

List of Urgent Executive Decisions made by the Leader Decisions 4 May 2019 to 1 July 2020

1. APPROVAL FOR THE USE OF GRANT AWARDED FOR THE SUPPORTING FAMILIES AGAINST YOUTH CRIME PROJECT IN HAMMERSMITH AND FULHAM

Status – Open Report

Summary of Report – This report seeks the approval of the Leader to deliver the Supporting Families Against Youth Crime (SFAYC) initiative across Hammersmith and Fulham using the grant of £360,000 awarded by the central government.

Recommendations – That the Leader in consultation with the Director of Children Services, approves:

1. A waiver under Contract Standing Orders (CSO) 3.1 in relation to the competition requirement set out in CSO 10.2 on the grounds that this is in the council's overall interest.
2. The direct award of the following contracts for the provision of the SFAYC project for a fixed term of 12 months from the start date:
 - i. direct award of contract to Key4Life (a charity working in Hammersmith and Fulham) with a total annual contract value of £49,000 for the 12 months duration of the project.
 - ii. direct award of contract to Wipers Youth (a community interest company working in Hammersmith and Fulham) with a total annual contract value of £22,000 for the 12 months duration of the project.
 - iii. direct award of contract to Violence Intervention Project (a charity working in Hammersmith and Fulham) with a total annual contract value £90,000 for the 12 months duration of the project
3. Note the external recruitment of a Contextual Safeguarding Co-ordinator on a fixed term contract for the duration of the project. The Co-ordinator role involves project managing; project evaluation and performance data returns to the MHCLG; and working with partners to ensure that data on young people at risk is shared and put in place a targeted range of interventions for each young person and their family.
4. Note that the Council and CVS partners have been given £360,000 to jointly deliver a project that work with young people at risk and families to reduce offending and crime up to March 2020.

Reasons for urgency:

The Council will be subjected to a Troubled Families Spot Check by the Ministry for Housing Communities and Local Government (MHCLG) between May and June 2019 and we would want to show that we have started delivering the Supporting Families Against Youth Crime (SFAYC) initiative for which the Council and CVS have been granted £360,000 to deliver in Hammersmith and Fulham. The grant was awarded in March 2019 by the MHCLG as part of the Troubled Families programme.

Date – 10/05/19

2. PROCUREMENT STRATEGY IN RELATION TO HOUSING CAPITAL PROGRAMME - FIRE SAFETY WORKS

Status: Open Report

Summary of Report – This report seeks to update a previous Cabinet decision made in September 2018 to use third party providers for essential fire safety works as part of the Housing Capital Programme. The preferred method of delivering these essential services is now through the Council's newly developed in-house repairs service team.

Recommendations – It is recommended that the Leader of the Council:

1. Approves an update to the Business Case and Procurement Strategy for the Housing Capital Programme to 31st March 2020 as agreed in September 2018 in respect of programmed fire safety works, by agreeing an allocation of the fire safety works to the Council's in-house repairs team rather than seek external contractors.
2. Approves the transfer of £6m of the capital budget for the works set out in Appendix 1 (being £20m for the period from 17th April 2019 to 31st March 2020) to the Council's in-house repairs service, H&F Maintenance.

Reasons for urgency:

The decision is urgent in order to enable works to commence 17 April 2019 as the in-house service commences.

Date – 10/05/19

3. TRAVEL CARE AND SUPPORT - JACK TIZARD AWARD REPORT

Status: Open Report with exempt appendix

Summary of Report – This report seeks approval to direct award a call-off contract to CT Plus for the provision of a mini-bus service to Jack Tizard School under Lot 1 of the Framework and is forecasted to deliver savings

Recommendations – It is recommended that the Leader:

1. Approves the direct award of a call off contract to CT Plus for a mini-bus service to Jack Tizard School for a period of 3 years from 28 May 2019 to 27 May 2022 with the option to extend for up to 2 years.
2. Delegates the decision to extend the proposed contract with CT Plus following the initial term of three years to the Director of Children Services in conjunction with the Cabinet Member for Children and Education subject to satisfactory performance reviews.

Reasons for urgency:

The Travel Care and Support Service met with Procurement in November 2018 to review the options available. Based on the initial advice it was intended to vary the main framework contract using a delegated authority approved in the original award report in 2017 which had been included for this purpose. A Directors Award Report was drafted and legal were engaged for comments. They reviewed the

recommendations however felt that these did not fully meet the regulations for a contract variation as not all the safe harbours were satisfied in full. They subsequently recommended issuing a call off contract from the main framework procured in 2017 which would achieve the same outcome and would be the safest option. Regrettably, working through these options has delayed the governance processes considerably resulting in this Leader Urgency Decision Report.

Date – 14/05/19

4. EXTENSION OF VIOLENCE AGAINST WOMEN & GIRLS SERVICES

Status: Open Report

Summary of Report – This report recommends extending the contract for its final year. During this extension period the services will be reviewed and a new commissioning model for April 2020 onwards developed. The extension will enable the council to commission an independent review of the current service which will help us develop a business case for a future service model designed around the needs of LBHF service users.

Recommendations – It is recommended that the Leader:

1. Approves the extension of the contract period in respect of the contract with Standing Together Against Domestic Violence for the provision of the Coordination Service, for a duration of one (1) year, for a total sum of £50,000;
2. Approves the extension of the contract period in respect of the contact with Angelou Partnership for the provision of Integrated Support Services for a duration of one (1) year, at a total value of £233,319.

