

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
December 2008 to March 2009*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from December 2008 to March 2009.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368
or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, are encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

If you are reading this on a PC, you can access this contact list quickly by pressing [here](#).

Forward Plan No. 79 (published 14 November 2008)

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
December 2008 to March 2009*

LIST OF KEY DECISIONS PROPOSED

*Where the title bears the suffix (E), the report for
this proposed decision is likely to be exempt and full details cannot be published.*

<u>Date of decision- making meeting</u>	<u>Proposed Key decision</u>	<u>Lead Executive Councillor</u>	<u>Page</u>
Cabinet 1 December 2008	1. CAPITAL PROGRAMME AND REVENUE BUDGET 2008/09 MONTH 5 AMENDMENTS	LEADER	1 – 2
Cabinet 1 December 2008	2. BISHOPS PARK AND FULHAM PALACE GROUNDS: RESTORATION AND REVIVAL PROJECT. APPOINTMENT OF CONSULTANT TEAM AND ACCEPTANCE OF BIG/HLF PFP OFFER OF GRANT FUNDING TERMS, CONDITIONS AND SPECIAL REQUIREMENTS (PART EXEMPT)	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	3 – 4
Cabinet 1 December 2008	3. CONTRACT AWARD REPORT FOR THE SUPPLY AND DELIVERY OF FOOD	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	5 – 6
Cabinet 1 December 2008	4. CHILDREN AND YOUNG PEOPLE'S PLAN	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	7 – 8
Cabinet 1 December 2008	5. TRANSFER OF MANAGEMENT OF H&F CONTACT CENTRE TO BRIDGE PARTNERSHIP (PART EXEMPT)	LEADER; CABINET MEMBER FOR RESIDENTS' SERVICES	9 – 10
Cabinet 1 December 2008	6. DISPOSAL OF 119 STEPHENDALE ROAD AND 328 - 330 LILLIE ROAD , SW6 (PART EXEMPT)	CABINET MEMBER FOR HOUSING	11 – 12

Cabinet 1 December 2008	7. THE CONSTRUCTION AND MANAGEMENT OF A HYDROTHERAPY POOL FOR DISABLED CHILDREN.	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	13 – 14
Cabinet 1 December 2008	8. APPROVAL TO AWARD TERM CONTRACTS FOR: 1. PAVING WORKS 2009-14 2. GULLY CLEANSING, GULLY REPAIRS AND SEWER CONNECTIONS 2009-14 (PART EXEMPT)	DEPUTY LEADER (+ ENVIRONMENT)	15 – 16
Cabinet 1 December 2008	9. CONTRACTS FOR THE PROVISION OF INDEPENDENT FOSTERING SERVICES FOR LOOKED-AFTER CHILDREN	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	17 – 18
Cabinet 1 December 2008	10. IMPLEMENTATION OF GOVERNMENT CONNECT FOR SECURE DATA TRANSFER TO THE DEPARTMENT OF WORK AND PENSIONS	LEADER	19 – 20
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Cabinet 5 January 2009	1. RESPONSIVE REPAIRS AND MAINTENANCE CONTRACT FOR WORKS ON COUNCIL OWNED NON-HOUSING PROPERTIES 2009-2012	DEPUTY LEADER (+ ENVIRONMENT)	21 – 22
Cabinet 5 January 2009	2. CAPITAL PROGRAMME AND REVENUE BUDGET 2008/09 MONTH 6 AMENDMENTS	LEADER	23 – 24
Cabinet 5 January 2009	3. CONTRACT AWARD - SECURITY & RECEPTION CONTRACT 2009-2012	CABINET MEMBER FOR CRIME & ANTI-SOCIAL BEHAVIOUR	25 – 26
Cabinet 5 January 2009	4. LOCAL DEVELOPMENT FRAMEWORK: PUBLIC PARTICIPATION ON CORE STRATEGY	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR STRATEGY	27 – 28
Cabinet 5 January 2009	5. SCRUBS LANE / GRAND UNION CANAL - PROPOSED ACCESS RAMP	DEPUTY LEADER (+ ENVIRONMENT)	29 – 30

Cabinet 5 January 2009	6. BUSINESS CONTINUITY	LEADER	31 – 32
Cabinet 5 January 2009	7. SHEPHERDS BUSH COMMON IMPROVEMENT PROJECT	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	33 – 34
Cabinet 5 January 2009	8. DEVELOPING SCHOOL ACCESS TO SPORTS PROVISION IN PARKS	CABINET MEMBER FOR RESIDENTS' SERVICES; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR CULTURE & HERITAGE	35 – 36
Cabinet 5 January 2009	9. SCHEME OF ALLOCATION	CABINET MEMBER FOR HOUSING	37 – 38
Cabinet 5 January 2009	10. CORPORATE COMPLAINTS POLICY	LEADER	39 – 40
Cabinet 5 January 2009	11. CORPORATE COMPLAINTS REQUEST AND INFORMATION SYSTEM (PART EXEMPT)	LEADER	41 – 42
Cabinet 5 January 2009	12. FULHAM CROSS SCHOOL - CONSTRUCTION OF NEW BUILD MODERN LANGUAGE FACILITY	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	43 – 44
Cabinet 5 January 2009	13. WENDELL PARK CHILDREN'S CENTRE – APPROVAL OF BUDGET TO REFIT TWO EXISTING NURSERY BUILDING IN ORDER TO FORM A NEW CHILDREN'S CENTRE	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	45 – 46
Cabinet 5 January 2009 & Council 28 January 2009	14. COUNCIL TAX BASE AND COLLECTION RATE 2009/2010	LEADER	47 – 48
Cabinet 2 February 2009	1. CAPITAL PROGRAMME AND REVENUE BUDGET 2008/09 MONTH 7 AMENDMENTS	LEADER	49 – 50

