



Central West (AW) BCU
Westminster
Kensington & Chelsea
Hammersmith & Fulham
Charing Cross Police Station
Agar Street
WC2N 4JP

To the **Personal Licence Holder & Designated Premises Supervisor**

27/05/2020

Dear Sir / Madam,

Pub/Bar/Restaurant offering a take away service (Off Sales)

As the Lockdown continues, a number of you have been changing your business model to provide a Take Away service from your premises. This has affected the policing response with increased numbers of calls dealing with social distancing and Anti-Social Behaviour (ASB). The primary legislation to be considered are:

Licensing Act – Make sure you have OFF SALES on your license and no conditions prohibiting your intended method of operation.

The Health Protection (Coronavirus, Business Closure) Regulations 2020 – You cannot provide Food or Drink for consumption on or adjacent to the premises.

Public Space Protection Order (Controlled Drinking Zone) – Your premises is located within a controlled drinking zone.

To help you operate responsibly and within legislation there are certain things you **MUST** do and some we would **EXPECT** a responsible operator to do.

MUST

- Comply with your current Licence.
- **Have no consumption of food/drink either Inside, Outside or Adjacent to the premises.** Congregation outside the premises of customers consuming purchases is prohibited and will bring attention from both police and the council enforcement officers.
- Implement social distancing as per [Public Health England \(PHE\)](#) guidelines.

EXPECTATIONS

- Operators should proactively ensure customers are not consuming food/drinks near the premises.
- Remind customers of the controlled drinking zone within the borough and display posters/signage around this.
- Consider contactless payments and other safety guidance from the [Chartered Institute of Environmental Health](#).
- Consider stopping sales if large groups begin to gather and consume near to your premises.
- Utilise online facilities and telephone orders for delivery's or pick-ups.
- Roads and footways are still designated for use by vehicles and pedestrians so to promote public safety we encourage you to manage queues outside your premises that will keep members of the public from walking out into the road.
- Remove all outside furniture to prevent usage.

The Police Licensing team are very supportive of premises operating in a responsible, safe and considerate way. The guidance is continually changing and its your responsibility to ensure your complying with the most up to date version. Please regularly check the Public Health England Website. If you have any concerns or questions please contact us on AWMailbox.Licensing@met.police.uk.

Regards
Central West (AW) Police Licensing Team