Reasons for urgency:

The decision to extend report was drafted based on this decision being delegated to relevant Cabinet Member(s), as was the provision when the original Cabinet Decision was made in 2015. This provision is no longer available. The current contract expired on 30th March 2019 and an urgent decision is required to extend the current arrangements for a further year, which will be the final year of the current service delivery arrangements.

Date – 14/05/19

5. REPORT REQUESTING EXTENSIONS TO TWO CATERING CONTRACTS SERVING SCHOOLS MEALS IN PRIMARY AND SECONDARY SCHOOLS ACROSS H&F

Status: Open Report with exempt appendices

Summary of Report – This report seeks the approval of an extension to the contracts for both Lot 1 and Lot 2 to enable officers to work in collaboration with schools to develop a new school meals strategy. The report also seeks approval to formalise existing financial commitments made to maintained schools to provide top-up funding as well as to formalise the Adult School Meals payments and Employer Contribution Pension Liabilities.

Recommendations – It is recommended that the Leader approves:

1. A contract extension of 13 months to the current Lot 1 provider, Interserve Catering Services Limited up until 31st July 2020, (the end of the 2019/20 academic year) at an overall annual contract value of £2.8 million¹.
2. A contract extension of 13 months to the current Lot 2 provider, Cater Link Limited up until 31st July 2020, (the end of the 2019/20 academic year) at an overall annual contract value of £440,000², with approval to extend for the final 11 months as set out in the contract, if required.
3. Payments to the following five maintained schools for the top-up meals funding as detailed in the finance section of this report for the 2016/17, 2017/18 and 2018/19 financial years totalling £225,000 and as set out in the table below:

School	16/17 (£000)	17/18 (£000)	18/19 (£000)	Total (£000)	Funding Source DSG – (Dedicated Schools Grant)
Bayonne Nursery School	11	11	11	33	Early Years DSG
James Lee Nursery School	11	11	11	33	Early Years DSG
Vanessa Nursery School		27	27	54	Early Years DSG
Randolph Beresford Nursery School		25	25	50	Early Years DSG
Jack Tizard School		27.5	27.5	55	Central Services DSG
Total: (£000)	22	101.5	101.5	225	

4. Provision to make top up funding payments for the 2019/20 financial year for the following four maintained nurseries subject to:
 - School Forum approval and agreement.
 - Agreement with schools over total schools' budgets 19/20.

School	19/20 (£000)	Funding Source DSG – (Dedicated Schools Grant)
Bayonne Nursery School	11	Early Years DSG
James Lee Nursery School	11	Early Years DSG
Vanessa Nursery School	27	Early Years DSG
Randolph Beresford Nursery School	25	Early Years DSG
Total: (£000)	74	

5. Payment to Interserve Catering Services Limited for Adult School Meals at £70,000³ per annum for the 2019/20 financial year only.
6. That the Authority make initial payments for the increase in LGPS Employer Pension Contribution Liabilities to each provider as detailed in the contract and then recharges these amounts to the relevant schools. Specific amounts and estimates are provided at section 12 of this report.

¹ The contract costs are borne by the School Delegated budgets and not Local Authority budgets except for the specific contributions referenced in 2.3 and 2.5. The contract costs are subject to variation in view of fluctuating meal volumes and contractual indexation increases.

² The contract costs are borne by the School Delegated budgets and not Local Authority budgets except for the specific contributions referenced in 2.3 and 2.5. The contract costs are subject to variation in view of fluctuating meal volumes and contractual indexation increases.

³ These charges are subject to variation in view of fluctuating meal volumes

Reasons for urgency:

This report seeks an Urgent Leader's Decision to enable contracts to be extended and critical services maintained beyond June 2019.

Date – 15/05/19

6. TACKLING FOOD POVERTY IN OUR SCHOOLS

Status: Open Report with exempt appendices

Summary of Report – This report seeks approval for investment in three initiatives that seek to address food poverty in Hammersmith and Fulham. These are:

- Funding and commissioning of support to facilitate a high-quality breakfast club offer in each of the borough's primary schools, building on existing provision but making this free to parents;
- Investment in a pilot for the provision of a universal free school meal offer in two of the borough's secondary schools – Woodlane High School in White City and Fulham College Boys in Fulham - to test the efficacy of such an offer at secondary level; and
- Provide support to galvanise schools, parents, businesses and social innovators to develop new solutions to food poverty. This will prototype a range of projects, providing a menu of activity which individual schools and their partners can take forward.

budget and approvals for investment in primary school breakfast clubs and free school meal pilot in two of the boroughs' secondary schools.

Recommendations – It is recommended that the Leader of the Council:

1. Approves a total budget of £2,587,214 profiled over four years to fund investment to support primary school breakfast club provision;
2. Approves a budget to fund investment in a USFM pilot in two of the borough's secondary schools.
3. Approves a budget to support the development of an innovation process focused on new, school-based solutions to food poverty and to support overall project management of the breakfast club provision and USFM pilot.
4. Allocates funding of £1,963,188 of s106 funding to fund the first two years' costs related to the above budgets.
5. Notes that the Strategic Director for the Economy will seek to identify the additional required funding of £1,752,514 for years three and four and a further Cabinet approval will be required at that stage.
6. Notes that the Strategic Director for the Economy will look to identify funding for continued provision of the breakfast club service and/ or ensure this is self-financing from April 2023.
7. Approves the procurement strategy set out at exempt appendix B for the commissioning of a strategic partner to support and enhance the primary school breakfast club offer and delegates authority for awarding the contract to the Director for Children's Services and the Strategic Director for the Economy in consultation with the Cabinet Member for the Economy and the Arts, and the Cabinet Member for Children's Services.

