

## **FORWARD PLAN OF KEY DECISIONS**

*Proposed to be made in the period  
April 2008 to July 2008*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from April 2008 to July 2008.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow.)

**NB:** Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact  
**Katia Richardson** on 020 8753 2368  
or by e-mail to [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk)*

### **Consultation**

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, are encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

*If you are reading this on a PC, you can access this contact list quickly by pressing [here](#).*

*Forward Plan No. 71 (published 14 March 2008)*

# FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period  
April 2008 to July 2008*

## LIST OF KEY DECISIONS PROPOSED

*Where the title bears the suffix (E), the report for  
this proposed decision is likely to be exempt and full details cannot be published.*

<u>Date of decision-making meeting</u>	<u>Proposed Key decision</u>	<u>Lead Executive Councillor</u>	<u>Page</u>
<b>Cabinet 31 March 2008</b>	1. ADDISON PRIMARY SCHOOL- INTERNAL AND EXTERNAL ALTERATIONS (E)	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>1 – 2</b>
<b>Cabinet 31 March 2008</b>	2. MELCOMBE PRIMARY SCHOOL - CONVERSION OF EXISTING GYM TO FORM A CHILDREN'S CENTRE (E)	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>3 – 4</b>
<b>Cabinet 31 March 2008</b>	3. CONTRACTS FOR THE SUPPLY AND DELIVERY OF BOOKS AND OTHER MATERIALS	LEADER	<b>5 – 6</b>
<b>Cabinet 31 March 2008</b>	4. REVIEW OF CARERS' STRATEGY	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>7 – 8</b>
<b>Cabinet 31 March 2008</b>	5. EXTENSION OF SELECTED HIGHWAY TERM MAINTENANCE CONTRACTS (E)	DEPUTY LEADER (+ ENVIRONMENT)	<b>9 – 10</b>
<b>Cabinet 31 March 2008</b>	6. ADULT EDUCATION MANAGEMENT INFORMATION SYSTEM	LEADER	<b>11 – 12</b>
<b>Cabinet 31 March 2008</b>	7. FURTHER AMENDMENTS TO H&F BRIDGE PARTNERSHIP CONTRACT (E)	LEADER	<b>13 – 14</b>

<b>Cabinet 31 March 2008</b>	<b>8. SALE OF 45 NEW KINGS ROAD (E)</b>	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>15 – 16</b>
<b>Cabinet 31 March 2008</b>	<b>9. DISPOSAL OF WALHAM GREEN PUBLIC CONVENIENCES NORTH END ROAD (E)</b>	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>17 – 18</b>
<b>Cabinet 31 March 2008</b>	<b>10. CONTRACT FOR THE SUPPLY OF PENALTY CHARGE NOTICE ROLLS &amp; CARRIERS (E)</b>	DEPUTY LEADER (+ ENVIRONMENT)	<b>19 – 20</b>
<b>Cabinet 31 March 2008</b>	<b>11. PERMIT SCHEME FOR LONDON</b>	DEPUTY LEADER (+ ENVIRONMENT)	<b>21 – 22</b>
<b>Cabinet 28 April 2008</b>	<b>1. THE GENERAL FUND CAPITAL PROGRAMME AND 2007/08 REVENUE BUDGET - MONTH 9 AMENDMENTS</b>	LEADER	<b>23 – 24</b>
<b>Cabinet 28 April 2008</b>	<b>2. THE GENERAL FUND CAPITAL PROGRAMME AND 2007/08 REVENUE BUDGET - MONTH 10 AMENDMENTS</b>	LEADER	<b>25 – 26</b>
<b>Cabinet 28 April 2008</b>	<b>3. APPROVE RECOMMENDATIONS OF CONNEXIONS TAP IN REFERENCE TO PA SERVICES CONTRACTS FOR 2008-2011 (E)</b>	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>27 – 28</b>
<b>Cabinet 28 April 2008</b>	<b>4. PROCUREMENT OF ENERGY 2008/2009</b>	DEPUTY LEADER (+ ENVIRONMENT)	<b>29 – 30</b>
<b>Cabinet 28 April 2008</b>	<b>5. WORMHOLT PRIMARY SCHOOL - CONSTRUCTION OF NEW MAIN ENTRANCE AND KITCHEN EXTENSION (E)</b>	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>31 – 32</b>
<b>Cabinet 28 April 2008</b>	<b>6. OP*SHOP EXTERNALISATION (E)</b>	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>33 – 34</b>

<b>Cabinet 28 April 2008</b>	7. REDEVELOPMENT OF 156, 160, 162 AND 164 DU CANE ROAD	CABINET MEMBER FOR HOUSING	<b>35 – 36</b>
<b>Cabinet 28 April 2008</b>	8. PARTICIPATION IN WEST LONDON SUB-REGIONAL TEMPORARY TO PERMANENT ACCOMMODATION SCHEME	CABINET MEMBER FOR HOUSING	<b>37 – 38</b>
<b>Cabinet 28 April 2008</b>	9. LOCAL DEVELOPMENT FRAMEWORK: LOCAL DEVELOPMENT SCHEME	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR STRATEGY	<b>39 – 40</b>
<b>Cabinet 28 April 2008</b>	10. IMPERIAL WHARF STATION FUNDING ARRANGEMENTS	DEPUTY LEADER (+ ENVIRONMENT); LEADER	<b>41 – 42</b>
<b>Cabinet 28 April 2008</b>	11. HOME CARE AND HOUSING RELATED SUPPORT SERVICES (E)	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>43 – 44</b>
<b>Cabinet 28 April 2008</b>	12. AWARD OF THE CONTRACT FOR STRENGTHENING OF OLYMPIA BRIDGE	LEADER; DEPUTY LEADER (+ ENVIRONMENT)	<b>45 – 46</b>
<b>Cabinet 28 April 2008</b>	13. FIXED PENALTY NOTICES	DEPUTY LEADER (+ ENVIRONMENT)	<b>47 – 48</b>
<b>Cabinet 28 April 2008</b>	14.5 CASTLETOWN ROAD EXPENSIVE VOID DISPOSAL	CABINET MEMBER FOR HOUSING	<b>49 – 50</b>
<b>Cabinet 28 April 2008</b>	15. CHILDREN'S SERVICES ACCOMMODATION 2008/09	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>51 – 52</b>
<b>Cabinet June 2008</b>	1. REVIEW OF POLICY ON SERVICE USER CONTRIBUTIONS FOR ADULT SOCIAL CARE (EXCLUDING PERSONAL CARE AND RESIDENTIAL CARE)	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>53 – 54</b>

