD (PART  
EXEMPT)

**SUMMARY:**

The report seeks approval to appoint contractors to carry out the works required to the 1st & 2nd floors of 77 Glenthorne Road. The works are required in order to provide an efficient centralised location for the newly formed Resident's Services Department. The report will also seek to allocate the required funding.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Accommodation documentation	Derek Fulker ext.1873	Finance and Corporate Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR WRITING THE REPORT:**

Name Derek Fulker

ext. 1873

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<i>First Published:</i>	<i>Forward Plan No 82:</i>	<i>13 February 2009</i>
<i>Revised:</i>	<i>Forward Plan No 84:</i>	<i>16 April 2009 (moved from 30 March 2009)</i>



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
27 April 2009*

**27/04/09**

**9**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

**REPORT  
CONTRIBUTORS**

HEAD OF  
COMMUNICATIONS  
AD(STRAT, PERF &  
PROC)  
DF

**OTHER OFFICERS**

**TITLE:**

PURCHASE OF XEROX SOFTWARE  
AND PRINTING EQUIPMENT BY  
HAMMERPRINT (PART EXEMPT)

**SUMMARY:**

This report seeks approval to award a  
Contract for Leasing & Maintenance of  
Xerox equipment for supply to  
Hammerprint from an OGC Framework  
Agreement.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

**BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Specification & associated contract docs	Louise Raisey x 2012	DFCS

**CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

**DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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**OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Name Louise Raisey

ext. 2012

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*First Published: Forward Plan No 84: 16 April 2009*





**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
27 April 2009*

**27/04/09**

**10**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

GILL SEWELL

**OTHER OFFICERS**

Pat Bunche

**TITLE:**

CHILD POVERTY PILOT

**SUMMARY:**

The DCSF has awarded Hammersmith and Fulham £1.1M for 2008/2011 for a successful Child Poverty Innovation Pilot. The pilot is a joint venture between the Early Years and Childcare Service and Tendis, a local voluntary sector social enterprise and focuses on targeted support for lone parents and new residents on local housing estates to enable them to access employment.

Agreement is sought for the delivery of the pilot programme offering residents a hand up in their journey towards employment and to give the Lead Member, in collaboration with the Director of Children's Services delegated authority to oversee the project.

**WARDS:**

All

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*more than one ward  
£100,000+*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
DCSF guideline papers and funding guidance	Pat Bunche Extension 3772	Children's Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Children's Centres and Schools	Meetings with head teachers, and Children's Centre managers	2008/09

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Director and Lead Member of Children's Services

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Gill Sewell

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*First Published:*                      *Forward Plan No 84:*      *16 April 2009*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
27 April 2009*

**27/04/09**

**11**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

CSD

**OTHER OFFICERS**

**TITLE:**

CHILD PROTECTION A REVIEW OF  
SERVICE QUALITY

**SUMMARY:**

This paper takes stock of the effectiveness of current child protection practice in Hammersmith and Fulham. It identifies areas of weakness or potential weakness, and the action to be taken to strengthen services.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Letter from Secretary of State for Children, Schools and Families about post Haringey action	Name Carole Bell ext.5076	Children's Services
Lord Laming's Report on Protection of Children in England: a Progress report	Name Carole Bell ext. 5076	Children's Services
	Name ext.	

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Name Andrew Christie

ext. 5002

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*First Published: Forward Plan No 84: 16 April 2009*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2009*

**/06/09**

**1**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR CRIME & STREET  
SCENE

*Cllr Greg Smith*

CABINET MEMBER  
FOR HOUSING

*Cllr Lucy Ivimy*

**REPORT  
CONTRIBUTORS**

RES  
DFCS  
CSD

**OTHER OFFICERS**

**TITLE:**

TRANSFER OF CCTV MANAGEMENT  
ON H&F HOMES ESTATES BACK  
INTO THE COUNCIL

**SUMMARY:**

This report sets out the legal, financial and logistical issues in transferring management and monitoring of CCTV in H&F Homes Estates back into the Council. The report recommends serving notice on H&F Homes to transfer these functions back into the Council, and proposes the financial framework by which the capital and revenue costs of the transfer will be met.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Transfer of CCTV Management on H&F Homes Estates to the Council - Report	Matthew Payne ext.2579	Finance and Corporate Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
CCTV Transfer Project Steering Group (H&F Homes, CSD, FCSD, RES)	Regular meetings	3 months