Cabinet 2 February 2009	2. CORPORATE PLANNED MAINTENANCE PROGRAMME 2009/2010	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR RESIDENTS' SERVICES; CABINET MEMBER FOR CULTURE & HERITAGE	51 – 52
Cabinet 2 February 2009	3. CONTRACT AWARD - ROUGH SLEEPER OUTREACH SERVICES 2009-11 (E)	CABINET MEMBER FOR CRIME & ANTI-SOCIAL BEHAVIOUR; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	53 – 54
Cabinet 2 February 2009	4. RECOMMENDATION OF THE AWARD OF CONTRACT OF A SOCIAL INCLUSION ACTIVITIES SERVICE FOR PEOPLE WITH A DEMENTIA DIAGNOSIS AND KORSAKOFFS	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	55 – 56
Cabinet 2 February 2009	5. CARERS' STRATEGY REVIEW	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	57 – 58
Cabinet 2 February 2009	6. HENRY COMPTON SCHOOL - CONSTRUCTION OF NEW BUILD DRAMA STUDIO FACILITY	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	59 – 60
Cabinet 2 February 2009	7. 2008/2009 CHILDREN'S SERVICES REVENUE BUILDING MAINTENANCE PROGRAMME	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	61 – 62
Cabinet 2 February 2009	8. NORMAND PARK IMPROVEMENT PROJECT - FINAL ACCOUNTS	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	63 – 64
Cabinet 2 February 2009 & Council 25 February 2009	9. BUILDING SCHOOLS FOR THE FUTURE STRATEGY FOR CHANGE AND NEXT STEPS	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	65 – 66

Cabinet 2 March 2009	1. CAPITAL PROGRAMME AND REVENUE BUDGET 2008/09 MONTH 8 AMENDMENTS	LEADER	67 – 68
Cabinet 2 March 2009	2. FULHAM PALACE - PHASE 2 HERITAGE LOTTERY FUND APPLICATION	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	69 – 70
Cabinet 30 March 2009	1. CAPITAL PROGRAMME AND REVENUE BUDGET 2008/09 MONTH 9 AMENDMENTS	LEADER	71 – 72
Cabinet 27 April 2009	1. CAPITAL PROGRAMME AND REVENUE BUDGET 2008/09 MONTH 10 AMENDMENTS	LEADER	73 – 74

<u>HOW TO CONTACT THE LEAD EXECUTIVE MEMBERS</u>	<u>Page</u>
Leader (<i>Cllr Stephen Greenhalgh</i>)	75
Deputy Leader (+ Environment) (<i>Cllr Nicholas Botterill</i>)	75
Cabinet Member for Crime & Anti-Social Behaviour (<i>Cllr Greg Smith</i>)	75
Cabinet Member for Community & Children's Services (<i>Cllr Antony Lillis</i>)	76
Cabinet Member for Housing (<i>Cllr Lucy Ivimy</i>)	76
Cabinet Member for Strategy (<i>Cllr Mark Loveday</i>)	76
Cabinet Member for Residents' Services (<i>Cllr Paul Bristow</i>)	77
Cabinet Member for Culture & Heritage (<i>Cllr Frances Stainton</i>)	77

KEY DECISION
*Proposed to be made at the
Cabinet on*
01 December 2008

01/12/08

1

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2008/09 MONTH 5
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DENV
CHSD
CSD
DFCS
HLS
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring Papers	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring Papers	James Arthur, ext. 2562	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Isaac Egberedu, ext. 2503

First published: *Forward Plan No 74:* *16 June 2008*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER FOR
RESIDENTS' SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

RES
DENV

OTHER OFFICERS

TITLE:

BISHOPS PARK AND FULHAM
PALACE GROUNDS: RESTORATION
AND REVIVAL PROJECT.
APPOINTMENT OF CONSULTANT
TEAM AND ACCEPTANCE OF
BIG/HLF PFP OFFER OF GRANT
FUNDING TERMS, CONDITIONS AND
SPECIAL REQUIREMENTS
(PART EXEMPT)

SUMMARY:

This report seeks:

1) Approval to accept the BIG/HLF Pfp
Stage 2 offer of grant funding of £XXX
under the terms conditions and special
requirements as set out in the grant
offer.

and if the offer of grant funding is
accepted

2) To approve the appointment of a
team of consultants under a lead
consultant assessed and selected by
the project's Tender Appraisal Panel
and approved by the Project Board.

WARDS:

PALACE RVRSIDE

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Key Decision Report	Marlene Pope	Residents Services
Bishops Park and Fulham Palace Lottery Bid	ext.2447	
Cabinet Member Decision Report	Marlene Pope ext.2447	Residents Services
Appointment of Lead and Multi-disciplinary consultant for Stage 1 of Restoration and Improvement Project for Bishops Park. SW6		

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Marlene Pope

ext.2447

<i>First published:</i>	<i>Forward Plan No 75:</i>	<i>16 July 2008</i>
<i>Revised:</i>	<i>Forward Plan No 77:</i>	<i>15 September 2008 (moved from 6 October 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008 (moved from 3 November 2008)-Report amended</i>

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

DFCS
DFCS

OTHER OFFICERS

TITLE:

CONTRACT AWARD REPORT FOR
THE SUPPLY AND DELIVERY OF
FOOD

SUMMARY:

This report will recommend the award of
two contracts for the supply and delivery
of food products to be used in the
provision of the Catering Services.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Contract Documentation	Stella Coombe 3597	CHS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Stella Coombe