<b>Cabinet June 2008</b>	2. FLORA GARDENS PRIMARY SCHOOL - NEW BUILD CONSTRUCTION TO FORM A NEW CHILDREN'S CENTRE	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>55 – 56</b>
<b>Cabinet June 2008</b>	3. BAYONNE NURSERY - EXTENSION TO EXISTING NURSERY BUILDING TO FORM A CHILDREN'S CENTRE	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>57 – 58</b>
<b>Cabinet June 2008</b>	4. HAMMERSMITH ROAD/ BUTTERWICK JUNCTION BUS PRIORITY SCHEME	DEPUTY LEADER (+ ENVIRONMENT)	<b>59 – 60</b>
<b>Cabinet June 2008</b>	5. DEVELOPMENT OF MUNSTER CENTRE	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>61 – 62</b>
<b>Cabinet June 2008</b>	6. AWARD OF CONTRACTS TO BE INCLUDED IN FRAMEWORK AGREEMENT FOR PRINT SERVICES	LEADER; DEPUTY LEADER (+ ENVIRONMENT)	<b>63 – 64</b>
<b>Cabinet June 2008</b>	7. AWARD OF CONTRACTS FOR BUILDING CLEANING SERVICES	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	<b>65 – 66</b>
<b>Cabinet June 2008</b>	8. AMENDMENTS TO H&F BRIDGE PARTNERSHIP CONTRACT	LEADER	<b>67 – 68</b>
<b>Cabinet July 2008</b>	1. FULHAM PALACE - PHASE 2 HERITAGE LOTTERY FUND APPLICATION	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	<b>69 – 70</b>
<b>Cabinet July 2008</b>	2. SMART WORKING PROGRAMME REPORT	LEADER	<b>71 – 72</b>

**Cabinet  
September 2008**

1. LOCAL DEVELOPMENT  
FRAMEWORK: CONSULTATION  
ON CORE STRATEGY AND SITE  
SPECIFIC ALLOCATIONS  
REVISED PREFERRED  
OPTIONS AND GENERIC  
DEVELOPMENT MANAGEMENT  
PREFERRED OPTIONS

DEPUTY LEADER  
(+ ENVIRONMENT);  
CABINET MEMBER FOR  
STRATEGY

**73 – 74**

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<b><u>HOW TO CONTACT THE LEAD EXECUTIVE MEMBERS</u></b>	<b><u>Page</u></b>
Leader ( <i>Cllr Stephen Greenhalgh</i> )	75
Deputy Leader (+ Environment ) ( <i>Cllr Nicholas Botterill</i> )	75
Cabinet Member for Crime & Anti-Social Behaviour ( <i>Cllr Greg Smith</i> )	75
Cabinet Member for Community & Children's Services ( <i>Cllr Antony Lillis</i> )	76
Cabinet Member for Housing ( <i>Cllr Adronie Alford</i> )	76
Cabinet Member for Strategy ( <i>Cllr Mark Loveday</i> )	76
Cabinet Member for Residents' Services ( <i>Cllr Paul Bristow</i> )	77
Cabinet Member for Culture & Heritage ( <i>Cllr Frances Stainton</i> )	77



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
31 March 2008*

**03/03/08**

**1**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

ENV D (BTS)  
DF  
CHSD  
ACE

**OTHER OFFICERS**

**TITLE:**

ADDISON PRIMARY SCHOOL-  
INTERNAL AND EXTERNAL  
ALTERATIONS (E)

**SUMMARY:**

Tender acceptance report to carry out  
internal and external alterations to the  
ground floor at Addison Primary School  
to provide a new commercial kitchen  
and nursery suite.

**WARD:**

ADDISON

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+



## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project document, specification, drawings, tender preparation details, correspondence	C. Lang, ext. 4876	BTS/ENV
Tender returns, external QS tender evaluation report	C. Lang, ext. 4876	BTS/ENV
Development document	J. Brownlow, ext. 3790	CHSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Client	Meetings	ongoing
2. Headteacher	Meetings	ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

All of the above

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*First published: Forward Plan No 67: 15 November 2007*  
*Revised: Forward Plan No 69: 15 January 2008 (moved from 3 March 2008)*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
31 March 2008*

**31/03/08**

**2**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

ENVD (BTS)  
CHSD  
DF  
ACE

**OTHER OFFICERS**

**TITLE:**

MELCOMBE PRIMARY SCHOOL -  
CONVERSION OF EXISTING GYM TO  
FORM A CHILDREN'S CENTRE (E)

**SUMMARY:**

This report seeks the approval to place  
an order under the Councils Measured  
Term Contract for Non-Housing Projects  
2007/2010 held with Philiams  
Construction and Development Limited  
to carry out conversion of the existing  
gym to form a children's centre.

**WARD:**

FULHAM REACH

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project file	S. Bateman ext. 4831	BTS/ENV
Project documents, tender preparation details, specification, correspondence, Quality Assurance Plan (Bsi)	John Blurton ext. 4881	BTS/ENV
Tender returns, tender evaluation details	John Blurton ext. 4881	BTS/ENV
Development file	Terry Clarke ext.	CHS

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Client	meetings	ongoing
2. Current building users	meetings	ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

All of the above

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*First published:* Forward Plan No 68: 14 December 2007  
*Revised:* Forward Plan No 70: 12 February 2008 (moved from 3 March 2008)



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on*  
**31 March 2008**

**31/03/08**  
**3**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

**REPORT  
CONTRIBUTORS**

RES

**OTHER OFFICERS**

David Herbert, Head Of  
Libraries & Archives

**TITLE:**

CONTRACTS FOR THE SUPPLY AND  
DELIVERY OF BOOKS AND OTHER  
MATERIALS

**SUMMARY:**

This report seeks approval for the  
London Borough of Hammersmith &  
Fulham to continue to purchase books  
and audio visual library material through  
the Central Buying Consortium (CBC).

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
West Sussex County Council: Invitation to Tender for CBC (Central Buying Consortium) Library Books & Audio Visual Library Material	Steven Liddle, Performance & Quality Manager, Ext 3818	RSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published:*                      *Forward Plan No 69:*    *15 January 2008*  
*Revised:*                                *Forward Plan No 70:*    *12 February 2008 (moved from 3 March 2008)*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
31 March 2008*

**31/03/08**  
**4**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY FOR  
CHILDREN'S  
SERVICES  
*Cllr Anthony Lillis*

**REPORT  
CONTRIBUTORS**

DCS  
HLS  
DF

**OTHER OFFICERS**

**TITLE:**

REVIEW OF CARERS' STRATEGY

**SUMMARY:**

A Carers' Strategy for the Borough was agreed in 2005 and covers the period up until 2010. The report will propose carrying out a mid term review of the Carers' Strategy in order to assess progress with the key objectives and priorities set out in the Strategy. The review will also take into account the publication of the Government's forthcoming revised National Carers' Strategy.

The report will seek approval for the programme of services to be funded from the Carers' Grant and request that final allocations are delegated to the Director of Community Services Department in light of the outcomes of the review.