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

H&F Homes

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Adrian Price

ext 2260

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*First Published:*

*Forward Plan No 83: 16 March 2009*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2009*

**/06/09**  
**2**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

**REPORT  
CONTRIBUTORS**

DENV  
CHSD  
CSD  
DFCS  
RES

**OTHER OFFICERS**

HLS

**TITLE:**

FACILITIES MANAGEMENT REVIEW:  
PROPOSALS FOR A NEW SERVICE

**SUMMARY:**

This report details a Council wide review of Facilities Management (FM) and makes proposals for a new centralised service to be operated from within the Environment Department.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
FM Brief	Chris Stroud, ext. 4704	Env
FM Project Board Minutes	Chris Stroud, ext. 4704	Env
CADT and CAMB Minutes	Chris Stroud, ext. 4704	Env

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. All Departments	FM Project Board, and asset management governance (CADT, CAMB)	Ongoing
2. Internal service users	Various Workshops and presentations	Ongoing
3. Staff	staffside consultation	Ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Chris Stroud, ext. 4704

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*First Published:*

*Forward Plan No 83: 16 March 2009*



**LEAD EXECUTIVE MEMBERS:**

**LEADER**

*Cllr Stephen Greenhalgh*

**DEPUTY LEADER  
(+ ENVIRONMENT)**

*Cllr Nicholas Botterill*

**CABINET MEMBER  
FOR HOUSING**

*Cllr Lucy Ivimy*

**REPORT  
CONTRIBUTORS**

ENV D (BTS)

DFCS

HLS

**OTHER OFFICERS**

H&F Homes

**TITLE:**

NORLAND HOUSE, POYNTER & STEBBING HOUSES, EDWARD WOODS ESTATE, QUEENSDALE CRESCENT, LONDON W11 - OVERCLADDING, PROVISION OF NEW ACCOMMODATION, ENVIRONMENTAL IMPROVEMENTS AND RENEWABLE ENERGY INITIATIVES

**SUMMARY:**

This report seeks approval to proceed with major refurbishment and regeneration works to the three tower blocks at Edward Woods Estate, including overcladding, provision of new residential accommodation (intended for sale) and office accommodation (intended for letting) provision of renewable energy sources and environmental improvements. Approval is also specifically sought for the sale of the newly created residential accommodation.

The works have been competitively tendered in accordance with the European Public Works Procurement Directive, and subject to receipt of authority to proceed with the works now requested, approval to accept the most economically advantageous tender is to be sought at H&F Homes Board.

**WARD:**

SHEP BUSH GRN

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender preparation details, Bills of Quantities, BSi Quality Plan, correspondence	Matthew Martin ext. 4832	ENV/BTS
Tender returns, tender analysis report, Tender Appraisal Panel file	Matthew Martin ext. 4832	ENV/BTS
Funding information	Chris Hannington ext. 4512	H&F Homes

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Residents	Meetings	ongoing
2. H&F Homes	Meetings	ongoing
3. Deputy Leader & Cabinet Member for Environment	Presentation/ meeting	September 2007

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

H&F Homes

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Inger Eriksson

ext. 4764

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*First Published:*

*Forward Plan No 83:*

*16 March 2009*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2009*

**/06/09**

**4**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR CRIME & STREET  
SCENE  
*Cllr Greg Smith*

**REPORT  
CONTRIBUTORS**

CSD

**OTHER OFFICERS**

Dave Page

**TITLE:**

CONTRACT AWARD - SECURITY &  
RECEPTION CONTRACT 2009-2012  
(PART EXEMPT)

