

# FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period  
April 2006 to July 2006*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from April 2006 to July 2006.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £300,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow.)

NB Key Decisions will generally be taken by the Executive at the Leader's Committee. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact  
**Cathy Cross** on 020 8753 2139  
or by e-mail to [cathy.cross@lbhf.gov.uk](mailto:cathy.cross@lbhf.gov.uk)*

## Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, are encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

*If you are reading this on a PC, you can access this contact list quickly by pressing [here](#). Alternatively, click on the name of the Cabinet Member shown on the left-hand column of each report, to access the contact details for that particular councillor.*

*Forward Plan No. 47 (published 15 March 2006)*

# FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period  
April 2006 to July 2006*

## LIST OF KEY DECISIONS PROPOSED

*Leader's Committee is shown as LC. Where the title bears the suffix (E), the report for this proposed decision is likely to be exempt and full details cannot be published.*

<u>Date of decision-making meeting</u>	<u>Proposed Key decision</u>	<u>Lead Executive Councillor</u>	<u>Page</u>
LC 19 April 2006	1. PARKING SERVICES – TENDER ACCEPTANCE FOR PROVISION OF SOFTWARE AND SERVICES FOR THE ADMINISTRATION OF PENALTY CHARGE NOTICES (E)	CABINET MEMBER FOR ENVIRONMENT & CONTRACT SERVICES; CABINET MEMBER FOR PERFORMANCE & PROCUREMENT	1 – 2
LC 19 April 2006	2. DISPOSAL OF SOUTH LODGE, FIELD ROAD W6 (E)	CABINET MEMBER FOR REGENERATION; CABINET MEMBER FOR ENVIRONMENT & CONTRACT SERVICES	3 – 4
LC 19 April 2006	3. HOUSING ALLOCATIONS PLAN 2006/2007	DEPUTY LEADER	5 – 6
LC 19 April 2006	4. NORTH FULHAM NDC PARTNERSHIP DELIVERY PLAN 2006/07	LEADER; CABINET MEMBER FOR REGENERATION	7 – 8

<b>LC 19 April 2006</b>	<b>5. DISABILITY DISCRIMINATION ACT 1995 PROPOSED PROGRAMME OF WORKS TO REMOVE PHYSICAL BARRIERS 2006 TO 2009</b>	LEADER; DEPUTY LEADER; CABINET MEMBER FOR SOCIAL INCLUSION; CABINET MEMBER FOR REGENERATION	<b>9 – 10</b>
<b>LC 19 April 2006</b>	<b>6. PROPOSED FUTURE USE OF 117 GOLDHAWK ROAD, W12 (E)</b>	LEADER; CABINET MEMBER FOR SOCIAL INCLUSION	<b>11 – 12</b>
<b>LC 19 April 2006</b>	<b>7. USE OF SECTION 106 FUNDING – SULGRAVE HOUSE GAP FUNDING AGREEMENT</b>	LEADER	<b>13 – 14</b>
<b>LC 19 April 2006</b>	<b>8. PROCUREMENT OF ENERGY 2006/2007</b>	CABINET MEMBER FOR ENVIRONMENT & CONTRACT SERVICES; CABINET MEMBER FOR PERFORMANCE & PROCUREMENT	<b>15 – 16</b>
<b>LC 19 April 2006</b>	<b>9. CONTRACT FOR THE SUPPLY AND DELIVERY OF CLEANING, FIRST AID AND PROTECTIVE SUPPLIES (E)</b>	CABINET MEMBER FOR ENVIRONMENT & CONTRACT SERVICES; CABINET MEMBER FOR PERFORMANCE & PROCUREMENT	<b>17 – 18</b>
<b>LC 19 April 2006</b>	<b>10. ACCOMMODATION NEEDS FOR CHILDREN'S SERVICES (E)</b>	CABINET MEMBER FOR SOCIAL INCLUSION; CABINET MEMBER FOR EDUCATION; CABINET MEMBER FOR REGENERATION	<b>19 – 20</b>

<b>LC 19 April 2006</b>	<b>11. ESTABLISHMENT OF HAMMERSMITH AND FULHAM LOCAL SAFEGUARDING CHILDREN'S BOARD</b>	<b>CABINET MEMBER FOR SOCIAL INCLUSION; CABINET MEMBER FOR EDUCATION</b>	<b>21 – 22</b>
<b>LC 19 April 2006</b>	<b>12. SECONDARY EDUCATION PROVISION IN HAMMERSMITH AND FULHAM</b>	<b>CABINET MEMBER FOR EDUCATION</b>	<b>23 – 24</b>
<b>LC 19 April 2006</b>	<b>13. RESPONSE TO BURLINGTON DANES CITY ACADEMY PROPOSAL</b>	<b>CABINET MEMBER FOR EDUCATION</b>	<b>25 – 26</b>
<b>LC June 2006</b>	<b>1. PROVISION OF THE REGISTRATION SERVICE</b>	<b>LEADER</b>	<b>27– 28</b>
<b>LC June 2006</b>	<b>2. LOCAL DEVELOPMENT FRAMEWORK: LOCAL DEVELOPMENT SCHEME</b>	<b>CABINET MEMBER FOR REGENERATION; CABINET MEMBER FOR ENVIRONMENT &amp; CONTRACT SERVICES</b>	<b>29 – 30</b>
<b>LC June 2006</b>	<b>3. DISPOSAL OF 1/3 WESTVILLE ROAD, W12 (E)</b>	<b>CABINET MEMBER FOR REGENERATION; CABINET MEMBER FOR SOCIAL INCLUSION</b>	<b>31 – 32</b>
<b>LC June 2006</b>	<b>4. ASSET MANAGEMENT PLAN</b>	<b>CABINET MEMBER FOR REGENERATION</b>	<b>33 – 34</b>
<b>LC June 2006</b>	<b>5. THE FUTURE OF IT SERVICES</b>	<b>LEADER; CABINET MEMBER FOR PERFORMANCE &amp; PROCUREMENT</b>	<b>35 – 36</b>
<b>LC June 2006</b>	<b>6. OLAS – TENDER FOR PROVISION OF SERVICES(E)</b>	<b>LEADER; CABINET MEMBER FOR PERFORMANCE &amp; PROCUREMENT</b>	<b>37</b>