**WARD/S:**

ALL

**REASON/S  
FOR BEING ON  
THE FORWARD  
PLAN:**

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Carers Strategy 2005-2010	Javina Sehgal, ext. 5376	CSD- Partnerships and Procurement

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Consultation with Carers Strategy Group to determine scope and review method.	Meeting	February 2008
2. Phase two of the consultation will seek views from carers and other stakeholders including the PCT and other Council Departments.	Stakeholder events	April – June 2008

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

The Primary Care Trust

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*First published: Forward Plan No 70: 12 February 2008*

**LEAD EXECUTIVE  
MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

**REPORT  
CONTRIBUTORS**

DENV  
DF  
HLS

**OTHER OFFICERS**

**TITLE:**

EXTENSION OF SELECTED  
HIGHWAY TERM MAINTENANCE  
CONTRACTS (E)

**SUMMARY:**

The current Highways Term Maintenance Contracts were let for a fixed term of three years and include two one-year extension clauses. Both these one year extensions have been granted. Therefore the current completion date is 31 March 2009 for all contracts. Officers are seeking approval to exercise an additional one year extension to the contracts detailed within the report, leading to a contract completion date of 31 March 2010. The revised contract values are shown in Appendix A.

There are a range of reasons that officers are recommending an additional extension and these are detailed in the report.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*more than one ward  
£100,000+*



**BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Highway Term Contracts	Mark Hodgson, ext. 3490	DENV
Procurement File	Mark Hodgson, ext. 3490	DENV

**CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

**DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 70: 12 February 2008*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on*  
**31 March 2008**

**03/03/08**  
**6**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

**REPORT  
CONTRIBUTORS**

CSD

**OTHER OFFICERS**

**TITLE:**

ADULT EDUCATION MANAGEMENT  
INFORMATION SYSTEM

**SUMMARY:**

The Council is asked to approve the replacement of the existing management information system of the adult education service that is required for a wide range of funding and statutory returns, as well as the performance management of the service

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
H and F Bridge Partnerships Adult Education Technical Document December 2007	Robert Raven Interim Head of Adult Education Macbeth Centre 8741 9615	CSD
TRIBAL MIS Managed and Data Outsourcing Service December 2007	Robert Raven Interim Head of Adult Education Macbeth Centre 8741 9615	CSD
TRIBAL EBS Technical White Paper December 2007	Robert Raven Interim Head of Adult Education Macbeth Centre 8741 9615	CSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 70: 12 February 2008*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on*  
**31 March 2008**

**03/03/08**  
**7**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

**REPORT  
CONTRIBUTORS**

DF

**OTHER OFFICERS**

H&F Jackie Hudson,  
HFBP - Alan Titheridge

**TITLE:**

FURTHER AMENDMENTS TO H&F  
BRIDGE PARTNERSHIP CONTRACT  
(E)

**SUMMARY:**

A key decision paper will be submitted  
to approve amendments to the H&F  
Bridge Partnership contract covering:

1. The transfer of the Children's  
Services IT support service which  
was not included at the inception of  
the contract
2. Changes to the contract after the  
initial 6-month contract validation to  
move from an element of input  
based service to outcome based  
delivery for application SLAs and  
telephony.
3. A further set of changes  
necessitated by new services and  
refinements to the contract.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Amendments to the H&F Bridge Partnership key decision paper cabinet March 2007	Jackie Hudson, ext. 2946	FD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Council	IT Strategy and Operational Group	Oct 2007 to Feb 2008
2. HFBP	Meetings	June 2007 to Feb 2008

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

H&F Bridge Partnership

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*First published: Forward Plan No 70: 12 February 2008*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
31 March 2008*

**03/03/08**  
**8**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER

*Cllr Stephen Greenhalgh*

DEPUTY LEADER  
(+ ENVIRONMENT)

*Cllr Nicholas Botterill*

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES

*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

CHSD  
DENV  
DF  
HLS

**OTHER OFFICERS**

**TITLE:**

SALE OF 45 NEW KINGS ROAD (E)

**SUMMARY:**

Authority is sought to declare the property surplus to the Council's requirement and to dispose of the freehold interest in the open market.

**WARDS:**

PARSN GRN/WALHM

**REASONS  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

**BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Valuation files	B G Wilson, ext. 2826	Environment

**CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Council Departments	Capital Property Board	over 6 months.

**DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 70: 12 February 2008*

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

CHSD  
DENV  
DF  
HLS

**OTHER OFFICERS**

**TITLE:**

DISPOSAL OF WALHAM GREEN  
PUBLIC CONVENIENCES NORTH  
END ROAD (E)

**SUMMARY:**

Authority is sought to declare the  
property surplus to the Council's  
requirement and to dispose of the  
freehold interest in the open market.

**WARDS:**

FULHAM BRDWAY

**REASONS  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+



## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Valuation files	B G Wilson, ext. 2826	Environment
Public consultation files	G Sewell, ext. 3608	CSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Council Departments	Capital Property Board	over 6 months.
2. Public	Public consultation meeting	24 January 08

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 70: 12 February 2008*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on*  
**31 March 2008**

**03/03/08**  
**10**

**LEAD EXECUTIVE  
MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

**REPORT  
CONTRIBUTORS**

DENV  
TENDER APPRAISAL  
PANEL

**OTHER OFFICERS**

**TITLE:**

CONTRACT FOR THE SUPPLY OF  
PENALTY CHARGE NOTICE ROLLS &  
CARRIERS (E)

**SUMMARY:**

This report sets out the recommendation  
of the Tender Appraisal Panel (TAP) to  
award the contract for supply of Penalty  
Charge Notice rolls and carriers to  
Liberty Printers Ltd.

This is for a period of 5 years  
commencing in July 2008.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project documents including tender documents	Osa Ezekiel, ext. 3264	ENV

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 71: 14 March 2008*



## KEY DECISION

*Proposed to be made at the  
Cabinet on  
31 March 2008*

03/03/08

11

### LEAD EXECUTIVE MEMBERS:

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

### REPORT CONTRIBUTORS

DENV

### OTHER OFFICERS

### TITLE:

PERMIT SCHEME FOR LONDON

### SUMMARY:

Authorities are not obliged to run a permit scheme but must apply to the Department for Transport if they wish to do so. As chair of the Permits Scheme for London working party the Council's Traffic Manager is involved in the first stage of boroughs jointly applying to run a common scheme. Permit schemes are established by individual order in the form of a Statutory Instrument. Permit schemes differ from existing powers for managing activities on the street in three major areas:

a) permit schemes allow promoters to book occupation of the street for a specific purpose and for specific period rather than the current process of informing the authority by notice of the promoter's intentions;

b) conditions can be attached to permits that impose constraints on the way that work is carried out and the dates and timings of activities; and

c) The control that authorities have over variations to the permit conditions, particularly in the circumstances of extensions of time, gives greater opportunity to complete activities in a timely manner. A permit scheme will apply to all street works, including those promoted by the Greater London Authority as highway authority. All promoters will be treated on the same basis in terms of co-ordination and setting of conditions. The regulations require sufficient separation between those operating the permit scheme and those responsible for promoting activities on behalf of the highway authority.

