

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
May 2008 to August 2008*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from May 2008 to August 2008.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow.)

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368
or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, are encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

If you are reading this on a PC, you can access this contact list quickly by pressing [here](#).

Forward Plan No. 72 (published 11 April 2008)

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
May 2008 to August 2008*

LIST OF KEY DECISIONS PROPOSED

*Where the title bears the suffix (E), the report for
this proposed decision is likely to be exempt and full details cannot be published.*

<u>Date of decision-making meeting</u>	<u>Proposed Key decision</u>	<u>Lead Executive Councillor</u>	<u>Page</u>
Cabinet 28 April 2008	1. THE GENERAL FUND CAPITAL PROGRAMME AND 2007/08 REVENUE BUDGET - MONTH 10 AMENDMENTS	LEADER	1 – 2
Cabinet 28 April 2008	2. PROVISION OF TARGETED (INTENSIVE) PERSONAL ADVISER SERVICES TO YOUNG PEOPLE AGE 13-19 (OR 25 IF WITH LEARNING DIFFICULTY OR DISABILITY) WHO ARE EITHER NOT IN EDUCATION, EMPLOYMENT OR TRAINING (NEET) OR AT RISK OF BECOMING NEET (PART E)	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	3 – 4
Cabinet 28 April 2008	3. PROCUREMENT OF ENERGY 2008/2009	DEPUTY LEADER (+ ENVIRONMENT)	5 – 6
Cabinet 28 April 2008	4. WORMHOLT PRIMARY SCHOOL - CONSTRUCTION OF NEW MAIN ENTRANCE AND KITCHEN EXTENSION (PART E)	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	7 – 8
Cabinet 28 April 2008	5. OP*SHOP EXTERNALISATION (E)	CABINET MEMBER FOR STRATEGY	9 – 10
Cabinet 28 April 2008	6. IMPERIAL WHARF STATION FUNDING ARRANGEMENTS	DEPUTY LEADER (+ ENVIRONMENT); LEADER	11 – 12

Cabinet 28 April 2008	7. HOME CARE AND HOUSING RELATED SUPPORT SERVICES (PART E)	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES; CABINET MEMBER FOR HOUSING	13 – 14
Cabinet 28 April 2008	8. STREET WORKS - FIXED PENALTY NOTICES	DEPUTY LEADER (+ ENVIRONMENT)	15 – 16
Cabinet 28 April 2008	9. 5 CASTLETOWN ROAD EXPENSIVE VOID DISPOSAL (PART E)	CABINET MEMBER FOR HOUSING	17 – 18
Cabinet 28 April 2008	10. CHILDREN'S SERVICES ACCOMMODATION 2008/09 (PART E)	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	19 – 20
Cabinet 28 April 2008	11. BAYONNE NURSEY - APPROVAL OF BUDGET TO CONSTRUCT AN EXTENSION TO THE EXISTING NURSERY BUILDING IN ORDER TO FORM A CHILDREN'S CENTRE	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	21 – 22
Cabinet 28 April 2008	12. ANCILLARY INSURANCES – 1 JULY 2008 (E)	LEADER	23 – 24
Cabinet 28 April 2008	13. DISPOSAL OF THE DAWES ADULT EDUCATION CENTRE AND REFURBISHMENT OF MACBETH ANNEX CENTRE	LEADER; CABINET MEMBER FOR COMMUNITY AND CHILDREN'S SERVICES	25 – 26
Cabinet June 2008	1. REVIEW OF POLICY ON SERVICE USER CONTRIBUTIONS FOR ADULT SOCIAL CARE (EXCLUDING PERSONAL CARE AND RESIDENTIAL CARE)	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	27 – 28
Cabinet June 2008	2. HAMMERSMITH ROAD/ BUTTERWICK JUNCTION BUS PRIORITY SCHEME	DEPUTY LEADER (+ ENVIRONMENT)	29 – 30
Cabinet June 2008	3. DEVELOPMENT OF MUNSTER CENTRE	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	31 – 32

Cabinet June 2008	4. AWARD OF CONTRACTS TO BE INCLUDED IN FRAMEWORK AGREEMENT FOR PRINT SERVICES	LEADER; DEPUTY LEADER (+ ENVIRONMENT)	33 – 34
Cabinet June 2008	5. AWARD OF CONTRACTS FOR BUILDING CLEANING SERVICES	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	35 – 36
Cabinet June 2008	6. AMENDMENTS TO H&F BRIDGE PARTNERSHIP CONTRACT	LEADER	37 – 38
Cabinet June 2008	7. REDEVELOPMENT OF 156, 160, 162 AND 164 DU CANE ROAD	CABINET MEMBER FOR HOUSING	39 – 40
Cabinet June 2008	8. PARTICIPATION IN WEST LONDON SUB-REGIONAL TEMPORARY TO PERMANENT ACCOMMODATION SCHEME	CABINET MEMBER FOR HOUSING	41 – 42
Cabinet June 2008	9. LOCAL DEVELOPMENT FRAMEWORK: LOCAL DEVELOPMENT SCHEME	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR STRATEGY	43 – 44
Cabinet June 2008	10. LEASE OF PETERBOROUGH PRIMARY SCHOOL SITE	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	45 – 46
<hr/>			
Cabinet July 2008	1. FULHAM PALACE - PHASE 2 HERITAGE LOTTERY FUND APPLICATION	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	47 – 48
Cabinet July 2008	2. SMART WORKING PROGRAMME REPORT	LEADER	49 – 50
Cabinet July 2008	3. FLORA GARDENS PRIMARY SCHOOL - NEW BUILD CONSTRUCTION TO FORM A NEW CHILDREN'S CENTRE	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	51 – 52

