

Appendix b WAT project list / workplan

Ref	Project Title	Main Actions
1	LBHF Estates	Assist and advise Housing to improve facilities on estates, and monitor changes in tonnage and contamination.
2	Community events	Work with residents to deliver at least 40 events a year designed to raise awareness and promote waste minimisation and recycling.
4	MRF Tours	To publicise and organise for residents, key stakeholders and LBHF residents to go on a tour of the MRF.
5	Serco recycling improvement plan	Work with the contract management team and Serco, to improve crew operations in areas that impact recycling performance. This is a 3-phase project: phase 1 -mapping Serco's current operation and processes, phase 2 – reviewing, amending operations and processes, and training crews and staff, phase 3- monitor crews and staff.
6	Rationalise Bag Delivery System	Review and rationalise the clear disposable recycling bag system to ensure properties get the bags the need and properties that misuse them do not.
7	On-street banks improvement	Review all on street banks and suggest improvements.
8	WEEE Collection	Continue to promote the Traid home textile and WEEE collections.
9	Discounted compost bins	Continue to promote the discounted compost bins.
10	Commercial Waste - Joint Working	Work with commercial waste to reduce business contamination and increase recycling. This is split in to 3 phases, phase 1 – map out current processes and operations, phase 2 – identify areas for improvement and agree with commercial waste, phase 3 – implement new ways of working and evaluate outcomes

11	No place for plastic	Deliver internal and external campaign to get rid of unnecessary single-use plastics.
12	Work with planning to ensure new builds provide sufficient recycling storage	Contribute to the local waste section of planning guidance document and agree a process and standards for checking of new builds. Continue to comment on new builds including the Old Oak development.
13	Communications Strategy	Following changes at the MRF regarding what is recyclable, all materials need to be updated with new information and it is also a chance to rebrand. For the next year a lot of the communications focus will be on reducing plastics use and will include artwork for the livery, leaflets, posters, Council tax inserts, banners and an updated webpage.