

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
July 2007 to October 2007*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from July 2007 to October 2007.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow.)

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Jenny Foley on 020 8753 2064
or by e-mail to Jenny.Foley@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, are encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

If you are reading this on a PC, you can access this contact list quickly by pressing [here](#).

Forward Plan No. 62 (published 15 June 2007)

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period
July 2007 to October 2007*

LIST OF KEY DECISIONS PROPOSED

*Where the title bears the suffix (E), the report for
this proposed decision is likely to be exempt and full details cannot be published.*

<u>Date of decision-making meeting</u>	<u>Proposed Key decision</u>	<u>Lead Executive Councillor</u>	<u>Page</u>
Cabinet 16 July 2007	1. CHILDREN AND YOUNG PEOPLE'S PLAY STRATEGY	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	1 – 2
Cabinet 16 July 2007	2. FAIR ACCESS TO CARE SERVICES	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	3 – 4
Cabinet 16 July 2007	3. MATCH-DAY PARKING SCHEME - CONTROLLED PARKING ZONES X AND Y	DEPUTY LEADER (+ ENVIRONMENT)	5 – 6
Cabinet 16 July 2007	4. HAMMERSMITH TOWN CENTRE PARKING REVIEW - ZONE A	DEPUTY LEADER (+ ENVIRONMENT)	7 – 8
Cabinet 16 July 2007	5. PROCUREMENT OF ENERGY (E)	DEPUTY LEADER (+ ENVIRONMENT)	9 – 10
Cabinet 16 July 2007	6. LOCAL DEVELOPMENT FRAMEWORK: PREFERRED OPTIONS – GENERIC DEVELOPMENT CONTROL POLICIES	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR STRATEGY	11 – 12

Cabinet 16 July 2007	7. FULHAM PALACE - TENDER ACCEPTANCE OF CAFÉ-BAR OPERATOR (E)	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR CULTURE & HERITAGE	13 – 14
Cabinet 16 July 2007	8. DISPOSAL OF 282–288 GOLDHAWK ROAD AND ELIZABETH FINN HOUSE, W6 (E)	CABINET MEMBER FOR HOUSING; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	15 – 16
Cabinet 16 July 2007	9. SCHOOL ORGANISATION – NEW DECISION MAKING ARRANGEMENTS	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	17 – 18
Cabinet 16 July 2007	10. DISPOSAL OF 32 FULHAM PALACE ROAD (E)	LEADER; DEPUTY LEADER (+ ENVIRONMENT)	19 – 20
Cabinet 16 July 2007	11. CONTRACT FOR THE PROVISION OF RECRUITMENT ADVERTISING SERVICES AND EXECUTIVE SEARCH AND SELECTION	LEADER	21 – 22
Cabinet 16 July 2007	12. FULHAM PALACE, LONDON SW6 LOWER AND UPPER FIRST FLOORS OF GEORGIAN EAST QUADRANGLE (E)	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR CULTURE & HERITAGE	23 – 24
Cabinet 16 July 2007	13. APPOINTMENT OF CONTRACTOR TO UNDERTAKE SELECTED INSTRUCTIONS IN PROPERTY VALUATIONS AND DISPOSALS (E)	LEADER; DEPUTY LEADER (+ ENVIRONMENT)	25 – 26
Cabinet 10 September 2007	1. IT STRATEGY 2007	LEADER	27 – 28

Cabinet 10 September 2007	2. BISHOPS PARK: APPROVAL OF RESTORATION AND IMPROVEMENT PROPOSALS, AND LOTTERY GRANT APPLICATION	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR CULTURE & HERITAGE	29 – 30
Cabinet 10 September 2007	3. CONTRACT AWARD SHEPHERDS BUSH GREEN LANDSCAPE DESIGN CONSULTANCY SERVICES (E)	LEADER; DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	31 – 32
Cabinet 10 September 2007	4. KING STREET JUNCTION WITH DALLING ROAD AND STUDLAND ROAD LOCAL SAFETY SCHEME	DEPUTY LEADER (+ ENVIRONMENT)	33 – 34
Cabinet 10 September 2007	5. EXTENSION OF MEALS SUPPLY PROCUREMENT CONTRACT (E)	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	35 – 36
Cabinet 10 September 2007	6. PROPOSED INTRODUCTION OF 20MPH ZONE IN NORTH FULHAM	DEPUTY LEADER (+ ENVIRONMENT)	37 – 38
Cabinet 10 September 2007	7. PRIMARY AND SPECIAL SCHOOLS' STRATEGY IMPLEMENTATION	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	39 – 40
Cabinet 10 September 2007	8. IMPERIAL WHARF STATION FUNDING ARRANGEMENTS	DEPUTY LEADER (+ ENVIRONMENT); LEADER	41 – 42
Cabinet 10 September 2007	9. EXTENSION OF CONTRACT FOR THE PROVISION OF PROFESSIONAL ENGINEERING SUPPORT SERVICES AUGUST 2008 - JULY 2009 (E)	LEADER; DEPUTY LEADER (+ ENVIRONMENT);	43 – 44
Cabinet 10 September 2007	10. NORTH END ROAD - EAST, PROPOSED 20 MPH ZONE	DEPUTY LEADER (+ ENVIRONMENT)	45 – 46
Cabinet 10 September 2007	11. THORNFIELD ROAD, PROPOSED 20 MPH ZONE	DEPUTY LEADER (+ ENVIRONMENT)	47 – 48