Cabinet July 2008	4. PROCUREMENT AND IMPLEMENTATION OF A CORPORATE ASSET MANAGEMENT SYSTEM (CAMSYS)	LEADER; DEPUTY LEADER (+ ENVIRONMENT)	53 – 54
Cabinet July 2008	5. LOCAL PLANNING APPLICATION REQUIREMENTS (CHECKLISTS)	DEPUTY LEADER (+ ENVIRONMENT)	55 – 56
Cabinet September 2008	1. LOCAL DEVELOPMENT FRAMEWORK: CONSULTATION ON CORE STRATEGY AND SITE SPECIFIC ALLOCATIONS REVISED PREFERRED OPTIONS AND GENERIC DEVELOPMENT MANAGEMENT PREFERRED OPTIONS	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR STRATEGY	57 – 58

<u>HOW TO CONTACT THE LEAD EXECUTIVE MEMBERS</u>	<u>Page</u>
Leader (<i>Cllr Stephen Greenhalgh</i>)	59
Deputy Leader (+ Environment) (<i>Cllr Nicholas Botterill</i>)	59
Cabinet Member for Crime & Anti-Social Behaviour (<i>Cllr Greg Smith</i>)	59
Cabinet Member for Community & Children's Services (<i>Cllr Antony Lillis</i>)	60
Cabinet Member for Housing (<i>Cllr Adronie Alford</i>)	60
Cabinet Member for Strategy (<i>Cllr Mark Loveday</i>)	60
Cabinet Member for Residents' Services (<i>Cllr Paul Bristow</i>)	61
Cabinet Member for Culture & Heritage (<i>Cllr Frances Stainton</i>)	61



KEY DECISION

*Proposed to be made at the
Cabinet on
28 April 2008*

28/04/08

1

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

TITLE:

THE GENERAL FUND CAPITAL PROGRAMME AND 2007/08 REVENUE BUDGET - MONTH 10 AMENDMENTS

WARDS:

ALL

REPORT CONTRIBUTORS

DENV
CHSD
CSD
DF
HLS

SUMMARY:

This report sets out the projected capital forecast based on month 10 information. It recommends that Cabinet should agree the budget variation to the capital programme in this period.

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

OTHER OFFICERS

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring working documents	Isaac Egberedu, ext.2503	Finance
Revenue Monitoring working documents	James Arthur, ext. 2562	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 63: 16 July 2007



KEY DECISION
*Proposed to be made at the
Cabinet on
28 April 2008*

28/04/08

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LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

TENDER APPRAISAL PANEL

OTHER OFFICERS

CHSD

TITLE:

PROVISION OF TARGETED (INTENSIVE) PERSONAL ADVISER SERVICES TO YOUNG PEOPLE AGE 13-19 (OR 25 IF WITH LEARNING DIFFICULTY OR DISABILITY) WHO ARE EITHER NOT IN EDUCATION, EMPLOYMENT OR TRAINING (NEET) OR AT RISK OF BECOMING NEET (PART E)

SUMMARY:

Current contracts expire in March 2008. Tender process for appointing contractors to deliver services from April 2008-March 2011 began in September 2007 with contract notice. Aim to recruit providers by end January 2008.

WARDS:

ALL

REASONS FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Contract Notice And Tender Pack	S. Devani, ext 3762	Connexions, Children's Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Contract Providers	Meetings	August-September 2007
2. Connexions Local Management Committee	Committee Meetings	September 2007
3. Young People	Focus Groups	November 2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 66: 16 October 2007
Revised: Forward Plan No 68: 14 December 2007 (moved from 4 February 2008)



KEY DECISION
*Proposed to be made at the
Cabinet on
28 April 2008*

28/04/08

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**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

ENVD (BTS)
DF
DF

OTHER OFFICERS

TITLE:

PROCUREMENT OF ENERGY
2008/2009

SUMMARY:

The Council has a number of Energy Contracts which will become due for renewal during 2008/2009. This report will consider the most appropriate way to procure the new contracts and detail proposals for a scheme of delegation to accept the tenders and prices.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Details of current Energy Contracts and previous tenders. London Utilities Consortium files.	Ed Parry, ext. 3912	ENV/BTS
Regional Centre of Excellence report on Energy procurement. Cabinet Decision report on Procurement of Energy 2007/2008 18 th June 2007.	Ed Parry, ext. 3912	ENV/BTS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Client departments	Via Capital and Property Board	Ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First Published: Forward Plan No 69: 15 January 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
28 April 2008*

28/04/08

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**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

ENV D (BTS)
DF
CHSD
ACE

OTHER OFFICERS

TITLE:

WORMHOLT PRIMARY SCHOOL -
CONSTRUCTION OF NEW MAIN
ENTRANCE AND KITCHEN
EXTENSION (PART E)

SUMMARY:

This report seeks the approval to accept
a tender to construct a new secure
entrance and administration wing and a
new kitchen to prepare school meals on
site at Wormholt Primary School.