### WARDS:

ALL

### REASONS FOR BEING ON THE FORWARD PLAN:

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Traffic Management Act 2004	Louise Nagle /3233	ENV
London Permit Scheme	Ian Hawthorn /3058	ENV
Code of Practice for Permit	Ian Hawthorn/3058	ENV
Statutory Instructment for Permits	Ian Hawthorn/3058	ENV

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. London Council	Meetings/ Consultation Document	12 Weeks
2. All London Councils	Meetings/ Consultation Document	12 weeks
3. Public Utiltites	Meetings/ Consultation Document	12 Weeks
4. Various Stakeholders	Meetings/ Consultation Document	12 Weeks

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Department for Transport

London Boroughs

Transport for London

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*First published: Forward Plan No 71: 14 March 2008*



## KEY DECISION

Proposed to be made at the  
Cabinet on  
28 April 2008

28/04/08

1

### LEAD EXECUTIVE MEMBERS:

LEADER  
*Cllr Stephen Greenhalgh*

### REPORT CONTRIBUTORS

DENV  
CHSD  
CSD  
DF  
HLS

### OTHER OFFICERS

### TITLE:

THE GENERAL FUND CAPITAL PROGRAMME AND 2007/08 REVENUE BUDGET - MONTH 9 AMENDMENTS

### SUMMARY:

This report sets out the projected capital forecast based on month 9 information. It recommends that Cabinet should agree the budget variation to the capital programme in this period.

### WARDS:

ALL

### REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring working documents	Isaac Egberedu, ext. 2503	Finance
Revenue Monitoring working documents	James Arthur, ext. 2562	Finance

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 63: 16 July 2007*  
*Revised: Forward Plan No 71: 14 March 2008 (moved from 31 March 2008)*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
28 April 2008*

**28/04/08**

**2**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

**TITLE:**

THE GENERAL FUND CAPITAL  
PROGRAMME AND 2007/08  
REVENUE BUDGET - MONTH 10  
AMENDMENTS

**WARDS:**

ALL

**REPORT  
CONTRIBUTORS**

DENV  
CHSD  
CSD  
DF  
HLS

**SUMMARY:**

This report sets out the projected capital forecast based on month 10 information. It recommends that Cabinet should agree the budget variation to the capital programme in this period.

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

**OTHER OFFICERS**



## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Capital Monitoring working documents	Isaac Egberedu, ext.2503	Finance
Revenue Monitoring working documents	James Arthur, ext. 2562	Finance

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 63: 16 July 2007*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
28 April 2008*

**28/04/08**

**3**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

TENDER APPRAISAL  
PANEL

**OTHER OFFICERS**

CHSD

**TITLE:**

APPROVE RECOMMENDATIONS OF  
CONNEXIONS TAP IN REFERENCE  
TO PA SERVICES CONTRACTS FOR  
2008-2011 (E)

**SUMMARY:**

Current contracts expire in March 2008.  
Tender process for appointing  
contractors to deliver services from April  
2008-March 2011 began in September  
2007 with contract notice. Aim to recruit  
providers by end January 2008.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Contract Notice And Tender Pack	S. Devani, ext 3762	Connexions, Children's Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Contract Providers	Meetings	August-September 2007
2. Connexions Local Management Committee	Committee Meetings	September 2007
3. Young People	Focus Groups	November 2007

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 66: 16 October 2007*  
*Revised: Forward Plan No 68: 14 December 2007 (moved from 4 February 2008)*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
28 April 2008*

**28/04/08**

**4**

**LEAD EXECUTIVE  
MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

**REPORT  
CONTRIBUTORS**

ENVD (BTS)  
DF  
DF

**OTHER OFFICERS**

**TITLE:**

PROCUREMENT OF ENERGY  
2008/2009

**SUMMARY:**

The Council has a number of Energy Contracts which will become due for renewal during 2008/2009. This report will consider the most appropriate way to procure the new contracts and detail proposals for a scheme of delegation to accept the tenders and prices.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Details of current Energy Contracts and previous tenders. London Utilities Consortium files.	Ed Parry, ext. 3912	ENV/BTS
Regional Centre of Excellence report on Energy procurement. Cabinet Decision report on Procurement of Energy 2007/2008 18 <sup>th</sup> June 2007.	Ed Parry, ext. 3912	ENV/BTS

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Client departments	Via Capital and Property Board	Ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First Published: Forward Plan No 69: 15 January 2008*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
28 April 2008*

**28/04/08**

**5**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

ENV D (BTS)  
DF  
CHSD  
ACE

**OTHER OFFICERS**

**TITLE:**

WORMHOLT PRIMARY SCHOOL -  
CONSTRUCTION OF NEW MAIN  
ENTRANCE AND KITCHEN  
EXTENSION (E)

**SUMMARY:**

This report seeks the approval to accept  
a tender to construct a new secure  
entrance and administration wing and a  
new kitchen to prepare school meals on  
site at Wormholt Primary School.

**WARDS:**

WORM/WH CITY

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Specification, Project File, Tender preparation details, correspondence	R. Glendinning, ext. 4863	BTS/ENV
Tender returns, external QS tender evaluation report	R. Glendinning, ext. 4863	BTS/ENV
Development file	J. Brownlow, ext. 3790	CHSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Client	Meetings	ongoing
2. Headteacher	Meetings	ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

All of the above



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
28 April 2008*

**28/04/08**

**6**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

CSD

**OTHER OFFICERS**

**TITLE:**

OP\*SHOP EXTERNALISATION (E)

**SUMMARY:**

The report seeks authority for the externalisation of the Op\*shop and the transfer of contracts, assets purchased for the Op\*shop through SRB, and funds generated by the Op\*Shop to a new body

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+



## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Area Programme Job Brokerage Tender	Catherine Curzon Ext 2729	Community Services/Regeneration
SRB Guidelines	Catherine Curzon Ext 2729	Community Services/Regeneration
CSDMT Op*Shop Externalisation Report	Orin Miller 020 8746 0355	Community Services/Regeneration
Opshop Cashflow Forecast	Robert Pusch 020 8735 0018	Community Services/Regeneration

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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<i>First published:</i>	<i>Forward Plan No 68:</i>	<i>14 December 2007</i>
<i>Revised:</i>	<i>Forward Plan No 69:</i>	<i>15 January 2008 (moved from 4 February 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
28 April 2008*

**28/04/08**

**7**

**LEAD EXECUTIVE MEMBERS:**

CABINET MEMBER FOR HOUSING  
*Cllr Adronie Alford*

**REPORT CONTRIBUTORS**

CSD

**OTHER OFFICERS**

Lyn Garner AD HCS  
Margaret Green Head of Accommodations Services HCS  
Adrian Green Projects & Procurement Manager HCS

**TITLE:**

REDEVELOPMENT OF 156, 160, 162 AND 164 DU CANE ROAD

**SUMMARY:**

Authority is sought to engage Dominion Housing Group to work in partnership with the Prison Service and LBH&F to redevelop 36 units of temporary accommodation on the Wormwood Scrubs Prison site. Funding is required from the Council's Empty Dwellings Initiative Grant up to a maximum of £13.5k per unit.