<b>LC June 2006</b>	7. CHILDREN AND YOUNG PEOPLE'S PLAN	CABINET MEMBER FOR SOCIAL INCLUSION; CABINET MEMBER FOR EDUCATION	<b>38 – 39</b>
<b>LC June 2006</b>	8. APPROVAL OF EXTERNAL CONNEXIONS CONTRACT FOR INFORMATION ADVICE AND GUIDANCE 2006 - 2008 (E)	CABINET MEMBER FOR EDUCATION; CABINET MEMBER FOR PERFORMANCE & PROCUREMENT	<b>40 – 41</b>
<b>LC July 2006</b>	1. EDWARD WOODS COMMUNITY CENTRE – PROPOSED EXTENSION	CABINET MEMBER FOR EDUCATION; CABINET MEMBER FOR PERFORMANCE & PROCUREMENT	<b>42 – 43</b>
<b>LC July 2006</b>	2 DISPOSAL OF 248 HAMMERSMITH GROVE W6	DEPUTY LEADER; CABINET MEMBER FOR REGENERATION	<b>44 - 45</b>

<b><u>HOW TO CONTACT THE LEAD EXECUTIVE MEMBERS</u></b>		<b><u>Page</u></b>
	Leader ( <a href="#">Cllr Stephen Burke</a> )	46
	Deputy Leader ( <a href="#">Cllr Stephen Cowan</a> )	46
Cabinet Member for Performance & Procurement	( <a href="#">Cllr Christine Graham</a> )	46
	Cabinet Member for Regeneration ( <a href="#">Cllr Dame Sally Powell</a> )	47
Cabinet Member for Environment & Contract Services	( <a href="#">Cllr Michael Cartwright</a> )	47
	Cabinet Member for Social Inclusion ( <a href="#">Cllr Reg McLaughlin</a> )	47
	Cabinet Member for Education ( <a href="#">Cllr Melanie Smallman</a> )	48

## KEY DECISION

Proposed to be made at the  
Leader's Committee on  
19 April 2006

19/04/06

1

### LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR  
ENVIRONMENT &  
CONTRACT SERVICES  
*Cllr Michael Cartwright*

CABINET MEMBER FOR  
PERFORMANCE &  
PROCUREMENT  
*Cllr Christine Graham*

### REPORT CONTRIBUTORS

DDS; DENVD; TENDER  
APPRAISAL PANEL

### OTHER OFFICERS

### TITLE:

PARKING SERVICES – TENDER  
ACCEPTANCE FOR PROVISION OF  
SOFTWARE AND SERVICES FOR  
THE ADMINISTRATION OF PENALTY  
CHARGE NOTICES (E)

### SUMMARY:

Tender acceptance report for the  
provision of Penalty Charge Notice  
Software, the printing of PCN  
documentation and the processing of  
postal payments and correspondence.

### WARD/S:

ALL

### REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward  
£300,000+*

## BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Parking Best Value Review – Action Plan	Roger Khanna (Ext. 4720)	DSD
Project Documentation, Tender preparation details, specification, evaluation model	Peter Milburn (Ext. 4982)	EnvD
Returned tender documents	Peter Milburn (Ext. 4982)	EnvD
Tender Negotiation Documents and Tender Appraisal Panel Assessments	Peter Milburn (Ext. 4982)	EnvD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Parking Services Staff	Workshop, Meetings	On-going since March 2005

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

*First published: Forward Plan No 39: 15 July 2005*  
*Revised: Forward Plan No 42: 14 October 2005 (moved from 15 November 2005)*  
*Revised: Forward Plan No 45: 16 January 2006*





click on the blue  
type for contact  
details

## KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

2

### LEAD EXECUTIVE MEMBERS:

CABINET MEMBER  
FOR REGENERATION

[Cllr Dame Sally Powell](#)

CABINET MEMBER  
FOR ENVIRONMENT &  
CONTRACT SERVICES

[Cllr Michael Cartwright](#)

### REPORT CONTRIBUTORS

DENV  
DF  
HLS

### OTHER OFFICERS

HCPS

### TITLE:

DISPOSAL OF SOUTH LODGE, FIELD  
ROAD W6 (E)

### SUMMARY:

Authority is sought to declare South  
Lodge surplus to the Environment  
Departments service requirements and  
to dispose of it in the open market.

### WARD/S:

FULHAM REACH

### REASON/S FOR BEING ON THE FORWARD PLAN:

£300,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Property Files	G Wilson (Ext. 2826)	Environment

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Environment	Capital Property Board	N/A

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

*First published: Forward Plan No 44: 15 December 2005*  
*Revised: Forward Plan No 46: 13 February 2006 (moved from 14 March 2006)*



click on the blue  
type for contact  
details

## KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

3

### LEAD EXECUTIVE MEMBERS:

DEPUTY LEADER  
[Cllr Stephen Cowan](#)

### REPORT CONTRIBUTORS

DCS

### OTHER OFFICERS

HEAD OF HOUSING  
NEEDS

### TITLE:

HOUSING ALLOCATIONS PLAN  
2006/2007

### SUMMARY:

The report proposes a housing allocations plan for 2006/2007 based on estimated supply of council housing and Housing Association nominations. It is also proposed to introduce a minor amendment to the prioritisation scheme for choice based lettings to assist the creation of direct lettings for homeless families.