WARDS:

WORM/WH CITY

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Specification, Project File, Tender preparation details, correspondence	R. Glendinning, ext. 4863	BTS/ENV
Tender returns, external QS tender evaluation report	R. Glendinning, ext. 4863	BTS/ENV
Development file	J. Brownlow, ext. 3790	CHSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Client	Meetings	ongoing
2. Headteacher	Meetings	ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

All of the above



KEY DECISION
*Proposed to be made at the
Cabinet on
28 April 2008*

28/04/08

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**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR STRATEGY
Cllr Mark Loveday

**REPORT
CONTRIBUTORS**

CSD

OTHER OFFICERS

TITLE:

OP*SHOP EXTERNALISATION (E)

SUMMARY:

The report seeks authority for the externalisation of the Op*shop and the transfer of contracts, assets purchased for the Op*shop through SRB, and funds generated by the Op*Shop to a new body

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Area Programme Job Brokerage Tender	Catherine Curzon Ext 2729	Community Services/Regeneration
SRB Guidelines	Catherine Curzon Ext 2729	Community Services/Regeneration
CSDMT Op*Shop Externalisation Report	Orin Miller 020 8746 0355	Community Services/Regeneration
Opshop Cashflow Forecast	Robert Pusch 020 8735 0018	Community Services/Regeneration

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

<i>First published:</i>	<i>Forward Plan No 68:</i>	<i>14 December 2007</i>
<i>Revised:</i>	<i>Forward Plan No 69:</i>	<i>15 January 2008 (moved from 4 February 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on
28 April 2008*

28/04/08

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**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DENV
DF

OTHER OFFICERS

HLS

TITLE:

IMPERIAL WHARF STATION
FUNDING ARRANGEMENTS

SUMMARY:

This report describes and seeks approval for proposed funding arrangements to secure the construction of the West London Line station at Imperial Wharf, Sands End.

WARD:

SANDS END

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Various correspondence	Chris Bainbridge, ext. 3354	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

Transport for London

Royal Borough of Kensington & Chelsea

St George Central London

Network Rail

<i>First published:</i>	<i>Forward Plan No 60:</i>	<i>13 April 2007</i>
<i>Revised:</i>	<i>Forward Plan No 62:</i>	<i>15 June 2007 (moved from 16 July 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 64:</i>	<i>15 August 2007 (moved from 10 September 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 65:</i>	<i>14 September 2007 (moved from 8 October 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 66:</i>	<i>16 October 2007 (moved from 5 November 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 67:</i>	<i>15 November 2007 (moved from 3 December 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 68:</i>	<i>14 December 2007 (moved from 7 January 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from 31 March 2008)</i>



KEY DECISION

Proposed to be made at the
Cabinet on
28 April 2008

28/04/08

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LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S
SERVICES

Cllr Anthony Lillis

CABINET MEMBER
FOR HOUSING

Cllr Adronie Alford

REPORT CONTRIBUTORS

DCS

HLS

DF

OTHER OFFICERS

TITLE:

HOME CARE AND HOUSING RELATED
SUPPORT SERVICES (PART E)

SUMMARY:

The report outlines the strategy and commissioning and procurement options intended for the older people's home care and housing related support services delivered to Council, RSL and private sector occupiers.

The report also outlines the future direction of exiting preventative services contracts for Older People in relation to the recent Fair Access to Care Services eligibility changes.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Home Care Reorganisation Update Report to Health and Social services Scrutiny Panel- 23 Jan 2007	Javina Sehgal, ext 5376	CSD- Partnerships and Procurement
Cabinet report on the Home Care Reorganisation- 21 Sept 2006	Javina Sehgal, ext 5376	CSD- Partnerships and Procurement
Draft Service Specification for New home care Support Service-October 2007	Javina Sehgal, ext 5376	CSD- Partnerships and Procurement

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Officers	Discussion at Departmental Management Team Meetings for P&P, HCS and ASCS	November 2006-ongoing
	Discussion at the Community Services Divisional Management Team Meeting	November 2006 and on going
2. Home Care reference Group	Development of Specification	November 2006-ongoing
3. Consultancy programme	Programme being developed- Recruitment of consultant pending	Jan 2008-October 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

With all stakeholders

<i>First published:</i>	<i>Forward Plan No 69:</i>	<i>15 January 2008</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from 31 March 2008)</i>

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

STREET WORKS - FIXED PENALTY
NOTICES

SUMMARY:

The objectives of the FPN scheme is to:

- Encourage accurate and timely notice data from Public Utilities.
- To improve the co-ordination of works to allow traffic on the network free movement.
- Improve data quality for all works promoters.
- Contribute to the aim of the Traffic Management Act 2004 – minimising disruption arising from road and street works in Hammersmith & Fulham.
- Allow effective planning and management of works in the borough.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Traffic Management Act 2004	Louise Nagle, ext. 3233	DENV
Code of Practice for Streetworks	Ian Hawthorn, ext. 3058	DENV
Statutory Instrument for Fixed Penalty Notices	Ian Hawthorn, ext. 3058	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. All London Councils	Meetings	12 weeks
2. Transport for London	Meetings	12 weeks
3. Public Utilities	Meetings	12 weeks

DECISION TO BE MADE IN PARTNERSHIP WITH:

TfL

Kensington & Chelsea

First published: Forward Plan No 71: 14 March 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
28 April 2008*

28/04/08

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**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR HOUSING
Cllr Adronie Alford

**REPORT
CONTRIBUTORS**

CSD
DF
HLS

OTHER OFFICERS

BTS
H&F Homes

TITLE:

5 CASTLETOWN ROAD EXPENSIVE
VOID DISPOSAL (PART E)

SUMMARY:

This report gives a description of a council owned expensive void property at 5 Castletown Road and seeks approval to dispose of the building on the open market and re-allocate money granted by the ODPM via the Rough Sleepers Initiative to a similar scheme in King Street .

WARDS:

NORTH END

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Disposal of 5 Castletown Road	Jan Gilbert x 2743	CSD
Options Appraisal	Jan Gilbert x2743	CSD
CMT report dated 11/10/05	Jan Gilbert x 2743	CSD
HRA Limited Disposal Policy	Jan Gilbert x2743	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. BTS	email discussion about options	4 months
2. H&F Homes	as above	as above
3. Supported Housing Senior Commissioning Manager	as above	as above

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 71: 14 March 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
28 April 2008*

28/04/08

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**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CHSD

OTHER OFFICERS

TITLE:

CHILDREN'S SERVICES
ACCOMMODATION 2008/09 (PART E)

SUMMARY:

The report outlines the Children's Services plans for office accommodation for 2008/09. The department plan to move to 3 core buildings and implemented a number of smart working initiatives from hot desking to home working.

WARDS:

ALL

**REASONS
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project Folder	Terry Clark, ext.3671	Children's Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Cabinet Member	Meetings	Ongoing
2. Children's Services Staff	Meetings	Ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 71: 14 March 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
28 April 2008*

28/04/08

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**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER FOR
COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

ENVD (BTS)
DF
ACE

OTHER OFFICERS

TITLE:

BAYONNE NURSEY - APPROVAL OF
BUDGET TO CONSTRUCT AN
EXTENSION TO THE EXISTING
NURSERY BUILDING IN ORDER TO
FORM A CHILDREN'S CENTRE

SUMMARY:

For members to approve as a Key
Decision the estimated project budget
for the extension and partial internal refit
of the existing nursery at Bayonne
Nursery, Bayonne Road, London W6.

WARDS:

FULHAM REACH

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Report Co-ordinator	I. Eriksson, ext. 4761	BTS/ENV
Quantity Surveyors budget estimate, correspondence, project file	S. Bateman, ext. 4831	BTS/ENV
Development file	Terry Clark, ext. 3671	CHS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Client	meetings	ongoing
2. Headteacher	meetings	ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

All of the above.

First published: Forward Plan No 67: 15 November 2007
Revised: Forward Plan No 71: 14 March 2008 (moved from 31 March 2008)
Revised: Forward Plan No 72: 11 April 2008 (moved from June 2008)



KEY DECISION
*Proposed to be made at the
Cabinet on
28 April 2008*

28/04/08

12

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DF
HLS

OTHER OFFICERS

AD Procurement
Procurement &
Performance

TITLE:

ANCILLARY INSURANCES – 1 JULY
2008 (E)

SUMMARY:

To authorise the Director of Finance to
invite tenders for the renewal of certain
insurance arrangements/covers,
and
to grant delegated authority to the
Director of Finance to accept the
tender(s) which offer the best value for
money in terms of price and service

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
2008 Insurance Renewal File for Ancillary Covers	M.C.Kennedy-Bell Ext 2534	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 72: 11 April 2008

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

CABINET MEMBER FOR
COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CSD

OTHER OFFICERS

TITLE:

DISPOSAL OF THE DAWES ADULT
EDUCATION CENTRE AND
REFURBISHMENT OF MACBETH
ANNEX CENTRE

SUMMARY:

1. To agree the sale of the Dawes Adult Education Centre.
2. To confirm a hub and spokes accommodation strategy for the adult education service.
3. To agree to the refurbishment of the Macbeth annex at a initial cost of £200,000.
4. To confirm that up to £200,000 from the sales of Dawes will be available to support the refurbishment.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
SALE OF THE DAWES ADULT EDUCATION CENTRE AND REFURBISHMENT OF MACBETH ANNEX CENTRE	Robert Raven, tel 020 8741 9615	Macbeth Centre

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 72: 11 April 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
June 2008*

/05/08

1

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CSD
HLS
DF

OTHER OFFICERS

TITLE:

REVIEW OF POLICY ON SERVICE
USER CONTRIBUTIONS FOR ADULT
SOCIAL CARE (EXCLUDING
PERSONAL CARE AND RESIDENTIAL
CARE)

SUMMARY:

To report the outcome of consultation about contributions made by service users for Adult Social Care services within Hammersmith and Fulham in comparison to neighbouring boroughs, and propose changes to the current policy as appropriate.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Fairer Charging Guidance	Mike Turner, ext. 5145	Community Services Department

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Service Users and Carers	Better Government Consultative Forum, Better Government Disability Forum and other representative groups	January 2007
2. Health and Social Care Scrutiny Committee	January Meeting	January 2007
3. Officers	Discussion at Departmental Management Team Meetings. Workshops with practitioners from service areas	January 2007
4. Voluntary Sector Providers	Briefing session for current voluntary sector providers in the borough	January 2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

<i>First published:</i>	<i>Forward Plan No 56:</i>	<i>15 December 2006</i>
<i>Revised:</i>	<i>Forward Plan No 57:</i>	<i>15 January 2007 (moved from 19 February 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 59:</i>	<i>15 March 2007 (moved from 19 March 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 60:</i>	<i>13 April 2007 (moved from 16 April 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 61:</i>	<i>15 May 2007 (moved from May 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 65:</i>	<i>14 September 2007 (moved from October 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 68:</i>	<i>14 December 2007 (moved from 4 February 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from May 2008)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on
June 2008*

/06/08
2

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

HAMMERSMITH ROAD/ BUTTERWICK
JUNCTION BUS PRIORITY SCHEME

SUMMARY:

Widen carriageway on Hammersmith
Road to create an additional off side bus
lane for westbound buses entering the
Hammersmith gyratory junction.

WARD:

HAMM BROADWAY

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Hammersmith Broadway Two Junction Assessment Report (draft), completed by Colin Buchanan and Partners Ltd	Sarah Kadziolka, ext. 3070	Highways & Engineering Division, Environment Services Department
Proposed layout drawing, 80547/27/1 Rev A. July 2006	Sarah Kadziolka, ext. 3070	Highways & Engineering Division, Environment Services Department

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Transport for London	Issuing of plans requesting comments and feedback	3 weeks
2. 245 and 255 Hammersmith Road (businesses adjacent to where the widening works will be carried out)	Issuing of plans requesting comments and feedback	3 weeks
3. Emergency services	Issuing of plans requesting comments and feedback	3 weeks
4. London Cycling Campaign	Issuing of plans requesting comments and feedback	3 weeks
5. London Cycling Network Project Managers, London Borough of Camden	Issuing of plans requesting comments and feedback	3 weeks

DECISION TO BE MADE IN PARTNERSHIP WITH:

Transport for London (funding providers)

First published: Forward Plan No 65: 14 September 2007
Revised: Forward Plan No 68: 14 December 2007 (moved from 7 January 2008)
Revised: Forward Plan No 71: 14 March 2008 (moved from 28 April 2008)



KEY DECISION
*Proposed to be made at the
Cabinet on
June 2008*

/06/08

3

**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CHSD
ENVD (BTS)

OTHER OFFICERS

TITLE:

DEVELOPMENT OF MUNSTER
CENTRE

SUMMARY:

To agree to works being carried out at
the Munster Centre on Filmer Rd to
convert the space into Children's
Service Office accommodation.

WARD:

MUNSTER

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project Folder	Terry Clark, ext 3671	Children's Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Cabinet Member	Meetings	Ongoing
2. Children's Services Staff	Meeting	Ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 71: 14 march 2008



KEY DECISION

*Proposed to be made at the
Cabinet on
June 2008*

/06/08

4

LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)

Cllr Nicholas Botterill

REPORT CONTRIBUTORS

TENDER APPRAISAL

PANEL

ACE

DF

OTHER OFFICERS

TITLE:

AWARD OF CONTRACTS TO BE
INCLUDED IN FRAMEWORK
AGREEMENT FOR PRINT SERVICES

SUMMARY:

This Report makes recommendations and seeks approval to award contracts to companies to be included on the council's Framework Agreement for Print Services.

WARDS:

ALL

REASONS FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Specification & associated docs	Peter Kiberd ext 2235	ACE
Contract Strategy & Shortlisting Report	Peter Kiberd ext 2235	ACE
TAP File	Peter Kiberd ext 2235	ACE

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Internal clients	Discussion	3 months
2. Other Councils x 7	Meetings & Questionnaire	4 months

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 71: 14 march 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
June 2008*

/06/08

5

LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES

Cllr Antony Lillis

DEPUTY LEADER
(+ ENVIRONMENT)

Cllr Nicholas Botterill

REPORT CONTRIBUTORS

CSD

DF

TENDER APPRAISAL
PANEL

OTHER OFFICERS

TITLE:

AWARD OF CONTRACTS FOR
BUILDING CLEANING SERVICES

SUMMARY:

This Report makes recommendations and seeks approval to award contracts for Building Cleaning Services for Lots 1, 2 and 3 as set out in Appendix A.