**WARD:**

COLL PK/OLD OAK

**REASONS FOR BEING ON THE FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Dominion Housing Group Proposal	M Green, ext 2137	CSD
Minutes - Proposal Assessment Group	M Green, ext 2137	CSD
Correspondence with Prisons Service	M Green, ext 2137	CSD
Report to Cabinet Member for Housing	M Green, ext 2137	CSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 65: 14 September 2007*  
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*Revised: Forward Plan No 68: 14 December 2007 (moved from 7 January 2008)*  
*Revised: Forward Plan No 71: 14 March 2008 (moved from 31 March 2008)*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
28 April 2008*

**28/04/08**

**8**

**LEAD EXECUTIVE MEMBERS:**

CABINET MEMBER FOR HOUSING  
*Cllr Adronie Alford*

**REPORT CONTRIBUTORS**

CSD

**OTHER OFFICERS**

Lyn Garner AD HCS  
M Green HAS HCS  
A Green P&P Mgr HCS

**TITLE:**

PARTICIPATION IN WEST LONDON SUB-REGIONAL TEMPORARY TO PERMANENT ACCOMMODATION SCHEME

**SUMMARY:**

Authority is sought to acquire up to 200 properties on the market initially to be used for temporary accommodation. As the mortgage is paid off, properties will become permanent and rents will revert to social housing levels.

Properties will mostly be acquired in neighbouring West London boroughs. Potential providers for the scheme will be selected following negotiated procedure.

The Royal Borough of Kensington and Chelsea are leading on the procurement process and have sought independent legal advice.

**WARDS:**

ALL

**REASON/S FOR BEING ON THE FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
W London Tender Documents	M Green, ext. 2137	CSD
Tender Appraisal Panel Minutes	M Green, ext. 2137	CSD
Report to Cabinet Member for Housing	M Green, ext. 2137	CSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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<i>First published:</i>	<i>Forward Plan No 65:</i>	<i>14 September 2007</i>
<i>Revised:</i>	<i>Forward Plan No 66:</i>	<i>16 October 2007 (moved from 5 November 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 67:</i>	<i>15 November 2007 (moved from 3 December 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 68:</i>	<i>14 December 2007 (moved from 7 January 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from 31 March 2008)</i>

**LEAD EXECUTIVE MEMBERS:**

LEADER

*Cllr Stephen Greenhalgh*

DEPUTY LEADER  
(+ ENVIRONMENT)

*Cllr Nicholas Botterill*

CABINET MEMBER FOR  
STRATEGY

*Cllr Mark Loveday*

**REPORT CONTRIBUTORS**

DENV

**OTHER OFFICERS**

**TITLE:**

LOCAL DEVELOPMENT  
FRAMEWORK: LOCAL  
DEVELOPMENT SCHEME

**SUMMARY:**

The Planning and Compulsory Purchase Act 2004 introduced a new planning system consisting of Local Development Frameworks (LDF) to replace Unitary Development Plans (UDP). The Local Development Scheme (LDS) sets out the content and programme for preparing the LDF.

The Act requires the council to revise its LDS at such time as it considers appropriate. A first revision came into effect in March 2007, and this report to Cabinet will seek agreement to further adjustments to the LDS that are required in respect of the agreed programmes for LDF documents as well for new documents that are identified for inclusion in the Scheme.

The report will also seek agreement to bring the revised LDS into effect once it has been agreed by Government Office for London.

**WARDS:**

ALL

**REASONS FOR BEING ON THE FORWARD PLAN:**

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
PPS12: Local Development Frameworks	Trevor Harvey, ext. 3039	DENV
Planning and Compulsory Purchase Act 2004	Trevor Harvey, ext. 3039	DENV
Local Development Scheme April 2005 and March 2007.	Trevor Harvey, ext. 3039	DENV

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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<i>First published:</i>	<i>Forward Plan No 66:</i>	<i>16 October 2007</i>
<i>Revised:</i>	<i>Forward Plan No 68:</i>	<i>14 December 2007 (moved from 7 January 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 69:</i>	<i>15 January 2008 (moved from 4 February 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from 31 March 2008)</i>



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
28 April 2008*

**28/04/08**

**10**

**LEAD EXECUTIVE  
MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

LEADER  
*Cllr Stephen Greenhalgh*

**REPORT  
CONTRIBUTORS**

DENV  
DF

**OTHER OFFICERS**

HLS

**TITLE:**

IMPERIAL WHARF STATION  
FUNDING ARRANGEMENTS

**SUMMARY:**

This report describes and seeks approval for proposed funding arrangements to secure the construction of the West London Line station at Imperial Wharf, Sands End

**WARD:**

SANDS END

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+



## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Various correspondence	Chris Bainbridge, ext. 3354	DENV

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Transport for London

Royal Borough of Kensington & Chelsea

St George Central London

Network Rail

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<i>First published:</i>	<i>Forward Plan No 60:</i>	<i>13 April 2007</i>
<i>Revised:</i>	<i>Forward Plan No 62:</i>	<i>15 June 2007 (moved from 16 July 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 64:</i>	<i>15 August 2007 (moved from 10 September 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 65:</i>	<i>14 September 2007 (moved from 8 October 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 66:</i>	<i>16 October 2007 (moved from 5 November 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 67:</i>	<i>15 November 2007 (moved from 3 December 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 68:</i>	<i>14 December 2007 (moved from 7 January 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from 31 March 2008)</i>



## KEY DECISION

*Proposed to be made at the  
Cabinet on  
28 April 2008*

28/04/08

11

### LEAD EXECUTIVE MEMBERS:

LEADER

*Cllr Stephen Greenhalgh*

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S  
SERVICES

*Cllr Anthony Lillis*

### REPORT CONTRIBUTORS

DCS

HLS

DF

### OTHER OFFICERS

### TITLE:

HOME CARE AND HOUSING RELATED  
SUPPORT SERVICES (E)

### SUMMARY:

The report outlines the strategy and commissioning and procurement options intended for the older people's home care and housing related support services delivered to Council, RSL and private sector occupiers.

The report also outlines the future direction of exiting preventative services contracts for Older People in relation to the recent Fair Access to Care Services eligibility changes.

### WARDS:

ALL

### REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Home Care Reorganisation Update Report to Health and Social services Scrutiny Panel- 23 Jan 2007	Javina Sehgal, ext 5376	CSD- Partnerships and Procurement
Cabinet report on the Home Care Reorganisation- 21 Sept 2006	Javina Sehgal, ext 5376	CSD- Partnerships and Procurement
Draft Service Specification for New home care Support Service-October 2007	Javina Sehgal, ext 5376	CSD- Partnerships and Procurement

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Officers	Discussion at Departmental Management Team Meetings for P&P, HCS and ASCS	November 2006-ongoing
	Discussion at the Community Services Divisional Management Team Meeting	November 2006 and on going
2. Home Care reference Group	Development of Specification	November 2006-ongoing
3. Consultancy programme	Programme being developed- Recruitment of consultant pending	Jan 2008-October 2008

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

With all stakeholders

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**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
28 April 2008*

**28/04/08**

**12**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

**REPORT  
CONTRIBUTORS**

DENV

**OTHER OFFICERS**

**TITLE:**

AWARD OF THE CONTRACT FOR  
STRENGTHENING OF OLYMPIA  
BRIDGE

**SUMMARY:**

Hammersmith Rd (Olympia) Bridge  
Strengthening works - Final Phase 4

Authority is being sought to award  
contract for phase 4 of strengthening  
Hammersmith Road (Olympia ) Bridge  
by obtaining approval from Delegated  
Authority should the returned tender  
sum exceed the estimated figure.