8. Agrees to waive the requirements under Contract Standing Order (CSO) 8.11.1 for a procurement strategy in relation to the procurement competition to identify an organisation to undertake the evaluation of the USFM pilot and to procure this provider by way of an open tender process, and delegates the award of a contract for the evaluation to the Strategic Director for Children's Services and the Strategic Director for the Economy in consultation with the Cabinet Member for the Economy and the Arts and the Cabinet Member for Children's Services.
9. Notes that budget for a universal free school meal pilot includes provision for an expert advisor to the Council on the preparation of the procurement documentation and strategic advice on the management of an evaluator for the UFSM pilot, and delegates the award of a contract for this to the Director for Children's Services and the Strategic Director for the Economy in consultation with the Cabinet Member for the Economy and the Arts, and the Cabinet Member for Children's Services.
10. Notes that the budget for the innovation process and project management includes provision for a service design expert to support schools and community partners to develop innovative ideas for the service, and delegates the award of a contract for this to the Director for Children's Services and the Strategic Director for the Economy in consultation with the Cabinet Member for the Economy and the Arts, and the Cabinet Member for Children's Services.
11. That the Leader of the Council approves a variation to the existing school meals contract with Cater Link Ltd that commenced 6 June 2016 and which has recently been extended by way of a separate report to 31 July 2020. The recommendation to vary this contract is to facilitate the universal free school meals pilot at Fulham College Boys School and is required to reflect the change in pricing structure.
12. That Cabinet delegates authority to the Strategic Director for Economy Department and the Director for Children Services to agree in consultation with the Cabinet Member for the Economy and the Arts and the Cabinet Member for Children's Services, how the total budget of £3,715,602 is spent to further the strategic objectives of reducing food poverty set out in the report, varying this when there are good operational or procurement reasons and the total budget is contained within the agreed budget envelope.

Reasons for urgency:

This decision is urgent because there would not be enough time to commission a support provider to support the breakfast club offer by September 2019 or make necessary arrangements for the mobilisation of the free school meals pilot by January 2020 if this decision was delayed until July Cabinet. This would delay the benefit to schools, parents and children of the breakfast club provision and free lunch pilot unnecessarily.

Date – 07/06/19

7. PROCUREMENT STRATEGY AND BUSINESS CASE IN RESPECT OF TELEPHONY FOR DUTY NUMBERS 2019/2020

Status: Open Report with exempt appendix

Summary of Report – this report seeks approval for the necessary decisions to implement a strategy where teams use a software-based phone and a headset to take duty calls instead of desk phones.

Recommendations – It is recommended that the Leader:

1. Approves the total funds required over 7 years for the Telephony Duty Number strategy as set out in the exempt appendix.
2. Approves the spend for one-off costs and 1st year support to be funded from existing budget from Programmes as set out in the exempt appendix.
3. Notes that the spend for on-going annual support from year 2 onwards will be met by operational efficiencies.
4. Approves a waiver of the requirement to have an approved Business Case and Procurement Strategy set out in Contract Standing Order (‘CSO’) 8.12 for the purchase of softphone software licences on the grounds that this is in the overall interests of the Council.
5. Approve the purchase of up to 700 Openscape Personal Edition software licences and ongoing support for up to 7years by way of a call-off contract from the RB Kensington & Chelsea framework for network services for the purchase of mobile phones and desk phones with British Telecom plc, and delegate authority to the Strategic Director for Finance and Governance, in consultation with the Chief Information Officer and the Cabinet Member for Finance and Commercial Services to select the BT sub-contractor that will fulfil the Council’s requirement.
6. To approve the waiver of CSOs 10.2 (table 10.2a) of the requirement to seek competitive bids in respect of the purchase of headsets, on the basis that it is in the council’s overall interest to make a direct award.
7. To delegate authority to the Strategic Director for Finance and Governance, in consultation with the Chief Information Officer and the Cabinet Member for Finance and Commercial Services, to make a direct award to Vodafone for the purchase of suitable headsets at a value of approximately £45,000 following a quotation exercise.

Reasons for urgency:

The recommended solution needs to be in place before teams begin to decant as part of the West King Street Regeneration programme in June 2019. For business continuity purposes, staff need appropriate telephony in place and a decision needs to be taken before the next Cabinet meeting to purchase the required products.

Date: 07/06/19

8. ADOPTION REGIONALISATION - ADOPT LONDON WEST REGIONAL ADOPTION AGENCY

Status: Open Report

Summary of Report – This report seeks approval for Hammersmith and Fulham Council to go forward with the plan to join the Adopt London West Regional Adoption Agency (RAA) in response to the Department for Education’s (DfE) paper on Regional Adoption Agencies in 2016, requiring local authorities to form RAAs by 2020. Regionalising adoption services is also reinforced through amendments to the primary legislation introduced via the Education and Adoption Act 2016. Adopt London West is the coming together of the adoption services of the London

boroughs of Brent, Ealing, Hammersmith and Fulham, and Hounslow to form a Regional Adoption Agency.