WARDS:

ALL

REASONS FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Specification & associated docs	Kevin Corrigan ext 3653	CHS
Contract Strategy & Shortlisting Report	Kevin Corrigan ext 3653	CHS
TAP File	Sam Relf ext 3647	CHS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Schools	Written	3 months
2. Civic (limited)	Discussion	3 months
3. British Institute Cleaning Science	Formal Meeting	1 Day
4. Incumbent Contractor	Formal Meeting & Questionnaire	1/2 Day
5. Other Councils x 5	Meetings & Questionnaire	2 1/2 days

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 71: 14 march 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
June 2008*

/06/08

6

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DF

OTHER OFFICERS

H&F Jackie Hudson,
HFBP - Alan Titheridge

TITLE:

AMENDMENTS TO H&F BRIDGE
PARTNERSHIP CONTRACT

SUMMARY:

A key decision paper will be submitted to approve amendments to the H&F Bridge Partnership contract covering The transfer of the Children's Services IT support service which was not included at the inception of the contract.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Amendments to the H&F Bridge Partnership key decision paper cabinet March 2007	Jackie Hudson, ext. 2946	FD
HFBP further amendments to the contract Cabinet Key Decision 31st March 2008	Jackie Hudson, ext. 2946	FD
HFBP contract	Jackie Hudson, ext. 2946	FD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Council	IT Strategy and Operational Group	Oct 2007 to Feb 2008
2. HFBP	Meetings	June 2007 to april 2008
3. Staff in CHS IT section	Formal consultation meetings under TUPE process	January 2008 to April 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

H&F Bridge Partnership

First published: Forward Plan No 71: 14 march 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
June 2008*

/06/08
7

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR HOUSING
Cllr Adronie Alford

REPORT CONTRIBUTORS

CSD

OTHER OFFICERS

Lyn Garner AD HCS
Margaret Green Head of Accommodations Services HCS
Adrian Green Projects & Procurement Manager HCS

TITLE:

REDEVELOPMENT OF 156, 160, 162 AND 164 DU CANE ROAD

SUMMARY:

Authority is sought to engage Dominion Housing Group to work in partnership with the Prison Service and LBH&F to redevelop 36 units of temporary accommodation on the Wormwood Scrubs Prison site. Funding is required from the Council's Empty Dwellings Initiative Grant up to a maximum of £13.5k per unit.

WARD:

COLL PK/OLD OAK

REASONS FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Dominion Housing Group Proposal	M Green, ext 2137	CSD
Minutes - Proposal Assessment Group	M Green, ext 2137	CSD
Correspondence with Prisons Service	M Green, ext 2137	CSD
Report to Cabinet Member for Housing	M Green, ext 2137	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

<i>First published:</i>	<i>Forward Plan No 65:</i>	<i>14 September 2007</i>
<i>Revised:</i>	<i>Forward Plan No 66:</i>	<i>16 October 2007 (moved from 5 November 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 68:</i>	<i>14 December 2007 (moved from 7 January 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from 31 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 72:</i>	<i>11 April 2008 (moved from 28 April 2008)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on
June 2008*

/06/08

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LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR HOUSING
Cllr Adronie Alford

REPORT CONTRIBUTORS

CSD

OTHER OFFICERS

Lyn Garner AD HCS
M Green HAS HCS
A Green P&P Mgr HCS

TITLE:

PARTICIPATION IN WEST LONDON SUB-REGIONAL TEMPORARY TO PERMANENT ACCOMMODATION SCHEME

SUMMARY:

Authority is sought to acquire up to 200 properties on the market initially to be used for temporary accommodation. As the mortgage is paid off, properties will become permanent and rents will revert to social housing levels.

Properties will mostly be acquired in neighbouring West London boroughs. Potential providers for the scheme will be selected following negotiated procedure.

The Royal Borough of Kensington and Chelsea are leading on the procurement process and have sought independent legal advice.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
W London Tender Documents	M Green, ext. 2137	CSD
Tender Appraisal Panel Minutes	M Green, ext. 2137	CSD
Report to Cabinet Member for Housing	M Green, ext. 2137	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

<i>First published:</i>	<i>Forward Plan No 65:</i>	<i>14 September 2007</i>
<i>Revised:</i>	<i>Forward Plan No 66:</i>	<i>16 October 2007 (moved from 5 November 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 67:</i>	<i>15 November 2007 (moved from 3 December 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 68:</i>	<i>14 December 2007 (moved from 7 January 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from 31 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 72:</i>	<i>11 April 2008 (moved from 28 April 2008)</i>

KEY DECISION

*Proposed to be made at the
Cabinet on
June 2008*

/06/08

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LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)

Cllr Nicholas Botterill

CABINET MEMBER FOR
STRATEGY

Cllr Mark Loveday

REPORT CONTRIBUTORS

DENV

OTHER OFFICERS

TITLE:

LOCAL DEVELOPMENT
FRAMEWORK: LOCAL
DEVELOPMENT SCHEME

SUMMARY:

The Planning and Compulsory Purchase Act 2004 introduced a new planning system consisting of Local Development Frameworks (LDF) to replace Unitary Development Plans (UDP). The Local Development Scheme (LDS) sets out the content and programme for preparing the LDF.