**WARD:**

AVNMORE/BR GRN

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Strengthening of Hammersmith Rd (Olympia) Bridge Phase 4	Anvar Alizadeh, ext 3033	DEVN

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Royal Borough of Kensington & Chelsea	Correspondence by phone, e-mail and letters	
2. Network Rail	Correspondence by phone, e-mail and letters	
3. LUL	Correspondence by phone, e-mail and letters	

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 71: 14 March 2008*

**LEAD EXECUTIVE  
MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

**REPORT  
CONTRIBUTORS**

DENV

**OTHER OFFICERS**

**TITLE:**

FIXED PENALTY NOTICES

**SUMMARY:**

The objectives of the FPN scheme is to:

- Encourage accurate and timely notice data from Public Utilities.
- To improve the co-ordination of works to allow traffic on the network free movement.
- Improve data quality for all works promoters.
- Contribute to the aim of the Traffic Management Act 2004 – minimising disruption arising from road and street works in Hammersmith & Fulham.
- Allow effective planning and management of works in the borough.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Traffic Management Act 2004	Louise Nagle, ext. 3233	DENV
Code of Practice for Streetworks	Ian Hawthorn, ext. 3058	DENV
Statutory Instrument for Fixed Penalty Notices	Ian Hawthorn, ext. 3058	DENV

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. All London Councils	Meetings	12 weeks
2. Transport for London	Meetings	12 weeks
3. Public Utilities	Meetings	12 weeks

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

TfL

Kensington & Chelsea

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*First published: Forward Plan No 71: 14 March 2008*

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR HOUSING  
*Cllr Adronie Alford*

**REPORT  
CONTRIBUTORS**

CSD  
DF  
HLS

**OTHER OFFICERS**

BTS  
H&F Homes

**TITLE:**

5 CASTLETOWN ROAD EXPENSIVE  
VOID DISPOSAL (E)

**SUMMARY:**

This report gives a description of a council owned expensive void property at 5 Castletown Road and seeks approval to dispose of the building on the open market and re-allocate money granted by the ODPM via the Rough Sleepers Initiative to a similar scheme in King Street .

**WARDS:**

NORTH END

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+



## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Disposal of 5 Castletown Road	Jan Gilbert x 2743	CSD
Options Appraisal	Jan Gilbert x2743	CSD
CMT report dated 11/10/05	Jan Gilbert x 2743	CSD
HRA Limited Disposal Policy	Jan Gilbert x2743	CSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. BTS	email discussion about options	4 months
2. H&F Homes	as above	as above
3. Supported Housing Senior Commissioning Manager	as above	as above

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 71: 14 March 2008*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
28 April 2008*

**28/04/08**

**15**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

CHSD

**OTHER OFFICERS**

**TITLE:**

CHILDREN'S SERVICES  
ACCOMMODATION 2008/09

**SUMMARY:**

The report outlines the Children's Services plans for office accommodation for 2008/09. The department plan to move to 3 core buildings and implemented a number of smart working initiatives from hot desking to home working.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*more than one ward  
£100,000+*

**BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project Folder	Terry Clark, ext.3671	Children's Services

**CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Cabinet Member	Meetings	Ongoing
2. Children's Services Staff	Meetings	Ongoing

**DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 71: 14 March 2008*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2008*

**/05/08**

**1**

**LEAD EXECUTIVE MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT CONTRIBUTORS**

CSD  
HLS  
DF

**OTHER OFFICERS**

**TITLE:**

REVIEW OF POLICY ON SERVICE  
USER CONTRIBUTIONS FOR ADULT  
SOCIAL CARE (EXCLUDING  
PERSONAL CARE AND RESIDENTIAL  
CARE)

**SUMMARY:**

To report the outcome of consultation about contributions made by service users for Adult Social Care services within Hammersmith and Fulham in comparison to neighbouring boroughs, and propose changes to the current policy as appropriate.

**WARDS:**

ALL

**REASON/S FOR BEING ON THE FORWARD PLAN:**

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Fairer Charging Guidance	Mike Turner, ext. 5145	Community Services Department

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Service Users and Carers	Better Government Consultative Forum, Better Government Disability Forum and other representative groups	January 2007
2. Health and Social Care Scrutiny Committee	January Meeting	January 2007
3. Officers	Discussion at Departmental Management Team Meetings. Workshops with practitioners from service areas	January 2007
4. Voluntary Sector Providers	Briefing session for current voluntary sector providers in the borough	January 2007

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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<i>First published:</i>	<i>Forward Plan No 56:</i>	<i>15 December 2006</i>
<i>Revised:</i>	<i>Forward Plan No 57:</i>	<i>15 January 2007 (moved from 19 February 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 59:</i>	<i>15 March 2007 (moved from 19 March 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 60:</i>	<i>13 April 2007 (moved from 16 April 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 61:</i>	<i>15 May 2007 (moved from May 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 65:</i>	<i>14 September 2007 (moved from October 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 68:</i>	<i>14 December 2007 (moved from 4 February 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from May 2008)</i>



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2008*

**/05/08**  
**2**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

ENVD (BTS)  
CHSD  
DF  
ACE

**OTHER OFFICERS**

**TITLE:**

FLORA GARDENS PRIMARY SCHOOL  
- NEW BUILD CONSTRUCTION TO  
FORM A NEW CHILDREN'S CENTRE

**SUMMARY:**

Tender acceptance report seeking  
approval to construct new build to form  
a new children's centre.

**WARDS:**

RAVENS CRT PK

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender preparation details, correspondence	Cutty Marchan, ext. 4825	BTS/ENV
Tender returns, external QS tender evaluation report	Cutty Marchan, ext. 4825	BTS/ENV
Development file	Mick Stone, ext. 3085	CHS

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Headteacher	Meetings	ongoing
2. Board of Governors	Meetings	ongoing
3. Client department	Meetings	ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

All of the above

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*First published: Forward Plan No 70: 12 February 2008*  
*Revised: Forward Plan No 71: 14 March 2008 (moved from May 2008)*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2008*

/06/08

**3**

**LEAD EXECUTIVE  
MEMBERS:**

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

ENVD (BTS)  
DF  
ACE

**OTHER OFFICERS**

**TITLE:**

BAYONNE NURSERY - EXTENSION  
TO EXISTING NURSERY BUILDING  
TO FORM A CHILDREN'S CENTRE

**SUMMARY:**

Tender acceptance report seeking  
approval to construct an extension to  
the existing nursery building to form a  
new children's centre.