Recommendations – It is recommended that the Leader:

1. Approves Hammersmith and Fulham Council entering into a regional adoption arrangement, to be known as Adopt London West, with four participating authorities (Brent, Hounslow, Ealing, and Hammersmith and Fulham) identified in this report, and that special guardianship support is included in this arrangement from the outset.
2. Approves London Borough of Ealing hosting Adopt London West.
3. Delegate to the London Borough of Ealing, as host of Adopt West London, the following statutory functions of the Council:
 - (a) the recruitment of persons as prospective adopters;
 - (b) the assessment of prospective adopters' suitability to adopt a child;
 - (c) the approval of prospective adopters as suitable to adopt a child;
 - (d) decisions as to whether a particular child should be placed for adoption with a particular prospective adopter;
 - (e) the provision of adoption support services (with the exception of the services listed in paragraph 4.5.5 of the report),
 - (f) guardianship support services.
4. Delegates authority to the Director of Children's Services, in consultation with the Cabinet Member for Children and Education, to take whatever steps are necessary to implement the decisions in this report including but not limited to approving any agreements between the Councils

Reasons for urgency:

Central government policy requires that all Adoption services be delivered through Regional Adoption Agencies (RAA) by 2020. Local authorities that have not done so by the set period will be directed to do so by the government
Hammersmith & Fulham and partner authorities proposed to form the Adopt London West RAA. Partner local authorities have received approval from their Council to join the RAA and are awaiting Hammersmith & Fulham's decision.

Date: 08/07/19

9. CONTRACT EXTENSION OF MANAGED SERVICES PROVIDER FOR THE PROVISION OF AGENCY WORKERS

Status: Open Report

Summary of Report – The current contract for managed service provider (MSP) for temporary agency resource was awarded to Pertemps Limited with effect from 1st July 2016 for an initial period of 2 years with the option of extending on 1st July 2018 for one year and also on 1st July 2019 for a further one year, providing for a maximum contract period of four years.

This report provides the business case for exercising the option to extend for the second one-year period to 30th June 2020 and in so doing continue with the MSP arrangement for agency workers with Pertemps Limited.

Recommendations – It is recommended that the Leader:

1. Approves that the option be exercised to extend the term of the contract for provision of managed service for temporary agency resource with Pertemps Limited for a period of 12 months from 1st July 2019 to 30th June 2020 with continuation of the rates as stipulated under the Framework and detailed within the Cabinet Decision 7th March 2016.
2. Approves the modification of the terms under the Agreement to include the following below commitment:
 - a. Over the next 12 months, Pertemps Limited to transfer a minimum of £50,000 into a fund derived from Pertemps Apprenticeship Levy to benefit LBHF by directly supporting SMEs within the borough to provide up to 15 annual apprenticeships.
 - b. Notes and ratifies the decision to extend the term of the contract with Pertemps Limited from 1st July 2018 to 30th June 2019.

Reasons for urgency:

Requirement to extend the Council's current contract for temporary agency resource with Pertemps Limited for a final one-year extension period to 30th June 2020.

Date: 08/07/19

10. HARTOPP POINT AND LANNOY POINT – APPOINTMENT OF PROJECT MANAGEMENT SERVICES FOR DEMOLITION

Status: Open Report

Summary of Report – This report sets out the procurement strategy and contract award process for the appointment of a lead consultant to Project Manage the demolition of Hartopp Point and Lannoy Point. The Lead Consultant will provide Project management, Employer's Agent, CDM, structural and engineering services to the Council. The Estimated cost of these is £127,500.

Recommendations – The Leader is recommended to:

1. Approve a waiver of the requirements of paragraph 8 of Contract Standing Orders for a Business Case and Procurement Strategy to be approved for all procurements in excess of £100,000 on the basis that this is in the Council's overall interests, in relation to the procurement of a project manager and Employer's Agent and for the project to demolition of Hartopp Point and Lannoy Point blocks.
2. Approve the procurement as described in section 5 of this report for a lead consultant to act as an Employer's Agent and provide project management, CDM, structural, engineering and other ancillary services for the project to demolition of Hartopp Point and Lannoy Point blocks, using the London Construction Programme's Dynamic Purchasing System for Construction, Estates and Property Professional Services.
3. Delegate to the Strategic Director of the Economy Department authority to award a contract to a supplier to provide the services described in the report.
4. Note that the estimated budget for the proposed contract is £127,500.
5. Approve the Council entering into the required Access agreement for use of the London Construction Programme's Dynamic Purchasing System, for this

and for any future procurements at a cost of 2% of the value of each awarded contract.

6. Note that the budget for this contract was included in the HRA capital budget report approved by Cabinet on 1st July 2019 and was also included in 29th April 2019 Cabinet report authorising the demolition of the two blocks.

Reasons for urgency:

To ensure Hartopp Point and Lannoy Point blocks are demolished by December 2020, in line with 29th April 2019 Cabinet decision following identification of serious structural defects, immediate appointment of a specialist company to project manage the demolition project, act as an Employer's Agent and provide services such as Quantity Surveying would ensure Ruthlessly Financially Efficient delivery of the project. There is no expertise within the Council to project manage a complex demolition of this type.