**SUMMARY:**

The report requests approval to award the contract of supplying security and reception staff for council buildings for the period 1st April 2009 to 31st March 2012; with the option of a further two year's extension if in the Council's interest to do so.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*£100,000+*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Entry in Official Journal of the European Communities (OJEU)	John Francis ext. 6910	CSD
Pre-Qualification Questionnaire (PQQ)	John Francis ext. 6910	CSD
Contract Specification	John Francis ext. 6910	CSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. The Market	Contactors' Open Day	Oct 2007
2. All Council Depts	Challenge Panel & Tender Appraisal Panel (TAP)	2007 2007 - 2008
3. Staff & trades unions	Regular meetings	2007 - 2008

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR WRITING THE REPORT:**

Dave Page - Assistant Director Safer Communities Division  
& John Francis - Assistant Head of Procurement  
ext. 2125 & ext. 6910

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<i>First published:</i>	<i>Forward Plan No 76:</i>	<i>15 August 2008</i>
<i>Revised:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008 (moved from 5 January 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 March 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 83:</i>	<i>16 March 2009 (moved from 30 March 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 84:</i>	<i>16 April 2009 (moved from 27 April 2009)</i>



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2009*

**/06/09**

**5**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

**REPORT  
CONTRIBUTORS**

DFCS

**OTHER OFFICERS**

H&F Bridge Partnership

**TITLE:**

BUSINESS CONTINUITY (PART  
EXEMPT)

**SUMMARY:**

The Council is asked to approve the establishment of a major improvement to the Council's business and service continuity.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*£100,000+*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
N/A	Jackie Hudson, ext. 2946	FDD IT Strategy

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Service Resilience Group	Regular meetings	Nov 2007 to August 2008

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

H&F Bridge Partnership

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<i>First published:</i>	<i>Forward Plan No 76:</i>	<i>15 August 2008</i>
<i>Revised:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008 (moved from 3 November 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008 (moved from 5 January 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 82:</i>	<i>13 February 2009 (moved from 2 March 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 83:</i>	<i>16 March 2009 (moved from 30 March 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 84:</i>	<i>16 April 2009 (moved from 27 April 2009)</i>

**LEAD EXECUTIVE  
MEMBERS:**

LEADER

*Cllr Stephen Greenhalgh*

CABINET MEMBER

FOR COMMUNITY &

CHILDREN'S SERVICES

*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

CSD

**OTHER OFFICERS**

**TITLE:**

DEVELOPMENT OF TRAINED CARER  
SERVICE FOR DISABLED CHILDREN  
AND THEIR FAMILIES WITH  
ADDITIONAL FUNDING FROM THE  
DCSF

**SUMMARY:**

To seek Member approval for the development of a new trained carer service for disabled children and their families with additional funding of £187,000 for the financial year 2009-2010 from the DCSF. The report will provide a breakdown of costings and summarise the overall strategy of which this development is a part.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Strategy for the development and delivery of the short breaks full offer.	Julian Easton 0208 749 6936	Disabled children's services
Aiming High for Disabled Children: Implementation Guidance	Julian Easton 0208 749 6936	Disabled children's services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Parents/ carers of disabled children	Questionnaire and events	6 months
2. Reps for disabled children and young people	Forums and individual feedback	6 months
3. Local authority and partners disabled children's services	Project development and management meetings, other communications	1 year

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Julian Easton ; 0206 749 6936

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<i>First published:</i>	<i>Forward Plan No 82:</i>	<i>13 February 2009</i>
<i>Revised:</i>	<i>Forward Plan No 83:</i>	<i>16 March 2009 (moved from 30 March 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 84:</i>	<i>16 April 2009 (moved from 27 April 2009)</i>





**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2009*

**/06/09**  
**7**

**LEAD EXECUTIVE MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

CABINER MEMBER  
FOR STRATEGY  
*Cllr Mark Loveday*

**REPORT CONTRIBUTORS**

DENV  
DFCS  
ADLDS

**OTHER OFFICERS**

**TITLE:**

KING STREET REGENERATION PROJECT - LAND SWAP TO FACILITATE RELOCATION OF THE HAMMERSMITH QUAKER MEETING HOUSE

**SUMMARY:**

Approval will be sought to a proposed land swap of the Council owned site at 30-32 Bradmore Park Road with the Quaker owned site at 20 Nigel Playfair Avenue in order to assist with the assembly of land necessary for the implementation of the King Street Regeneration Project