Cabinet 10 September 2007	12. REPLACEMENT OF LIBRARY MANAGEMENT SYSTEM	CABINET MEMBER FOR RESIDENTS' SERVICES	49 – 50
Cabinet 10 September 2007	13. LITTLE WORMWOOD SCRUBS: JOINT MANAGEMENT AGREEMENT WITH THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	51 – 52
Council 19 September 2007	1. TREASURY MANAGEMENT OUTTURN REPORT	LEADER	53 – 54
Council 19 September 2007	2. REVIEW OF POLLING DISTRICTS AND POLLING PLACES	LEADER	55 – 56
Cabinet 8 October 2007	1. REVIEW OF POLICY ON SERVICE USER CONTRIBUTIONS FOR ADULT SOCIAL CARE (EXCLUDING PERSONAL CARE AND RESIDENTIAL CARE)	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	57 – 58
Cabinet 8 October 2007	2. HENRY COMPTON SCHOOL CONSTRUCTION OF NEW BUILD DRAMA STUDIO FACILITY	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	59 – 60
Cabinet 8 October 2007	3. PHOENIX HIGH SCHOOL INTERNAL/EXTERNAL REFURBISHMENT OF REDWAY BLOCK TO CREATE IT FACILITY	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	61 – 62
Cabinet 8 October 2007	4. FULHAM CROSS SCHOOL CONSTRUCTION OF NEW BUILD MODERN LANGUAGE FACILITY	CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	63 – 64
Cabinet 8 October 2007	5. FULHAM PALACE - PHASE 2 HLF APPLICATION	DEPUTY LEADER (+ ENVIRONMENT); CABINET MEMBER FOR RESIDENTS' SERVICES	65 – 66

Cabinet 8 October 2007	6. DISPOSAL OF 726 & 728 FULHAM GARDENS (E)	CABINET MEMBER FOR HOUSING	67 – 68
Cabinet 8 October 2007	7. DISPOSAL OF 49 - 68 SULGRAVE GARDENS (E)	CABINET MEMBER FOR HOUSING	69 – 70
Cabinet 8 October 2007	8. REVISED DISABILITY EQUALITY SCHEME 2007/2010	LEADER; CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES	71 – 72

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Leader (<i>Cllr Stephen Greenhalgh</i>)	73
Deputy Leader (+ Environment) (<i>Cllr Nicholas Botterill</i>)	73
Cabinet Member for Crime & Anti-Social Behaviour (<i>Cllr Greg Smith</i>)	73
Cabinet Member for Community & Children's Services (<i>Cllr Antony Lillis</i>)	74
Cabinet Member for Housing (<i>Cllr Andronie Alford</i>)	74
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KEY DECISION
*Proposed to be made at the
Cabinet on
16 July 2007*

16/07/07

1

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CHSD

OTHER OFFICERS

TITLE:

CHILDREN AND YOUNG PEOPLE'S PLAY STRATEGY

SUMMARY:

The Play Strategy and associated Action Plan gives a three years forward plan for the development of all elements of play, including parks, play service, open access provision. It is also a requirement to secure funding through the Big Lottery Fund Children's Play Initiative. The Initiative has set aside £431,000 for the borough over a three year period.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Play Strategy Guidance	Bronwyn Hutchings, ext.2045	Children's Services
Big Lottery Fund	Bronwyn Hutchings, ext.2045	Children's Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Voluntary sector play work area	Focus groups	November - December 06 and January - March 07
2. Children and young people	Focus groups	December 06 – March 07

DECISION TO BE MADE IN PARTNERSHIP WITH:

Hammersmith Play Association

First published: Forward Plan No 56: 15 December 2006
Revised: Forward Plan No 58: 12 February 2007 (moved from 19 February 2007)



KEY DECISION
*Proposed to be made at the
Cabinet on
16 July 2007*

16/07/07

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LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S
SERVICES

Cllr Anthony Lillis

REPORT CONTRIBUTORS

CSD
HLS
DF

OTHER OFFICERS

TITLE:

FAIR ACCESS TO CARE SERVICES

SUMMARY:

Fair Access to Care Services (FACS) is a national framework which requires local authorities to assess the level of risk to service users in relation to the four following categories:-

- 1 – Critical
- 2 – Substantial
- 3 – Moderate
- 4 – Low

Local Authorities can set their eligibility criteria locally according to their affordability and local priorities. Hammersmith and Fulham currently provides services to FACS levels 1, 2 and 3.

This report will provide detail of a review of FACS eligibility within Hammersmith and Fulham, report the outcome of consultation and propose changes to the eligibility criteria as appropriate.

WARDS:

ALL

**REASONS/
FOR BEING ON
THE FORWARD
PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tendering Options for Home Care Services- Briefing Paper for Commissioners	Javina Sehgal, ext.5376	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Officers	Half day workshops with practitioners from all service areas	January 2007
	Discussion at Departmental Management Team Meetings for P&P, HCS and ASCS	December 2006- January 2007
	One half day consultation session for all statutory and voluntary officers	March to May 2007
2. Service Users/Carers	Older People Mental Health User Advisory Group, Young Onset Dementia Advisory Group, Carer's Forum, Home Care Reference Group, Learning Disability Partnership Board, Mental Health Partnership Board.	March to May 2007
	Half day consultation session for residents, service users and carers	March-May 2007
3. Better Government	Consultative Forum	March to May 2007
	Disability Forum	
4. Voluntary sector providers	One half day consultation session for all statutory and voluntary officers as above	March to May 2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

With all stakeholders

First published: Forward Plan No 58: 12 February 2007



KEY DECISION
*Proposed to be made at the
Cabinet on
16 July 2007*

16/07/07
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LEAD EXECUTIVE MEMBERS:

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

REPORT CONTRIBUTORS

OTHER OFFICERS

TITLE:

MATCH-DAY PARKING SCHEME -
CONTROLLED PARKING ZONES X
AND Y

SUMMARY:

This report investigates different options for the introduction of a match-day parking scheme and recommends consultation to take place in Controlled Parking Zones X and Y. The scheme addresses parking problems associated with match-days at Craven Cottage. Following the consultation, the results will be presented to the Members for consideration and a suitable scheme implemented in 2007/08.