The Act requires the council to revise its LDS at such time as it considers appropriate. A first revision came into effect in March 2007, and this report to Cabinet will seek agreement to further adjustments to the LDS that are required in respect of the agreed programmes for LDF documents as well for new documents that are identified for inclusion in the Scheme.

The report will also seek agreement to bring the revised LDS into effect once it has been agreed by Government Office for London.

WARDS:

ALL

REASONS FOR BEING ON THE FORWARD PLAN:

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
PPS12: Local Development Frameworks	Trevor Harvey, ext. 3039	DENV
Planning and Compulsory Purchase Act 2004	Trevor Harvey, ext. 3039	DENV
Local Development Scheme April 2005 and March 2007.	Trevor Harvey, ext. 3039	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

<i>First published:</i>	<i>Forward Plan No 66:</i>	<i>16 October 2007</i>
<i>Revised:</i>	<i>Forward Plan No 68:</i>	<i>14 December 2007 (moved from 7 January 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 69:</i>	<i>15 January 2008 (moved from 4 February 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from 31 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 72:</i>	<i>11 April 2008 (moved from 28 April 2008)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on
June 2008*

/06/08
10

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES
Cllr Antony Lillis

DEPUTY LEADER (+ ENVIRONMENT)
Cllr Nicholas Botterill

REPORT CONTRIBUTORS

DENV
CHSD
HLS
DF

OTHER OFFICERS

TITLE:

LEASE OF PETERBOROUGH PRIMARY SCHOOL SITE

SUMMARY:

Cabinet has approved the closure of Peterborough Primary School at the end of the summer term 2008. The French Government has approached the authority in relation to possible use of the school site as an extension of the French Lycee in South Kensington. Negotiations are taking place between officers and representatives of the French Government and the Lycee. The report will seek approval to recommended terms and conditions for the proposed lease disposal of the Peterborough Primary School site.

WARD:

PARSN GRN/WALHM

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Notes/Briefings of Initial Discussions with Lycee/French Government	Andy Rennison x2882	CHSD
Lease negotiations File	Gerry Wilson x2826	EnvD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 72: 11 April 2008



KEY DECISION
*Proposed to be made at the
Cabinet on
July 2008*

/07/08

1

LEAD EXECUTIVE MEMBERS:

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR RESIDENTS'
SERVICES
Cllr Paul Bristow

REPORT CONTRIBUTORS

DF
DENV
HLS
ENVD (BTS)

OTHER OFFICERS

TITLE:

FULHAM PALACE - PHASE 2
HERITAGE LOTTERY FUND
APPLICATION

SUMMARY:

The Council wishes to restore and reuse the walled garden and outbuildings at Fulham Palace. This report sets out these structures that are proposed to be restored and reused in partnership with Garden Organic (formerly the Henry Doubleday Research Association). The report outlines how the works are proposed to be funded and recommends as the first step a grant application to the Heritage Lottery Fund (HLF).

WARD:

PALACE RVRSIDE

REASON/S FOR BEING ON THE FORWARD PLAN:

*£100,000+
significant in 1 ward*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
HLF Phase 1 Stage 2 Strategies, November 2003	Scott Cooper - 020 76107161	Env / Policy
HLF Phase 1 Stage 2, Public Consultation, July 2003	Scott Cooper - 020 76107161	Env / Policy
Restoring Bishop Terrick's Pride – Proposal by HDRA (December 2005)	Scott Cooper - 020 76107161	Env / Policy
Report to TAP	Scott Cooper - 020 76107161	Env / Policy

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Borough Residents	Open Public	May - October 2003
2. Borough Residents	Questionnaire	Citizens Panel Survey - Autumn 2005
3. Palace Visitors	Questionnaire	Visitor Survey - August 2005
4. Amenity Bodies	Targeted Public	January 2006

DECISION TO BE MADE IN PARTNERSHIP WITH:

Garden Organic

First published: Forward Plan No 58: 12 February 2007
Revised: Forward Plan No 60: 13 April 2007 (moved from 14 May 2007)
Revised: Forward Plan No 62: 15 June 2007 (moved from 16 July 2007)
Revised: Forward Plan No 65: 14 September 2007 (moved from 8 October 2007)
Revised: Forward Plan No 67: 15 November 2007 (moved from 7 January 2008)
Revised: Forward Plan No 70: 12 February 2008 (moved from 3 March 2008)

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

ACE
DENV
DF

OTHER OFFICERS

John Mallaghan, Finance
PMO
Martin Nottage, ACE,
BTT

TITLE:

SMART WORKING PROGRAMME
REPORT

SUMMARY:

In October 2007 the Leader signed off an Urgent Decision to start the mobilisation phase of a Smart Working Programme. The Smart Working Programme is the proposed mechanism for h&f to manage the requirements and implications on HR/OD, technology, service delivery & accommodation to deliver substantial potential savings through minimising demand for and maximising savings from civic accommodation.

The above report summarises the outputs and results of the mobilisation phase of the programme and presents the proposed plans for the next phase(s) of Smart Working.