**WARD:**

FULHAM REACH

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+



## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender preparation details, correspondence	S. Bateman, ext. 4831	BTS/ENV
Tender returns, external QS tender evaluation report	S. Bateman, ext. 4831	BTS/ENV
Development Document	J. Brownlow, ext 3790	CHS

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Client	meetings	ongoing
2. Headteacher	meetings	ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

All of the above

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*First published: Forward Plan No 67: 15 November 2007*  
*Revised: Forward Plan No 71: 14 March 2008 (moved from 31 March 2008)*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2008*

**/06/08**  
**4**

**LEAD EXECUTIVE  
MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

**REPORT  
CONTRIBUTORS**

DENV

**OTHER OFFICERS**

**TITLE:**

HAMMERSMITH ROAD/ BUTTERWICK  
JUNCTION BUS PRIORITY SCHEME

**SUMMARY:**

Widen carriageway on Hammersmith  
Road to create an additional off side bus  
lane for westbound buses entering the  
Hammersmith gyratory junction.

**WARD:**

HAMM BROADWAY

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Hammersmith Broadway Two Junction Assessment Report (draft), completed by Colin Buchanan and Partners Ltd	Sarah Kadziolka, ext. 3070	Highways & Engineering Division, Environment Services Department
Proposed layout drawing, 80547/27/1 Rev A. July 2006	Sarah Kadziolka, ext. 3070	Highways & Engineering Division, Environment Services Department

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Transport for London	Issuing of plans requesting comments and feedback	3 weeks
2. 245 and 255 Hammersmith Road (businesses adjacent to where the widening works will be carried out)	Issuing of plans requesting comments and feedback	3 weeks
3. Emergency services	Issuing of plans requesting comments and feedback	3 weeks
4. London Cycling Campaign	Issuing of plans requesting comments and feedback	3 weeks
5. London Cycling Network Project Managers, London Borough of Camden	Issuing of plans requesting comments and feedback	3 weeks

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Transport for London (funding providers)

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*First published:* Forward Plan No 65: 14 September 2007  
*Revised:* Forward Plan No 68: 14 December 2007 (moved from 7 January 2008)  
*Revised:* Forward Plan No 71: 14 March 2008 (moved from 28 April 2008)



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2008*

**/06/08**

**5**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES  
*Cllr Antony Lillis*

**REPORT  
CONTRIBUTORS**

CHSD  
ENVD (BTS)

**OTHER OFFICERS**

**TITLE:**

DEVELOPMENT OF MUNSTER  
CENTRE

**SUMMARY:**

To agree to works being carried out at  
the Munster Centre on Filmer Rd to  
convert the space into Children's  
Service Office accommodation.

**WARD:**

MUNSTER

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

*£100,000+*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project Folder	Terry Clark, ext 3671	Children's Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Cabinet Member	Meetings	Ongoing
2. Children's Services Staff	Meeting	Ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 71: 14 march 2008*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2008*

**/06/08**

**6**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

**REPORT  
CONTRIBUTORS**

TENDER APPRAISAL  
PANEL  
ACE  
DF

**OTHER OFFICERS**

**TITLE:**

AWARD OF CONTRACTS TO BE  
INCLUDED IN FRAMEWORK  
AGREEMENT FOR PRINT SERVICES

**SUMMARY:**

This Report makes recommendations  
and seeks approval to award contracts  
to companies to be included on the  
council's Framework Agreement for  
Print Services.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Specification & associated docs	Peter Kiberd ext 2235	ACE
Contract Strategy & Shortlisting Report	Peter Kiberd ext 2235	ACE
TAP File	Peter Kiberd ext 2235	ACE

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Internal clients	Discussion	3 months
2. Other Councils x 7	Meetings & Questionnaire	4 months

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 71: 14 march 2008*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2008*

/06/08

**7**

**LEAD EXECUTIVE MEMBERS:**

LEADER

*Cllr Stephen Greenhalgh*

CABINET MEMBER  
FOR COMMUNITY &  
CHILDREN'S SERVICES

*Cllr Antony Lillis*

DEPUTY LEADER  
(+ ENVIRONMENT)

*Cllr Nicholas Botterill*

**REPORT CONTRIBUTORS**

CSD

DF

TENDER APPRAISAL  
PANEL

**OTHER OFFICERS**

**TITLE:**

AWARD OF CONTRACTS FOR  
BUILDING CLEANING SERVICES

**SUMMARY:**

This Report makes recommendations and seeks approval to award contracts for Building Cleaning Services for Lots 1, 2 and 3 as set out in Appendix A.

**WARDS:**

ALL

**REASONS FOR BEING ON THE FORWARD PLAN:**

£100,000+



## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Specification & associated docs	Kevin Corrigan ext 3653	CHS
Contract Strategy & Shortlisting Report	Kevin Corrigan ext 3653	CHS
TAP File	Sam Relf ext 3647	CHS

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Schools	Written	3 months
2. Civic (limited)	Discussion	3 months
3. British Institute Cleaning Science	Formal Meeting	1 Day
4. Incumbent Contractor	Formal Meeting & Questionnaire	1/2 Day
5. Other Councils x 5	Meetings & Questionnaire	2 1/2 days

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published: Forward Plan No 71: 14 march 2008*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
June 2008*

**/06/08**

**8**

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

**REPORT  
CONTRIBUTORS**

DF

**OTHER OFFICERS**

H&F Jackie Hudson,  
HFBP - Alan Titheridge

**TITLE:**

AMENDMENTS TO H&F BRIDGE  
PARTNERSHIP CONTRACT

**SUMMARY:**

A key decision paper will be submitted to approve amendments to the H&F Bridge Partnership contract covering The transfer of the Children's Services IT support service which was not included at the inception of the contract.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Amendments to the H&F Bridge Partnership key decision paper cabinet March 2007	Jackie Hudson, ext. 2946	FD
HFBP further amendments to the contract Cabinet Key Decision 31st March 2008	Jackie Hudson, ext. 2946	FD
HFBP contract	Jackie Hudson, ext. 2946	FD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Council	IT Strategy and Operational Group	Oct 2007 to Feb 2008
2. HFBP	Meetings	June 2007 to april 2008
3. Staff in CHS IT section	Formal consultation meetings under TUPE process	January 2008 to April 2008

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

H&F Bridge Partnership

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*First published: Forward Plan No 71: 14 march 2008*



**KEY DECISION**  
*Proposed to be made at the  
Cabinet on  
July 2008*

**/07/08**

**1**

**LEAD EXECUTIVE MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

CABINET MEMBER  
FOR RESIDENTS'  
SERVICES  
*Cllr Paul Bristow*

**REPORT CONTRIBUTORS**

DF  
DENV  
HLS  
ENVD (BTS)

**OTHER OFFICERS**

**TITLE:**

FULHAM PALACE - PHASE 2  
HERITAGE LOTTERY FUND  
APPLICATION

**SUMMARY:**

The Council wishes to restore and reuse the walled garden and outbuildings at Fulham Palace. This report sets out these structures that are proposed to be restored and reused in partnership with Garden Organic (formerly the Henry Doubleday Research Association). The report outlines how the works are proposed to be funded and recommends as the first step a grant application to the Heritage Lottery Fund (HLF).