WARD:

PALACE RVRSIDE

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Research on Match-day schemes in other boroughs	Stacey Ame, ext.1418	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Local residents and businesses	consultation leaflet	Feb/Mar 2007
2. Disability Groups	email of consultation documents	Feb/Mar 2007
3. Ward Councillors, emergency services and other departments within the Council	email of consultation documents	Jan/Feb/Mar 2007 Feb 2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 58: 12 February 2007
Revised: Forward Plan No 59: 15 March 2007 (moved from 16 April 2007)
Revised: Forward Plan No 61: 15 May 2007 (moved from June 2007)



KEY DECISION
*Proposed to be made at the
Cabinet on
16 July 2007*

16/07/07
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LEAD EXECUTIVE MEMBERS:

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

REPORT CONTRIBUTORS

DENV
HLS
DF

OTHER OFFICERS

TITLE:

HAMMERSMITH TOWN CENTRE
PARKING REVIEW - ZONE A

SUMMARY:

This report investigates different options for the introduction of a discounted residential visitor parking scheme to be used on a trial basis in Controlled Parking Zone A. The report also looks at the benefits of introducing an increase in the Pay & Display tariff in Zone A in order to contain the recent rise in daytime parking stress in the zone and proposes an overall review of Controlled Parking Zone A.

WARD:

HAMM BROADWAY

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Parking Review - Zone A Project	Stacey Amey, ext. 1418	DENV
Meeting Minutes	Stacey Amey, ext. 1418	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Local residents and businesses	Consultation leaflet	Jan/Feb 2007
2. All stakeholders	Tariff increases to be publicised on FHM and through legal process in local newspapers	Jan/Feb 2007
3. Ward Councillors, emergency services and other departments within the Council	Email of consultation documents	Jan/Feb 2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 56: 15 December 2006
Revised: Forward Plan No 57: 15 January 2007 (moved from 19 February 2007)
Revised: Forward Plan No 59: 15 March 2007 (moved from 19 March 2007)
Revised: Forward Plan No 60: 13 April 2007 (moved from 14 May 2007)
Revised: Forward Plan No 61: 15 May 2007 (moved from June 2007)



KEY DECISION
*Proposed to be made at the
Cabinet on
16 July 2007*

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**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

ENVD (BTS)
DF
HLS

OTHER OFFICERS

TITLE:

PROCUREMENT OF ENERGY (E)

SUMMARY:

The Council has a number of Energy Contracts which will become due for renewal during 2007/2008. This report will consider the most appropriate way to procure the new contracts and detail proposals for a scheme of delegation to accept the tenders and prices.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*more than one ward
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Details of current Energy Contracts and previous tenders. London Utilities Consortium.	Ed Parry Extension 3912	ENV/BTS, 3 rd floor, Riverview House, Beavor Lane
Centre of Excellence report on Energy procurement. Leader's Committee reports on Energy, 3rd June 2003, 26 July 2005 and 21 March 2006.	Ed Parry Extension 3912	ENV/BTS, 3rd floor, Riverview House, Beavor Lane

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Client department	Via Capital and Property Board	Ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 61: 15 May 2007



KEY DECISION
*Proposed to be made at the
Cabinet on
16 July 2007*

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LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)

Cllr Nicholas Botterill

CABINET MEMBER FOR
STRATEGY

Cllr Mark Loveday

REPORT CONTRIBUTORS

DENV

OTHER OFFICERS

TITLE:

LOCAL DEVELOPMENT
FRAMEWORK: PREFERRED
OPTIONS – GENERIC
DEVELOPMENT CONTROL POLICIES

SUMMARY:

The Planning & Compulsory Purchase Act 2004 introduced a new planning system consisting of Local Development Frameworks (LDF) to replace the Unitary Development Plans (UDP).

Consultation on the LDF Core Spatial Strategy and Site Allocations Preferred Options documents is scheduled for June and July 2007.

This report seeks agreement to a third preferred options document, namely the Generic Development Control Preferred Options. It also seeks agreement to the sustainability appraisal report that will accompany the preferred options document.

In addition, the report will seek agreement to a six week consultation exercise in accordance with the Act and the council's Statement of Community Involvement.

WARDS:

ALL

REASONS FOR BEING ON THE FORWARD PLAN:

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
PPS12: Local Development Frameworks	Trevor Harvey, ext. 3039	DENV
Planning and Compulsory Purchase Act 2004	Trevor Harvey, ext. 3039	DENV
Representations received at issues and options consultation (October 2005-January 2006)	Trevor Harvey, ext. 3039	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 61: 15 May 2007



KEY DECISION
*Proposed to be made at the
Cabinet on
16 July 2007*

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LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR CULTURE &
HERITAGE
Cllr Frances Stainton

REPORT CONTRIBUTORS

TENDER APPRAISAL
PANEL

OTHER OFFICERS

TITLE:

FULHAM PALACE - TENDER
ACCEPTANCE OF CAFÉ-BAR
OPERATOR (E)

SUMMARY:

In line with the recommendations of the Fulham Palace Business Plan, the Council is seeking to appoint an external caterer to operate the café-bar at Fulham Palace as a concession. This report will recommend acceptance of the economically most advantageous tender from a café-operator for a period of 10 years.

WARD:

PALACE RVRSIDE

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Way Forward Strategy (January 2006)	Scott Cooper, ext. 020 76107161	DENV
Fulham Palace Business Plan 2007-12 (April 2007)	Scott Cooper, ext. 020 76107161	DENV
Turpin Smale, Catering Feasibility Study, November 2005 and Supplemental Report, January 2007	Scott Cooper, ext. 020 76107161	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Fulham Palace Management Board	Input to Way Forward Strategy and informal consultation	Autumn 2005 and at subsequent FPMB meetings

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 61: 15 May 2007



KEY DECISION
*Proposed to be made at the
Cabinet on
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LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR HOUSING
Cllr Andronie Alford

CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

DENV
CSD
HLS
DF

OTHER OFFICERS

H&F Homes

TITLE:

DISPOSAL OF 282-288 GOLDHAWK ROAD AND ELIZABETH FINN HOUSE, W6 (E)

SUMMARY:

282 - 288 Goldhawk Road is a vacant former residential care home and, adjoining the site to the north is Elizabeth Finn House, owned by the Council and managed by Hammersmith Homes and comprising 12 flats let to the over 50s. The accommodation is not of the highest quality and requires a new boiler the cost of which is prohibitive. The report recommends declaring both sites surplus to requirements and disposing of them on the open market based on a planning feasibility to meet the Council's housing aspirations for the site.