**WARDS:**

RAVENS CRT PK  
HAMM BROADWAY

**REASON/S FOR BEING ON THE FORWARD PLAN:**

*more than one ward  
£100,000+*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Valuation report dated 28 January 2009 prepared by Cushman & Wakefield	Bill Dyke ext. 1056	Environment

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Bill Dyke  
ext. 1056

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<i>First Published:</i>	<i>Forward Plan No 83:</i>	<i>16 March 2009</i>
<i>Revised:</i>	<i>Forward Plan No 84:</i>	<i>16 April 2009 (moved from 27 April 2009)</i>



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2009*

**/06/09**

**8**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR HOUSING  
*Cllr Lucy Ivimy*

**REPORT  
CONTRIBUTORS**

CSD

**OTHER OFFICERS**

Gareth Mead

**TITLE:**

SCHEME OF ALLOCATION

**SUMMARY:**

Guide to the allocation of council  
properties and nominations to registered  
social landlords for 2008-2009.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Scheme of allocation 2005	Gareth Mead, interim AD Housing Options, ext. 5344	CSD
Code of Guidance	Gareth Mead, interim AD Housing Options, ext. 5344	CSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. RSL's	Letters to each detailing changes and inviting comments, discussed at RSL forum, individual meetings with largest RSL's, discussed at April's HSCP	March -June 2008
2. H&F Homes	Individual meetings, discussed at April's HSCP	March-June 2008
3. Vol sector	300+ letters, and some individual meetings held	March-June 2008
4. Tenants and residents	Residents forum attended, information posted on LBHF website, discussed at April's HSCP	March-June 2008

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Local RSL's

H&F Homes

## **OFFICER RESPONSIBLE FOR WRITING THE REPORT:**

Gareth Mead, interim AD Housing Options, ext. 5344

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<i>First published:</i>	<i>Forward Plan No 74:</i>	<i>16 June 2008</i>
<i>Revised:</i>	<i>Forward Plan No 75:</i>	<i>16 July 2008 (moved from 8 September 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008 (moved from 6 October 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 80:</i>	<i>16 December 2008 (moved from 5 January 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 81:</i>	<i>16 January 2009 (moved from 2 February 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 82:</i>	<i>13 February 2009 (moved from 2 March 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 83:</i>	<i>16 March 2009 (moved from 30 March 2009)</i>
<i>Revised:</i>	<i>Forward Plan No 84:</i>	<i>16 April 2009 (moved from 27 April 2009)</i>



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2009*

**/06/09**

**9**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

**REPORT  
CONTRIBUTORS**

DENV  
HLS  
DFCS

**OTHER OFFICERS**

**TITLE:**

HIGHWAYS & TRANSPORTATION  
CONSULTANCY SERVICES ACCESS  
AGREEMENT

**SUMMARY:**

This report seeks approval to delegate to Chief Officers authority to enter into an Access Agreement to the Framework Contract being procured by the Royal Borough of Kensington & Chelsea in collaboration with this authority.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Highways & Transportation Consultancy Services Framework Contract (Oct 2009 - Sept 2013)	Name: Colin Glendenning ext 3056.	Env. Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Royal Borough of Kensington & Chelsea

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## **OFFICER RESPONSIBLE FOR WRITING THE REPORT:**

Colin Glendenning, ext. 3056

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<i>First Published:</i>	<i>Forward Plan No 83:</i>	<i>16 March 2009</i>
<i>Revised:</i>	<i>Forward Plan No 84:</i>	<i>16 April 2009 (moved from 27 April 2009)</i>



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2009*

**/06/09**  
**10**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

CABINET MEMBER  
FOR CULTURE &  
HERITAGE  
*Cllr Frances Stainton*

CABINET MEMBER  
FOR RESIDENTS  
SERVICES  
*Cllr Paul Bristow*

**REPORT  
CONTRIBUTORS**

RES  
TENDER APPRAISAL  
PANEL

**OTHER OFFICERS**

**TITLE:**

FULHAM PALACE - CAFÉ  
CONCESSION

**SUMMARY:**

To appoint an operator to the café  
concession at Fulham Palace.