### WARD/S:

ALL

### REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Vacation reports 2000 to 2005	John Williams/ ext 4146	CSD
Affordable housing development schedule 2005	Ian Ruegg/ ext 1722	CSD
Housing Allocations Plan 2005/2006	John Williams / ext 4146	CSD
Choice Based lettings banding proposal 30 <sup>th</sup> November 2005	John Williams/ ext 4146	CSD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Children's Trust	Written request re Children Leaving Care	January 2006

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

---

*First published: Forward Plan No 46: 13 February 2006*



click on the blue type for contact details

## KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

4

### LEAD EXECUTIVE MEMBERS:

LEADER  
[Cllr Stephen Burke](#)

CABINET MEMBER FOR REGENERATION  
[Cllr Dame Sally Powell](#)

### REPORT CONTRIBUTORS

DDS  
DCSDENVDDCTDED

### OTHER OFFICERS

### TITLE:

NORTH FULHAM NDC PARTNERSHIP DELIVERY PLAN 2006/07

### SUMMARY:

The North Fulham NDC Partnership has prepared an annual delivery plan for submission and approval by GOL. As accountable Body for the NDC, the Council is requested to ratify the NDC Board's delivery plan and budget and confirm acceptance of the 2006/07 NDC grant from GOL on behalf of the NDC

### WARD/S:

NORTH END  
FULHAM BRDWAY

### REASONS FOR BEING ON THE FORWARD PLAN:

*more than one ward  
budg/pol frmwk*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
NDC Delivery Plan 2006/07	David G Bowler, NDC Programme Director, 020 7471 0347	

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. NDC Partnership Board	Theme Groups, away day, Board meetings	November 2005- March 2006
2.		
3.		
4.		
5.		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Primary Care Trust

Metropolitan Police service

Job Centre Plus

LEA/ schools

---

*First published: Forward Plan No 46: 13 February 2006*



click on the blue type for contact details

# KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

5

## LEAD EXECUTIVE MEMBERS:

LEADER  
[Cllr Stephen Burke](#)

DEPUTY LEADER  
[Cllr Stephen Cowan](#)

CABINET MEMBER FOR SOCIAL INCLUSION  
[Cllr Reg McLaughlin](#)

CABINET MEMBER FOR REGENERATION  
[Cllr Dame Sally Powell](#)

## REPORT CONTRIBUTORS

ENDVD (BTS)  
DF

## OTHER OFFICERS

## TITLE:

DISABILITY DISCRIMINATION ACT 1995 PROPOSED PROGRAMME OF WORKS TO REMOVE PHYSICAL BARRIERS 2006 TO 2009

## SUMMARY:

To agree a further programme of works to deal with physical barriers in relation to the access of services to corporate buildings, over the next three years. This programme builds on the works recently carried out under the 2004/5/6 programme.

## WARD/S:

ALL

## REASON/S FOR BEING ON THE FORWARD PLAN:

£300,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Access Audits	C R Stroud	ENV/BTS, 3 <sup>rd</sup> floor Riverview House, Beavor Lane
DDA Removal of physical barriers programme 2004/5/6	Ext 4704	
Responses from Client Departments to prioritise the programme	C R Stroud Ext 4704	Env/BTS, 3 <sup>rd</sup> floor Riverview House Beavor Lane

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. HAFAD	Proposals will be issued for comment and development	Ongoing
2. Client departments	Via Capital and Property Board	Ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

All the above

---

*First published: Forward Plan No 46: 13 February 2006*





click on the blue type for contact details

# KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

# 6

## LEAD EXECUTIVE MEMBERS:

LEADER  
[Cllr Stephen Burke](#)  
(on behalf of Cabinet Member for Regeneration)

## TITLE:

PROPOSED FUTURE USE OF 117 GOLDHAWK ROAD, W12 (E)

## WARD/S:

ASKEW

## CABINET MEMBER FOR SOCIAL INCLUSION

[Cllr Reg McLaughlin](#)

## SUMMARY:

Leader's Committee on 16<sup>th</sup> January 06 agreed the closure of the 117 Goldhawk Road. This report outlines the options for the future use of the property including disposal

## REPORT CONTRIBUTORS

DCS  
DENVDDCT  
DF  
HLS

## REASONS FOR BEING ON THE FORWARD PLAN:

£300,000+

## OTHER OFFICERS

HCPS

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Disposal File	Dave Tottingham ext5074	Community Services
Valuation File	Gerry Wilson ext 2826	Valuers

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

*First published: Forward Plan No 46: 13 February 2006*



click on the blue type for contact details

# KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

7

## LEAD EXECUTIVE MEMBERS:

LEADER  
[Cllr Stephen Burke](#)

## REPORT CONTRIBUTORS

JOHN HILLIER (CSD)

## OTHER OFFICERS

## TITLE:

USE OF SECTION 106 FUNDING – ALL  
SULGRAVE HOUSE GAP FUNDING  
AGREEMENT

## SUMMARY:

Approval to use the money from the Quayside Lodge, Townmead Road Section 106 agreement to finance the existing Sulgrave House gap-funding agreement

## WARD/S:

ALL

## REASONS FOR BEING ON THE FORWARD PLAN:

£300,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Sulgrave House file	John Hillier Head, Regenasis 020 8735 4170	Regenasis (CSD) Apex Court Woodger Road W12 8NW
Quayside Lodge S106	Emma Anderson Senior Policy & Projects Officer Planning Division 020 8735 5686	Environment 5 <sup>th</sup> floor

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
---------------------	-------------------------------	----------------------------

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

*First published: Forward Plan No 46: 13 February 2006*  
*Revised: Forward Plan No 47: 15 March 2006*



click on the blue  
type for contact  
details

## KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

8

### LEAD EXECUTIVE MEMBERS:

CABINET MEMBER  
FOR ENVIRONMENT &  
CONTRACT SERVICES  
[Cllr Michael Cartwright](#)

CABINET MEMBER  
FOR PERFORMANCE  
AND PROCUREMENT  
[Cllr Christine Graham](#)

**REPORT  
CONTRIBUTORS**  
ENVD(BTS)  
DF

### OTHER OFFICERS

### TITLE:

PROCUREMENT OF ENERGY  
2006/2007

### SUMMARY:

The Council has a number of Energy Contracts which will become due for renewal during 2006/2007. This report will consider the most appropriate way to procure the new contracts and detail proposals for a scheme of delegation to accept the tenders and prices.