WARD:

RAVENSCLIFF PK

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+ significant in 1 ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Planning Consultants Planning Feasibility for 282 Goldhawk Road/Elizabeth Finn House	Ian Ruegg, ext.1722	CSD
Report by CBRE, H&F Homes Planning Consultants	Ian Ruegg, ext.1722	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Residents of Elizabeth Finn House	Face to face interviews	July 2007 onwards
2. Local Community residents	Regular series of meetings	TBA

DECISION TO BE MADE IN PARTNERSHIP WITH:

H&F Homes

First published: Forward Plan No 61: 15 May 2007



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**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CHSD
HLS

OTHER OFFICERS

TITLE:

SCHOOL ORGANISATION – NEW
DECISION MAKING ARRANGEMENTS

SUMMARY:

By virtue of Section 29 of the Education & Inspections Act, School Organisation Committees (SOCs) are abolished. The report sets out the new decision making arrangements for statutory proposals

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Education & Inspections Act 2006	Barbara Beese, ext 3636	Children's Services Department
Records of the School Organisation Committee	Barbara Beese, ext 3636	Children's Services Department

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 61: 15 May 2007



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**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV
DF
HLS

OTHER OFFICERS

HCPS

TITLE:

DISPOSAL OF 32 FULHAM PALACE
ROAD (E)

SUMMARY:

AUTHORITY IS SOUGHT TO DISPOSE
OF 32 FULHAM PALACE ROAD IN
THE OPEN MARKET.

WARD:

HAMM BROADWAY

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Property	B G Wilson, ext. 2826	DENV (Corporate Property Services)

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 62: 15 June 2007



KEY DECISION
*Proposed to be made at the
Cabinet on
16 July 2007*

16/07/07
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LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

REPORT CONTRIBUTORS

ACE
DF

OTHER OFFICERS

TITLE:

CONTRACT FOR THE PROVISION OF RECRUITMENT ADVERTISING SERVICES AND EXECUTIVE SEARCH AND SELECTION

SUMMARY:

The report seeks approval from the Cabinet to participate in the contractual arrangements led by the London Borough of Sutton for the provision for Recruitment Advertising Services from 1 April 2008 and Executive Search and Selection with immediate effect to 31 March 2009.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

*budget/policy framework
£100,000+*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Project documents, tender preparation details, Specification, tender evaluation report	Valerie Bolger, ext. 2621	ACE CHR

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Other London Authorities in the consortium	London Borough of Sutton in conjunction with Hounslow and Croydon produced tender documents following regular meetings with representatives from all interested London authorities including LBHF.	February 2006 to December 2006
2. LBHF Heads of Human Resources	Monthly Heads of HR meetings	January 2007 to April 2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 62: 15 June 2007



KEY DECISION
*Proposed to be made at the
Cabinet on
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LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR CULTURE &
HERITAGE
Cllr Frances Stainton

REPORT CONTRIBUTORS

DENV
DF
HLS

OTHER OFFICERS

CPS

TITLE:

FULHAM PALACE, LONDON SW6
LOWER AND UPPER FIRST FLOORS
OF GEORGIAN EAST QUADRANGLE
(E)

SUMMARY:

The report seeks approval for the letting
of space at the above.

WARD:

PALACE RVRSIDE

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Fulham Palace Property	J G Adam	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 62: 15 June 2007



KEY DECISION
*Proposed to be made at the
Cabinet on
16 July 2007*

16/07/07

13

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

REPORT CONTRIBUTORS

DENV
DF

OTHER OFFICERS

AD PP
ADCPS

TITLE:

APPOINTMENT OF CONTRACTOR TO UNDERTAKE SELECTED INSTRUCTIONS IN PROPERTY VALUATIONS AND DISPOSALS (E)

SUMMARY:

The appointment of a contractor to provide valuation advice and assist in completing the property disposal programme.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Contract	Gerry Wilson, ext. 2826	Environment

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 62: 15 June 2007



KEY DECISION
*Proposed to be made at the
Cabinet on*
10 September 2007

10/09/07

1

LEAD EXECUTIVE MEMBERS:

LEADER
Cllr Stephen Greenhalgh

REPORT CONTRIBUTORS

DF

OTHER OFFICERS

CMT, Departmental AD's
for Finance. HFBP -
Mitch French and all
Service Managers

TITLE:

IT STRATEGY 2007

SUMMARY:

A key decision paper will be submitted to approve the council's IT strategy 2007 covering the period from 2007 to 2012 ensuring it aligns the IT provision to the Council's key priorities.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

budg/pol framework

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Key Decision Paper	Jackie Hudson	FD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Members, CMT and council staff and H&F Homes	Face to Face meetings and online	Jan to April 2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

H&F Bridge Partnership

First published: *Forward Plan No 58:* *12 February 2007*
Revised: *Forward Plan No 61:* *15 May 2007 (moved from June 2007)*



KEY DECISION
*Proposed to be made at the
Cabinet on*
10 September 2007

10/09/07
2

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR CULTURE &
HERITAGE
Cllr Frances Stainton

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

BISHOPS PARK: APPROVAL OF
RESTORATION AND IMPROVEMENT
PROPOSALS, AND LOTTERY GRANT
APPLICATION

SUMMARY:

This report will seek approval for proposals for the restoration and improvement of Bishops Park and for an application for lottery grant funding. The application will be at Stage 1 of the Parks for People lottery programme (Heritage Lottery Fund/Big Lottery). The report will also seek approval to an allocation of funds from the Council's Capital Programme as a contribution towards the required 25% match funding.