Date: 11/07/19

11. AUTHORITY TO WAIVE THE CONTRACT STANDING ORDERS AND AWARD A CONTRACT TO ST MUNGO'S TO DELIVER A ROUGH SLEEPER NAVIGATOR SERVICE

Status: Open Report

Summary of Report – This report seeks approval for the award of a 12-month contract to St Mungo's from 1 August 2019 at a total cost of £131,953 funded by the Ministry of Housing, Communities and Local Government (MHCLG) Rapid Rehousing Pathway funding. The service will help contribute to the Council's policy objective to end rough sleeping in the borough and improve outcomes for vulnerable residents.

Approval is also sought for a waiver of the Contract Standing Order requirement to seek competitive bids.

Recommendations – It is recommended that the Leader:

1. Approves a waiver under CSO 3.1 of the requirement to seek competitive bids under CSO 10.2 and 11.2 on the basis that this is in the Council's overall interest, as this will ensure better outcomes for residents.
2. Approves a direct contract award of a 12-month contract to St Mungo's for the provision of a Rough Sleeper Navigator Service from 1 August 2019 at a total cost of £131,953.

Reasons for urgency:

Funding secured from MHCLG to deliver a rough sleeper navigator service. Funding was only confirmed in late May 2019 and the new service has to be mobilised by 1 August 2019.

Date: 23/07/19

12. PROCUREMENT STRATEGY AND BUSINESS CASE FOR THE PROVISION OF EARLY INTERVENTION LINK WORKER SUPPORT SERVICES FOR CHILDREN AND YOUNG PEOPLE

Status: Open Report

Summary of Report – This report seeks approval of a procurement strategy for the provision of early intervention link worker support for children and young people aged 8-18.

Recommendations – That the Leader:

1. Approves the procurement strategy for the provision of early intervention link worker support for children and young people for a period of up to 4 years (delivered over five financial years) at a maximum contract value of £999,000, funded from s106 and/or reserves.
2. Delegates the contract award decision to the Director of Children's Services in consultation with the Cabinet Member for Children and Education.
3. Notes the Director of Children's Services and Strategic Director of Finance and Governance will provide an update on this provision to relevant cabinet members in January 2021.
4. Approves the allocation of £559,680 of s106 funds to fund the expected costs of the current contract and the first year of the new contract in 2020/21.
5. Notes that the funding of £845,000 for 2021/22 to 2024/25 has not yet been identified and will need to be identified by the Director of Children's Services, in consultation with the Strategic Director for the Economy department and the Strategic Director of Finance and Governance and will be subject to a further Cabinet decision.

Reasons for urgency:

A decision is required under urgency to allow a procurement exercise, so services can begin before the new academic year commences.

Date: 30/07/19

13. HAMMERSMITH & FULHAM'S RESPONSE TO THE CLIMATE EMERGENCY

Status: Open Report

Summary of Report – This report proposes a rapid and resourced response to this emergency through three linked workstreams: the establishment of a dedicated Climate Change Unit; the development of a 'zero carbon strategy'; and the launch of an independent, resident-led commission into climate change.

Recommendations –

1. That the council adopt a target to reduce net greenhouse gas emissions to zero by 2030 and undertakes a full carbon audit to inform our activities and strategy.
2. That the council establish a dedicated corporate Climate Change Unit tasked with developing and enacting policies to achieve this target including undertaking a full carbon audit.
3. That the council launch an independent commission on climate change, drawing on local and expert knowledge to develop boroughwide action to reduce net carbon emissions.
4. Following this that the council develop a 'zero carbon strategy' outlining its route to net zero emissions by 2030.

Reasons for urgency:

An urgent decision is needed to expedite the council's expanding work to address climate change and biodiversity loss, as expressed in the 'climate emergency' special motion tabled for Full Council on 17th July 2019. Urgency is required in recognition of the need for swift action entailed in the declaration of this emergency.

Date: 14/08/19

14. DIRECT AWARD OF A CONTRACT FOR A YOUNG PEOPLE'S SEXUAL HEALTH AND SUBSTANCE MISUSE WELLBEING SERVICE

Status: Open Report with Exempt Appendix

Summary of Report – This report seeks approval to provide prevention services and access to drug treatment for young people. There is significant clinical and safeguarding risk without the availability of care planned drug treatment for children and young people.

Recommendations –

1. That the Leader and Cabinet Member for Health and Adult Social Care grant a waiver from the usual tendering requirements of Contract Standing Orders (CSO) on the grounds of extreme urgency and because this is in the Council's overall interests, as provided for in CSO 3, in relation to the Young People's Wellbeing Service.
2. That the Leader approves a direct award of contract to Turning Point from the date of agreement by the Leader (subject to expiry of call-in period) to 31 March 2021 at the contract price set out in the exempt appendix.

Reasons for urgency:

There is a need for a specialist drug treatment for young people in Hammersmith and Fulham. To enable an even greater focus on this area, a new drug treatment service for young people has been commissioned via a specialist agency – Turning Point.

Date: 09/10/19

15. TERMINATION OF CONDITIONAL LAND SALE AGREEMENT – EARL'S COURT

This report was not subject to public notice and call-in

Status: Open Report with exempt appendices

Summary of Report – The Council and Delancey have agreed to terminate the CLSA as between the Council and ECPL subject to and immediately following Delancey's acquisition of the shares in EC Group Holdings Limited. Termination of the CLSA will involve: the Council returning to ECPL the money received under the CLSA amounting to £74.6m; removing ECPL's option over the West Kensington and Gibbs Green Estates; the Council re-purchasing the Gibbs Green School Site and 11 Farm Lane, which were transferred to ECPL under the CLSA for £15m (the price

paid by ECPL for these properties). If the acquisition of the entire issued share capital in EC Group Holdings Limited by ECIH does not complete, the CLSA will continue.