WARDS:

ALL

**REASONS
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Leader's Urgent Decision - Smart Working Programme: Funding for Early Mobilisation	John Mallaghan, ext. 5025	Finance

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 69: 15 January 2008
Revised: Forward Plan No 71: 14 March 2008 (moved from 31 March 2008)



KEY DECISION
*Proposed to be made at the
Cabinet on
July 2008*

/07/08
3

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

ENVD (BTS)
CHSD
DF
ACE

OTHER OFFICERS

TITLE:

FLORA GARDENS PRIMARY SCHOOL
- NEW BUILD CONSTRUCTION TO
FORM A NEW CHILDREN'S CENTRE

SUMMARY:

Tender acceptance report seeking
approval to construct new build to form
a new children's centre.

WARDS:

RAVENS CRT PK

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender preparation details, correspondence	Cutty Marchan, ext. 4825	BTS/ENV
Tender returns, external QS tender evaluation report	Cutty Marchan, ext. 4825	BTS/ENV
Development file	Mick Stone, ext. 3085	CHS

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Headteacher	Meetings	ongoing
2. Board of Governors	Meetings	ongoing
3. Client department	Meetings	ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

All of the above

First published: Forward Plan No 70: 12 February 2008
Revised: Forward Plan No 71: 14 March 2008 (moved from May 2008)
Revised: Forward Plan No 72: 11 April 2008 (moved from June 2008)



KEY DECISION
*Proposed to be made at the
Cabinet on
July 2008*

/07/08

4

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

REPORT CONTRIBUTORS

ENVD (BTS)
DF
ACE

OTHER OFFICERS

TITLE:

PROCUREMENT AND IMPLEMENTATION OF A CORPORATE ASSET MANAGEMENT SYSTEM (CAMSYS)

SUMMARY:

To seek Member approval to procure an asset management system and the proposals for its implementation together with the details of the costs and expected benefits. The report will also detail the recommended supplier for the system following a market review.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Business Case	Gerry Wilson, Ext. 2826	VPS/ENV, 4th floor Riverview House, Beavor Lane, Hammersmith W6
Corporate Asset Management Strategy	C Stroud, Ext 4704	ENV 3 rd Floor Riverview House,Beavor Lane Hammersmith W6

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Service Departments	Corporate Asset Delivery Team (CADT) and Strategic Programme Management Group (SPMG)	On-going

DECISION TO BE MADE IN PARTNERSHIP WITH:

The above.

First published: Forward Plan No 72: 11 April 2008

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

LOCAL PLANNING APPLICATION
REQUIREMENTS (CHECKLISTS)

SUMMARY:

Following the release of the final version of 'The Validation of Planning Applications, Guidance for Local Planning Authorities' by the Government, the Council can specify local requirements for information that must be submitted with planning applications. These must be selected from a national list and this report seeks their approval.

The purpose of the new regulations is to ensure that, as far as possible, all the information required by local authorities to make decisions on applications is provided when an application is submitted. This should help to ensure that decisions can be taken as quickly as possible. In line with the guidance the Council is undertaking 6 weeks consultation on its proposed local planning application requirements from 22 April to 2 June.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
The Validation of Planning Applications, Guidance for local planning authorities, December 2007	Juliemma McLoughlin - ext. 3565	Environment Services Department

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Local Amenity Groups	Letter	22 April - 2 June
2. Public	Website	As above

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 72: 11 April 2008

LEAD EXECUTIVE MEMBERS:

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(+ ENVIRONMENT)
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CABINET MEMBER FOR
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REPORT CONTRIBUTORS

DENV

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TITLE:

LOCAL DEVELOPMENT FRAMEWORK: ALL
CONSULTATION ON CORE
STRATEGY AND SITE SPECIFIC
ALLOCATIONS REVISED PREFERRED
OPTIONS AND GENERIC
DEVELOPMENT MANAGEMENT
PREFERRED OPTIONS

SUMMARY:

The Planning & Compulsory Purchase Act introduced a new planning system consisting of Local Development Frameworks (LDF) to replace Unitary Development Plans (UDP).

From June to August 2007, the Council consulted on Core Strategy and Site Specific Allocations preferred options. Following the consideration of representations from the Government Office for London and others, together with clarification of a number of Council strategies, it is proposed to re-consult on revised preferred options.

This report seeks approval of the revised preferred options for the Core Strategy and Site Specific Allocations. It also seeks approval to the revised sustainability appraisal report that will accompany the preferred options document, and to the responses to representations received on the original preferred options.

The report seeks agreement to a six week consultation on the preferred options in accordance with the Act and the Council's Statement of Community Involvement.

WARDS:

REASON/S FOR BEING ON THE FORWARD PLAN:

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
PPS12: Local Development Frameworks	Trevor Harvey, ext. 3039	DENV
Planning and Compulsory Purchase Act 2004	Trevor Harvey, ext. 3039	DENV
Representations received at preferred options consultation (June 2007-August 2007)	Trevor Harvey, ext. 3039	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

<i>First published:</i>	<i>Forward Plan No 69:</i>	<i>15 January 2008</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from 31 March 2008)</i>

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