WARD:

PALACE RVRSIDE

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

*£100,000+
significant in 1 ward*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Draft Heritage Lottery Fund Parks for People application.	Marlene Pope	DENV
Bishops Park Draft Design and Consultation Masterplan	Marlene Pope	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Bishops Park Stakeholders Advisory Group	Monthly meetings	Jan - Nov 2006
2. Bishops Park Stakeholders Advisory Group	Monthly meetings	ongoing
3. Hard to reach groups	Outreach meetings	May- Sept 2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 61: 15 May 2007



KEY DECISION
*Proposed to be made at the
Cabinet on*
10 September 2007

10/09/07

3

**LEAD EXECUTIVE
MEMBERS:**

LEADER

Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)

Cllr Nicholas Botterill

CABINET MEMBER
FOR RESIDENTS'
SERVICES

Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

TENDER APPRAISAL

PANEL

DENV

DF

HLS

OTHER OFFICERS

TITLE:

CONTRACT AWARD SHEPHERDS
BUSH GREEN LANDSCAPE DESIGN
CONSULTANCY SERVICES (E)

SUMMARY:

This report seeks approval to award a contract to a lead landscape design consultant to: carry out public consultation, produce a new design for Shepherds Bush Green, secure planning permission, manage the works contract, supervise implementation and produce a 10 year management and maintenance plan.

WARD:

SHEP BUSH GRN

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Shepherds Bush Common Improvement Project	Steven Davies, ext.3319	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Stakeholder Advisory Group	Group will be comprised of representatives of local residents, businesses and amenity groups. Group will meet consultants at key dates during design development	September 2007 to June 2008
2. All local residents and businesses in the borough.	2 public exhibitions of design proposals to be organised by the lead landscape consultant	2 events during the period September 2007 to June 2008
3. Hard to reach groups	Consultant will meet individual groups identified by the Council during the design development period	during the period September 2007 to June 2008

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A



KEY DECISION
*Proposed to be made at the
Cabinet on*
10 September 2007

10/09/07

4

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

KING STREET JUNCTION WITH
DALLING ROAD AND STUDLAND
ROAD LOCAL SAFETY SCHEME

SUMMARY:

This report presents the local safety scheme proposed at the King Street junction with Studland Road and Dalling Road to be implemented in 2007-2008.

WARDS:

HAMM BROADWAY
RAVENS CRT PK

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Accident records	Joanna Paston, ext.3522	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Emergency services.	Statutory	2007
2. Ward Councillors	Email	2007
3. Affected residents & businesses	Letter	2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: *Forward Plan No 60:* *13 April 2007*
Revised: *Forward Plan No 62:* *15 June 2007 (moved from 16 July 2007)*



KEY DECISION
*Proposed to be made at the
Cabinet on*
10 September 2007

10/09/07
5

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR COMMUNITY & CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CSD
HLS
DF

OTHER OFFICERS

TITLE:

EXTENSION OF MEALS SUPPLY PROCUREMENT CONTRACT (E)

SUMMARY:

This report requests an extension of the existing meals procurement contract. The report proposes an 18 month extension and with variations to cover the freezer delivery requirements. The report notes that any future tender issues will be determined by the work of the Service Review Team undertaking market testing of the service during 2007/8.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Existing Contract	David Williams ext.5049	CSD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

<i>First published:</i>	<i>Forward Plan No 58:</i>	<i>12 February 2007</i>
<i>Revised:</i>	<i>Forward Plan No 61:</i>	<i>15 May 2007 (moved from June 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 62:</i>	<i>15 June 2007 (moved from 16 July 2007)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on*
10 September 2007

10/09/07
6

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV
DF

OTHER OFFICERS

TITLE:

PROPOSED INTRODUCTION OF
20MPH ZONE IN NORTH FULHAM

SUMMARY:

This report outlines the proposed introduction of a 20mph zone to North Fulham in the North End Ward funded by Transport for London (TfL).

WARD:

NORTH END

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Proposed Introduction of 20mph Zone in the North End Ward Funded By TfL	Joanna Paston, ext. 3522	Highways & Engineering Division

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Local residents & businesses	Letter/leaflet – potential working party	
2. Emergency services	Letter	
3. Transport for London	Letter	

DECISION TO BE MADE IN PARTNERSHIP WITH:

Project to be funded through the TfL.

<i>First published:</i>	<i>Forward Plan No 52:</i>	<i>16 August 2006</i>
<i>Revised:</i>	<i>Forward Plan No 54:</i>	<i>16 October 2006 (moved from 27 November 2006)</i>
<i>Revised:</i>	<i>Forward Plan No 55:</i>	<i>14 November 2006 (moved from 8 January 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 57:</i>	<i>15 January 2007 (moved from 19 February 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 59:</i>	<i>15 March 2007 (moved from 16 April 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 61:</i>	<i>15 May 2007 (moved from June 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 62:</i>	<i>15 June 2007 (moved from 16 July 2007)</i>

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

CHSD

OTHER OFFICERS

Janet Lewis, Assistant
Director, School
Improvement and
Standards

TITLE:

PRIMARY AND SPECIAL SCHOOLS'
STRATEGY IMPLEMENTATION

SUMMARY:

The Council has consulted on its strategy for primary and special schools in the borough. The overarching aim of the strategy is to "ensure that the number of school places and the types of schools available match the needs and aspirations of parents and their children". This report responds to the consultation process and makes a set of recommendations to implement the proposals set out in the strategy.