3597

First published: Forward Plan No 78: 16 October 2008

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CHSD

OTHER OFFICERS

Carole Bell, Assistant
Director

TITLE:

CHILDREN AND YOUNG PEOPLE'S
PLAN

SUMMARY:

The Children and Young People's Plan
is the strategic plan for services to
children and young people in
Hammersmith and Fulham.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Children and young people's plan consultation summary	Kay Bishop ext. 3758	CHSD
Children and young people's plan action sheets for each outcome	Kay Bishop ext: 3758	CHSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Children and parents	Focus groups	January - March 2008
2. Children's services staff and PCT	Focus groups, meetings	November 2007 - October 2008
3. Voluntary sector	Attendance at meetings and conference	November 2007- July 2008
4. Head teachers	Focus groups	November 2007 - October 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

Organisations represented on the Children and Young People's Partnership e.g Primary Care Trust and the Police

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Kay Bishop, Strategic Performance Manager
ext. 3758

First published: Forward Plan No 78: 16 October 2008

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR
RESIDENTS' SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

DFCS

OTHER OFFICERS

John Collins

TITLE:

TRANSFER OF MANAGEMENT OF
H&F CONTACT CENTRE TO BRIDGE
PARTNERSHIP (PART EXEMPT)

SUMMARY:

To transfer of the council's contact
centre operation to the Bridge
Partnership and the associated re-
location to Agilisys' Business Centre in
Rochdale.

WARD/S:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Market Testing File	Name John Collins ext. 1544	H&F Direct FCSD
MTFS papers	Name John Collins ext.1544	H&F Direct FCSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Staff & Trade unions	Face to face and paper proposals	17 September to October 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Name John Collins
ext. 1544

First published: Forward Plan No 78: 16 October 2008

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR HOUSING
Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD
DFCS
ENV D (BTS)
HLS

OTHER OFFICERS

TITLE:

DISPOSAL OF 119 STEPHENDALE
ROAD AND 328 - 330 LILLIE ROAD ,
SW6 (PART EXEMPT)

SUMMARY:

This report:

1 Seeks authority to dispose of two
surplus mixed use HRA properties that
fall outside the scope of the Disposal
Policy adopted by the Cabinet on the
19th March 2007.

2 Proposes that the after the deduction
of costs, the capital raised from sale be
reinvested in the provision of housing
and in support of estate and
neighbourhood renewal in the borough.

WARD/S:

FULHAM REACH
SANDS END

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*£100,000+
more than one ward*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
HRA SHOP AND PROPERTY DISPOSAL FILES	Name: JULIA INGALL ext. 1921	H F HOMES

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A	N/A	N/A

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Name JULIA INGALL AND KIT EBURN

ext. 1921

First published: *Forward Plan No 78:* *16 October 2008*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CSD
ENVD (BTS)

OTHER OFFICERS

TITLE:

THE CONSTRUCTION AND
MANAGEMENT OF A
HYDROTHERAPY POOL FOR
DISABLED CHILDREN

SUMMARY:

To seek Member approval for the commissioning of a hydrotherapy pool on the site of Jack Tizard special school to provide opportunities for therapy and recreation for disabled children and young people. The report will provide details about projected capital and revenue costs and customer benefits.

WARD/S:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Business case	Julian Easton 0208 749 6936	Children's Services Department, Askham Children's Centre, 1, Askham Road, W12 ONW

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Hammersmith and Fulham PCT	Project development and management meetings	since March 2008; ongoing
2. Kensington and Chelsea PCT and LA	Project development and management meetings;	Since March 2008; ongoing
3. Staff and governors of Jack Tizard school	Project development and management meetings; school governor meetings	Since March 2008; ongoing
4. Architects, BTS, Schools asset management team;	Project development and management meetings;	Since March 2008; ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

Hammersmith and Fulham PCT

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Name Julian Easton

ext.0208749 6936

First published: *Forward Plan No 78:* *16 October 2008*

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

TENDER APPRAISAL
PANEL
DENV

OTHER OFFICERS

TITLE:

APPROVAL TO AWARD TERM
CONTRACTS FOR:
1. PAVING WORKS 2009-14
2. GULLY CLEANSING, GULLY
REPAIRS AND SEWER
CONNECTIONS 2009-14 (PART
EXEMPT)

SUMMARY:

Following a competitive tendering
process officers are seeking approval to
award the above two contracts to the
two contractors (tenderers) assessed to
have submitted the most economically
advantageous tender to the council.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender Documents, TAP meeting minutes, the contract documents, evaluation model	Mark Hodgson ext.3490	ENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Name: Mark Hodgson

ext. 3490

First published: *Forward Plan No 79:* *14 November 2008*

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CHSD

OTHER OFFICERS

TITLE:

CONTRACTS FOR THE PROVISION
OF INDEPENDENT FOSTERING
SERVICES FOR LOOKED-AFTER
CHILDREN

SUMMARY:

This report makes a proposal to award three-year contracts within a Preferred Provider framework to a limited number of organisations. The report describes how Hammersmith & Fulham Children's Services entered into partnership with the London Borough of Hounslow in a tendering exercise led by that authority. There are no guarantees to providers of any take-up of services, but all providers have submitted costings lower than are currently charged. There are anticipated additional benefits of the end of spot-purchasing leading to improved partnerships with the provider organisations and provision more tailored to the needs of our looked-after children.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
None		

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Name: Ian Davis

ext. 1170

First published: *Forward Plan No 79:* *14 November 2008*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

HLS
DFCS

OTHER OFFICERS

TITLE:

IMPLEMENTATION OF
GOVERNMENT CONNECT FOR
SECURE DATA TRANSFER TO THE
DEPARTMENT OF WORK AND
PENSIONS

SUMMARY:

Implementation of Government Connect for secure data transfer to the department of work and pensions (DWP), technical remedial work arising from the need to connect to the London Public Service Network (LPSN), Government Connect Secure Extranet (GCSx) and the Connecting for Health NHS Network (N3) and related procedural HR and Information Security amendments.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Solution proposal connection to N3, GC and LPSN and Codes of Connection statements	Jackie Hudson Head of IT strategy, ext 2946	FCSD, 6th floor Town Hall

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Strategic Programme Management Group, Head of Revenues and Benefits	Regular meetings	over the last year

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Name Jackie Hudson

ext. 2946

First published: *Forward Plan No 79:* *14 November 2008*

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

ENVD (BTS)
CHSD
CSD
TENDER APPRAISAL
PANEL
HLS
RES

OTHER OFFICERS

TITLE:

RESPONSIVE REPAIRS AND
MAINTENANCE CONTRACT FOR
WORKS ON COUNCIL OWNED NON-
HOUSING PROPERTIES 2009-2012

SUMMARY:

Tender acceptance report to appoint
contractor to carry out responsive
repairs and maintenance works on non-
housing properties (Civic Buildings,
Community Services, Children's
Services (including schools), Resident
Services and other ad hoc properties).

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender Appraisal Panel (TAP) files, shortlisting process, OJEU Notice information	J. Blurton, ext. 4881	ENV/BTS
Tender documents, tender returns and analysis	J. Blurton, ext. 4881	ENV/BTS
Project file, Quality Assurance Plan, client correspondence	M. Cosgrave, ext. 4849	ENV/BTS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Client departments	finance implications	ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

All the above

First published: *Forward Plan No 73:* *16 May 2008*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DENV
CHSD
CSDDFHLSRES

OTHER OFFICERS

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2008/09 MONTH 6
AMENDMENTS

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring Papers	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring Papers	James Arthur, ext. 2562	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Isaac Egberedu, ext. 2503

First published: *Forward Plan No 74:* *16 June 2008*

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR
CRIME & ANTI-SOCIAL
BEHAVIOUR
Cllr Greg Smith

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

Dave Page

TITLE:

CONTRACT AWARD - SECURITY &
RECEPTION CONTRACT 2009-2012

SUMMARY:

The report requests approval to award the contract of supplying security and reception staff for council buildings for the period 1st April 2009 to 31st March 2012; with the option of a further two year's extension if in the Council's interest to do so.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Entry in Official Journal of the European Communities (OJEU)	John Francis ext. 6910	CSD
Pre-Qualification Questionnaire (PQQ)	John Francis ext. 6910	CSD
Contract Specification	John Francis ext. 6910	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. The Market	Contactors' Open Day	Oct 2007
2. All Council Depts	Challenge Panel & Tender Appraisal Panel (TAP)	2007 2007 - 2008
3. Staff & trades unions	Regular meetings	2007 - 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Dave Page - Assistant Director Safer Communities Division
& John Francis - Assistant Head of Procurement
ext. 2125 & ext. 6910

First published: Forward Plan No 76: 15 August 2008

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER FOR
STRATEGY
Cllr Mark Loveday

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

LOCAL DEVELOPMENT FRAMEWORK: ALL
PUBLIC PARTICIPATION ON CORE
STRATEGY

SUMMARY:

The Planning & Compulsory Purchase Act introduced a new planning system consisting of Local Development Frameworks (LDF) to replace Unitary Development Plans (UDP).

From June to August 2007, the Council consulted on LDF Core Strategy and Site Specific Allocations preferred options. Following the consideration of representations from the Government Office for London and others, together with clarification of a number of Council strategies, as well as changes to the Government's policies on LDFs as set out in PPS 12 and associated Regulations, it is proposed to re-consult on the proposed issues and options for the Core Strategy DPD (new Regulation 25).

This report seeks approval of the Core Strategy consultation document. It also seeks approval to the revised sustainability appraisal report that will accompany the Core Strategy document, and to the responses to representations received on the original LDF preferred options.

The report seeks agreement to a six week consultation on the Core Strategy document.

WARDS:

**REASON/S FOR
BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
PPS12: creating strong safe and prosperous communities through Local Spatial Planning	Trevor Harvey, ext. 3039	DENV
Planning and Compulsory Purchase Act 2004	Trevor Harvey, ext. 3039	DENV
Representations received at preferred options consultation (June 2007-August 2007)	Trevor Harvey, ext. 3039	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

<i>First published:</i>	<i>Forward Plan No 69:</i>	<i>15 January 2008</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from 31 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 75:</i>	<i>16 July 2008 (moved from 8 September 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 77:</i>	<i>15 September 2008 (moved from 6 October 2008)</i>

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

SCRUBS LANE / GRAND UNION
CANAL - PROPOSED ACCESS RAMP

SUMMARY:

A Park Royal Partnership sponsored scheme to be implemented on their behalf by London Borough of Hammersmith and Fulham.

A report to approve the design and construction of a new disabled access ramp to replace the existing canal steps between Scrubs Lane (West Footway) and the Grand Union Canal (South Towpath).