### WARD/S:

ALL

### REASONS/ FOR BEING ON THE FORWARD PLAN:

£300,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Details of current Energy Contracts and previous tenders. London Utilities Consortium files.	Ed Parry Extension: 3912	ENV/BTS, 4 <sup>th</sup> floor, Riverview House, Beavor Lane
Centre of Excellence report on Energy procurement. Leader's Committee reports on Energy, 3 <sup>rd</sup> June 2003 and 26 July 2005.	Ed Parry Extension: 3912	ENV/BTS, 4 <sup>th</sup> floor Riverview House, Beavor Lane

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Client departments	Via Capital and Property Board	Ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

n/a

---

*First published: Forward Plan No 47: 15 March 2006*



click on the blue type for contact details

# KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

9

## LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR ENVIRONMENT & CONTRACT SERVICES  
[Cllr Michael Cartwright](#)

CABINET MEMBER FOR PERFORMANCE AND PROCUREMENT  
[Cllr Christine Graham](#)

**REPORT CONTRIBUTORS**  
DDS  
HLSAD (P+P)DF

## OTHER OFFICERS

## TITLE:

CONTRACT FOR THE SUPPLY AND DELIVERY OF CLEANING, FIRST AID AND PROTECTIVE SUPPLIES (E)

## SUMMARY:

The Council purchases a range of cleaning and janitorial supplies on a call off basis to be used in the provision of the various services. This report will recommend using a contract which has been tendered by the London Borough of Barking and Dagenham on behalf of the London Contract and Supplies Group.

## WARD/S:

ALL

## REASON/S FOR BEING ON THE FORWARD PLAN:

£300,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Contract and Specifications	Stella Coombe Ext 3597	Direct Services
LBBB Contract award report	Stella Coombe ext 3597	Direct Services
Contract details	Stella Coombe ext 3597	Direct Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. N/A		
2.		
3.		
4.		
5.		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A





click on the blue type for contact details

# KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

# 10

## LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR SOCIAL INCLUSION  
[Cllr Reg McLaughlin](#)

CABINET MEMBER FOR EDUCATION  
[Cllr Melanie Smallman](#)

CABINET MEMBER FOR REGENERATION  
[Cllr Dame Sally Powell](#)

## REPORT CONTRIBUTORS

DCT  
DF  
HLS  
HCPS

## OTHER OFFICERS

## TITLE:

ACCOMMODATION NEEDS FOR CHILDREN'S SERVICES (E)

## SUMMARY:

The report outlines the Accommodation needs for Children's Services, and the actions needed to secure leases to ensure the most efficient and effective use of accommodation

## WARD/S:

HAMM BROADWAY  
PARSN GRN/WALHM

## REASONS/ FOR BEING ON THE FORWARD PLAN:

£300,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Property Portfolios	Gerry Wilson Ext 2826	Env Dept Town Hall Extension
Lease Agreements	Gerry Wilson Ext 2826	Env Dept Town Hall Extension

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. N/A		
2.		
3.		
4.		
5.		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

*First published: Forward Plan No 47: 15 March 2006*



click on the blue type for contact details

# KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

11

## LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR SOCIAL INCLUSION  
[Cllr Reg McLaughlin](#)

CABINET MEMBER FOR EDUCATION  
[Cllr Melanie Smallman](#)

## REPORT CONTRIBUTORS DCS

## OTHER OFFICERS

Assistant Director  
Commissioning

## TITLE:

ESTABLISHMENT OF HAMMERSMITH AND FULHAM LOCAL SAFEGUARDING CHILDREN'S BOARD

## SUMMARY:

This report outlines the requirements of the Children Act 2004 and Working Together 2006 for each Local Authority to establish a Local Safeguarding Children's Board(LSCB) before 1 April 2006.

## WARD/S:

ALL

## REASON/S FOR BEING ON THE FORWARD PLAN:

*budg/pol framework*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Children's Trust Board Report	Shelley Lanchbury ext 2065	ACE (P & P)
Working together to Safeguard Children – Chapter 3 July 2005	Lucy Sandys 0208 753 3358	Children's Services  Sawley Road Joint Family Services

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. All ACPC members and their organisations	Meetings and correspondence	Jan/Feb 2006
2. Children's Trust Board	Report to Board Meeting	6 <sup>th</sup> March 2006
3.		
4.		
5.		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Children's Trust Board, PCT, Police, WLMHT, CAFCASS, CPS

---

*First published: Forward Plan No 47: 15 March 2006*



click on the blue  
type for contact  
details

## KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

12

### LEAD EXECUTIVE MEMBERS:

CABINET MEMBER  
FOR EDUCATION  
[Cllr Melanie Smallman](#)

### REPORT CONTRIBUTORS DCS

### TITLE:

SECONDARY EDUCATION  
PROVISION IN HAMMERSMITH AND  
FULHAM

### SUMMARY:

This paper reviews the current situation with regard to the provision of secondary education in the borough. It explores a number of options for the future development of that provision.