WARDS

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Primary and Special Schools' Strategy: Proposals for Implementation	Janet Lewis ext: 4107	Children's Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Parents	Strategy publication Public meetings	30.03.07-09.06.07
2. Headteachers and teachers	Strategy publication Public meetings, headteachers' meetings, meetings with staff in individual schools	30.03.07-09.06.07
3. Governors	Strategy publication Public meetings, meetings with governing bodies of individual schools	30.03.07-09.06.07
4. Residents (local to proposed closing primary school)	Strategy publication Public meetings	30.03.07-09.06.07

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 61: 15 May 2007
Revised: Forward Plan No 62: 15 June 2007 (moved from 16 July 2007)



KEY DECISION
*Proposed to be made at the
Cabinet on*
10 September 2007

10/09/07

8

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

DENV
DF

OTHER OFFICERS

HLS

TITLE:

IMPERIAL WHARF STATION
FUNDING ARRANGEMENTS

SUMMARY:

This report describes and seeks approval for proposed funding arrangements to secure the construction of the West London Line station at Imperial Wharf, Sands End

WARD:

SANDS END

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Various correspondence	Chris Bainbridge, ext. 3354	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

Transport for London

Royal Borough of Kensington & Chelsea

St George Central London

Network Rail

First published: *Forward Plan No 60:* *13 April 2007*
Revised: *Forward Plan No 62:* *15 June 2007 (moved from 16 July 2007)*



KEY DECISION
*Proposed to be made at the
Cabinet on*
10 September 2007

10/09/07

9

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV
DF
HLS

OTHER OFFICERS

TITLE:

EXTENSION OF CONTRACT FOR THE
PROVISION OF PROFESSIONAL
ENGINEERING SUPPORT SERVICES
AUGUST 2008 - JULY 2009 (E)

SUMMARY:

This report seeks approval to extend the
current term contract for the Provision of
Professional Engineering Support
Services to the Highways & Engineering
Division by 1 year until 31 July 2009.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Engineering Support Services Contract (Aug 2005 - July 2008)	Colin Glendenning, ext.3050	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

Royal Borough of Kensington & Chelsea

First published: Forward Plan No 62: 15 June 2007



KEY DECISION
*Proposed to be made at the
Cabinet on*
10 September 2007

10/09/07

10

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

NORTH END ROAD - EAST,
PROPOSED 20 MPH ZONE

SUMMARY:

This report presents the proposed
introduction of 20mph zone in the area
outlined in this report

WARD:

FULHAM BRDWAY

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Accident records	Slobodan Vuckovic, ext. 3360	DENV
Speed Survey	Salomon Castillo, ext. 1502	
Correspondence	Slobodan Vuckovic, ext. 3360	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Emergency services.	Statutory	2007
2. Ward Councillors	Email	2007
3. Affected residents & businesses	Letter	2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 62: 15 June 2007



KEY DECISION
*Proposed to be made at the
Cabinet on*
10 September 2007

10/09/07
11

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

**REPORT
CONTRIBUTORS**

DENV

OTHER OFFICERS

TITLE:

THORNFIELD ROAD, PROPOSED 20
MPH ZONE

SUMMARY:

This report presents the proposed
introduction of 20mph zone in the area
outlined in this report.

WARDS:

SHEP BUSH GRN
ASKEW

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Accident records	Slobodan Vuckovic, ext. 3360	DENV
Speed Survey	Salomon Castillo, ext. 1502	
Correspondence	Salomon Castillo, ext. 1502	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Emergency services.	Statutory	2007
2. Ward Councillors	Email	2007
3. Affected residents & businesses	Letter	2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 62: 15 June 2007



KEY DECISION
*Proposed to be made at the
Cabinet on*
10 September 2007

10/09/07
12

**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR RESIDENTS'
SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

DF

OTHER OFFICERS

HEAD OF LIBRARIES

TITLE:

REPLACEMENT OF LIBRARY
MANAGEMENT SYSTEM

SUMMARY:

The report will set out the process undertaken by officers to procure a new Library Management System for the service and make a recommendation for procurement.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Business case report	David Herbert, ext. 3813	Resident Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Library staff groups	Demonstrations, site visits, references, and requirements evaluation	April - June 2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 62: 15 June 2007

**LEAD EXECUTIVE
MEMBERS:**

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR RESIDENTS'
SERVICES
Cllr Paul Bristow

**REPORT
CONTRIBUTORS**

DENV
HLS

OTHER OFFICERS

DRS

TITLE:

LITTLE WORMWOOD SCRUBS: JOINT
MANAGEMENT AGREEMENT WITH
THE ROYAL BOROUGH OF
KENSINGTON AND CHELSEA

SUMMARY:

Since the last borough boundary revision the residential area adjacent to Little Wormwood Scrubs has been entirely within the Royal Borough of Kensington and Chelsea. Subsequently, improvements to the park were carried out by this Council largely with funding from the Dalgarno Partnership in the Royal Borough.

Following approaches from the Royal Borough concerning maintenance, it is proposed (subject to formal agreement of RBKC) to enter into a 20 year joint management agreement. Hammersmith & Fulham will remain as sole Trustee but will delegate maintenance and management responsibilities to the Royal Borough, and make a contribution to future maintenance costs.

This report will seek approval to the management agreement and its terms.

WARD:

COLL PK/OLD OAK

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Little Wormwood Scrubs Master Plan (Dalgarno Partnership)	Marlene Pope	DENV

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

Royal Borough of Kensington & Chelsea

First published: Forward Plan No 62: 15 June 2007



KEY DECISION
*Proposed to be made at the
Council on
19 September 2007*

19/09/07

1

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

FD

OTHER OFFICERS

TITLE:

TREASURY MANAGEMENT
OUTTURN REPORT

SUMMARY:

This report provides information on the Council's debt, borrowing and investment activity for the financial year ending 31 March 2007.