Recommendations: That the Leader:

1. Approves:

- 1.1. the Council entering into the Conditional Agreement which obliges the Council to enter, and Earls Court Investments Limited to procure that ECPL and EC Properties LP Limited shall enter the Termination Deed;
- 1.2. and the Termination Deed which will end the Conditional Land Sale Agreement as between ECPL and the Council (and notes the Council will return £74.6m (plus £14.92m VAT) received in respect of West Kensington and Gibbs Green Estates (increasing to £89,500,000 (plus VAT) if the December 2019 advance payment under the CLSA is received by the Council before termination)); and
- 1.3. the acquisition of 11 Farm Lane and the former Gibbs Green School by the General Fund for a combined £15m and under general powers to acquire land under section 120 of Local Government Act 1972,

Recommendation 1.2 and 1.3 are subject to Earls Court Investments Limited acquiring the entire issued share capital of EC Group Holdings Limited.

2. Notes the acquisition of 11 Farm Lane and the former Gibbs Green School provides value for money and is supported by formal Red Book RICS valuations undertaken by an external property consultant.
3. Approves a General Fund capital budget of £15.74m to cover the acquisition and Stamp Duty Land Tax (SDLT) costs, to be funded by borrowing, represented by an increase in the Council's capital financing requirement.
4. Approves a short-term General Fund budget of up to £80,000 for site security and management costs for 11 Farm Lane, to be funded from the Corporate Demands and Pressures Reserve.
5. Approves the use of the Corporate Demands and Pressures Reserve to fund £200,000 of abortive disposal costs associated with the General Fund.
6. Delegates authority to the Strategic Director of Finance and Governance, in consultation with the Strategic Director of the Economy Department and Cabinet Member for Finance and Commercial Services to approve the necessary budget and funding for any SDLT be payable in respect of the of the returning of the Estates.
7. Notes that £5.9m of abortive disposal costs to 31 October 2019 attributable to the HRA will be written off against the reserve already set aside for abortive costs for various HRA housing development and regeneration schemes.
8. Notes that costs from 1 November 2019 to conclude the Termination of the CLSA will be written off against reserves.
9. Notes that officers will seek to minimise further spend against existing project budgets and following the termination of the CLSA will seek a further decision for a transitional/ wind down budget to bring the current project to an orderly end.

Reasons for urgency:

The report/decision is urgent as the it authorises the council to enter into a contract. The approval of the report and signing of the contract is crucially linked to exchange of contracts between Delancey and CapCo. Exchange of contracts between

Delancey and CapCo is commercially sensitive and confidential until contracts have been exchanged and the timing of is outside of the council's control. As the council does not have control of the timing or process, the Council's decision could not be taken under the standard Cabinet or Urgency Sub-Committee arrangements.

Date: 15/11/19

16.HAMMERSMITH BRIDGE OPTIONS REPORT

Status: Open Report with exempt appendix

Summary of Report – This report recommends the progression of one option out of three and Transport for London (TfL) have committed funding for this work including the cost of insurance for the works. The funding committed is £25 million. The Council will be required to purchase additional insurance for some advanced works on the pedestals that will significantly reduce the refurbishment works programme. The cost of this will be reimbursed as part of the £25m indicated above, however as the Council will be the principal insured party, this report is seeking approval to place the insurance contract.

Recommendations – The Leader is recommended to approve:

1. The option recommended as a result of the feasibility report which is to restore Hammersmith Bridge to its previous level of operation of allowing motor traffic up to 7.5 tonnes and two single decker buses in each direction (and future proofed for heavier electric buses) subject to funds being made available to carry out the works.
2. That the Council enter into an agreement with TfL for it to carry out preliminary works on all four pedestals to investigate micro cracks found and for the development of a concept design for more major works.
3. A waiver of the provisions of Contract Standing Order 10 (pursuant to CSO 3) concerning the usual tendering requirements for services contracts, in relation to the requirement to purchase specialist construction insurance for the preliminary works, on the grounds that the nature of the services to be provided have been investigated and demonstrated to be such that a departure from CSO 10 is justifiable.
4. The award of contracts for the purchase of specialist construction insurance contracts for the preliminary works by means of an Owner Controlled Insurance Programme (OCIP) placed by the Council's insurance brokers, Marsh JLT Specialty Ltd, on the Council's behalf, at a total cost £139,206.48.
5. A waiver of the usual requirements of contract standing order 19.5.1 (pursuant to CSO3) for contracts worth in excess of £100,000 to be sealed as a deed, to enable the contracts referred to in the previous recommendation to be entered into by the issue of a policy document in accordance with standard industry practice, on the grounds that this is in the overall interest of the Council.

Reasons for urgency:

The bridge is a key transport link to and from the borough. In addition, there is an impact on local businesses from its closure, so its restoration is a key priority.

Date: 07/11/20

17.COVID-19 RESPONSE - DELEGATED POWERS

This report was not subject to public notice and call-in

Status: Open Report

Summary of Report – This report seeks approval to delegate powers to the Chief Executive and approve a succession plan for the Leadership of the Council.