WARDS:

COLL PK/OLD OAK

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Scrubs Lane Canal Access Report (options report)	Michael Masella, ext:3082	Highways & Engineering Division, Environment Services Department
Proposed layout drawing, ID038.00/100 Rev.P2	Michael Masella, ext:3082	Highways & Engineering Division, Environment Services Department

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Park Royal Partnership	Issuing of plans requesting comments and feedback	3 weeks
2. British Waterways	Issuing of plans requesting comments and feedback	3 weeks
3. Network Rail	Issuing of plans requesting comments and feedback	3 weeks
4. Emergency services	Issuing of plans requesting comments and feedback	3 weeks
5. HAFAD	Issuing of plans requesting comments and feedback	3 weeks

DECISION TO BE MADE IN PARTNERSHIP WITH:

1. Park Royal Partnership (scheme sponsors)
2. HAFAD - Hammersmith and Fulham (disability issues, to ensure DDA compliant)
3. British Waterways (Land owners and recipient of the proposed asset, being the ramp, on completion of works)
4. Network Rail (The proposed pedestrian ramp will also have an effect on Network Rail's assets in terms of protecting the public from overhead electrified cables, access for maintenance purposes)

<i>First published:</i>	<i>Forward Plan No 75:</i>	<i>16 July 2008</i>
<i>Revised:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008 (moved from 3 November 2008)</i>

**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DFCS

OTHER OFFICERS

H&F Bridge Partnership

TITLE:

BUSINESS CONTINUITY

SUMMARY:

The Council is asked to approve the establishment of a major improvement to the Council's business and service continuity.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
N/A	Jackie Hudson, ext. 2946	FDD IT Strategy

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Service Resilience Group	Regular meetings	Nov 2007 to August 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

H&F Bridge Partnership

<i>First published:</i>	<i>Forward Plan No 76:</i>	<i>15 August 2008</i>
<i>Revised:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008 (moved from 3 November 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR RESIDENTS'
SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

HLS
DFCS

OTHER OFFICERS

TITLE:

SHEPHERDS BUSH COMMON
IMPROVEMENT PROJECT

SUMMARY:

This report seeks approval for the allocation of funding towards the Shepherds Bush Common Improvement project in order to allow a) the appointment of works contractors to construct the scheme, b) to cover all construction and other costs associated with completing the project. This will require allocation of funding from a range of S106 agreements.

WARDS:

SHEP BUSH GRN
ADDISON

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Shepherds Bush Common Phase 2	Steven Davies, ext. 3319	DENV
Tender Appraisal Panel agendas and minutes	Steven Davies, ext. 3319	DENV
Tender Evaluation Model	Steven Davies, ext. 3319	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Shepherds Bush Common Stakeholder Advisory Group	Regular meetings of stakeholders with the lead landscape consultant and officers during evolution of design	4 meetings between May 2007 and June 2008
2. Wider public in the borough	2 major public exhibition/consultation events	January 2008 and June 2008
3. Community Voluntary Sector Network (CVSN)	Meeting with the lead landscape consultant	February 2008
4. Children and Teenagers	Consultation event on the common re play facilities	June 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Steven Davies, ext. 3319

<i>First published:</i>	<i>Forward Plan No 75:</i>	<i>16 July 2008</i>
<i>Revised:</i>	<i>Forward Plan No 77:</i>	<i>15 September 2008 (moved from 6 October 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008 (moved from 3 November 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR
RESIDENTS' SERVICES
Cllr Paul Bristow

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

CABINET MEMBER
FOR CULTURE &
HERITAGE
Cllr Frances Stainton

**REPORT
CONTRIBUTORS**

RES
CHSD

OTHER OFFICERS

TITLE:

DEVELOPING SCHOOL ACCESS TO
SPORTS PROVISION IN PARKS

SUMMARY:

The Parks and Open Spaces Strategy includes a commitment to work in partnership with the Building Schools for the Future programme to improve PE and sports provision for all with structured access for schools at key parks in the borough.

The Strategy also states that the borough will identify required access to outdoor sports provision for the proposed Hammersmith Academy at Ravenscourt Park.

This report seeks agreement on the proposed use of sports facilities by the Hammersmith Academy at Ravenscourt Park and structured access to sports facilities by schools at Hurlingham Park, South Park, Wormwood Scrubs and Linford Christie Stadium.

WARDS:

RAVENSCLRT PK
PALACE RVRSIDE
COLL PK/OLD OAK

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Parks and Open Spaces Strategy	Rob Kelly, ext. 2292	RES

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

RES

Ward Councillors

CHS

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Name: Rob Kelly, ext. 2292

<i>First published:</i>	<i>Forward Plan No 76:</i>	<i>15 August 2008</i>
<i>Revised:</i>	<i>Forward Plan No 77:</i>	<i>15 September 2008 (moved from 6 October 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008 (moved from 3 November 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR HOUSING
Cllr Lucy Ivimy

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

Gareth Mead

TITLE:

SCHEME OF ALLOCATION

SUMMARY:

Guide to the allocation of council
properties and nominations to registered
social landlords for 2008-2009.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Scheme of allocation 2005	Gareth Mead, interim AD Housing Options, ext. 5344	CSD
Code of Guidance	Gareth Mead, interim AD Housing Options, ext. 5344	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. RSL's	Letters to each detailing changes and inviting comments, discussed at RSL forum, individual meetings with largest RSL's, discussed at April's HSCP	March -June 2008
2. H&F Homes	Individual meetings, discussed at April's HSCP	March-June 2008
3. Vol sector	300+ letters, and some individual meetings held	March-June 2008
4. Tenants and residents	Residents forum attended, information posted on LBHF website, discussed at April's HSCP	March-June 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

Local RSL's

H&F Homes

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Gareth Mead, interim AD Housing Options, ext. 5344

<i>First published:</i>	<i>Forward Plan No 74:</i>	<i>16 June 2008</i>
<i>Revised:</i>	<i>Forward Plan No 75:</i>	<i>16 July 2008 (moved from 8 September 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008 (moved from 6 October 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