The report is to note the borrowing and investment activity for the period 1 April 2006 to 31 March 2007.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

More than £100k

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Loans and Investments Ledger	Rosie Watson, ext. 2563	FD
CIPFA-Prudential Code-Accounting for Capital Finance	Rosie Watson, ext. 2563	FD
Various Economic Commentaries	Rosie Watson, ext. 2563	FD

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Councillors	Value for Money Scrutiny committee	Prior to Council

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 61: 15 May 2007



KEY DECISION
*Proposed to be made at the
Council on*
19 September 2007

19/09/07
2

**LEAD EXECUTIVE
MEMBERS:**

LEADER
Cllr Stephen Greenhalgh

**REPORT
CONTRIBUTORS**

ACE

OTHER OFFICERS

Electoral Services
Manager

TITLE:

REVIEW OF POLLING DISTRICTS
AND POLLING PLACES

SUMMARY:

Statutory review of polling stations and places required under the Electoral Administration Act 2006. The review has to be completed by 31 December 2007, and carried out every four years thereafter.

Under the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, an Executive cannot make decisions about polling districts. This can only be done by the Full Council and a report will go to its meeting on 19 September 2007.

WARDS:

ALL

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

budg/pol framework

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Representation of the People Act 1983	Steve Miller, ext. 2175	ACE
Electoral Administration Act 2006	Steve Miller, ext. 2175	ACE
The Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006	Steve Miller, ext. 2175	ACE
Electoral arrangements review file and working papers	Steve Miller, ext. 2175	ACE

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Elected representatives	Direct mailing	2 July to 24 August 2007
2. Electors	h&fnews and website	2 July to 24 August 2007
3. Community groups	Direct mailing	2 July to 24 August 2007
4. Disabled groups	Direct mailing	2 July to 24 August 2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 62: 15 June 2007



KEY DECISION
*Proposed to be made at the
Cabinet on
8 October 2007*

08/10/07

1

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

CSD
HLS
DF

OTHER OFFICERS

TITLE:

REVIEW OF POLICY ON SERVICE
USER CONTRIBUTIONS FOR ADULT
SOCIAL CARE (EXCLUDING
PERSONAL CARE AND RESIDENTIAL
CARE)

SUMMARY:

To report the outcome of consultation about contributions made by service users for Adult Social Care services within Hammersmith and Fulham in comparison to neighbouring boroughs, and propose changes to the current policy as appropriate.

WARDS:

ALL

REASON/S FOR BEING ON THE FORWARD PLAN:

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Fairer Charging Guidance	Mike Turner, ext. 5145	Community Services Department

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Service Users and Carers	Better Government Consultative Forum, Better Government Disability Forum and other representative groups	January 2007
2. Health and Social Care Scrutiny Committee	January Meeting	January 2007
3. Officers	Discussion at Departmental Management Team Meetings. Workshops with practitioners from service areas	January 2007
4. Voluntary Sector Providers	Briefing session for current voluntary sector providers in the borough	January 2007

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

<i>First published:</i>	<i>Forward Plan No 56:</i>	<i>15 December 2006</i>
<i>Revised:</i>	<i>Forward Plan No 57:</i>	<i>15 January 2007 (moved from 19 February 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 59:</i>	<i>15 March 2007 (moved from 19 March 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 60:</i>	<i>13 April 2007 (moved from 16 April 2007)</i>
<i>Revised:</i>	<i>Forward Plan No 61:</i>	<i>15 May 2007 (moved from May 2007)</i>



KEY DECISION
*Proposed to be made at the
Cabinet on
8 October 2007*

08/10/07

2

LEAD EXECUTIVE MEMBERS:

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

ENVD (BTS)
DF
ACE
TENDER APPRAISAL
PANEL
HLS

OTHER OFFICERS

TITLE:

HENRY COMPTON SCHOOL
CONSTRUCTION OF NEW BUILD
DRAMA STUDIO FACILITY

SUMMARY:

Tender acceptance report to appoint the design and build of new drama studio facility at Henry Compton School, Kingwood Road, London SW6.

WARD:

MUNSTER

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender preparation details, Bill of Quantities, correspondence, Quality Assurance Plan	C. Marchan, ext. 4825	BTS/ENV
Tender returns, external Quantity Surveyors tender evaluation report	C. Marchan, ext. 4825	BTS/ENV
Project Development	J. Brownlow, ext. 3790	Children's Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
The School	Ongoing programme of design development meetings with Headteacher	Throughout life of project

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 57: 15 January 2007
Revised: Forward Plan No 60: 13 April 2007 (moved from June 2007)
Revised: Forward Plan No 61: 15 May 2007 (moved from September 2007)



KEY DECISION
*Proposed to be made at the
Cabinet on
8 October 2007*

08/10/07

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LEAD EXECUTIVE MEMBERS:

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

ENVD (BTS)
DF
ACE

OTHER OFFICERS

TITLE:

PHOENIX HIGH SCHOOL
INTERNAL/EXTERNAL
REFURBISHMENT OF REDWAY
BLOCK TO CREATE IT FACILITY

SUMMARY:

Tender acceptance report for internal & external refurbishment of Redway Block to create a new IT facility at Phoenix High School, The Curve, London W12 0RQ.