**WARDS:**

PALACE RVRSIDE

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*£100,000+*

**BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
TAP Report	Name Scott Cooper ext. 020 76107161	Resident Services

**CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Fulham Palace Management Board	Board meeting	N/A

**DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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**OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Name Scott Cooper

ext. 020 76107161

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*First published: Forward Plan No 84: 16 April 2009*





**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2009*

**/06/09**

**11**

**LEAD EXECUTIVE MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT CONTRIBUTORS**

CSD

**OTHER OFFICERS**

**TITLE:**

LEARNING DISABILITY FUNDING  
TRANSFER FROM HEALTH TO  
SOCIAL CARE

**SUMMARY:**

This report seeks agreement to the transfer of approximately £4 million pa funding from the PCT to the Council for Learning Disability services. This transfer is in response to a 2008 Department of Health directive that PCTs should not be responsible for the commissioning of social care services for people with learning disability, and that any PCT held social care services funding should therefore be passed onto local authorities.

**WARDS:**

ALL

**REASON/S FOR BEING ON THE FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Valuing People Now: from Progress to Transformation	Francesca Gasparro x 5719	CSD
Department of Health Guidance: Valuing People Now: Transfer of learning disability social care funding and commissioning from the NHS to local government: August 2008; November 2008; February 2009: Gateway references: 10888; 11227; 9906	Francesca Gasparro x 5719	CSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Primary Care Trust

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Francesca Gasparro  
EXT: 5719

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*First published: Forward Plan No 84: 16 April 2009*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2009*

**/06/09**  
**12**

**LEAD EXECUTIVE  
MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

**REPORT  
CONTRIBUTORS**

DENV

**OTHER OFFICERS**

**TITLE:**

FULHAM PALACE ROAD -  
PROPOSED SLIP ROAD SCHEME

**SUMMARY:**

To construct a new carriageway connecting Fulham Palace Road and Talgarth Road. The purpose of this scheme is to help ease traffic congestion along this north/south corridor.

**WARDS:**

HAMM BROADWAY

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*£100,000+*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Fulham Palace Road - Proposed Slip Road, Bus Priority Scheme.	Name: Michael Masella ext: 3082	ENVD HTHX 4th floor

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Transport for London -Bus Priority Team	Scheduled Meetings	On-going
2. Richmond Council	Scheduled Meetings	On-going
3. All emergency services.	Scheduled Meetings	On-going

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Listed above.

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Name: Michael Masella

ext: 3082

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*First published: Forward Plan No 84: 16 April 2009*

**LEAD EXECUTIVE MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

CABINER MEMBER  
FOR STRATEGY  
*Cllr Mark Loveday*

**REPORT CONTRIBUTORS**

DENV  
DFCS  
CSD

**OTHER OFFICERS**

Head of Corporate  
Valuation Services  
H&F Homes

**TITLE:**

PROPOSED PURCHASE BY LONDON BOROUGH OF HAMMERSMITH & FULHAM OF THE FORMER SPRING GROVE LAUNDRY SITE, PENNARD ROAD AND THE DISPOSAL OF COUNCIL OWNED LAND AT 49-68 SULGRAVE GARDENS TO OCTAVIA HOUSING AND CARE (PART EXEMPT)

**SUMMARY:**

This report proposes the Council acquires the former Spring Grove laundry site from Octavia Housing and care to facilitate the regeneration and improvement of Shepherds Bush Market and the area immediate to it. Octavia Housing would contemporaneously acquire from the Council land at 49-68 Sulgrave Gardens to build out the outstanding Section 106 affordable housing obligations deriving from the Westfield plc Section 106 agreement at White City Centre.