HEAD OF EXECUTIVE
SERVICES
CMT
SPMG

OTHER OFFICERS

TITLE:

CORPORATE COMPLAINTS POLICY

SUMMARY:

This report recommends a Corporate Complaints Policy incorporating changes to existing policy and guidance across the Council. The implementation of the policy will be supported by the new Corporate Complaints Management System.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Corporate Complaints Policy File	Lyn Anthony/James Filus Ext1011	Executive Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Lyn Anthony

ext. 1011

<i>First published:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

HEAD OF EXECUTIVE
SERVICES
CMT

OTHER OFFICERS

TITLE:

CORPORATE COMPLAINTS
REQUEST AND INFORMATION
SYSTEM (PART EXEMPT)

SUMMARY:

Introduction of a new Corporate Complaints Management System replacing the differing systems currently in operation across the Council. The new system implements the operational requirements of the Corporate Complaints Policy.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Corporate Complaints Project Board	Jackie Hudson Ext 2946	DFAC

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Lyn Anthony

Ext 2946

<i>First published:</i>	<i>Forward Plan No 78:</i>	<i>16 October 2008</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

ENVD (BTS)
CHSD
DF
HLS

OTHER OFFICERS

P&P

TITLE:

FULHAM CROSS SCHOOL -
CONSTRUCTION OF NEW BUILD
MODERN LANGUAGE FACILITY

SUMMARY:

Tender acceptance report to appoint the
design and build of a new modern
technology language facility at Fulham
Cross School, Munster Road, London
SW6 6BP.

WARDS:

MUNSTER

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender preparation details, Bill of Quantities, correspondence, Quality Assurance Plan	Glyn Allcock ext. 4846	BTS/ENV
Tender returns, external Quantity Surveyors tender evaluation report	Glyn Allcock ext. 4846	BTS/ENV
Project development	Mick Stone ext. 3085	BTS/ENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Client	Meetings	ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

All of the above

First published: *Forward Plan No 79:* *14 November 2008*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER FOR
COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

ENVD (BTS)
CHSD

OTHER OFFICERS

TITLE:

WENDELL PARK CHILDREN'S
CENTRE – APPROVAL OF BUDGET
TO REFIT TWO EXISTING NURSERY
BUILDING IN ORDER TO FORM A
NEW CHILDREN'S CENTRE

SUMMARY:

This report seeks approval as a Key
Decision on the estimated project
budget for the internal refit of the
existing pre-school and after-school club
buildings at Wendell Park Primary
School, Cobbold Road, London W12, to
form a new Children's Centre.

WARDS:

ASKEW

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project Development	Terry Clark ext. 3671	Children's Services
Quantity Surveyors estimate, project file, Quality Assurance Plan	Nick Wallsworth ext. 5008	Env Service (BTS)

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Wendell Park Primary School	Meetings	Ongoing
2. Members	Meetings, Cabinet Papers	Ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: *Forward Plan No 79:* *14 November 2008*

KEY DECISION

*Proposed to be made at the
Cabinet on*

05 January 2009

& Council on

28 January 2009

05/01/09

14

LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

TITLE:

COUNCIL TAX BASE AND
COLLECTION RATE 2009/2010

WARDS:

ALL

REPORT CONTRIBUTORS

DF

HLS

SUMMARY:

This report contains an estimate of the Council Tax Collection Rate and calculates the Council Tax Base for 2009/2010.

REASON/S FOR BEING ON THE FORWARD PLAN:

budg/pol framework

OTHER OFFICERS

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Local Government Finance Act 1992	Andrew Lord ext. 2531	DF
C&LG Return CTB1 (October 2008)	Steve Barrett ext. 1053	DF

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: *Forward Plan No 79:* *14 November 2008*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2008/09 MONTH 7
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DENV
CHSD
CSD
DFCS
HLS
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring Papers	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring Papers	James Arthur, ext. 2562	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Isaac Egberedu, ext. 2503

First published: *Forward Plan No 74:* *16 June 2008*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

CABINET MEMBER
FOR RESIDENTS'
SERVICES
Cllr Paul Bristow

CABINET MEMBER
FOR CULTURE &
HERITAGE
Cllr Frances Stainton

**REPORT
CONTRIBUTORS**

ENV D (BTS)
DF

OTHER OFFICERS

TITLE:

CORPORATE PLANNED
MAINTENANCE PROGRAMME
2009/2010

SUMMARY:

To consider and agree the 2009/2010 Corporate Planned Maintenance Programme. This programme undertakes regular servicing and maintenance of plant and equipment as well as refurbishment and improvement works to all of the council's property assets excluding schools and housing properties which have their own separate programmes.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Building surveys information, access audits, asset management plan, previous programmes, mechanical and electrical servicing programmes, Corporate Asset Delivery Team reports and minutes.	Mike Cosgrave ext. 4849	ENV/BTS
Service users and staff	Draft programme built up in consultation with client departments and Corporate Asset Delivery Team	Ongoing throughout the year

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 76: 15 August 2008

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR
CRIME & ANTI-SOCIAL
BEHAVIOUR
Cllr Greg Smith

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

Mark Green

TITLE:

CONTRACT AWARD - ROUGH
SLEEPER OUTREACH SERVICES
2009-11 (E)

SUMMARY:

The report requests approval to award the contract of supplying a rough sleeper outreach service to the appointed company for the period 1 April 2009 to 31 March 2011; with the option of a further two year's extension if in the Council's interest to do so.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Advert for expressions of interest	Tim Lothian ext. 5377	CSD
Pre Qualification Questionnaires	Tim Lothian ext. 5377	CSD
Contract Specification	Jacqueline Scott ext. 2772	ACE