Recommendations –

1. That the Chief Executive, or any person acting in that role, be given the power to approve expenditure of up to £2m (Revenue or Capital).
2. That the Leader of the Council approves the succession plan for the Leadership of the Council.
3. That recommendations 1 and 2 be subject to review by the Leader by the 1st of September 2020.

Reasons for urgency:

The recommendations in this report are urgent as they enable the Council to act quickly, efficiently and proactively during the COVID-19 outbreak to ensure critical services are delivered for the health, safety and general welfare of the residents of the borough.

Date: 06/04/20

18.CONTRACT AWARD REPORT: ELECTRICAL SERVICING AND WORKS

Status: Open Report with exempt appendix

Summary of Report – This report recommends awarding a contract for Electrical servicing and works for the Council's housing stock.

Recommendations – It is recommended that the Leader:

1. Approves the award of the Electrical servicing and works contract for five years to 31st July 2025 with a provision to extend for up to two 12-month periods, to AJS Limited for the value of £14,716,000 (consisting of estimated spend for variable volume work, priced against bespoke prices and a discounted Schedule of Rates).
2. agrees the award of a reserve contract to Openview Security Solutions Limited.
3. notes that the award of the contract cannot be made until the conclusion of the S.20 consultation referred to in section 5 of the report.
4. agrees that for 2020/21, the part-year costs of this contract of £1.979m are funded from the following sources:
 - existing revenue budgets within the Housing Revenue Account (£0.739m),
 - the capitalised repairs budget within the housing capital programme (£1.240m)
5. agrees that from 2021/22 onwards, the full-year costs of this contract of £2.968m are funded from the following sources:
 - existing revenue budgets within the Housing Revenue Account (£1.108m),

- the capitalised repairs budget within the housing capital programme (£1.860m)

Reasons for urgency:

The evaluation of the contract bids has been carried out and there is a need to urgently proceed to contract award, in order to maximise the period of mobilisation before the contract starts on 1st August 2020. There are major mobilisation activities that need to commence straightaway: namely the mobilisation of an IT interface between the Council's housing management system and the contractor's system, and the delivery of a TUPE transfer of staff between contractors. Any delay to mobilisation threatens service continuity beyond 1st August 2020 of what is a statutory service.

Date: 20/05/20

19. CONTRACT AWARD REPORT: GAS SERVICING AND MAINTENANCE

Status: Open Report with exempt appendix

Summary of Report – This report recommends awarding a contract for Gas servicing and maintenance for the Council's housing stock.

Recommendations – It is recommended that the Leader:

1. Approves the award of the Gas servicing and maintenance contract for five years to 31st July 2025 with a provision to extend for up to two 12 month periods, to Morgan Sindall Property Services Limited, for the value of £29.5m (consisting of a fixed fee of £14.5m for domestic servicing and communal maintenance, plus £15m of estimated spend for variable volume investment work, including the installation of new boilers, priced against bespoke prices and a discounted Schedule of Rates).
2. Agrees the award of a reserve contract to K&T Heating Services Limited.
3. Notes that the award of contract cannot be made until the conclusion of the S.20 consultation referred to in section 5 of the report.
4. Agrees that for 2020/21, the part-year costs of these contracts of £3.931m plus one-off mobilisation costs of £0.190m are funded from the following sources:
 - the Housing Revenue Account General Reserve for the one-off mobilisation costs (£0.190m) and part-year contract costs (£0.047m)
 - existing revenue budgets within the Housing Revenue Account (£1.788m),
 - the boiler installation, capitalised repairs and unallocated budget within the housing capital programme (up to £1.646m),
 - revenue savings of £0.450m from a savings plan which is currently being developed for the Housing Revenue Account and which requires total savings of £1.633m in 2020/21 rising to £2.622m per annum from 2021/22 onwards (note that this is in addition to the existing savings plan previously approved at Cabinet in February 2020 which requires savings of £0.5m in 2020/21 rising to £4m per annum from 2023/24 onwards).

5. Agrees that from 2021/22 onwards, the full-year costs of these contracts of £5.896m are funded from the following sources:
 - existing revenue budgets within the Housing Revenue Account (£2.682m),
 - the boiler installation, capitalised repairs and unallocated budget within the housing capital programme (up to £2.469m),
 - revenue savings of £0.745m from a savings plan which is currently being developed for the Housing Revenue Account and which requires total savings of £1.633m in 2020/21 rising to £2.622m per annum from 2021/22 onwards (note that this is in addition to the existing savings plan previously approved at Cabinet in February 2020 which requires savings of £0.5m in 2020/21 rising to £4m per annum from 2023/24 onwards).
6. Agrees that if the required level of savings cannot be delivered for either or both 2020/21 and 2021/22 onwards, that the HRA General Reserves are used to fund any shortfall up to £0.450m for 2020/21 (in addition to the £0.047m required for part-year contract costs) and up to £0.745m for 2021/22 onwards for the term of the contract.

Reasons for urgency:

The evaluation of the contract bids has been carried out and there is a need to urgently proceed to contract award, in order to maximise the period of mobilisation before the contract starts on 1st August 2020. There are major mobilisation activities that need to commence straightaway: namely the mobilisation of an IT interface between the Council's housing management system and the contractor's system, and the delivery of a TUPE transfer of staff between contractors. Any delay to mobilisation threatens service continuity beyond 1st August 2020 of what is a statutory service.