**WARD:**

PALACE RVRSIDE

**REASON/S FOR BEING ON THE FORWARD PLAN:**

*£100,000+  
significant in 1 ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
HLF Phase 1 Stage 2 Strategies, November 2003	Scott Cooper - 020 76107161	Env / Policy
HLF Phase 1 Stage 2, Public Consultation, July 2003	Scott Cooper - 020 76107161	Env / Policy
Restoring Bishop Terrick's Pride – Proposal by HDRA (December 2005)	Scott Cooper - 020 76107161	Env / Policy
Report to TAP	Scott Cooper - 020 76107161	Env / Policy

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Borough Residents	Open Public	May - October 2003
2. Borough Residents	Questionnaire	Citizens Panel Survey - Autumn 2005
3. Palace Visitors	Questionnaire	Visitor Survey - August 2005
4. Amenity Bodies	Targeted Public	January 2006

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Garden Organic

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*First published:* Forward Plan No 58: 12 February 2007  
*Revised:* Forward Plan No 60: 13 April 2007 (moved from 14 May 2007)  
*Revised:* Forward Plan No 62: 15 June 2007 (moved from 16 July 2007)  
*Revised:* Forward Plan No 65: 14 September 2007 (moved from 8 October 2007)  
*Revised:* Forward Plan No 67: 15 November 2007 (moved from 7 January 2008)  
*Revised:* Forward Plan No 70: 12 February 2008 (moved from 3 March 2008)

**LEAD EXECUTIVE  
MEMBERS:**

LEADER  
*Cllr Stephen Greenhalgh*

**REPORT  
CONTRIBUTORS**

ACE  
DENV  
DF

**OTHER OFFICERS**

John Mallaghan, Finance  
PMO  
Martin Nottage, ACE,  
BTT

**TITLE:**

SMART WORKING PROGRAMME  
REPORT

**SUMMARY:**

In October 2007 the Leader signed off an Urgent Decision to start the mobilisation phase of a Smart Working Programme. The Smart Working Programme is the proposed mechanism for h&f to manage the requirements and implications on HR/OD, technology, service delivery & accommodation to deliver substantial potential savings through minimising demand for and maximising savings from civic accommodation.

The above report summarises the outputs and results of the mobilisation phase of the programme and presents the proposed plans for the next phase(s) of Smart Working.

**WARDS:**

ALL

**REASON/S  
FOR BEING ON THE  
FORWARD PLAN:**

£100,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Leader's Urgent Decision - Smart Working Programme: Funding for Early Mobilisation	John Mallaghan, ext. 5025	Finance

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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*First published:*    *Forward Plan No 69:*    *15 January 2008*  
*Revised:*            *Forward Plan No 71:*    *14 March 2008 (moved from 31 March 2008)*

**LEAD EXECUTIVE MEMBERS:**

DEPUTY LEADER  
(+ ENVIRONMENT)  
*Cllr Nicholas Botterill*

CABINET MEMBER FOR  
STRATEGY  
*Cllr Mark Loveday*

**REPORT CONTRIBUTORS**

DENV

**OTHER OFFICERS**

**TITLE:**

LOCAL DEVELOPMENT FRAMEWORK: ALL  
CONSULTATION ON CORE  
STRATEGY AND SITE SPECIFIC  
ALLOCATIONS REVISED PREFERRED  
OPTIONS AND GENERIC  
DEVELOPMENT MANAGEMENT  
PREFERRED OPTIONS

**SUMMARY:**

The Planning & Compulsory Purchase Act introduced a new planning system consisting of Local Development Frameworks (LDF) to replace Unitary Development Plans (UDP).

From June to August 2007, the Council consulted on Core Strategy and Site Specific Allocations preferred options. Following the consideration of representations from the Government Office for London and others, together with clarification of a number of Council strategies, it is proposed to re-consult on revised preferred options.

This report seeks approval of the revised preferred options for the Core Strategy and Site Specific Allocations. It also seeks approval to the revised sustainability appraisal report that will accompany the preferred options document, and to the responses to representations received on the original preferred options.

The report seeks agreement to a six week consultation on the preferred options in accordance with the Act and the Council's Statement of Community Involvement.

**WARDS:**

**REASON/S FOR BEING ON THE FORWARD PLAN:**

*more than one ward*



## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
PPS12: Local Development Frameworks	Trevor Harvey, ext. 3039	DENV
Planning and Compulsory Purchase Act 2004	Trevor Harvey, ext. 3039	DENV
Representations received at preferred options consultation (June 2007-August 2007)	Trevor Harvey, ext. 3039	DENV

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

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<i>First published:</i>	<i>Forward Plan No 69:</i>	<i>15 January 2008</i>
<i>Revised:</i>	<i>Forward Plan No 70:</i>	<i>12 February 2008 (moved from 3 March 2008)</i>
<i>Revised:</i>	<i>Forward Plan No 71:</i>	<i>14 March 2008 (moved from 31 March 2008)</i>

**THE LEADER** (*Councillor Stephen Greenhalgh*)

E-mail address: [stephen.greenhalgh@lbhf.gov.uk](mailto:stephen.greenhalgh@lbhf.gov.uk)

Correspondence to: **Leader's Office  
Hammersmith Town Hall  
King Street, London W6 9JU**

**DEPUTY LEADER (+ ENVIRONMENT)** (*Councillor Nicholas Botterill*)

E-mail address: [nicholas.botterill@lbhf.gov.uk](mailto:nicholas.botterill@lbhf.gov.uk)

Correspondence to: **Deputy Leader (+ Environment)'s Office  
Hammersmith Town Hall  
King Street, London W6 9JU**

**CABINET MEMBER FOR CRIME & ANTI-SOCIAL BEHAVIOUR** (*Councillor Greg Smith*)

E-mail address: [greg.smith@lbhf.gov.uk](mailto:greg.smith@lbhf.gov.uk)

Correspondence to: **Cabinet Member for Crime & Anti-Social Behaviour's Office  
Hammersmith Town Hall  
King Street, London W6 9JU**

**CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES** *(Councillor Antony Lillis)*

E-mail address: [antony.lillis@lbhf.gov.uk](mailto:antony.lillis@lbhf.gov.uk)

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Hammersmith Town Hall  
King Street, London W6 9JU**

**CABINET MEMBER FOR HOUSING** *(Councillor Adronie Alford)*

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Correspondence to: **Cabinet Member for Housing's Office  
Hammersmith Town Hall  
King Street, London W6 9JU**

**CABINET MEMBER FOR STRATEGY** *(Councillor Mark Loveday)*

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Hammersmith Town Hall  
King Street, London W6 9JU**

**CABINET MEMBER FOR RESIDENTS' SERVICES** *(Councillor Paul Bristow)*

E-mail address: [Paul.Bristow@lbhf.gov.uk](mailto:Paul.Bristow@lbhf.gov.uk)

Correspondence to: **Cabinet Member for Residents' Services' Office**  
**Hammersmith Town Hall**  
**King Street, London W6 9JU**

**CABINET MEMBER FOR CULTURE & HERITAGE** *(Councillor Frances Stainton)*

E-mail address: [frances.stainton@lbhf.gov.uk](mailto:frances.stainton@lbhf.gov.uk)

Correspondence to: **Cabinet Member for Culture & Heritage's Office**  
**Hammersmith Town Hall**  
**King Street, London W6 9JU**