**WARDS:**

ADDISON  
SHEP BUSH GRN

**REASON/S FOR BEING ON THE FORWARD PLAN:**

*£100,000+  
more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Pennard Road Development File	Name Ian Ruegg ext. 1722	Housing Strategy Performance and Development Community Services
Sulgrave Gardens Development File	Name Ian Ruegg ext. 1722	Housing Strategy Performance and Development Community Services
White City Centre Section 106 Agreement	Name Ian Ruegg ext. 1722	Housing Strategy Performance and Development
White City Centre Section 106 Supplementary Agreement		Community Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
local residents	Resident steering group meetings and newsletters	May 2007 on going

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

H&F Homes

Octavia Housing & Care

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Name Ian Ruegg

ext. 1722

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*First published:*

*Forward Plan No 83: 16 March 2009*

*Revised:*

*Forward Plan No 84: 16 April 2009 (moved from 30 March 2009)*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
July 2009*

**/07/09**  
**2**

**LEAD EXECUTIVE MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

DEPUTY LEADER  
(+ENVIRONMENT)  
*Cllr Nicholas Botterill*

CABINER MEMBER  
FOR COMMUNITY  
& CHILDREN'S  
SERVICES  
*Cllr Antony Lillis*

**REPORT CONTRIBUTORS**

CSD (DIRECTOR)  
DF  
TENDER APPRAISAL  
PANEL

**OTHER OFFICERS**

**TITLE:**

AWARD OF CONTRACT FOR  
CATERING MANAGEMENT SERVICES

**SUMMARY:**

This report makes recommendations and seeks approval to award a Contract for Catering Management Services as set out in Appendix A.

**WARDS:**

ALL

**REASON/S FOR BEING ON THE FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Specification & associated docs	Helen Bowring x 3990	CHS
Contract strategy & shortlisting report	Helen Bowring x 3990	CHS
TAP file	Christina Houghton x 3532	CHS

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Schools	Written	12 months
2. Incumbent Contractor	Meeting	½ day
3. Other Councils	Meetings & Questionnaire	5 days

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Helen Bowring

x 3990

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<i>First Published:</i>	<i>Forward Plan No 83:</i>	<i>16 March 2009</i>
<i>Revised:</i>	<i>Forward Plan No 84:</i>	<i>16 April 2009 (moved from 27 April 2009)</i>





**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
July 2009*

**/07/09**

**3**

**LEAD EXECUTIVE MEMBERS:**

CABINET MEMBER FOR HOUSING  
*Cllr Lucy Ivimy*

**REPORT CONTRIBUTORS**

CSD

**OTHER OFFICERS**

Chris Jones  
Head of Housing  
Strategy, Performance  
and Development

**TITLE:**

TENANT REWARD AND PURCHASE SCHEME (TRPS) (EXEMPT)

**SUMMARY:**

The proposal is to put in place a reward and purchase scheme open to all LBH&F Secure Tenants who can demonstrate an exemplary tenancy record over 5 years. The scheme is intended to replace the current Tenant Incentive Scheme offered to secure tenants of 3 bed plus social rented accommodation. The scheme will address tenants' proven home ownership aspirations, contribute to the upkeep of council property, generate resources to fund estate regeneration and stock improvement, and free up council property to help meet housing need.

**WARDS:**

ALL

**REASON/S FOR BEING ON THE FORWARD PLAN:**

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
REVIEW OF THE EXPENSIVE VOIDS PROCEDURE & ADOPTION OF A NEW HRA LIMITED DISPOSALS POLICY	Chris Jones ext. 4470	CSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. H&F Homes	Meetings and electronic communication	September 2008-currently
2. Council Tenants	2007 STATUS satisfaction survey which included questions relating to attitudes to homeownership	2007

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Paul Reeves, Housing Strategy and Development Manager

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*First published: Forward Plan No 84: 16 April 2009*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
July 2009*

**/07/09**

**4**

**LEAD EXECUTIVE MEMBERS:**

CABINET MEMBER  
FOR RESIDENTS  
SERVICES  
*Cllr Paul Bristow*

**REPORT CONTRIBUTORS**

RES

**OTHER OFFICERS**

**TITLE:**

LIBRARIES STRATEGY

**SUMMARY:**

The report outlines the purpose of the Libraries Strategy that will coordinate improvements in provision, management, and accessibility and to promote the use of libraries to more individuals and groups in the community.

The strategy includes key priorities and an action plan for improving libraries in 2009-2010 and in future years.