### WARD/S:

ALL

### REASONS/ FOR BEING ON THE FORWARD PLAN:

*More than one ward*

### OTHER OFFICERS

Janet Lewis

**BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
N/A		

**CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

**DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

*First published: Forward Plan No 47: 15 March 2006*



click on the blue  
type for contact  
details

## KEY DECISION

Proposed to be made at  
Leader's Committee on  
19 April 2006

19/04/06

# 13

### LEAD EXECUTIVE MEMBERS:

CABINET MEMBER  
FOR EDUCATION  
[Cllr Melanie Smallman](#)

### REPORT CONTRIBUTORS DCS

### OTHER OFFICERS

Janet Lewis

### TITLE:

RESPONSE TO BURLINGTON DANES  
CITY ACADEMY PROPOSAL

### SUMMARY:

This paper makes a response on behalf  
of the Council to the formal consultation  
with regard to Burlington Danes  
becoming a City Academy.

### WARD/S:

COLL PK/OLD OAK

### REASONS FOR BEING ON THE FORWARD PLAN:

*Significant 1 ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
LA Response to Burlington Danes C of E School's Expression of Interest to become a City Academy	Janet Lewis X4107	Children's Service

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

*First published: Forward Plan No 47: 15 March 2006*





click on the blue type for contact details

## KEY DECISION

Proposed to be made at  
Leader's Committee on  
**June 2006**

**June/06**

**1**

### LEAD EXECUTIVE MEMBERS:

LEADER  
[Cllr Stephen Burke](#)

### REPORT CONTRIBUTORS

CE

### OTHER OFFICERS

HEAD OF CUSTOMER FIRST,  
COMMERCIAL SERVICES  
MANAGER

### TITLE:

PROVISION OF THE REGISTRATION SERVICE

### SUMMARY:

In 2001 the Registration Service was consolidated at Fulham Register Office. A limited service was to be provided at Hammersmith Hospital.

Hammersmith Registration Office was kept open as a temporary outstation whilst the accommodation was prepared. A temporary receptionist was employed from an agency. Once the moved to the hospital was made the receptionist would no longer be needed and this was offered and accepted as a saving of £30K.

The hospital then decided it could no longer offer the accommodation. The Outstation is still operating and causing an overspend.

The report seeks to improne access to the Council's Registration Service and address the budget overspend through the closure of the Registrar's Outstation in Nigel Playfair Avenue. In its place a peripatetic service will be developed to enhance the service provided to the north and centre of the borough.

### WARD/S:

ALL

### REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
2001 Census Indicators of Deprivation in LBHF	Martin Robson (Ext. 3395)	Environment

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Staff	Internal meetings	Ongoing
2. Unions	Internal meetings	Ongoing
3. Related Services	Consultation took place in 2001 All related services will be advise of the changes.	

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

<i>First published:</i>	<i>Forward Plan No 40:</i>	<i>16 August 2005</i>
<i>Revised:</i>	<i>Forward Plan No 41:</i>	<i>15 September 2005 (moved from 18 October 2005)</i>
<i>Revised:</i>	<i>Forward Plan No 42:</i>	<i>14 October 2005 (moved from 15 November 2005)</i>
<i>Revised:</i>	<i>Forward Plan No 43:</i>	<i>15 November 2005 (moved from 16 January 2006)</i>
<i>Revised:</i>	<i>Forward Plan No 44:</i>	<i>15 December 2005 (moved from 14 February 2006)</i>
<i>Revised:</i>	<i>Forward Plan No 46:</i>	<i>13 February 2006 (moved from 21 March 2006)</i>

## KEY DECISION

Proposed to be made at the  
Leader's Committee on  
June 2006

June/06

2

### LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR  
REGENERATION

*Cllr Dame Sally Powell*

CABINET MEMBER FOR  
ENVIRONMENT &  
CONTRACT SERVICES

*Cllr Michael Cartwright*

### REPORT CONTRIBUTORS

DENVD

### OTHER OFFICERS

### TITLE:

LOCAL DEVELOPMENT  
FRAMEWORK: LOCAL  
DEVELOPMENT SCHEME

### SUMMARY:

The Planning and Compulsory Purchase Act came into force in September 2004. This introduced a new planning system consisting of Local Development Frameworks (LDF) to replace the Unitary Development Plans (UDP). The Local Development Scheme (LDS) which sets out the content and programme for preparing the LDF came into effect in June 2005.

The Act requires the council to revise their Local Development Scheme (LDS) at such time as they consider appropriate.

This report to Leader's Committee will seek agreement to adjustments to the LDS that are required in respect of the agreed programmes for LDF documents as well to any new documents that are identified for inclusion in the scheme. It will also seek agreement to bring the revised LDS into effect once it has been agreed by GoL.

### WARD/S:

ALL

### REASON/S FOR BEING ON THE FORWARD PLAN:

*more than one ward*

### BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
PPS12: Local Development Frameworks	Trevor Harvey (Ext. 3039)	ENVD
Local Development Scheme (1 June 2005)	Trevor Harvey (Ext. 3039)	ENVD

Planning and Compulsory Purchase Act 2004 Trevor Harvey (Ext. 3039)

ENVD

**CONSULTATION PROGRAMME**

Stakeholders

Method of consultation

Consultation period

N/A

**DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

<i>First published:</i>	<i>Forward Plan No 40:</i>	<i>16 August 2005</i>
<i>Revised:</i>	<i>Forward Plan No 42:</i>	<i>14 October 2005 (moved from 13 December 2005)</i>
<i>Revised:</i>	<i>Forward Plan No 43:</i>	<i>15 November 2005 (moved from 16 January 2006)</i>
<i>Revised:</i>	<i>Forward Plan No 45:</i>	<i>16 January 2006</i>
<i>Revised:</i>	<i>Forward Plan No 46:</i>	<i>13 February 2006</i>
<i>Revised:</i>	<i>Forward Plan No 47:</i>	<i>15 March 2006 (moved from 19 April 2006)</i>