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. The Market	One - to - one meetings with potential service providers	Aug 2008
2. CSD, PCT	Tender Appraisal Panel (TAP)	2008 - 2009

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Mark Green - Principal Community Safety Officer Safer Communities Division
ext. 2459

First published: Forward Plan No 77: 15 September 2008

**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER

FOR COMMUNITY &

CHILDREN'S SERVICES

Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

TITLE:

RECOMMENDATION OF THE AWARD
OF CONTRACT OF A SOCIAL
INCLUSION ACTIVITIES SERVICE
FOR PEOPLE WITH A DEMENTIA
DIAGNOSIS AND KORSAKOFFS

SUMMARY:

This report will seek approval to award a
contract for the provision of a Social
Inclusion Activities Service for people
with a dementia diagnosis and
Korsakoffs syndrome.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Draft service specification.	Shelley Shenker/Francesca Gasparro 5126/1960	CSD - Partnerships & Procurement
Tender advert, tender evaluation methodology.	AA	CSD - Partnerships & Procurement

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Service users	Invitation for service user representative to be involved on the Tender Appraisal. Consultation on the UAG.	on-going

DECISION TO BE MADE IN PARTNERSHIP WITH:

With all stakeholders

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Francesca Gasparro/ Shelley Shenker

x1960/ x5126

First published: *Forward Plan No 78:* *16 October 2008*

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CSD
CHSD
HLS

OTHER OFFICERS

TITLE:

CARERS' STRATEGY REVIEW

SUMMARY:

A Carers' Strategy for the Borough was agreed in 2005 and covers the period up until 2010. A review of the Strategy is being carried out and this report will outline the recommendations of the review.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Notes from consultation events	Julie Mills x 5017	CSD
Notes from Project Board	Julie Mills x 5017	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Carers	Consultation events	July-October 2008
	Membership of review working groups	August - October 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

PCT

<i>First published:</i>	<i>Forward Plan No 76:</i>	<i>15 August 2008</i>
<i>Revised:</i>	<i>Forward Plan No 77:</i>	<i>15 September 2008 (moved from 3 November 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

ENVD (BTS)
CHSD
DF
HLS

OTHER OFFICERS

P&P

TITLE:

HENRY COMPTON SCHOOL -
CONSTRUCTION OF NEW BUILD
DRAMA STUDIO FACILITY

SUMMARY:

Tender acceptance report to appoint the
design and build of new drama studio
facility at Henry Compton School,
Kingwood Road, London SW6.

WARDS:

MUNSTER

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender preparation details, Bill of Quantities, correspondence, Quality Assurance Plan	Cutty Marchan ext. 4825	BTS/ENV
Tender returns, external Quantity Surveyors tender evaluation report	Cutty Marchan ext. 4825	BTS/ENV
Project Development	Mick Stone ext. 3085	CHS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
The School	Ongoing programme of design development meetings with Headteacher	Throughout life of project

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: *Forward Plan No 79:* *14 November 2008*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

ENVD (BTS)
CHSD

OTHER OFFICERS

TITLE:

2008/2009 CHILDREN'S SERVICES
REVENUE BUILDING MAINTENANCE
PROGRAMME

SUMMARY:

The report will outline the 2008/2009
Children's Services Revenue Building
Maintenance Programme to enable
essential reactive and planned
maintenance works to Children's
Services buildings.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*£100,000+
more than one ward*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project file	Mick Stone ext. 3085	CHS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: *Forward Plan No 79:* *14 November 2008*

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR RESIDENTS'
SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

DENV
HLS
DFRES

OTHER OFFICERS

TITLE:

NORMAND PARK IMPROVEMENT
PROJECT - FINAL ACCOUNTS

SUMMARY:

For Members to consider the final
accounts for Normand Park including
any associated budget implications and
the requirement for any further funding.

WARDS:

NORTH END

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Final Accounts and Quantity Surveyor cost reports	Christina Parker ext. 3503	Environment
ECM Monitoring Report and Normand Park Project Board minutes	Christina Parker ext. 3503	Environment

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
NDC Board	Updated at Board meetings	Ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

North Fulham NDC

First published: *Forward Plan No 79:* *14 November 2008*

KEY DECISION
*Proposed to be made at the
Cabinet on
02 February 2009
& Council on
25 February 2009*

02/02/09

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**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CHSD

OTHER OFFICERS

TITLE:

BUILDING SCHOOLS FOR THE
FUTURE STRATEGY FOR CHANGE
AND NEXT STEPS

SUMMARY:

Report to seek:

- 1) approval of draft Strategy
forChangePt 2 document and
proposals to address issues arising
from PfS feedback.
- 2) approval to proceed to next stage
Outline Business Case

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
budg/pol framework*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Draft BSF Strategy for Change	Andy Rennison, ext. 2881 John Brownlow, ext 3781	Children's Services
Consultation documents	Dianne Holmes, ext. 4989	Children's Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Secondary Schools	Ongoing programme of school strategy development supported by NCSL	September - December 2008
2. Governors and parents of SEN and secondary schools affected by SEN Strategy and Fulham College proposals	Consultation document hard copy and online Public meetings H&F News	17 th November 2008 - 12 th January 2009
3. DCSF, Governors and parents of Queensmill School	Statutory consultation on expansion	17th November 2008 - 12th January 2009
4. Partnership for Schools	Ongoing dialogue as an iterative process to develop strategy	August 2008 - January 2009