**WARDS:**

ALL

**REASON/S FOR BEING ON THE FORWARD PLAN:**

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Consultation Questionnaire	Name: Chris Lloyd ext.3811	RSD
Libraries Strategy	Name: David Herbert ext. 3810	RSD
Consultation Results	Name: Chris Lloyd ext. 3811	RSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Consultation Questionnaire	Questionnaire	March 2009
2. Stakeholder Challenge	Senior Stakeholder Workshop	13/03/09
3. Local Residents	Focus Groups	March 2009
4. Staff	Focus Groups	March 2009

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Name: David Herbert

ext. 3810

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*First published: Forward Plan No 84: 16 April 2009*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
July 2009*

**/07/09**

**5**

**LEAD EXECUTIVE MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

CABINET MEMBER  
FOR STRATEGY  
*Cllr Mark Loveday*

**REPORT CONTRIBUTORS**

CSD

**OTHER OFFICERS**

**TITLE:**

APPROVAL TO TENDER FOR  
CONSULTANCY SUPPORT (PART  
EXEMPT)

**SUMMARY:**

This report is to secure approval to a tender to provide consultancy support to the Council. The contract will provide specialist and professional support to the council in considering any proposals that may arise for physical development schemes in the North Fulham area.

The tender has been secured through the OGC Catalyst Framework for Property Solutions - Estate Professional Services.

**WARDS:**

NORTH END  
FULHAM BRDWAY

**REASONS/  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Cabinet report - Approval to an enhanced regeneration function - 14/7/08	Lyn Garner ext. 1313	CSD
LBHF Local Development Framework - Core Strategy Options	Pat Cox ext. 5773	ENV

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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## **OFFICER RESPONSIBLE FOR COORDINATING THE REPORT:**

Name Philip Morris

ext. 3334

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*First published: Forward Plan No 84: 16 April 2009*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
September 2009*

**/09/09**

**1**

**LEAD EXECUTIVE MEMBERS:**

DEPUTY LEADER  
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*Cllr Nicholas Botterill*

CABINET MEMBER  
FOR RESIDENTS  
SERVICES  
*Cllr Paul Bristow*

**REPORT CONTRIBUTORS**

DFCS  
DENV  
HLS  
ENVD (BTS)

**OTHER OFFICERS**

**TITLE:**

FULHAM PALACE - PHASE 3  
HERITAGE LOTTERY FUND  
APPLICATION

**SUMMARY:**

The Council wishes to restore and reuse the walled garden and outbuildings at Fulham Palace. This report sets out these structures that are proposed to be restored and reused in partnership with Garden Organic (formerly the Henry Doubleday Research Association). The report outlines how the works are proposed to be funded and recommends as the first step a grant application to the Heritage Lottery Fund (HLF).

**WARD:**

PALACE RVRSIDE

**REASON/S FOR BEING ON THE FORWARD PLAN:**

*£100,000+  
significant in 1 ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
HLF Phase 1 Stage 2 Strategies, November 2003	Scott Cooper - 020 76107161	Env / Policy
HLF Phase 1 Stage 2, Public Consultation, July 2003	Scott Cooper - 020 76107161	Env / Policy
Restoring Bishop Terrick's Pride – Proposal by HDRA (December 2005)	Scott Cooper - 020 76107161	Env / Policy
Report to TAP	Scott Cooper - 020 76107161	Env / Policy

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Borough Residents	Open Public	May - October 2003
2. Borough Residents	Questionnaire	Citizens Panel Survey - Autumn 2005
3. Palace Visitors	Questionnaire	Visitor Survey - August 2005
4. Amenity Bodies	Targeted Public	January 2006

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Garden Organic

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<i>First published:</i>	<i>Forward Plan No 58:</i>	<i>12 February 2007</i>
<i>Revised:</i>	<i>Forward Plan No 60:</i>	<i>13 April 2007 (moved from 14 May 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 62:</i>	<i>15 June 2007 (moved from 16 July 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 65:</i>	<i>14 September 2007 (moved from 8 October 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 67:</i>	<i>15 November 2007 (moved from 7 January 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 74:</i>	<i>16 June 2008 (moved from 14 July 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 75:</i>	<i>16 July 2008 (moved from 8 September 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 82:</i>	<i>13 February 2009 (moved from 2 March 2009)</i>



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