*Serving our Community*

*click on the blue type for contact details*

## KEY DECISION

*Proposed to be made at  
Leader's Committee on  
June 2006*

June/06

3

### LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR REGENERATION  
[Cllr Dame Sally Powell](#)

CABINET MEMBER FOR SOCIAL INCLUSION  
[Cllr Reg McLaughlin](#)

### REPORT CONTRIBUTORS

DCS  
DENVD  
DF  
HLS

### OTHER OFFICERS

HCPS

### TITLE:

DISPOSAL OF 1/3 WESTVILLE ROAD, W12 (E)

### SUMMARY:

The property has been offered for sale in the open market and it is recommended that it be sold to Octavia Housing Association for development for social housing

### WARD/S:

ASKEW

### REASONS FOR BEING ON THE FORWARD PLAN:

*more than one ward  
£300,000+*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Property Files	G Wilson (Ext. 2826)	Environment

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Community Service	Capital Property Board	6 months

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

*First published: Forward Plan No 44: 15 December 2005*  
*Revised: Forward Plan No 46: 13 February 2006*  
*Revised: Forward Plan No 47: 15 March 2006 (moved from 19 April 2006)*



click on the blue type for contact details

## KEY DECISION

Proposed to be made at  
Leader's Committee on  
**June 2006**

**June/06**

**4**

### LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR REGENERATION  
[Cllr Dame Sally Powell](#)

### REPORT CONTRIBUTORS

CE  
DENVDDFDCSDCTDED

### OTHER OFFICERS

HCPS

### TITLE:

ASSET MANAGEMENT PLAN

### SUMMARY:

The report has been prepared in response to ODPM requirement that all authorities should devise and maintain an up to date Asset Management Plan (AMP) that details existing assets management arrangements and outcomes.

The report seeks approval of the AMP

### WARD/S:

ALL

### REASONS FOR BEING ON THE FORWARD PLAN:

*more than one ward*

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Asset Management Plan	G Wilson 2826	Environment

Files

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Community Service	Capital Property Board	Ongoing
2. The Children Trust	Capital Property Board	Ongoing
3. DED	Capital Property Board	Ongoing
4. DENV	Capital Property Board	Ongoing
5. DF	Capital Property Board	Ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

*First published: Forward Plan No 46: 13 February 2006*  
*Revised: Forward Plan No 47: 15 March 2006 (moved from 19 April 2006)*





click on the blue type for contact details

# KEY DECISION

Proposed to be made at  
Leader's Committee on  
June 2006

June/06

# 5

## LEAD EXECUTIVE MEMBERS:

LEADER  
[Cllr Stephen Burke](#)

CABINET MEMBER FOR PERFORMANCE & PROCUREMENT  
[Cllr Christine Graham](#)

## REPORT CONTRIBUTORS

DF  
CE

## OTHER OFFICERS

## TITLE:

THE FUTURE OF IT SERVICES

## SUMMARY:

This report will recommend options for ensuring that the Council's IT resources are able to deliver the Council's Customer First Strategy. Consideration is being given to options for IT service delivery in order to ensure that the major service transformation programme which the Customer First Strategy envisages can be delivered.

## WARD/S:

ALL

## REASON/S FOR BEING ON THE FORWARD PLAN:

£300,000+

## BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
IT Business case		
Customer Service Strategy and IT Strategic Framework	Jackie Hudson (Ext. 2946)	FD

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. IT community staff	Meetings, briefings, TU consultation	15 <sup>th</sup> Sept to 21 <sup>st</sup> Oct
2. CMT	CMT briefings	15 <sup>th</sup> Sept to 21 <sup>st</sup> Oct
3. IT steering group	Regular meetings	15 <sup>th</sup> Sept to 21 <sup>st</sup> Oct
4. Residents	Under consideration	8/11/05 onwards

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

Agilisys, strategic partner

---

<i>First published:</i>	<i>Forward Plan No 42:</i>	<i>14 October 2005</i>
<i>Revised:</i>	<i>Forward Plan No 43:</i>	<i>15 November 2005 (moved from 13 December 2005)</i>
<i>Revised:</i>	<i>Forward Plan No 44:</i>	<i>15 December 2005 (moved from 16 January 2006)</i>
<i>Revised:</i>	<i>Forward Plan No 46:</i>	<i>13 February 2006 (moved from 14 March 2006)</i>

## KEY DECISION

Proposed to be made at the  
Leader's Committee on  
June 2006

June/06

6

### LEAD EXECUTIVE MEMBERS:

LEADER  
[Cllr Stephen Burke](#)

CABINET MEMBER FOR  
PERFORMANCE AND  
PROCUREMENT  
[Cllr Christine Graham](#)  
REPORT  
CONTRIBUTORS

DF

### OTHER OFFICERS

### BACKGROUND DOCUMENT

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Service specification, Contract Documents, Correspondence.	Julian Hubbersgilt (Ext. 1199)	FD

### CONSULTATION PROGRAMME

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
N/A		

### DECISION TO BE MADE IN PARTNERSHIP WITH:

N/A

---

First published: Forward Plan No 42: 14 October 2005  
Revised: Forward Plan No 46: 13 February 2006



*Serving our Community*

*click on the blue type for contact details*

# KEY DECISION

*Proposed to be made at Leader's Committee on June 2006*

June/06

7

## LEAD EXECUTIVE MEMBERS:

CABINET MEMBER FOR SOCIAL INCLUSION  
[Cllr Reg McLaughlin](#)

CABINET MEMBER FOR EDUCATION  
[Cllr Melanie Smallman](#)

## TITLE:

CHILDREN AND YOUNG PEOPLE'S PLAN:

## SUMMARY:

To agree the Children and Young People's Plan which has been produced after extensive consultation with users, carers and stakeholders to identify key priorities for children's services in Hammersmith and Fulham.