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: *Forward Plan No 79:* *14 November 2008*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2008/09 MONTH 8
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DENV
CHSD
CSD
DFCS
HLS
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring Papers	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring Papers	James Arthur, ext. 2562	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Isaac Egberedu, ext. 2503

First published: *Forward Plan No 74:* *16 June 2008*

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR RESIDENTS'
SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

DFCS
DENV
HLS
ENVD (BTS)

OTHER OFFICERS

TITLE:

FULHAM PALACE - PHASE 2
HERITAGE LOTTERY FUND
APPLICATION

SUMMARY:

The Council wishes to restore and reuse the walled garden and outbuildings at Fulham Palace. This report sets out these structures that are proposed to be restored and reused in partnership with Garden Organic (formerly the Henry Doubleday Research Association). The report outlines how the works are proposed to be funded and recommends as the first step a grant application to the Heritage Lottery Fund (HLF).

WARD:

PALACE RVRSIDE

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*£100,000+
significant in 1 ward*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
HLF Phase 1 Stage 2 Strategies, November 2003	Scott Cooper - 020 76107161	Env / Policy
HLF Phase 1 Stage 2, Public Consultation, July 2003	Scott Cooper - 020 76107161	Env / Policy
Restoring Bishop Terrick's Pride – Proposal by HDRA (December 2005)	Scott Cooper - 020 76107161	Env / Policy
Report to TAP	Scott Cooper - 020 76107161	Env / Policy

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Borough Residents	Open Public	May - October 2003
2. Borough Residents	Questionnaire	Citizens Panel Survey - Autumn 2005
3. Palace Visitors	Questionnaire	Visitor Survey - August 2005
4. Amenity Bodies	Targeted Public	January 2006

DECISION TO BE MADE IN PARTNERSHIP WITH:

Garden Organic

<i>First published:</i>	<i>Forward Plan No 58:</i>	<i>12 February 2007</i>
<i>Revised:</i>	<i>Forward Plan No 60:</i>	<i>13 April 2007 (moved from 14 May 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 62:</i>	<i>15 June 2007 (moved from 16 July 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 65:</i>	<i>14 September 2007 (moved from 8 October 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 67:</i>	<i>15 November 2007 (moved from 7 January 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 74:</i>	<i>16 June 2008 (moved from 14 July 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 75:</i>	<i>16 July 2008 (moved from 8 September 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 79:</i>	<i>14 November 2008 (moved from 1 December 2008)</i>

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2008/09 MONTH 9
AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DENV
CHSD
CSD
DFCS
HLS
RES

SUMMARY:

The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring Papers	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring Papers	James Arthur, ext. 2562	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Isaac Egberedu, ext. 2503

First published: *Forward Plan No 74:* *16 June 2008*

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

TITLE:

CAPITAL PROGRAMME AND
REVENUE BUDGET 2008/09 MONTH
10 AMENDMENTS

WARDS:

ALL

**REPORT
CONTRIBUTORS**

DENV
CHSD
CSD
DFCS
HLS
RES

SUMMARY:

The purpose of this report is to seek
approval for changes to the capital
programme and the revenue budget.

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

OTHER OFFICERS

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring Papers	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring Papers	James Arthur, ext. 2562	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

OFFICER RESPONSIBLE FOR WRITING THE REPORT:

Isaac Egberedu, ext. 2503

First published: *Forward Plan No 74:* *16 June 2008*

THE LEADER (*Councillor Stephen Greenhalgh*)

E-mail address: stephen.greenhalgh@lbhf.gov.uk

Correspondence to: **Leader's Office**
Hammersmith Town Hall
King Street, London W6 9JU

DEPUTY LEADER (+ ENVIRONMENT) (*Councillor Nicholas Botterill*)

E-mail address: nicholas.botterill@lbhf.gov.uk

Correspondence to: **Deputy Leader (+ Environment)'s Office**
Hammersmith Town Hall
King Street, London W6 9JU

CABINET MEMBER FOR CRIME & ANTI-SOCIAL BEHAVIOUR (*Councillor Greg Smith*)

E-mail address: greg.smith@lbhf.gov.uk

Correspondence to: **Cabinet Member for Crime & Anti-Social Behaviour's Office**
Hammersmith Town Hall
King Street, London W6 9JU

CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES *(Councillor Antony Lillis)*

E-mail address: antony.lillis@lbhf.gov.uk

Correspondence to: **Cabinet Member for Community & Children's Services' Office
Hammersmith Town Hall
King Street, London W6 9JU**

CABINET MEMBER FOR HOUSING *(Councillor Lucy Ivimy)*

E-mail address: lucy.ivimy@lbhf.gov.uk

Correspondence to: **Cabinet Member for Housing's Office
Hammersmith Town Hall
King Street, London W6 9JU**

CABINET MEMBER FOR STRATEGY *(Councillor Mark Loveday)*

E-mail address: mark.loveday@lbhf.gov.uk

Correspondence to: **Cabinet Member for Strategy's Office
Hammersmith Town Hall
King Street, London W6 9JU**

CABINET MEMBER FOR RESIDENTS' SERVICES *(Councillor Paul Bristow)*

E-mail address: Paul.Bristow@lbhf.gov.uk

Correspondence to: **Cabinet Member for Residents' Services' Office**
Hammersmith Town Hall
King Street, London W6 9JU

CABINET MEMBER FOR CULTURE & HERITAGE *(Councillor Frances Stainton)*

E-mail address: frances.stainton@lbhf.gov.uk

Correspondence to: **Cabinet Member for Culture & Heritage's Office**
Hammersmith Town Hall
King Street, London W6 9JU