

<p><b>London Borough of Hammersmith &amp; Fulham</b></p> <p><b>HEALTH, ADULT SOCIAL CARE AND SOCIAL INCLUSION POLICY &amp; ACCOUNTABILITY COMMITTEE</b></p> <p><b>13 JUNE 2017</b></p>	
<p><b>COMMITTEE MEMBERSHIP 2017/8, APPOINTMENT OF VICE CHAIR AND TERMS OF REFERENCE</b></p>	
<p><b>Report of the Director of Law – Tasnim Shawkat</b></p>	
<p><b>Open Report</b></p>	
<p><b>Classification - For Information</b></p>	
<p><b>Key Decision: No</b></p>	
<p><b>Wards Affected: All</b></p>	
<p><b>Accountable Director: Tasnim Shawkat - Director of Law</b></p>	
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## 1. EXECUTIVE SUMMARY

- 1.1. This report sets out the new membership of this Committee and its terms of reference, as agreed at the Annual Council on 17 May 2017.

## 2. RECOMMENDATIONS

- 2.1. The Committee is asked to note its membership and terms of reference.
- 2.2. To note the Committee's terms of reference and membership and to appoint a Vice-chair for the 2017/2018 municipal year.

## 3. INTRODUCTION

- 3.1. The Council agreed the membership and terms of reference at the Annual Council Meeting held on 17 May 2017.

## 4. MEMBERSHIP

- 4.1. The membership of this committee is as follows:

Councillor Rory Vaughan (Chair), Councillor Daryl Brown  
Councillor Mercy Umeh, Councillor Andrew Brown  
Councillor Joe Carlebach.

## **5. TERMS OF REFERENCE**

- 5.1. Policy & Accountability Committees (PACs) will develop key policies for the Council on behalf of and with residents and community groups and hold the Executive to account.
- 5.2. All PACs will discharge the relevant statutory functions within the scope of the Committee.
- 5.3. All PACs will have the following key responsibilities:
  - To hold the Cabinet to account
  - To be a critical friend to the Cabinet and to challenge the assumptions behind the policies and actions of the Council and other local service providers
  - To amplify the voice and concerns of local residents and to give residents a mechanism to comment on, participate in and determine Council policy
  - To improve the Council's services by listening to residents and user groups
  - To scrutinise decisions made by partner organisations in the interest of the residents of the Borough
  - To be independent of party politics and ensure an informed evidence-based approach to policy development
- 5.4. PACs may also co-opt non-voting additional members to ensure residents and users' groups are fully represented. Only statutory co-optees will have voting rights. All co-opted members will be able to participate fully in all meetings and have the same access to information as elected members.
- 5.5. Each PAC will maintain a work programme of policies and issues identified by the PAC members to be investigated, analysed and understood prior to making recommendations to decision-makers. PACs may receive evidence from experts and user groups either in writing in advance or verbally at meetings.
- 5.6. All PACs may compel Council officers and Executive members to attend meetings as required and can expect to receive written evidence as requested.
- 5.7. Where appropriate, PAC members may conduct research outside of formal meetings and make site visits as required.
- 5.8. When considering major cross-cutting issues that impact upon the work of more than one PAC, PACs may meet concurrently to receive evidence in a joint session. Following such meetings, reports may be published as joint reports or as separate responses. Alternatively, for major cross-cutting issues that impact the work of more than one PAC or require detailed attention, PACs may appoint sub-committees or task groups to examine the particular issue.
- 5.9. Overview and Scrutiny Committees will be known in Hammersmith & Fulham as the PACs.

**HEALTH, ADULT SOCIAL CARE & SOCIAL INCLUSION POLICY & ACCOUNTABILITY COMMITTEE**

<b>Members:</b> Five voting councillors	<b>Quorum:</b> Three Members of the Committee
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<b>Political proportionality:</b> 3 Administration members  2 Opposition members.	<b>Co-opted Members:</b>  Non-statutory without voting rights:
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**Principal Functions**

All the powers of an Overview and Scrutiny Committee as set out in section 21 of the Local Government Act 2000 and Local Government and Public Involvement in Health Act 2007.

- To discharge functions under the Health and Social Care Act 2001
- To discharge any functions under the Health and Social Care Act 2012 and any subsequent regulations
- To develop policy within the scope of the Committee and make recommendations to the Cabinet
- Monitor the administration and spending in services within its scope
- To review the impact of decisions and policies implemented by the Council
- Lead responsibility for scrutinising the relevant Cabinet Members(s).

**Scope:**

- health of both children and adults (including public health)
- the provision, maintenance and improvement of primary and acute NHS services in the borough
- the provision of mental health services in the borough
- adult social care services in the borough, including the exercise of statutory responsibilities in relation to the scrutiny of health as set out in Article 6 and also the voluntary and community sector
- the Council's equalities and diversity programmes and support for vulnerable groups.
- Council and other out-of-school services for youth in the Borough
- the Council's Voluntary Sector strategy
- increasing access to opportunity in all aspects of social and economic life in the borough
- other policies and initiatives supporting social inclusion in the borough
- any other matter allocated by the Finance & Delivery PAC

**BACKGROUND PAPERS USED IN PREPARING THIS REPORT - None**