## WARD/S:

ALL

**REASON/S FOR BEING ON THE FORWARD PLAN:**  
*budg/pol framework*

**REPORT CONTRIBUTORS**  
DCS

## OTHER OFFICERS

Assistant Director  
Commissioning

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Children and Young Plan - consultation version	Julie Muhammad	Children's Trust
report on consultation activity to date with children, parents and targeted groups	Julie Muhammad	Children's Trust

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. schools	meetings	until 7 April
2. children, young people and carers	existing fora	
3. police, health bodies	joint meetings	
4. departments within authority	dissemination to Directors	
5. voluntary sector	dissemination to individual organisations;	

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

The draft plan went to the Children's Trust Board for approval with key stakeholders - police, the PCT and the voluntary sector on 6 March for consultation until 7 April

---

*First published: Forward Plan No 47: 15 March 2006*



click on the blue  
type for contact  
details

## KEY DECISION

Proposed to be made at  
Leader's Committee on  
**June 2006**

June/06

**8**

### LEAD EXECUTIVE MEMBERS:

CABINET MEMBER  
FOR EDUCATION  
[Cllr Melanie Smallman](#)

CABINET MEMBER  
FOR PERFORMANCE &  
PROCUREMENT  
[Cllr Christine Graham](#)

**REPORT  
CONTRIBUTORS**  
DED  
DF  
HLSACE (P+P)

### OTHER OFFICERS

### TITLE:

APPROVAL OF EXTERNAL  
CONNEXIONS CONTRACT FOR  
INFORMATION ADVICE AND  
GUIDANCE 2006 - 2008 (E)

### SUMMARY:

This report seeks approval to allocate the new Connexions contract for information advice and guidance. The invitation to tender was issued on 3rd March 2006; a shortlist of potential contractors will be interviewed on 28th April 2006 following an appraisal of all tenders by a Tender Appraisal Panel and approval by the Connexions Executive Local Management Committee.

### WARD/S:

ALL

### REASON/S FOR BEING ON THE FORWARD PLAN:

£300,000+

## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
DFES Procurement guidelines	Andy Colley Ext 3762	Education
Best value review - Capital Careers	Andy Colley Ext 3762	Education
Making the most of Connexions	Andy Colley Ext 3762	Education

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Young people	Surveys	Ongoing
2. Teachers	Surveys	"
3. Contractors	Verbally and written	"
4. Headteachers	Meetings	"
5.		

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

N/A

---

*First published: Forward Plan No 47: 15 March 2006*



click on the blue  
type for contact  
details

## KEY DECISION

Proposed to be made at  
Leader's Committee on  
July 2006

July/06

1

### LEAD EXECUTIVE MEMBERS:

CABINET MEMBER  
FOR EDUCATION

[Cllr Melanie Smallman](#)

CABINET MEMBER  
FOR PERFORMANCE &  
PROCUREMENT

[Cllr Christine Graham](#)

### REPORT CONTRIBUTORS

ENVD (BTS)

DF

HLS

### OTHER OFFICERS

### TITLE:

EDWARD WOODS COMMUNITY  
CENTRE - PROPOSED EXTENSION

### SUMMARY:

To accept a tender to erect an extension  
to the community centre comprising café  
and office facilities for the use of the  
community and associated facilities

### WARD/S:

SHEP BUSH GRN

### REASONS/ FOR BEING ON THE FORWARD PLAN:

£300,000+



## **BACKGROUND DOCUMENT**

<u>Description</u>	<u>Name/Ext. of Holder of Document</u>	<u>Department</u>
Tender preparation details, correspondence, Bills of Quantities, project file	R. Marwaha Ext 4863	ENV/BTS, 3 <sup>rd</sup> floor Riverview House, Beavor Lane, W6 9AR
Tender returns, external Quantity Surveyors tender analysis report	R. Marwaha Ext 4863	ENV/BTS, 3rd floor Riverview House, Beavor Lane, W6 9AR
Client project development file	B. Westwood Ext 3702	ED, 2 <sup>nd</sup> floor Cambridge House, Cambridge Grove, W6

## **CONSULTATION PROGRAMME**

<u>Stakeholders</u>	<u>Method of consultation</u>	<u>Consultation period</u>
1. Building users	Consultation meetings	Ongoing
2. Local residents	Consultation meetings	Ongoing
3. Ward Councillors	Consultation meetings	Ongoing
4. ERDF/GOL	Correspondence	Ongoing
5. HFHMS	Consultation meetings	Ongoing

## **DECISION TO BE MADE IN PARTNERSHIP WITH:**

All of the above

---

*First published: Forward Plan No 46: 13 February 2006*



click on the blue type for contact details

# KEY DECISION

Proposed to be made at  
Leader's Committee on  
July 2006

July/06

2

### DECISION-MAKER/S:

DEPUTY LEADER  
[Cllr Stephen Cowan](#)

CABINET MEMBER  
FOR REGENERATION  
[Cllr Dame Sally Powell](#)

### REPORT CONTRIBUTORS

DCS  
HLS  
DF

### OTHER OFFICERS

### TITLE:

DISPOSAL OF 248 HAMMERSMITH GROVE W6

### SUMMARY:

Disposal of head lease on 248 Hammersmith Grove to Notting Hill Housing Group.