Date: 20/05/20

20. CONTRACT AWARD REPORT: RESPONSIVE REPAIRS AND VOIDS

Status: Open Report with exempt appendix

Summary of Report – This report recommends awarding contracts for the repair and maintenance of the Council's housing stock following a competitive procurement exercise.

Recommendations – It is recommended that the Leader:

1. Agrees the award of the following repairs and maintenance contractors to the following contractors:
 - a) Contract for Lot 1, Housing Repairs and Maintenance Contract, for the North of the borough (NW10, W12, W10 and W3) for five years to 31st July 2025 with a provision to extend for up to two 12 month periods, to Morgan Sindall Property Services, for the value of £12,863,000 (consisting of a fixed fee of £9,246,000 representing a Price Per Property, Contract Overheads and first year Mobilisation costs, plus an estimated £3,617,000 of out of scope works priced against bespoke rates and a discounted Schedule of Rates),.
 - b) Contract for Lot 2, Housing Repairs and Maintenance Contract,

- for the Centre of the borough (W11, W6, W4 and W14) for five years to 31st July 2025 with a provision to extend for up to two 12 month periods, to DW contractors, for the value of £15,445,000 (consisting of a fixed fee of £10,990,000 representing a Price Per Property, Contract Overheads and first year Mobilisation costs, plus an estimated £4,455,000 of out of scope works priced against bespoke rates and a discounted Schedule of Rates),.
- c) Contract for Lot 3, Housing Repairs and Maintenance Contract, for the South of the borough (SW6 and SW10) for five years to 31st July 2025 with a provision to extend for up to two 12 month periods, to Mears, for the value of £14,732,000 (consisting of a fixed fee of £10,096,000 representing a Price Per Property, Contract Overheads and first year Mobilisation costs, plus an estimated £4,636,000 of out of scope works priced against bespoke rates and a discounted Schedule of Rates),.
 - d) The award of a reserve contract to Mears for Lot 1, Housing Repairs and Maintenance Contract, for the North of the borough (NW10, W12, W10 and W3)
 - e) The award of a reserve contract to Morgan Sindall for Lot 2, Housing Repairs and Maintenance Contract, for the Centre of the borough (W11, W6, W4 and W14)
 - f) The award of a reserve contract to DW contractors for Lot 3, Housing Repairs and Maintenance Contract, for the South of the borough (SW6 and SW10)
3. Notes that the award of contract cannot be made until the conclusion of the S.20 consultation referred to in section 5 of the report
 4. Agrees that for 2020/21, the part-year costs of these contracts of £5.699m plus one-off mobilisation costs of £0.295m are funded from the following sources:
 - the Housing Revenue Account General Reserve for the one-off mobilisation costs (£0.295m) and part-year contract costs (£0.068m)
 - existing revenue budgets within the Housing Revenue Account (£4.315m),
 - the capitalised repairs budget within the housing capital programme (£0.133m),
 - additional revenue savings of £1.183m from a savings plan to mitigate the additional contract costs which is currently being developed.
 5. Agrees that from 2021/22 onwards, the full-year costs of these contracts of £8.549m are funded from the following sources:
 - existing revenue budgets within the Housing Revenue Account (£6.472m),
 - the capitalised repairs budget within the housing capital programme (£0.200m),
 - additional annual revenue savings of £1.877m from a savings plan which is currently being developed.
 6. Agrees that if the required level of compensating savings cannot be delivered for either or both 2020/21 and 2021/22 onwards, that the HRA General Reserves are used to fund any shortfall up to £1.183m for 2020/21 (in addition to the £0.068m required for part-year contract costs) and up to £1.877m for 2021/22 onwards for the term of the contract.

Reasons for urgency:

The evaluation of the contract bids has been carried out and there is a need to urgently proceed to contract award, in order to maximise the period of mobilisation before the contract starts on 1st August 2020. There are major mobilisation activities that need to commence straightaway: namely the mobilisation of an IT interface between the Council's housing management system and the contractor's system, and the delivery of a TUPE transfer of staff between contractors. Any delay to mobilisation threatens service continuity beyond 1st August 2020 of what is a statutory service.

Date: 20/05/20

21. H&F DEDICATED GANGS, VIOLENCE & EXPLOITATION UNIT

Status: Open Report

Summary of Report – The report seeks approval to introduce a multi-agency Gangs, Violence and Exploitation Unit to tackle gang related offending in H&F.

Recommendations –

1. To approve the creation of the Council's first Gangs, Violence & Exploitation Unit.
2. To approve entering into a contractual funding agreement with the Metropolitan Police under s92 of the Police Act 1996.
3. To approve the one-off allocation of £737,000 in section 106 funding towards the new Unit for 2020/21 (from s.106 funding already agreed for the purposes of community safety).

Reasons for urgency:

The impact of Covid-19 brings both challenges and opportunities that need to be urgently addressed. The lockdown brought significant decreases in the levels of crime but there are concerns, as the lockdown is eased, that levels of violent crime and anti-social behaviour, often a precursor to more violent incidents, will return to their pre-Covid levels. The council, as highlighted in the Annual Report 2020/21, is determined to improve safety on our street and to crack down on gang activity and youth violence.

Date: 10/06/20