WARD:

SHEP BUSH GRN

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender preparation details, Bill of Quantities, correspondence, Quality Assurance Plan	P. Nolan, ext. 4516	BTS/ENV
Tender returns, external Quantity Surveyors tender evaluation report	P. Nolan, ext. 4516	BTS/ENV
Project Development	J. Brownlow, ext. 3790	Children's Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
The School	Ongoing programme of design development meeting	Throughout life of project

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 56: 15 December 2006
Revised: Forward Plan No 60: 13 April 2007 (moved from June 2007)
Revised: Forward Plan No 61: 15 May 2007 (moved from September 2007)



KEY DECISION
*Proposed to be made at the
Cabinet on*
8 October 2007

08/10/07

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**LEAD EXECUTIVE
MEMBERS:**

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

**REPORT
CONTRIBUTORS**

ENVD (BTS)
DF
ACE
TENDER APPRAISAL
PANEL
HLS

OTHER OFFICERS

TITLE:

FULHAM CROSS SCHOOL
CONSTRUCTION OF NEW BUILD
MODERN LANGUAGE FACILITY

SUMMARY:

Tender acceptance report to appoint the design and build of a new modern technology language facility at Fulham Cross School, Munster Road, London SW6 6BP

WARD:

MUNSTER

**REASON/S
FOR BEING ON THE
FORWARD PLAN:**

£100,000+

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender preparation details, Bill of Quantities, correspondence, Quality Assurance Plan	Nick Wallsworth, ext. 5008	BTS/ENV
Tender returns, external Quantity Surveyors tender evaluation report	Nick Wallsworth, ext. 5008	BTS/ENV
Project Development	John Brownlow, ext. 3790	Children's Services

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 57: 15 January 2007
Revised: Forward Plan No 60: 13 April 2007 (moved from June 2007)
Revised: Forward Plan No 61: 15 May 2007 (moved from September 2007)



KEY DECISION
*Proposed to be made at the
Cabinet on
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LEAD EXECUTIVE MEMBERS:

DEPUTY LEADER
(+ ENVIRONMENT)
Cllr Nicholas Botterill

CABINET MEMBER
FOR RESIDENTS'
SERVICES
Cllr Paul Bristow

REPORT CONTRIBUTORS

DF
DENV
HLS
ENVD (BTS)

OTHER OFFICERS

TITLE:

FULHAM PALACE - PHASE 2 HLF APPLICATION

SUMMARY:

The Council wishes to restore and reuse the walled garden and outbuildings at Fulham Palace. This report sets out these structures that are proposed to be restored and reused in partnership with Garden Organic (formerly the Henry Doubleday Research Association). The report outlines how the works are proposed to be funded and recommends as the first step a grant application to the Heritage Lottery Fund.

WARD:

PALACE RVRSIDE

REASON/S FOR BEING ON THE FORWARD PLAN:

£100,000+ significant in 1 ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
HLF Phase 1 Stage 2 Strategies, November 2003	Scott Cooper - 020 76107161	Env / Policy
HLF Phase 1 Stage 2, Public Consultation, July 2003	Scott Cooper - 020 76107161	Env / Policy
Restoring Bishop Terrick's Pride – Proposal by HDRA (December 2005)	Scott Cooper - 020 76107161	Env / Policy
Report to TAP	Scott Cooper - 020 76107161	Env / Policy

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Borough Residents	Open Public	May - October 2003
2. Borough Residents	Questionnaire	Citizens Panel Survey - Autumn 2005
3. Palace Visitors	Questionnaire	Visitor Survey - August 2005
4. Amenity Bodies	Targeted Public	January 2006

DECISION TO BE MADE IN PARTNERSHIP WITH:

Garden Organic

First published: Forward Plan No 58: 12 February 2007
Revised: Forward Plan No 60: 13 April 2007 (moved from 14 May 2007)
Revised: Forward Plan No 62: 15 June 2007 (moved from 16 July 2007)



KEY DECISION

*Proposed to be made at the
Cabinet on
8 October 2007*

08/10/07

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LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR HOUSING
Cllr Andronie Alford

REPORT CONTRIBUTORS

HLS
DF
CSD

OTHER OFFICERS

H&F Homes

TITLE:

DISPOSAL OF 726 & 728 FULHAM GARDENS (E)

SUMMARY:

726 & 728 FULHAM ROAD – PROPOSAL TO DECANT TENANTS AND DISPOSE OF SITE

WARD:

TOWN

REASON/S FOR BEING ON THE FORWARD PLAN:

*£100,000+
significant in 1 ward*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
726/8 Fulham Road	Liz Tuckwell	H&F Homes

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Residents	One to one basis due to their vulnerability	Ongoing
2. Age Concern	Meetings	Ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 62: 15 June 2007



KEY DECISION

*Proposed to be made at the
Cabinet on
8 October 2007*

08/10/07

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LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR HOUSING
Cllr Andronie Alford

REPORT CONTRIBUTORS

DF
HLS

OTHER OFFICERS

H&F Homes

TITLE:

DISPOSAL OF 49 - 68 SULGRAVE GARDENS (E)

SUMMARY:

REGENERATION OF 49 - 68 SULGRAVE GARDENS – PROPOSAL TO DECANT RESIDENTS AND DISPOSE OF SITE FOR DEMOLITION AND REDEVELOPMENT

WARD:

ADDISON

REASONS FOR BEING ON THE FORWARD PLAN:

*£100,000+
significant in 1 ward*

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
49-68 Sulgrave Gardens	Liz Tuckwell	H&F Homes

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
Residents	Meetings, newsletters, individual interviews	Ongoing

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 62: 15 June 2007



KEY DECISION

*Proposed to be made at the
Cabinet on
8 October 2007*

08/10/07

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LEAD EXECUTIVE MEMBERS:

LEADER

Cllr Stephen Greenhalgh

CABINET MEMBER
FOR COMMUNITY &
CHILDREN'S SERVICES
Cllr Antony Lillis

REPORT CONTRIBUTORS

ACE

OTHER OFFICERS

TITLE:

REVISED DISABILITY EQUALITY
SCHEME 2007/2010

SUMMARY:

The revised Scheme and Action Plans have been developed in line with guidance from the Disability Rights Commission and in consultation with disabled people and local community organisations.

WARDS:

ALL

REASONS/ FOR BEING ON THE FORWARD PLAN:

more than one ward

BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Disability Rights Commission Guidance	Pinakin Patel, ext. 5727	ACE

CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Disability Forum	Open meeting	February 2007
2. HAFAD	Meeting	December 2006

DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

First published: Forward Plan No 62: 15 June 2007

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