### WARD/S:

HAMM BROADWAY

**REASON/S FOR BEING ON THE FORWARD PLAN:**  
*significant in 1 ward*

<b>BACKGROUND DOCUMENT</b>		
<b>Description</b>	<b>Name/Ext. of Holder of Document</b>	<b>Department</b>
248 Hammersmith Grove Project File	Liz Tuckwell, x 4514	HFSMS

<b>CONSULTATION PROGRAMME</b>		
<b>Stakeholders</b>	<b>Method of consultation</b>	<b>Consultation period</b>
1. Tenants	Public Meetings, Ballot	Jan - Mar 2006
2. Leaseholders	Public Meetings	Jan - Mar 2006
3.		
4.		
5.		

<b>DECISION TO BE MADE IN PARTNERSHIP WITH:</b>
Notting Hill Housing Group

*First published: Forward Plan No 47: 15 March 2006*

## CONTACT DETAILS FOR THE LEADER AND CABINET MEMBERS

(For decisions made by the full Executive, contact any or all of the members below)

### THE LEADER (Councillor Stephen Burke)

Telephone (direct line): **020 8753 2053**

Fax number: **020 8753 2039**

E-mail address: [stephen.burke@lbhf.gov.uk](mailto:stephen.burke@lbhf.gov.uk)

Correspondence to: **Leader's Office  
Hammersmith Town Hall  
King Street, London W6 9JU**

Adviser: **Sonya Thomas**  
[sonya.thomas@lbhf.gov.uk](mailto:sonya.thomas@lbhf.gov.uk)

### DEPUTY LEADER (Councillor Stephen Cowan)

Telephone (direct line): **020 8753 2053**

Fax number: **020 8753 2039**

E-mail address: [stephen.cowan@lbhf.gov.uk](mailto:stephen.cowan@lbhf.gov.uk)

Correspondence to: **Deputy Leader's Office  
Hammersmith Town Hall  
King Street, London W6 9JU**

Adviser: **Sonya Thomas**  
[sonya.thomas@lbhf.gov.uk](mailto:sonya.thomas@lbhf.gov.uk)

### CABINET MEMBER FOR PERFORMANCE & PROCUREMENT

(Councillor Christine Graham)

Telephone (direct line): **020 8753 2029**

Fax number: **020 8753 2014**

E-mail address: [christine.graham@lbhf.gov.uk](mailto:christine.graham@lbhf.gov.uk)

Correspondence to: **Cabinet Member for Performance & Procurement's Office  
Hammersmith Town Hall  
King Street, London W6 9JU**

Advisers: **David Hodgkins**  
[david.hodgkins@lbhf.gov.uk](mailto:david.hodgkins@lbhf.gov.uk)

**CABINET MEMBER FOR REGENERATION** *(Councillor Dame Sally Powell)*Telephone (direct line): **020 8753 2467**Fax number: **020 8753 2039**E-mail address: [sally.powell@lbhf.gov.uk](mailto:sally.powell@lbhf.gov.uk)Correspondence to: **Cabinet Member for Regeneration's Office  
Hammersmith Town Hall  
King Street, London W6 9JU**Adviser: **David Hodgkins**  
[david.hodgkins@lbhf.gov.uk](mailto:david.hodgkins@lbhf.gov.uk)**CABINET MEMBER FOR ENVIRONMENT & CONTRACT SERVICES***(Councillor Michael Cartwright)*Telephone (direct line): **020 8753 2041**Fax number: **020 8753 2039**E-mail address: [michael.cartwright@lbhf.gov.uk](mailto:michael.cartwright@lbhf.gov.uk)Correspondence to: **Cabinet Member for Environment & Contract Services'  
Office  
Hammersmith Town Hall  
King Street, London W6 9JU**Adviser: **Sophie Lancaster**  
[sophie.lancaster@lbhf.gov.uk](mailto:sophie.lancaster@lbhf.gov.uk)**CABINET MEMBER FOR SOCIAL INCLUSION** *(Councillor Reg McLaughlin)*Telephone (direct line): **020 8753 2196/2065**Fax number: **020 8753 2039**E-mail address: [reg.mclaughlin@lbhf.gov.uk](mailto:reg.mclaughlin@lbhf.gov.uk)Correspondence to: **Cabinet Member for Social Inclusion's Office  
Hammersmith Town Hall  
King Street, London W6 9JU**Adviser: **Shelley Lanchbury**  
[shelley.lanchbury@lbhf.gov.uk](mailto:shelley.lanchbury@lbhf.gov.uk)

**CABINET MEMBER FOR EDUCATION** (*Councillor Melanie Smallman*)

Telephone (direct line): **020 8753 2079/2066**

Fax number: **020 8753 2039**

E-mail address: [melanie.smallman@lbhf.gov.uk](mailto:melanie.smallman@lbhf.gov.uk)

Correspondence to: **Cabinet Member for Education's Office  
Hammersmith Town Hall  
King Street, London W6 9JU**

Adviser: **Scott McAlpine**  
[scott.mcalpine@lbhf.gov.uk](mailto:scott.mcalpine@lbhf.gov.uk)

Filename: Forward plan 47.doc  
Directory: \\LBHF\Root1\COMMIT-WORK\FORWARD  
PLAN\FORWARD PLAN 2005-2006  
Template: H:\Templates\Normal.dot  
Title:  
Subject:  
Author: tm21  
Keywords:  
Comments:  
Creation Date: 15/03/2006 11:41 AM  
Change Number: 4  
Last Saved On: 15/03/2006 3:12 PM  
Last Saved By: ADM  
Total Editing Time: 16 Minutes  
Last Printed On: 15/03/2006 3:16 PM  
As of Last Complete Printing  
Number of Pages: 54  
Number of Words: 7,699 (approx.)  
Number of Characters: 42,503 (approx.)